

Newcastle Municipality



FINANCE

Portfolio Standing Committee

AGENDA

for the

VIRTUAL MEETING TO BE HELD ON

Thursday, 12 November, 2020

at 09:00

Distribution List

Cllr	N	N	G	Mahlaba	: Chairperson
Cllr	L	L		Bosman	
Cllr	M	V		Buhali	
Cllr	P	J		Khumalo	
Cllr	H	N		Mkhwanazi	
Cllr	T	P		Mkhwanazi	
Cllr	M	S		Ndlovu	
Cllr	M	E		Ngcobo	
Cllr	T	M		Nzuza	
Cllr	J	A		Vorster	
Cllr	S	Z		Zulu	

Officials

Acting Municipal Manager

Executive Manager : Legal Services

Strategic Executive Director: Budget & Treasury Office

Director: Financial Management

Director: Supply Chain Management

Director: Budget & Financial Reforms

The Acting Director: Expenditure & Revenue Enhancement Strategy

Manager: Revenue

Manager: Revenue Enhancement Strategy

Manager: Supply Chain Management

Manager: Debt & Cash Management

Manager: Financial Support

Acting Manager: Financial Reporting

Acting Manager: Budgets

Acting Manager: Expenditure & Financial Accounting

Acting Manager: Assets



Finance

MEETING : 12/11/2020

Finance Portfolio Standing Committee

NOTICE OF MEETING

4 November 2020

The Chairperson and Members
Finance Portfolio Standing Committee
Newcastle Municipality

Dear Councillor

MEETING OF THE FINANCE PORTFOLIO STANDING COMMITTEE

Notice is hereby given that a meeting of the Finance Portfolio Standing Committee of the Newcastle Municipality will be held on **Thursday, 12 November 2020** at **09:00** via **Microsoft Teams**, for the purpose of considering the matters as contained in the agenda.

Yours faithfully



S. M. NKOSI
STRATEGIC EXECUTIVE DIRECTOR:
BUDGET AND TREASURY OFFICE



Finance

MEETING : 12/11/2020

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1	Opening
2	Leave of absence
3	Official notices
4	Unopposed proposals
5	Confirmation of minutes
6	Urgent matters
7	Monthly Report: Revenue: September 2020
8	Indigent Application Process: Write-off of Debt & Deregistered Accounts: October 2020
9	Collection Rate: September 2020
10	Report on Eskom Expenditure: October 2020
11	Report on Expenditure on Staff Benefits: September 2020
12	Progress Report: Implementation of Revenue Enhancement Action Plans for Quarter One: 2020/2021
13	General Valuation Roll: Outcome of the Process
14	Deviations Report: Supply Chain Management: September 2020
15	Report: Implementation of Supply Chain Management Policy: September 2020
16	Municipal Grants: Quarter Ended September 2020
17	Municipal Investments: Quarter Ended September 2020
18	Municipal Borrowings: Quarter Ended September 2020
19	Withdrawals from Municipal Bank Account: Quarter Ended September 2020
20	Section 71: Monthly Budget Statement: September 2020
21	Section 52(d): Quarterly Budget Statement: September 2020
22	Municipal Cost Containment Regulations (MCCR) 2020/21 MTREF



Finance

MEETING : 12/11/2020

Agenda

for the meeting of the
Finance Portfolio Standing Committee
to be held on Thursday, 12 November 2020
at 09:00
via Microsoft Teams

ITEM 1

OPENING

ITEM 2

APPLICATIONS FOR LEAVE OF ABSENCE

ITEM 3

OFFICIAL NOTICES

ITEM 4

UNOPPOSED PROPOSALS BY CHAIRPERSON

ITEM 5

CONFIRMATION OF MINUTES

- Minutes of the meeting held on 15 October 2020 (attached, blue pages)

ITEM 6

URGENT MATTERS



Finance

MEETING : 12/11/2020

FINANCE PORTFOLIO STANDING COMMITTEE

of the

NEWCASTLE MUNICIPAL COUNCIL

**MINUTES OF THE VIRTUAL MEETING VIA MICROSOFT
TEAM OF THE FINANCE PORTFOLIO STANDING
COMMITTEE HELD ON THURSDAY,
15 OCTOBER 2020 AT 09:00**

15. REPORT REGARDING THE IMPLEMENTATION OF THE NEWCASTLE MUNICIPALITY SUPPLY CHAIN MANAGEMENT POLICY FOR THE QUARTER ENDING 30 SEPTEMBER 2020: (T 21/B): BUDGET AND TREASURY OFFICE.

EXECUTIVE SUMMARY

This report is submitted as prescribed in terms of paragraph 12.3 of the Newcastle Municipality's Supply Chain Management Policy adopted by Council in terms of the Local Government Municipal Finance Management Act, No. 56 of 2003.

RECOMMENDED:

That the report regarding the implementation of the Newcastle Municipality's Supply Chain Management Policy for the quarter ending 30 September 2020 submitted for noting .

BTO

REPORT

THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY

The Newcastle Municipality has in place a Supply Chain Management Policy that was approved with the adoption of the 2020/21 budget in July 2020 and is implemented with effect from 1 July 2020.

The Supply Chain Management Unit, during the period under review, was not operating with a full staff compliment as per the approved organogram, notwithstanding the fact that service delivery hinges on the Supply Chain Management Unit. The unit has not been able to fill its vacancies as per the approved organogram because of the moratorium on filling of vacancies. As at the end of September 2020, the Supply Chain Management Unit had a vacancy rate of approximately fifty One per cent (51%), with notable vacancies for the Manager: Demand and Contract Management.

1. SCM CHALLENGES AND MITIGATING CONTROL

The high vacancy rate makes it nearly impractical to ensure that all the roles and responsibilities of the Supply Chain Management Unit are carried out efficiently especial on contract management unit and supplier performance monitoring and evaluation. This has resulted in the following processes and procedures not been completely fulfilled as per the requirements of Municipal Supply Chain Management Policy:

- Debriefing sessions are not held with unsuccessful bidders. However, unsuccessful bidders are engaged on a request basis and through the objection process.
- The Council has not yet established a Municipal Bids Appeal Tribunal to deal with objections against intentions to award bids in the course of the competitive processes.
- A proper register for quotations in terms of regulations 16 and 17 of the Municipal Supply Chain Management Regulations is not updated regularly.
- Adequate monitoring of the whole bidding process to ensure turnaround times for formal quotations and competitive bids is within acceptable norms.
- Producing monthly contract management implementation reports.

2. SCM OPERATIONAL PERFORMANCE AT THE END OF SEPTEMBER 2020

2.1. DEMAND MANAGEMENT:

- The demand management report is in line with section 16(1) of municipal supply chain Management policy and regulation 10 of the MFMA supply chain management.
- The Accounting Officer approved the annual procurement plan for 2020/21 during the month of August 2020 and the approved copy was submitted to KZN Provincial Treasury in line with MFMA Circular No. 62 of Municipal Finance Management Act No. 56 of 2003 and KZN Provincial Treasury Municipal circular 4 of 2017/18. **"Refer to Annexure A copy of the procurement plan"**.
- The Supply Chain Management Unit still in the process of processing bids from 2019/20 approved procurement plan that were not finalised within the previous financial year due to Nationwide lockdown. **"Refer to Annexure B copy of the list of bids at the demand management stage"**.
- The Division will submit monthly update on the progress made in the implementation of the 2020/21 procurement plan as contained in **Annexure A**.

2.2. ACQUISITION MANAGEMENT:

2.2.1. Written request for quotations:

- Regulation 16, 17 and 18 report provide request for quotation from R10 000.00 to R200 000.00 awarded during the month under reporting. **"Refer to Annexure C for register of awards"**.
- Invitations for quotation above R30 000 but below R200 000 are advertised for at least seven days on the website and official notice board as required in terms of regulation 18(a) of Municipal Supply Chain Management Regulation.

