 **Newcastle Municipality**

 **STRATEGIC EXECUTIVE DIRECTOR: BUDGET & TREASURY OFFICE**

**SUPPLY CHAIN MANAGEMENT UNIT**

**Provision for transport for the Newcastle salga games**

 Date: 20 October 2014

Dear Supplier

# REQUEST FOR WRITTEN QUOTATION : QUOTE NUMBER B0133-2014/15

Kindly furnish us with a **closed written quotation** for the supply of the goods as detailed in the enclosed schedule.

The quotation are to be submitted 37 Murchison Street, Newcastle

at the drop box, ***not later than the specified date****.* ***Please note that no quotations received after the closing time will be considered.***

**Fax Number :** 034 328 7641

**Email :** Thandile.Ngcongo@newcastle.gov.za

**Telephone no :** 034 -328 7816

**Enquiries :** Ms. TNT Ngcongo

The following conditions will apply:

1. **Format of quotation must adhere to the following:**
	1. Quotation must be on the company letterhead and made out to the Newcastle Municipality. The word **QUOTATION** must be clearly stated at the top of the quotation
	2. Quotation must be clearly dated and valid for at least **thirty (30)** **days**
	3. If you are a VAT vendor, VAT number must be indicated on the quotation. VAT number of the Newcastle Municipality (4000791824) must also be indicated on the quotation
	4. Price(s) quoted must be firm and must be inclusive of VAT
	5. A firm delivery period must be indicated
2. No contract shall be concluded with any bidder whose municipal rates, taxes and municipal services charges are in arrears. **Please attach your latest Municipal Rates account for your business premises**
3. No contract shall be concluded with any bidder whose tax matters are not in order.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully

Mrs TNT Ngcongo

Procurement Official

**PLEASE ENSURE THAT WE RECEIVE YOUR QUOTATION BY 12H00 ON Friday 31 October 2014**

**Procurement Schedule**

Amajuba District Games Bus Route/stops Specification

Date: 08 November 2014

Time: 6:30 Pick Ups starts

**Madadeni**

Isikhalisezwe High School

Kwa- PI

Makhulukhulu

Wall to Wall

Dedangifunde High School

Checkers

Hofina

Police Station

**Osizweni**

Dicks (Enkululekweni School)

Police Station

Khuzani

Kwa Bob

Xolani High

iSitolo esibomvu

Makhanya

Bareni

Theku

Makhasana

**Newcastle**

Ngagane (Kilbarchan)

Vezubuhle

Hope High School

Charlestown

Ingogo

All athletes to arrive at Arbor Park in the morning and will further be transported to their respective venues. (Paradise sport field, Newcastle High, Ferrum Swimming Pool, Amajuba High and Old Casino.

Amajuba District Games Bus Route/stops Specification

Date: 02 November 2014

Time: 07:00 Pick Ups starts

Celangotho – Section 6

|  |  |
| --- | --- |
| **Venues** | **Number of buses** |
| Madadeni | 4 |
| Osizweni and Blaauwbosch | 3 |
| Newcastle | 2 |
| Newcastle Golf ( 02 November 2014) | 1 |

Makhulukhulu Supermarket – section 7

Wall to Wall – Section 4

Killbarchan – Kilbarchen Golf club

Porto –Newcastle

The bus should transport athletes to **Newcastle golf club**