



# NEWCASTLE MUNICIPALITY

## APPLICATION BY THE PROPERTY OWNER FOR THE RETROFITTING OF A CREDIT ELECTRICITY METER TO A PREPAYMENT METER - SINGLE PHASE RESIDENTIAL ONLY

PLEASE COMPLETE IN BLOCK LETTERS

CONTROL NUMBER OF FORM \_\_\_\_\_

**DETAILS:**

ACCOUNT NO	<input style="width: 95%;" type="text"/>	TITLE	<input style="width: 95%;" type="text"/>
NAME OF OWNER	<input style="width: 95%;" type="text"/>		
IDENTITY DOCUMENT NUMBER	<input style="width: 95%;" type="text"/>	WARD NUMBER	<input style="width: 95%;" type="text"/>
ERF NUMBER	<input style="width: 95%;" type="text"/>		
STREET NUMBER	<input style="width: 95%;" type="text"/>	STREET NAME	<input style="width: 95%;" type="text"/>
POSTAL ADDRESS	<input style="width: 95%;" type="text"/>		
	<input style="width: 95%;" type="text"/>	POSTAL CODE	<input style="width: 95%;" type="text"/>
CELL PHONE NUMBER (Preferred)	<input style="width: 95%;" type="text"/>	WORK NO	<input style="width: 95%;" type="text"/>
E-MAIL ADDRESS	<input style="width: 95%;" type="text"/>		

**DECLARATION**

1. I, the undersigned, \_\_\_\_\_ in my capacity as the owner detailed above, do hereby declare that the information supplied is to the best of my knowledge, true and correct.
2. Attached hereto is a copy of my ID Book and municipal account, which is not older than 3 months.
3. I hereby apply for the retrofitting of a credit electricity meter to a prepayment meter. The account is not in arrears.
4. I acknowledge that I will not be able to convert back to the credit meter within a year of the installation of the prepayment meter and that any cost in this regard will not be subsidized.
5. I acknowledge that only the first 2400 prepayment meters applied for will be available at the subsidized price of R 1 300 per meter.
6. Conversion to the prepayment electricity meter does not inhibit the application of the various municipal bylaws.
7. I acknowledge that in terms of the Electricity Supply Bylaws currently in place, only one electricity meter is allowed per single residential property. Any internal metering on the property is not covered under this application.
8. I acknowledge that there is a lag in the billing of electricity consumed on the credit meter and that once the installation of the prepayment meter has been performed, I, or my tenant where applicable, will still be responsible for the payment of the electricity consumed up to this date. The final consumption will be processed to the respective electricity account in the usual manner.
9. I acknowledge that if my municipal account for the basic electricity charge and other municipal services charges is not settled by the final payment date indicated on the monthly account, access to the electricity supply will be terminated at the kiosk in the same manner as for a credit electricity meter. Further to this, I will not be able to purchase any prepayment tokens until the receipt is processed by the Municipality.
10. I will update my tenant with regard to the retrofitting of the credit meter with a prepayment meter and explain how the lag in the billing of electricity consumed will affect the monthly account.
11. I acknowledge that the meter will have 50 kWh of electricity preloaded in order to provide time for the purchase of the electricity token and that the charge for this will be debited to my existing account when the meter is installed. If the meter is installed in the morning, tokens will be available for purchase in the afternoon and if the meter is installed in the afternoon, tokens will be available for purchase in the evening.
12. A copy of this form will be given to me once the receiving official has numbered and signed it.

\_\_\_\_\_  
SIGNATURE OF OWNER

\_\_\_\_\_  
DATE

**FOR OFFICIAL USE**

Form completed with all required documents attached and received by Council on \_\_\_\_\_ 2015

Meter number to be replaced: \_\_\_\_\_

Name of Receiving Official: \_\_\_\_\_ Signature of Official: \_\_\_\_\_