2.2.2. Competitive bidding

- Regulation 19 reports provides bids awarded in the period under review for all procurement transaction above R200 000.00.
- The Bid Adjudication Committee and/or the Accounting Officer in the month ending on 31 July 2020 awarded four (4) competitive bids **Refer to Annexure D for register of bids awards**.
- Procurement transaction above R200 000, 00 are publicly advertised in newspapers as required by regulation 22(1) of Municipal Supply Chain Management Regulations. Council is therefore fully compliant with the Municipal Supply Chain Management Regulations with regards to invitation of bids for all ranges of procurement and this is done by enforcing procurement processes as established by the Newcastle Municipality's Supply Chain Management Policy.

2.3. PUBLISHING OF BIDS AWARDED

- The bids awarded are published on Council's official website on regular intervals and the Municipality complied with this requirement in the quarter under review. A review of internal controls and checklists to ensure full compliance with this requirement is undertaken on a regular basis.

2.4. ESTABLISHMENT OF BID COMMITTEE SYSTEM

- The Newcastle Municipality had established a bid committee system for competitive bids as required in terms of regulation 26 of the Municipal Supply Chain Management Regulations. The bid committee system consists of three bid committees, namely, the bid specification committee (BSC); the bid evaluation committee (BEC) and the bid adjudication committee (BAC). The membership of the BSC, BEC and BAC complies with regulations 27, 28 and The Bid Specification Committee membership complies with regulation 27 and 29, respectively. The membership of committees is valid for a financial year and is re-constituted accordingly every financial year.

2.5. SUPPLY CHAIN MANAGEMENT SUPPLIER DATABASE

- The Municipality is no longer required to issue an invitation to prospective service providers to register on the accredited supplier database of the Newcastle Municipality as the Municipality is now using the Central Supplier Database (CSD) as directed by the National Treasury.

3. TRAINING SUPPLY CHAIN MANAGEMENT

- Director SCM has submitted request to KZN Provincial Treasury for training of bid committees and local content to be conducted during the month of November 2020 for officials involved in implementing a supply chain management policy in line with requirements of regulation 8 of Municipal Supply Chain Management Regulations.

4. CODE OF CONDUCT

- Regulation 46 requires the Supply Chain Management Policy to establish a Code of Conduct. The Code of Conduct issued by National Treasury in MFMA Circular No. 22 is incorporated in the Supply Chain Management Policy of the Newcastle Municipality.

5. DEVIATIONS FROM/AND RATIFICATION OF MINOR BREACHES OF PROCUREMENT PROCESS

- In compliance with paragraphs 23.1(c); 24.1(c); and 48.2 of the Supply Chain Management Policy and Regulation 36, a schedule of approved deviations in the first quarter of 2020/21 financial year is hereby attached for noting **Refer to Annexure E for deviation registers.**

- The Municipality incurred deviations for the past three months as summarised below:

MONTH	REGULATION 16	REGULATION 17	REGULATION 36	TOTAL
July 2020	NIL	NIL	R75 634,00	R 75 634,00
Aug 2020	NIL	NIL	R23 436,43	R 23 436,43
Sept 2020	850,00	R27 628,75	R89 761,64	R118 240,39
TOTAL	R850,00	R27 628,75	R188 832,07	R217 310,82

6. COMBATING OF ABUSE OF SUPPLY CHAIN MANAGEMENT SYSTEM

- In line with regulation 38(1)(b) of the supply chain management they were no reported cases of SCM abuse and other corruption related cases reported during the first quarter of 2020/21 financial year.

7. DISPOSAL MANAGEMENT

- There were no disposals of redundant or obsolete assets in terms of Regulation 40 of the supply chain during the quarter under review. However, it should be noted that the Budget and Treasury Office intends to conduct the disposal of redundant or obsolete assets in the second quarter of 2020/21 financial year.

8. CONTRACT MANAGEMENT

- All contracts recurred through SCM process are captured in the contract register which is updated on regular basis.
- The Director SCM is in the process of centralising contract development and management to be managed within the SCM office to ensure that all contracts are monitored and contracts replacement process are initiated on time to avoid irregular expenditure and contracts extension.
- The updated contract register will be submitted to the committee in the quarter two (2) SCM report.
- Interviews for the Contract and Demand Manager were conducted and it is expected that the successful candidate will be appointed by 1 December 2020 which will further strengthen the contract management unit.

9. RISK MANAGEMENT

- In terms of regulation 41(2) MFMA of the Supply Chain Management regulation, the supply chain management unit developed risk management system by listing and ranking risks identified in the SCM system and process. The register is updated regularly through risk office.

10. OBJECTIONS AND COMPLAINTS

- In terms of regulation 49 of the MFMA Supply Chain Management regulation the Municipality current dealing with objections from different bidders **Refer to Annexure F for objection register.**

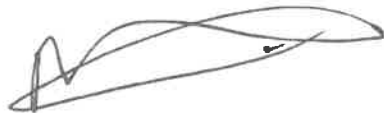
11. UIFW REGISTER UPDATE AND CONSEQUENCE MANAGEMENT

- The municipality has issued SCM compliance circular to all Municipal staff as part of enhancing internal control and preventing occurrence of Unauthorised, Irregular and Fruitless & Wasteful Expenditure **Refer to Annexure G for SCM compliance circular.**
- The SCM unit has prepared a report to the Accounting Officer with recommendations on how to deal with historical UIFW. The report will be presented to Municipal Council for adoption and further investigations.
- They were no new incident of UIFW recorded in the first quarter of 2020/21 financial year except transactions which were report in the previous years which the Municipality is still incurring expenditures.

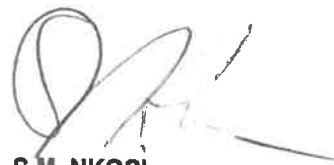
Report prepared by:



Report seen by:



N.N.G. MAHLABA
PORTFOLIO COUNCILLOR:
BUDGET AND TREASURY OFFICE



S.M. NKOSI
STRATEGIC EXECUTIVE DIRECTOR
BUDGET AND TREASURY OFFICE

ANNEXURE "A"

NEWCASTLE MUNICIPALITY 2020-21- PROCUREMENT PLAN

NEWCASTLE LOCAL MUNICIPALITY
2020/21 ANNUAL PROCUREMENT PLAN FOR

Item no.:	Sub - Directorate	Responsible Manager / Official	Bid Description	Project Estimated Cost	Contract Duration (In months)	Nature of the Project	Submission Date of Specification / Terms of Reference to SCMU	Final Appointment Date
1	Budget and Financial Reporting	M. Ndlovu	IT Equipment	600,000.00	36 Months	New assets	01 September 2020	14-Dec-20
2	Budget and Financial Reporting	M. Ndlovu	Furniture and Office Equipment	300,000.00	36 Months	New assets	01 September 2020	14-Dec-20
3	Budget and Financial Reporting	M. Ndlovu	Provision of Short - Term Insurance Services on Municipal Properties	7,414,282.00	36 months	Sourcing of services		
4	Budget and Financial Reporting	M. Ndlovu	Provision of the MSCOA Compliant Financial Management System	4,500,000.00	36 months	Sourcing of services	07 August 2020	18-Nov-20
5	Supply Chain Management - Stores	S. Dlamini	Framework contracts Supply and Delivery of Toilet Papers	1,700,000.00	36 months	Purchase of Goods	15 November 2020	12-Mar-21
6	Supply Chain Management - Stores	S. Dlamini	Panel of Service Providers for Supply, Delivery and Offloading of Road Marking Paint			Purchase of Goods	11 August 2020	23-Nov-20
7	Supply Chain Management - Stores	S. Dlamini	Panel of Service Providers for Supply and Delivery of Energy Billing Meters	2,000,000.00	36 months	Purchase of Goods	09 November 2020	12-Mar-21
8	Supply Chain Management - Stores	S. Dlamini	Panel of Service Providers for the Supply and Delivery of Small Tools as and when required basis for a period of three years	5,000,000.00	36 months	Purchase of Goods	09 November 2020	12-Mar-21
9	Parks and Amenities	L. Eksteen	Construction of Admin Building at Fort Amiel	1,000,000.00	36 months	Purchase of Goods	25 November 2020	26-Mar-21
10	Protection Services	S.L. Botha	Supply, Delivery and Offloading of Traffic, Fire and Security Uniforms including associated accessories	300,000.00	12 months	New Asset	07 September 2020	14-Dec-20
11	Waste Management Section	NF Swanepoel	Supply and Delivery of Disposable Refuse Bags	1,500,000.00	36 months	Purchase of Goods	01 September 2020	15-Dec-20
12	Community Safety	P. Marias	Panel of Service Providers for the Provision of Security Services at Various Municipal Premises including VIP Protection Services	12,000,000.00	36 months	Purchase of Goods	14 August 2020	20-Nov-20
13	Community Safety	S.L. Botha	Supply and Delivery of Protective Clothing for Structural Fire Fighting	135,000,000.00	36 months	Sourcing of Services	07 August 2020	20-Nov-20
14	Waste Management Section	NF Swanepoel	Repairs of Bulk Refuse Containers	212,000.00	36 months	Sourcing of Services	17 August 2020	20-Nov-20
15	Arts, Culture & Amenities	A. Botes	Construction of Parking Area - Newcastle Library			Repairs & Maintenance	10 November 2020	12-Mar-21
16	Arts, Culture & Amenities	A. Botes	Fencing of Modular Library Ward 7	1,800,000.00	12 months	New Infrastructure	01 October 2020	15-Jan-21
17	Parks, Recreations & Cemetery	N. Mavuso	Framework contracts Service Providers for Supply and Delivery of Mobile Toilets within the boundaries of NM	334,000.00	12 months	New Infrastructure	01 October 2020	15-Jan-21
18	Parks, Recreations & Cemetery	N. Mavuso	Construction of Ablution Facilities	3,906,000.00	36 months	Hiring of assets		
19	Waste Management Section	T. Kelly	Panel of Service Providers for Alternative Options on Repairs and Maintenance of Specialized Municipal Vehicle Fleet	1,500,000.00	10 months	New Infrastructure	30 September 2020	8-Jan-21
				58,783,247.00	36 months	Repairs & Maintenance	02 October 2020	15-Jan-21
							27 August 2020	4-Dec-20

