

NEWCASTLE LOCAL MUNICIPALITY

APPLICATION FORM FOR EMPLOYMENT OF SENIOR MANAGERS

Tel: 034 328 7600 - Fax: N/A 37 Murchison Street CBD, Newcastle 2940 Private Bag X6621, Newcastle 2940

- 1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
- 2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this Form. Any additional information may be provided on the CV.
- 3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
- 4. All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
- 5. This form is designed to assist municipality with the recruitment, selection and appointment of senior managers in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

A. DETAILS OF THE ADVERTISED POST(As reflected in the advert)

Advertised post applying for	
Reference Number	
Name of Municipality	
Notice service period	

B. PERSONAL DETAILS

Surname				
First Name				
ID or Passport Number		10		
Race	African	Coloured	Indian	White
Gender			Male	Female



Do you have any disability		Yes	No
If yes please elaborate			
Are you a SA citizen?		Yes	No
If no what is your Nationality	/		
Work permit Number (if any)		
	ce in a political party, ether i		
	ting capacity? If yes ,provide		NO
information below			
Political Party Position Expiry date:			2:
Do you hold a professional n	nembership with anybody? If	yes	
provide information below			NO
Professional Body Membership Number Expiry dat			e:

C. CONTACT DETAILS

Preferred Language for Correspondence			
Telephone Number during office hours			
Preferred Method for correspondence (mark with an X			
	Post	E- Mail	Fax
Correspondence contact details in terms of the above		*	1
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D.	QUALIFICATIONS (Additional information may be provided on your CV)		
Name of School /Technical College	Highest Qualification Obtained	7	Year Obtained
Name of Institution	Name of qualification	NQF Level	Year obtained



	(PERIENCE (A	Additior	al info	rmatior	n may b	e pr	ovided
on your ((V)						
Employer starting	Position	From		TO		Rea	son for
with the most						Lea	ving
recent							
If you were previo	usly employed in	n Local G	overnme	nt,		1	
indicate whether a					Yes		No
employment							
If Yes provide the	name of the pre	evious					
employing Municip	ality						

F. DISCIPLINARY RE	CORD				
Have you been dismissed for misconduct on or after 5 July Yes			Yes	No	
2011					
If yes, Name of Institution					
Type of Misconduct/Transgres	sion				
Date of Resignation/Disciplina	ry case finalized				
Award or Sanction					
Did you resign from your job					
finalization of the disciplinary proceedings, if yes provide details on a			Yes	No	
separate sheet					

G. CRIMINAL RECORD



Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011, if yes provide details on a separate sheet	Yes	No
If yes type of criminal act		
Date of criminal case finalized		
Judgment/Outcome		

H. REFEREI	NCES			
Name & Surname	Relationship	Tel (Office hours	Cell Number	E mail

I. DECLARATION	
any attachments in support the	nformation provided in this application and hereof is to the best of my knowledge true and y information may lead to my disqualification ment contract, if appointed
Signature:	Date: