



## BID NOTICE - NEWCASTLE MUNICIPALITY

The Newcastle Municipality hereby invites bids for the below – mentioned requirements, subject to Council's Supply Chain Management Policy:

BID NO	BID NAME	DOCUMENT FEE	TECHNICAL ENQUIRIES	COMPULSORY BRIEFING SESSION	PRE - QUALIFYING CRITERIA	BID DOC. AVAILABILITY	CLOSING DATE
A027-2022/23	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVISION OF EVENTS MANAGEMENT SERVICES "ON AN AS AND WHEN REQUIRED BASIS FOR THE PERIOD OF 12 MONTHS	R300.00	Mr M Ndima 034 328 7775	N/A	70% Functionality	17 November 2022	Friday,25 November 2022

Bid documents are obtainable from the office of the Strategic Executive Director: Budget & Treasury Services, Municipal Civic Centre (Tower Block): 2<sup>nd</sup> Floor B218 Supply Chain Management Unit, 37 Murchison Street, Newcastle during office hours between 08h00 to 15h00 between the above mentioned date.

Alternatively the document may be downloaded free of charge from the National Treasury website ([www.etenders.gov.za](http://www.etenders.gov.za)) or Municipal website @ [www.newcastle.gov.za](http://www.newcastle.gov.za)

Banking Details -The Newcastle Municipality, Nedbank – Account No: 1162660066, Br Code: 133724 (the proof of payment must reflect the bid number and bidder's name as reference.

Procurement enquiries: Mr S Vilakazi/ Mrs D Marais Telephone no.: 034 328 7818/ 7769 [sabelo.vilakazi@newcastle.gov.za](mailto:sabelo.vilakazi@newcastle.gov.za) [dalene.marais@newcastle.gov.za](mailto:dalene.marais@newcastle.gov.za)

Only prospective suppliers who are registered on the National Treasury Supplier database are legible to bid. To register on the CSD log onto; [www.csd.gov.za](http://www.csd.gov.za)

Bids will be evaluated on compliance and mandatory requirement on returnable documents and financial offers only, The bids will remain valid for 120 days. The Council reserves the right to accept all, some, or none of the bids submitted, either wholly or in part and it is not obliged to accept the lowest bid.

Completed bids in plain sealed envelopes, endorsed "Bid number and description" bearing the name, address and bidder's contact details at the back of the envelope should be placed in the bid box provided at the Municipal Civic Centre (Tower Block 1<sup>st</sup> Floor Rates hall) in 37 Murchison Street, Newcastle by no later than 12:00pm of the closing date where bids will be opened in public. The bid box can only be accessible during the office hours. **Only locally produced goods, services or works or locally manufactured goods, with a stipulated minimum threshold for local production and content will be considered.**

Mr. Z.W Mcineka  
Municipal Manager  
Newcastle Municipality:  
Municipal Civic Centre  
37 Murchison Street  
Private Bag X6621  
Newcastle, 2940