20	Human Resource Development	D. Janson	Municipal Finance Management Programme (MFMP)	400,000.00	18 months	Acquiring of Training Services	30 October 2020	17-Mar-21
21	Human Resource Development	D. Janson	Provision of training for Councillor Development	600,000.00	12 months	Acquiring of Training Services	30 October 2020	17-Mar-21
22	Human Resource Development	D. Janson	Provision of UIF and staff compensation consulting services to Municipality and staff	350,000.00	36 Months	Acquiring of Training Services	21 November 2020	26-Mar-21
23	Administration	D. Molefe	Provision and Maintenance of Hygiene Services for a period of 36 months	1,000,000.00	36 months	Rendering of service	25 November 2020	26-Mar-21
24	Administration	D. Molefe	Framework contracts for COVID 19 PPEs and related Emergency needs	3,000,000.00	36 months	Supply of goods and services	11 January 2021	5-May-21
25	Administration	D. Molefe	Framework Contracts Public and VIP Catering Services	1,500,000.00	36 months	Supply of goods and services	11 January 2021	5-May-21
26	Administration	D. Molefe	Framework Contracts Advertising Agency	1,600,000.00	36 months	Supply of goods and services	28 October 2020	17-Mar-21
27	Human Resource Management	Dladla	Framework Contracts for Reference checks, vetting and competent assessments for candidates	700,000.00	36 months	Supply of goods and services	28 October 2020	17-Mar-21
28	Human Resource Development	D. Janson	RFP: Panel of Service Providers for Driver's Licence Training (Code 10 & 14) for Municipal Employees	500,000.00	36 months	Acquiring of Training Services	16 November 2020	12-Mar-21
29	Urban Renewal	M. Nduku	Provision of Basic Infrastructure Services for Medical Precinct	18,000,000.00	09 months	New Infrastructure	19 October 2020	24-Feb-20
30	Human Settlements	S. Moodley / T. Majjo	Removal of Asbestos and Replace with Aluminium Event Management Services : Constituency meeting	5,000,000.00	06 months	Upgrade of existing structures	02 November 2020	12-Mar-21
31	Public Participation Unit	Z. Dlamini	Speakear's imbizo (Tents, Chairs, Tables, Loudhailing & Other Media Platforms)	700,000.00	36 Months	Sourcing of services	18 January 2021	30-Apr-21
32	Roads and Stormwater Services	M. Nsele	Framework contract of Service Providers for Hire of Plant and Equipment on an as and when required basis for period of 3 years	20,000,000.00	36 months	Hiring of Plants	26 August 2020	4-Dec-20
33	Roads and Stormwater Services	M. Nsele	Framework Supply of concrete products & road construction materials	15,000,000.00	36 months	Upgrade of existing Infrastructure	02 November 2020	12-Mar-21
34	Water Services	M. Nduku	Purchase of Municipal Vehicle(s)	2,500,000.00	06 months	New Assets	02 November 2020	12-Mar-21
35	Water Services	M. Nduku	Phase IV: Upgrade of Madadeni Waste Water Treatment Plant	38,000,000.00	24 months	Upgrade of existing Infrastructure	26 October 2020	17-Mar-21
36	Water Services	M. Nduku	Viljoenpark Bulk Water and Sanitation	35,000,000.00	09 months	Upgrade of existing Infrastructure	22 October 2020	24-Feb-20
37	Water Services	M. Nduku	Blaauwbosch Bulk Water Supply	30,000,000.00	24 months	Upgrade of existing Infrastructure	28 October 2020	17-Mar-21
38	Water Services	M. Nduku	Osizweni Water Pressure System Management	10,000,000.00	15 months	Upgrade of existing Infrastructure	11 November 2020	12-Mar-21
39	Water Services	M. Nduku	Phase 5: Stafford Hill Waterborne Sewerage Refurbishment of Toilet Structures	30,000,000.00	12 months	Upgrade of existing Infrastructure	13 November 2020	12-Mar-21
40	Water Services	M. Nduku	Phase 4: Osizweni E & F Waterborne Sewerage	17,000,000.00	12 months	Upgrade of existing Infrastructure	18 November 2020	12-Mar-21
41	Project Management Unit	M. Nduku	Panel of Professional Service Providers for Various Municipal Infrastructure Projects for a period of 3 years	17,100,000.00	36 months	Sourcing of Professional Services	31 August 2020	4-Dec-20

