

**NEWCASTLE MUNICIPALITY**

**VACANCIES**

The following vacancy exist in the department as mentioned hereunder: -

**DEPARTMENT: COMMUNITY SERVICES**

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| Position | **TRAFFIC WARDENS (x5): POST ID’S: COMM192, COMM193, COMM194, COMM195, COMM196** |
| Remuneration | R188 679,01 per annum (Task Grade 7) |
| Qualifications | * NQF Level 3 (Matric or equivalent qualification)
* Code B driver’s license
* SAPS Clearance certificate to be attached to CV
* Eligible to be registered as a Peace Officer (No criminal record)
* Must be able to communicate in one of the official languages (English, Afrikaans or IsiZulu)
* Must be below the age of 35 (by December 2022)
* Physically fit and prepared to work under extreme conditions
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| Experience | * 1 Year of documented experience
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| Responsibilities | * Control traffic in general as well as on loading zones, no stopping areas, no parking areas, events, etc.
* To prosecute offenders in accordance with part 5(a) of the Criminal Procedures Act, Municipal Bylaws, and the National Road Traffic Act.
* Issuing of Section 341 Notices according to laid down regulations.
* Assist with other traffic – related duties as and when required.
* Assist the Temporary Traffic Wardens with point duties.
* In order to ensure the safety of scholars at designated road crossing points by controlling the flow of traffic at specified intervals.
* To serve summons and execute warrants of arrests.
* To serve any other notices of the Municipality.
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**Detailed CV’s can be forwarded to the Directorate: Human Resources and be placed in the box with Security in the Rates Hall, Tower Block, 1st Floor Murchison Street, Private Bag X6621, NEWCASTLE, 2940. For further information you may contact the Strategic Executive Director : Community Services, Mr V Govender at 034 – 328 7750.**

* Canvassing for appointment will automatically disqualify an applicant.
* If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful.
* The Directorate: Human Resources will not accept responsibility for information not mentioned in applications.
* **NO** late applications will be accepted.
* **NO** e-mails or faxes will be accepted.
* The Directorate: Human Resources will not be held responsible for lost applications unless proof of submission can be supplied.
* All applicants may be required to undergo a proficiency test.
* **NO** applications shall be considered without certified copies of the original documents of qualifications.
* The Newcastle Municipality adheres to the provisions as contained in the Employment Equity Act to ensure representativity through the process of affirmative action.
* It would be expected of candidates to be subjected to thorough evaluations and that previous and current

 employers and references will be contacted. Verifications will be done on his / her qualifications, criminal and credit

 records.

* Applicants must have no criminal record or pending criminal/departmental or civil cases. The candidate will be

 required to disclose all financial interest and will be subjected to competency assessment.

* Applicants will be subjected to a vetting process which will include security screening and fingerprint verification.
* Applicants should be a South African citizen or permanent resident.
* **SHOULD** the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

**CLOSING DATE: 15 OCTOBER 2021**