42	Project Management Unit	M. Nduku	Panel of Contractors for the Upgrading of Gravel Roads to Surfaced Standards Inclusive of Associated Stormwater within Newcastle on as and when required basis for a period of 3 years	50,000,000.00	36 months	New Infrastructure	31 August 2020	4-Dec-20
43	Project Management Unit	M. Nduku	Installation of VIP Toilets on an as and when required basis for a period of 3 years	25,418,981.00	36 months	New Infrastructure	13 January 2021	30-Apr-21
44	Electrical Services	Z. Dube	Supply, Delivery & Offloading of Batteries and Battery Charges for Substations	500,000.00	36 months	Purchase of Goods	29 October 2020	17-Mar-21
45	Electrical Services	Z. Dube	Supply and Delivery of Streetlight Poles	1,000,000.00	36 months	Purchase of Goods (Assets)	14 October 2020	24-Feb-20
46	Electrical Services	Z. Dube	Provision of Electrical Waste Management Services	200,000.00	36 months	Sourcing of Waste Disposal services	12 October 2020	24-Feb-20
47	Electrical Services	Z. Dube	Supply and Delivery of Traffic Light Poles and related accessories	300,000.00	36 months	Purchase of Goods (Assets)	21 October 2020	24-Feb-20
48	Electrical Services	Z. Dube	Panel for 11KV Substation Equipment: Current Transformers, Voltage Transformers, Circuit Breaker Transformers	300,000.00	36 months	New Infrastructure	04 November 2020	12-Mar-21
49	Electrical Services	Z. Dube	Panel of Contractors for Testing, Maintenance and Repairing of Transformers for a period of 3 years	500,000.00	36 months	Repairs & Maintenance	18 November 2020	12-Mar-21
50	Electrical Services	Z. Dube	Panel for Supply and Delivery of Mechanical Servicing & Maintenance Parts for Light Duty & Heavy Duty Vehicles including Earth - Moving Plants	21,000,000.00	36 months	Purchase of Goods (motor parts)	25 November 2020	26-Mar-21
51	Electrical Services	Z. Dube	Panel for Testing, Repairing, Servicing and Maintenance of Municipal Vehicle Fleet for a period of 3 years	6,000,000.00	36 months	Repairs & Maintenance	10 November 2020	12-Mar-21
52	Electrical Services	Z. Dube	Issuing of Roadworthy Certificates (COR: Certificate of Roadworthiness) for Municipal Vehicle Fleet	6,000,000.00	36 months	Provision of a service	27 October 2020	17-Mar-21
53	Electrical Services	Z. Dube	Supply, Test, Repair and Maintenance of 132KV Over-Headline and Fibre Cables for a period of 3 years	750,000.00	36 months	Repairs & Maintenance	03 November 2020	12-Mar-21
54	Electrical Services	Z. Dube	Supply, Test, Repair and Maintenance of Two - way Radios for a period of 3 years	600,000.00	36 months	Repairs & Maintenance	18 November 2020	12-Mar-21
55	Civil Services	M. Nsele	Panel of Service Providers for Hire of Plant and Equipment on an as and when required basis for period of 3 years	6,000,000.00	36 months	Hiring of Plants	26 August 2020	4-Dec-20
56	Civil Services	M. Nsele	Re - gravelling of Roads within the boundaries of NM	15,800,000.00	36 Months	Infrastructure Refurbishment	26 October 2020	17-Mar-21
57	Communication	Mlungisi Khumalo	Provision of Public Relations Services and Corporate Branding Services including other related services within the boundaries of Newcastle Municipality	3,000,000.00	36 months	Acquiring of Professional services	02 November 2020	12-Mar-21
58	Information & Communication Technology	Nto Vinkhumbi	Upgrade and Maintenance of Municipal Website	1,738,800.00	36 months	Sourcing of IT services	18 January 2021	30-Apr-21
59	Information & Communication Technology	Nto Vinkhumbi	Purchase of Microsoft Enterprise Agreement	4,064,185.02	36 months	Sourcing of IT services	18 November 2020	12-Mar-21

60	Information & Communication Technology	Nto Vinkhumbo	Panel of Consultants to provide ICT Professional Services	1,500,000.00	36 months	Acquiring of Professional services	10 November 2020	12-Mar-21
61	Information & Communication Technology	Nto Vinkhumbo	Maintenance of Municipal Data Centre	800,000.00	36 months	Sourcing of IT services	16 November 2020	12-Mar-21
62	Information & Communication Technology	Nto Vinkhumbo	Provision of Endpoint Data Management	204,000.00	36 months	Sourcing of IT services	12 January 2021	30-Apr-21
63	Special Programmes & Governance Unit	Mrs Dube	Special Programmes Projects: Children, Senior Citizen, Disability, Men & Women	535,000.00	12 months	Sourcing of services	25 January 2021	3-May-21

ANNEXURE "B"

**SPECIFICATIONS AND TERMS OF REFERENCE FOR COMPETITIVE BIDS
NEWCASTLE MUNICIPALITY**

ESTIMATED DATE OF SUBMISSION	DEPARTMENT	SUB-DIRECTORATE	DESCRIPTION OF GOODS/SERVICES/PROJECTS	CONTRACT DURATION	ENVISAGED PUBLICITY DATE		
					FINANCIAL COMMENTS DATE	JUSTIFICATION DATE	CLOSING DATE
2020/08/07	BUDGET AND TREASURY OFFICE	BUDGET AND FINANCIAL REFORMS	PROVISION OF SHORT-TERM INSURANCE PORTFOLIO FOR NEWCASTLE MUNICIPALITY FOR A CONTRACT PERIOD OF THREE YEARS	36 MONTHS	2020/06/25	2020/09/04	2020/09/25
2020/08/31	TECHNICAL SERVICES	PROJECT MANAGEMENT	APPOINTMENT OF A PANEL OF ENGINEERING CONSULTANTS FOR PROVISION OF PROFESSIONAL SERVICES FOR VARIOUS MUNICIPAL INFRASTRUCTURE PROJECTS AND OTHER ELECTRICAL SPECIALISTS WORK FOR A PERIOD OF THREE YEARS ON AN AS AND WHEN REQUIRED BASIS	36 MONTHS	2020/06/24	2020/09/18	2020/10/07
2020/08/31	TECHNICAL SERVICES	PROJECT MANAGEMENT	FRAMEWORK CONTRACT OF CONTRACTORS FOR THE UPGRADING OF GRAVEL ROADS TO SURFACED STANDARDS INCLUSIVE OF ASSOCIATED STORMWATER WITHIN NEWCASTLE ON AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/06/24	2020/09/18	2020/10/07
2020/09/07	COMMUNITY SERVICES	PROTECTION SERVICES	SUPPLY AND DELIVERY OF TRAFFIC, FIRE AND SECURITY UNIFORMS AND ACCESSORIES FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/07/27	2020/10/01	2020/10/23
2020/08/14	COMMUNITY SERVICES	WASTE MANAGEMENT	SUPPLY AND DELIVERY OF DISPOSABLE REFUSE BAGS (BIN LINERS)	36 MONTHS	2020/07/30	2020/09/10	2020/10/02
2020/08/15	TECHNICAL SERVICES	CIVIL	FRAMEWORK CONTRACT FOR HIRE OF PLANT, TRANSPORT AND EQUIPMENT ON AN AS WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/07/29	2020/09/10	2020/09/25
	COMMUNITY SERVICES	ENVIRONMENTAL HEALTH	EXPRESSION OF INTEREST FOR SOURCING OF GRANT FUNDING	N/A	EOI	TBC	TBC
2020/08/07	COMMUNITY SERVICES	PROTECTION SERVICES	APPOINTMENT OF SECURITY SERVICE PROVIDERS FOR THE PROVISION OF SECURITY SERVICES AT VARIOUS NEWCASTLE MUNICIPALITY PREMISES INCLUSIVE OF VIP PROTECTION SERVICES FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/08/06	2020/09/04	2020/09/25
2020/08/17	COMMUNITY SERVICES	PROTECTION SERVICES	SUPPLY AND DELIVERY OF PROTECTIVE CLOTHING FOR STRUCTURAL FIRE FIGHTING FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/07/23	2020/09/10	2020/09/25
2020/08/31	CORPORATE SERVICES	ADMINISTRATION	SUPPLY, DELIVERY, INSTALLATION, MAINTENANCE OF HYGIENE SERVICES EQUIPMENT AND CONSUMABLES AND DEEP CLEANING OF ALL CARPETED AREAS TO NEWCASTLE MUNICIPALITY FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/08/04	2020/09/18	2020/10/07
2020/09/30	COMMUNITY SERVICES	PARKS, RECREATION AND CEMETER	FRAMEWORK CONTRACT FOR THE APPOINTMENT OF SERVICE PROVIDERS FOR THE HIRING, DELIVERY AND MAINTENANCE OF MOBILE TOILETS WITHIN THE BOUNDARIES OF NEWCASTLE MUNICIPALITY, ON AN AS AND WHEN REQUIRED BASIS FOR A PERIOD OF 36 MONTHS	36 MONTHS	2020/08/26	2020/10/23	2020/11/11
	COMMUNITY SERVICES	WASTE MANAGEMENT	PANEL OF SERVICE PROVIDERS FOR ALTERNATIVE OPTIONS FOR REPAIRS AND MAINTENANCE OF SPECIALISED PLANT: FLEET	36 MONTHS	2020/08/27		
2020/09/11	BUDGET AND TREASURY OFFICE	SUPPLY CHAIN MANAGEMENT	SUPPLY, DELIVERY AND OFF-LOADING OF TOILET PAPERS FOR A PERIOD OF 36 MONTHS	36 MONTHS	N/A	2020/09/28	2020/10/15
2020/09/01	BUDGET AND TREASURY OFFICE	BUDGET AND FINANCIAL REFORMS	SUPPLY AND DELIVERY OF IT RELATED EQUIPMENT FOR THE PERIOD OF 36 MONTHS	36 MONTHS	2020/09/15	2020/09/24	2020/10/14

ESTIMATED DATE OF SUBMISSION	DEPARTMENT	SUB-DIRECTORATE	DESCRIPTION OF GOODS/SERVICES/PROJECTS	CONTRACT DURATION	FINANCIAL COMMITMENTS DATE	PUBLICATION DATE	CLOSING DATE
	TECHNICAL SERVICES	WATER SERVICES	FRAMEWORK CONTRACT FOR CONTRACTORS FOR THE EXTENSION/ MAINTENANCE OF WATER & SEWER RETICULATION NETWORK/PROJECTS IN THE NEWCASTLE AREA FOR THE PERIOD OF 36 MONTHS ON AN "AS AND WHEN REQUIRED BASIS"	36 MONTHS	2020/09/16		
	TECHNICAL SERVICES	WATER SERVICES	FRAMEWORK CONTRACT FOR CONTRACTORS FOR THE UPGRADE OF ASBESTOS CEMENT PIPE TO UPVC PIPES AS WELL AS THE INSTALLATION OF PRV'S IN THE NEWCASTLE AREA FOR THE PERIOD OF 36 MONTHS ON AN "AS AND WHEN REQUIRED BASIS"	36 MONTHS	2020/09/16		
2020/09/01	COMMUNITY SERVICES	ARTS, CULTURE AND AMENITIES	SUPPLY AND INSTALLATION OF FENCING AT MODULAR LIBRARY, WARD 7	5 MONTHS	2020/09/18	2020/10/29	2020/11/14
2020/09/01	COMMUNITY SERVICES	ARTS, CULTURE AND AMENITIES	ESTABLISHMENT OF PARKING AREA AT NEWCASTLE LIBRARY	5 MONTHS	2020/09/21	2020/10/29	2020/11/14

ANNEXURE "C"

SID NO.	DESCRIPTION	AWARDED TO	DATE AWARDED	ADDRESS	DEPARTMENT	CIDB	GRADING	BBSEE LEVEL	POINT SYSTEM	POINTS CLAIMED	AMOUNT	CONTRACT DURATION	COMPLETION DATES
B018-2019/20	REPAIR OR REPLACE 75 METER CONCRETE PALISADE FENCE AT THE WASTE DISPOSAL SITE	Khupha Ingwenya (Pty) Ltd	12-Aug-20	Eastbame Farm, Dannhauser, 3080	Community Services -Waste Management	N/A		1	80/20	100	R95 000.00	4 Weeks	12-Sep-20
B021-2019/20	SUPPLY AND DELIVERY OF PROBOOK G7 LAPTOPS AND G9 DESKTOPS	COMFIGS	15-Sep-20	408 ,SUSPENSE FARM ,MADADENI , 2951	Budget And Treasury Office	N/A		1	80/20	20	R 198 568.00	ONCE OFF	N/A
B032-2018/19	SUPPLY ,DELIVERY AND INSTALLATION OF PROTECTIVE SCREENS FOR THE ISSUE COUNTERS AT VARIOUS LIBRARIES	NEWCASTLE ALUMINIUM PRODUCTS	18-Sep-20	KALDLAY BUILDING ,5 VOORTREKKER STREET ,NEWCASTLE ,2940	Community Services	N/A		1	4	20	R 72 600.00	ONCE OFF	N/A
B030-2019/20	SUPPLY , DELIVERY AND OFFLOADING OF OUTDOOR PLASTIC RECYCLING BINS WITH THE CAPACITY OF 1000 LITRES	WONKEAMANTANZI GROUP HOLDINGS	22-Sep-20	2046 , Section 2 , Madadeni , 2951	Community Services	N/A		1	80/20	20	R138 133.30	ONCE OFF	N/A

SUPPLY CHAIN MANAGEMENT UNIT

SUPPLY CHAIN MANAGEMENT UNIT

No	PROCUREMENT DESCRIPTION	SERVICE PROVIDER NAME	ORDER AMOUNT
1	BOOKS : JD22 W12 :PEN CARBON BOOK: A5 :PLAIN :100PG	WALTONS	R512.90
2	FASTENERS : FILE : 80MM : 50 SETS PER BOX	NEWCASTLE OFFICE SHOP	R789.00
3	MANILLA FOLDERS : SINGLE : SCORED AND PUNCHED:GREEN	NEWCASTLE OFFICE SHOP	R520.00
4	OFFICE WIPES : YP'S : WET	WALTONS	R2,484.00
5	PENS : BIC 'CRYSTAL' : BLUE	NEWCASTLE OFFICE SHOP	R1,077.00
6	RULER : PLASTIC : 30CM	NEWCASTLE OFFICE SHOP	R181.00
7	DISTRIBUTION PILLAR : LT : AS PER SPECIFICATION	CASTLE CONSTRUCTION HIRE	R27,628.75
8	CAP ONLY FOR DISTRIBUTION PILLAR : LT : AS PER SPECIFICATION	CASTLE CONSTRUCTION HIRE	R10,955.36
9	BOOKS : FUEL REQUISITION:INTERNAL:TRIPPLICATE:A4	PAPER HOUSE	R17,825.00
10	LAMPS:FLOURESCENT:40W:1.2M (4FT):RAPID START:BI-PIN	NANABA TRADING (PTY) LTD	R1,950.00
11	BALLAST:250W:MV: SLIGHT FITTINGS:SCREW TYPE	IKHAYALOKUNGA	R7,300.00
12	BALLAST : 400W : 220V : HPS : SCREW CONNECTION	IKHAYALOKUNGA	R8,560.00
13	BALLAST : 2 X 75W : SLIMLINE : FLUORESCENT: SABS	NANABA TRADING (PTY) LTD	R5,200.00
14	CABLE:SUFFIX:ROUND:3CORE:2.5MM X 100MTR	NANABA TRADING (PTY) LTD	R19,500.00
15	GLOVES : ELECTRICAL 1 000V : SABS 1220 : BIGGEST SIZE	LEONORTH MBO TRADING	R6,000.00
16	LUGS : CRIMPING : 16MM X 10MM HOLE : SOLDERLESS:CU	NANABA TRADING (PTY) LTD	R195.00
17	LUGS : CRIMPING : 150 X 12 : 4 CORE : ALUM	NANABA TRADING (PTY) LTD	R3,229.85
18	LUGS : CRIMPING : 35MM X 10MM : HOLE : CU	NANABA TRADING (PTY) LTD	R325.00
19	JOINT KIT:STRAIGHT:10-16:CORE SIZE ARMoured:NO ACCESSOR	NANABA TRADING (PTY) LTD	R13,000.00
20	C/BREAKER:350A:50KA:3 PHASE:400V:GLOBAL RANGE	ARB ELECTRICAL WHOLESALERS	R27,575.48
21	METER:SPLIT PRE-PAY:SP:UJU F/ASSY:TYPE BEC 44:UJU 70 P	ARB ELECTRICAL WHOLESALERS	R29,764.80
22	JOINTS:RESIN TYPE :J5:PVC-LV CABLE:4C:1000/600V	ARB ELECTRICAL WHOLESALERS	R7,973.00
23	SHEAR OFF : LUGS : COPPER : 240MM	VOLTEx (PTY) LTD	R26,881.25
24	HEAT: SHEAR OFF : FERRULES : COPPER : 95MM-300MM	VOLTEx (PTY) LTD	R28,476.70
25	ADAPTORS : COPPER : MALE CONEX 15MM	SEEDATS CYCLE STORE	R1,150.00
26	BLADES : STANLEY : TRIMMING KNIFE : SABS APPROVED	SEEDATS CYCLE STORE	R390.00

27	CLAMPS : EXHAUST : 42MM	JSV HOLDINGS (PTY) LTD	R1,430.00
28	ELBOWS : 15MM : CONEX : GOOD QUALITY : SABS APPROVED	JSV HOLDINGS (PTY) LTD	R912.48
29	ELBOWS : 22MM : CONEX : GOOD QUALITY :SABS APPROVED	JSV HOLDINGS (PTY) LTD	R1,498.98
30	GLUE : WOOD : 5LT : PONAL / ALCOLIN	SEEDATS CYCLE STORE	R2,600.00
31	RUBBER SQUEEGEE:RUBBER 450MM:METAL FRAME CW HANDLE	JSV HOLDINGS (PTY) LTD	R1,188.50
32	SCREWS:ROOFING:GALVANIZED:90MM:C/W WASHERS:100/PACK	SEEDATS CYCLE STORE	R400.00
33	SOLVENT CEMENT 500ML PVC	SEEDATS CYCLE STORE	R300.00
34	SCREWS:ROO:GALV:65MM:C/W WASHERS:50/P	SEEDATS CYCLE STORE	R750.00
35	CONNECTOR : PAN : FLEXY : 15MM	SEEDATS CYCLE STORE	R1,160.00
36	FLUX	SEEDATS CYCLE STORE	R177.50
37	THINNERS : LACQUER : 5LT : SABS APPROVED	VULINQABA (PTY) LTD	R2,227.50
38	TURPENINTE : MINERAL : 5LT	VULINQABA (PTY) LTD	R1,890.00
39	SPIRITS : METHYLATED 750ML	THANDIMPILO	R5,880.00
40	BLADES:HACKSAW:18 TEETH:ECLIPSE:SABS APPROVED	VULINQABA (PTY) LTD	R3,510.00
41	BLADES:HACKSAW:24 TEETH:ECLIPSE:SABS APPROVED	THANDIMPILO	R3,800.00
42	BOLTS : RAWL : 8MM : SABS APPROVED	VULINQABA (PTY) LTD	R472.50
43	BUCKETS : PVC BUILDER : SABS APPROVED	VULINQABA (PTY) LTD	R1,620.00
44	CHEVRON BARRIER TAPE:RED & WHITE:75MM X 500M ROLL	VULINQABA (PTY) LTD	R3,375.00
45	COUPLINGS : 20MM C.U. : CONEX : SABS APPROVED	VULINQABA (PTY) LTD	R3,420.00
46	HOE : COMPLETE WITH DURABLE WOOD HANDLE :HEAVY DUTY	VULINQABA (PTY) LTD	R911.25
47	LINE : CONTRACTORS CUTTING :2KG X 2.5MM :WHITE NYLON	OAK RIDGE TRADING 162	R22,600.00
48	RODS : WELDING : 2.5MM X 5KG : VITAMAX : SABS APPR	VULINQABA (PTY) LTD	R11,238.75
49	DRILL BITS:HIGH SPEED:STEEL:4.8MM:SABS APPROVED	SEEDATS CYCLE STORE	R200.00
50	DRILL BITS:HIGH SPEED:STEEL:5.0MM:SABS APPROVED	SEEDATS CYCLE STORE	R230.00
51	DRILL BITS:HIGH SPEED:STEEL:5.5MM:SABS APPROVED	SEEDATS CYCLE STORE	R250.00
52	DRILL BITS:HIGH SPEED:STEEL:6.5MM:SABS APPROVED	SEEDATS CYCLE STORE	R680.00
53	DRILL BITS:HIGH SPEED:STEEL:8.0MM:SABS APPROVED	SEEDATS CYCLE STORE	R515.00
54	DRILL BITS : MASONRY : 12MM : SABS APPROVED	SEEDATS CYCLE STORE	R700.00
55	DRILL BITS : MASONRY : 6MM : SABS APPROVED	SEEDATS CYCLE STORE	R180.00
56	DRILL BITS:MASONRY:6MM X 330MM LONG:SABS APPROVED	SEEDATS CYCLE STORE	R420.00

57	DRILL BITS : MASONRY : 8.0MM : SABS APPROVED	JSV HOLDINGS (PTY) LTD	R383.48
58	GLUE : CONTACT : 500ML	SEEDATS CYCLE STORE	R500.00
59	HASP & STAPLE : 89MM :BLACK : SABS APPROVED "JAPAN"	JSV HOLDINGS (PTY) LTD	R510.00
60	CONE : FLUSH PIPE : INSIDE : SABS APPROVED	SEEDATS CYCLE STORE	R200.00
61	NAILS : WIRE : 100MM : PER KG	SEEDATS CYCLE STORE	R300.00
62	NAILS : WIRE : 125MM : PER KG	SEEDATS CYCLE STORE	R300.00
63	NAILS : WIRE : 40MM : PER KG	JSV HOLDINGS (PTY) LTD	R452.50
64	NAILS : WIRE : 75MM : PER KG	SEEDATS CYCLE STORE	R300.00
65	PUTTY:UNIVERSAL:500G:SABS APPROVED	SEEDATS CYCLE STORE	R170.00
66	CONES:FLUSH PIPE:PVC:OUTSIDE:SABS APPROVED	SEEDATS CYCLE STORE	R200.00
67	ROLLER:PAINT:100MM LAMBSWOOL C/W HANDLE:SABS APP	JSV HOLDINGS (PTY) LTD	R1,054.48
68	SANDPAPER:100 GRIT:300MMX1MTR:BLACK:SABS APPROVED	SEEDATS CYCLE STORE	R650.00
69	SEALER : SILICONE : TUBE : BLACK :90MM	SEEDATS CYCLE STORE	R700.00
70	STOPCOCKS:BRASS:CONEX:15MM:SABS APPROVED	JSV HOLDINGS (PTY) LTD	R2,579.99
71	TEES:EQUAL COPPER:CONEX:15MM:SABS APPROVED:"COBRA"	SEEDATS CYCLE STORE	R800.00
72	CLAMPS : EXHAUST 60MM	JSV HOLDINGS (PTY) LTD	R486.98
73	POLISH : FURNITURE : 300ML : PLEDGE/MR.MINEQUIVALENT	VULINQABA (PTY) LTD	R1,215.00
74	BRASSO : 250ML	VULINQABA (PTY) LTD	R371.25
75	TRAPS : "S" : 38 X 38MM : FLEXI : SABS APPROVED	VULINQABA (PTY) LTD	R911.25
76	VALVE:BETA C/W FLUSH PIPE:NO BALL VALVE:SABS APP	THANDIMPILO	R4,140.00
77	HOSE : FLEXI PIPE : 15MM	THANDIMPILO	R1,260.00
78	BONDING LIQUID : 5LT : SABS APPROVED	VULINQABA (PTY) LTD	R1,012.50
79	ELEMENT:GEYSER:3KW:220V:C/W 2PIN PLUG-ON THERMOSTAT	VULINQABA (PTY) LTD	R8,100.00
80	ROOFSEAL : 5LT : RED : C/W MEMBRANE:SABS APPROVED	THANDIMPILO	R1,700.00
81	STEEL : FLAT BAR : 25MM X 5MM X 6MTR :SABS APPROVED	THANDIMPILO	R3,780.00
82	STEEL : ROUND BAR : 10MM X 6MTR : SABS APPROVED	THANDIMPILO	R2,040.00
83	BROOMS : PLATFORM : SOFT : 600MM C/W HANDLE	VULINQABA (PTY) LTD	R3,655.00
84	BROOMS : SOFT : 300MM : C/W HANDLE (DOMESTIC)	VULINQABA (PTY) LTD	R3,240.00
85	BRUSHES : SANITARY : PLASTIC	THANDIMPILO	R2,600.00
86	VALVE:CLOSY:600KPA:COMPLETE(KWIKFLO)	VULINQABA (PTY) LTD	R21,600.00

87	TRAPS : "S" : 38 X 38MM : FLEXI : SABS APPROVED	ABABHEKELI TRADING ENTERPRISE	R1,230.00
88	VALVE:BETA C/W FLUSH PIPE:NO BALL VALVE:SABS APP	ABABHEKELI TRADING ENTERPRISE	R4,800.00
89	HOSE : FLEXI PIPE : 15MM	ABABHEKELI TRADING ENTERPRISE	R2,840.00
90	BONDING LIQUID : 5LT : SABS APPROVED	ABABHEKELI TRADING ENTERPRISE	R1,000.00
91	ELEMENT:GEYSER:3KW:220V:C/W 2PIN PLUG-ON THERMOSTAT	ABABHEKELI TRADING ENTERPRISE	R8,640.00
92	ROOFSEAL : 5LT : RED : C/W MEMBRANE:SABS APPROVED	ABABHEKELI TRADING ENTERPRISE	R2,800.00
93	CLEANER : HAND : 5LT/5KG : WITH GRIT	ABABHEKELI TRADING ENTERPRISE	R4,420.00
94	CLEANER : TOILET BOWL : HCL : 5 LT	ABABHEKELI TRADING ENTERPRISE	R4,750.00
95	CLOTH : KITCHEN : DRYING HONEYCOMBE : EACH	ABABHEKELI TRADING ENTERPRISE	R2,000.00
96	CLOTH : MUTTON : 400G : WHITE	ABABHEKELI TRADING ENTERPRISE	R3,600.00
97	DEGREASER/CLEANER:MULTI PURPOSE:DOMESTIC:5LT	ABABHEKELI TRADING ENTERPRISE	R10,000.00
98	DEO BLOCKS : 200G	ABABHEKELI TRADING ENTERPRISE	R12,900.00
99	DISINFECTANT:PINE GEL:5LT:NOT"GERMKILL"(CLEANER)	ABABHEKELI TRADING ENTERPRISE	R9,450.00
100	DUSTER : FEATHER : 1.8M HANDLE	ABABHEKELI TRADING ENTERPRISE	R3,000.00
101	DUSTER : FEATHER : 450MM HANDLE	ABABHEKELI TRADING ENTERPRISE	R1,560.00
102	MOPS : JUMBO 400G C/W HANDLE 'GOOD QUALITY'	ABABHEKELI TRADING ENTERPRISE	R7,950.00
103	SHAMPOO : CAR WASH : 2 LITRE	ABABHEKELI TRADING ENTERPRISE	R1,000.00
104	BRASSO : 250ML	ABABHEKELI TRADING ENTERPRISE	R950.00
105	POLISH:FURNITURE:LIQUID:500ML:HOME-MADE:SPRAY	PHUMZA CATERING AND PROJECTS	R9,000.00
106	SOAP : GREEN BAR :450/500G : SUNLIGHT OR EQUIVALENT	MAZIASI (PTY) LTD	R10,368.00
107	SOAP : GREEN DISHWASH LIQUID : 5LT	MAZIASI (PTY) LTD	R14,500.00
108	SOAP : HYGIENE : BATH SOAP : 175G : WHITE	IZISHI TRADING AND PROJECTS	R29,900.00
109	DOG FOOD : 8KG : IDEAL PUPPY	MAZIASI (PTY) LTD	R1,920.00
110	DISINFECTANT : PINE LIQUID: 5LT : NOT "GERMKILL" (CLEANER)	PHUMZA CATERING AND PROJECTS	R9,500.00
111	PAPER : TOILET : WHITE : SINGLE PLY : VIRGIN : 500SHEETS/ROLL	WALTONS	R27,388.80
112	BROOMS:BASS:300MM:C/WHANDLE&STAY:LONG NYLON BRISTLE	2005 ON IT (PTY) LTD	R19,900.00
113	PAINT : GLOSS ENAMEL : MAGNOLIA : 5LT: SABS APPROVED	MSV HOLDINGS	R8,485.00
114	PAINT:LC ETCH PRIMER:RED OXIDE:5LT:SABS APPROVED	MSV HOLDINGS	R6,455.00
115	PAINT:DBL VELVET/EQUIVALENT: ANTIQUE WHITE:5L:SABS	MSV HOLDINGS	R9,750.00
116	PAINT :DBL VELVET/EQUIVALENT : TAWNEY MINK:5L:SABS	MSV HOLDINGS	R9,750.00

117	PAINT:GLOSS ENAMEL:BROKEN WHITE(G413 91X):5LT:SABS	2005 ON IT (PTY) LTD	R9,000.00
118	PAINT:GLOSS ENAMEL:GOLDEN BROWN:5LT:SABS APPROVED	2005 ON IT (PTY) LTD	R9,000.00
119	PAINT : STOEPRD : 5LT : SABS APPROVED	MSV HOLDINGS	R7,100.00
120	PAINT:CEILING PAINT:WHITE:5LT:SABS APPROVED	MSV HOLDINGS	R5,900.00
121	PAINT :VARNISH : CLEAR :5LT OUTDOOR : SABS APPROVED	MSV HOLDINGS	R8,250.00
122	BLEACH : 5LT : 6% ACTIVITY	2005 ON IT (PTY) LTD	R18,000.00
123	ADAPTOR:FEMALE:COMPRESSION:CL16:HDPE:25X3/4"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R2,300.00
124	ADAPTOR:FEMALE:COMPRESSION:CL16:HDPE:32X1"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R3,059.00
125	ADAPTOR:MALE:COMPRESSION:CL16:HDPE:16X3/4"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R862.50
126	ADAPTOR:MALE:COMPRESSION:CL16:HDPE:20X1/2"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R1,725.00
127	ADAPTOR:MALE:COMPRESSION:CL16:HDPE:25X3/4"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R5,175.00
128	ADAPTOR:MALE:COMPRESSION:CL16:HDPE:25X1/2"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R2,070.00
129	ADAPTOR:MALE:COMPRESSION:CL16:HDPE:32X1"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R2,921.00
130	ADAPTORS:PVC-EW:110MM:SABS APPROVED	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R1,725.00
131	ADAPTORS:PVC-EW:160MM:SABS APPROVED	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R2,070.00
132	BENDS: FEM: 90DEG: COMPR: CL16: HDPE: 25MMX3/4"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R1,380.00
133	BENDS: MALE: 90DEG: COMPR: CL16: HDPE: 25MMX3/4"	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R1,299.50
134	BENDS: U/G:110MM X 45DEGREE: SABS APPROVED	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R862.50
135	BEND EQUAL PLASSON : 25MM X 25MM	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R5,692.50
136	BRASS GATE VALVE: 75MM (80MM)	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R12,420.00
137	CASCADE CLAMP A/C 100MM (121MM-130MM)	AMELUSI TRADING (PTY) LTD	R29,900.00
138	CASCADE CLAMP T316SS (CL16) 50MM: (O/D 69-76MM)	IZETHEMBISO ZENKOSI TRADING ENTERPRISE	R9,140.00
139	COUPLING REDUCING COMPR HDPE 25MMX20MM	IZETHEMBISO ZENKOSI TRADING ENTERPRISE	R5,900.00
140	FIRE HYDRANT HEAD : BRASS : 3" : BALL	NONKOSOMUHLE TRADING & PROJECTS	R26,130.00
141	NIPPLE GALVANISED 15MM	NONKOSOMUHLE TRADING & PROJECTS	R350.00
142	NIPPLE GALVANISED 20MM	NONKOSOMUHLE TRADING & PROJECTS	R500.00
143	JUNCTION : Y : P/N : 110MM X 45DEG	IZETHEMBISO ZENKOSI TRADING ENTERPRISE	R3,050.00
144	PLUNGERS: 10MM X 100MM	NONKOSOMUHLE TRADING & PROJECTS	R6,630.00
145	ROD: SEWER: 8MM X 2MTR	IZETHEMBISO ZENKOSI TRADING ENTERPRISE	R26,900.00
146	ROOT AUGER: 50MM	AMELUSI TRADING (PTY) LTD	R7,650.00

147	ROOT AUGER: 63MM	AMELUSI TRADING (PTY) LTD	R6,330.00
148	RUBBER ONLY FOR SHORT COLLAR CAST IRON 100MM	AMELUSI TRADING (PTY) LTD	R1,100.00
149	RUBBER ONLY FOR SHORT COLLAR CAST IRON 125MM	AMELUSI TRADING (PTY) LTD	R1,280.00
150	RUBBER ONLY FOR SHORT COLLAR CAST IRON 225MM	AMELUSI TRADING (PTY) LTD	R2,680.00
151	SADDLE CLAMP + REINFRG RING COMPR UPVC 110MMX3/4"	AMELUSI TRADING (PTY) LTD	R6,060.00
152	SADDLES CAST IRON FOR AC 100MM X 1"	AMELUSI TRADING (PTY) LTD	R1,875.00
153	SEWER SPRING SNAKES	AMELUSI TRADING (PTY) LTD	R13,635.00
154	SOCKET DOUBLE RUBBER KIMBERLEY SABS 110MM U/G	NONKOSOMUHLE TRADING & PROJECTS	R390.00
155	SOCKET DOUBLE RUBBER KIMBERLEY SABS 160MM U/G	NONKOSOMUHLE TRADING & PROJECTS	R2,580.00
156	SOCKET FOR SEWER DRAIN RODS : 8MM	NONKOSOMUHLE TRADING & PROJECTS	R8,500.00
157	SOCKET GALVANISED 25MM	NONKOSOMUHLE TRADING & PROJECTS	R1,800.00
158	SOCKET SINGLE RUBBER SABS 110MM U/G	NONKOSOMUHLE TRADING & PROJECTS	R1,300.00
159	STIHL CUTTING BLADES FOR STONE:300MM	NONKOSOMUHLE TRADING & PROJECTS	R3,640.00
160	TEES:PLASSON:25MM:EQUAL:SABS APPROVED	AFFINITY INTERFACE (PTY) LTD	R3,697.60
161	VALVE: BALL: C/P: M/F: 3/4": SABS APPROVED	AFFINITY INTERFACE (PTY) LTD	R3,978.30
162	BENDS:SEWER:UG:PVC:22DEG X 110MM	AFFINITY INTERFACE (PTY) LTD	R8,400.00
163	FLANGE GALVANISED SCREW ON 80MM	AFFINITY INTERFACE (PTY) LTD	R3,000.00
164	FLANGE GALVANISED SCREW ON 50MM	AFFINITY INTERFACE (PTY) LTD	R1,950.00
165	SADDLES CAST IRON FOR AC 100MM X 3/4"	TIMBIBA PROJECTS	R3,120.00
166	ADAPTOR:UPVC/AC:CL16:SANS966/1: (110 TO 125MM)	AFFINITY INTERFACE (PTY) LTD	R3,625.00
167	PIPE HDPE (PE100 PN16 TO SANS4427-1996) 100MTX16MM	AFFINITY INTERFACE (PTY) LTD	R4,500.00
168	PIPE HDPE (PE100 PN16 TO SANS4427-1996) 100MTX40MM	AFFINITY INTERFACE (PTY) LTD	R10,750.00
169	PIPE PVC 160MM UG 6MT N/DUTY CL51	NELISWAYINI TRADING AND PROJECTS	R30,000.00
170	PIPE UPVC CL16 TO SANS966/1 6MTR X 75MM	TIMBIBA PROJECTS	R30,000.00
171	PIPE UPVC CL16 TO SANS966/1 6MTR X 140MM	AFFINITY INTERFACE (PTY) LTD	R14,753.00
172	SHORT COLLAR : CAST IRON : WITH RUBBER : 75MM	AFFINITY INTERFACE (PTY) LTD	R4,833.40
173	METERS - WATER - CLASS C + BOX COMPLETE 20MM	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R19,665.00
174	BOOKS : A4 : LICENSING INSPECTION	PAPER HOUSE	R4,485.00
175	BOOKS: A4: PROHIBITION	PAPER HOUSE	R4,485.00
176	LOCKS:MORTICE:4 LEVER:SABS APP (YALE/UNION/SOLID)	LWANDEKAZI TRADING & PROJECTS	R20,577.00

177	PADLOCK : BRASS : WITH 2 KEYS : 50MM :SABS APPROVED	LWANDEKAZI TRADING & PROJECTS	R9,250.00
178	PIPE : COPPER : 15MM X 5.5MTR : SABS 460/0	SPG 312 TRADING & PROJECTS	R3,200.00
179	CLAMPS:PG:DOUBLE BOLT:BLUE(ALUM-ALUM):4MM-15MM	PRA-VIDA HOUSE (PTY) LTD	R2,600.00
180	EARTH SPIKE:CU:1.5MT:250 MICRON:A GRADE:WITH COUPLING	EMIL TRADING ENTERPRISES	R5,670.00
181	LAMPS : 400W : HPS : SONT : E40 : 220VOLT : SABS APPROVED	PRA-VIDA HOUSE (PTY) LTD	R14,700.00
182	WIRE:PVC:16MM:STRANDED:BLACK:HOUSE WIRE	EMIL TRADING ENTERPRISES	R2,900.00
193	PEN : PILOT FINELINER : BLACK	WALTONS	R575.00
194	REGISTER : ATTENDANCE : W344 / JD283	WALTONS	R828.00
195	SCISSORS : OFFICE : ORANGE HANDLE :LARGE	WALTONS	R322.00
204	HEAT SHRINK MV-CABLE JOINT:PILC:3C:12/11KV:240-300	BURLEC ELECTRICAL DISTRIBUTORS	R28,560.00
205	HEAT SHRINK MV-CABLE JOINT:PILC:3C:12/11KV:120-185	BURLEC ELECTRICAL DISTRIBUTORS	R27,405.00
206	GASKET : FLANGE : GEYSER : SPIRAL	BURLEC ELECTRICAL DISTRIBUTORS	R437.50
207	C/BREAKER:125A:37kA:3 PHASE:400V:GLOBAL RANGE	ARB ELECTRICAL WHOLESALERS	R15,759.60
208	C/BREAKER:350A:50kA:3 PHASE:400V:GLOBAL RANGE	ARB ELECTRICAL WHOLESALERS	R22,646.37
209	METER:SPLIT PRE-PAY:SP:UIU F/ASSY:TYPE BEC 44:UIU 70 P	ACTOM	R22,678.00
210	SHEAR OFF : LUGS : COPPER : 240MM	BURLEC ELECTRICAL DISTRIBUTORS	R25,900.00
211	HEAT: SHEAR OFF : FERRULES : COPPER : 95MM-300MM	BURLEC ELECTRICAL DISTRIBUTORS	R27,370.00
212	WATER RESTRICTOR:FLAT PLASTIC DISC:CENTRE:15MM DIAMETER	SEEDATS CYCLE STORE	R11,400.00
213	PIPE PVC 160MM UG 6MT N/DUTY CL51	INDUATRIAL AMANZI SERVICES	R15,490.50
214	METERS - WATER - CLASS C + BOX COMPLETE 20MM	KFC ENGINEERING & INDUSTRIAL SUPPLIES	R19,665.00
215	PROPOSED SUB-DIVISION OF ERF 29 NEWCASTLE	NN LAND SURVEY OFFICE INC.	R17,917.00
216	Building material	Umnothowabo (PTY) LTD	R17 942.00
217	Fridge	Mazz Corp	R7 999.00
218	HP Probbk	Bidvest Waltons	R15 435.69
219	110 mm flexible connector	Seedat Cycle	R1 300.00
220	Uniforms	Re-adavert	Re-advert
221	Sphere 7 Essential	Simply IT, Accounting	R11 083.09
222	Flat Bars	KFC Engineering	R546.25
223	HPE Foundation NBD SVC	Re-adavert	Re-advert
224	Paper House	Paper House	R21 597.00

225	Spiral			Re-advert
226	Finger Lunch		Inkwali Bird	R8400.00
227	Hp Toner Black		Bidvest Waltons	R17 388.00
228	Stationery		re-adavert	Re-advert
229	Tool Box gedar		Voltex Newcastle	R10 178.88
231	Square Tube		Komani Projcest	R1 950.00
232	Roof repairs to Arbor Park		Dimension Proactive	R28 700.00
233	Repairs at the Recreation centre		Sovayi Construction	R 29 200.200
234	Replace ceiling in the change rooms Paradise grounds		Monde and Sons	R 29 600.00
235	Solar Security Light		Ikhetelo Enterprise	R28 600.600
236	Nails and Brandering		Zamagonondo Trading	R24 870.00
237	Printer		Compfics	R15,999.00
238	Stationery		Okuhle and Khwezi Enterprise	R10,700.00
239	Building material		Zamamalandela Enterprise (Pty) Ltd	R22,990.00
240	Graceland Trading (Pty) Ltd		Graceland Trading (Pty) Ltd	R6,300.00
241	Building material		Siyeza-Sisendleleni (Pty) Ltd	R25,596.70
242	Stationery		Bidvest Waltons	R12,955.67
243	Cartradge		Okuhle and Khwezi Enterprise	R12,550.00
244	Stationery		Canyon Office	R959.10
245	Stationery		Zathaphi (Pty) Ltd	R14,610.00

ANNEXURE “D”

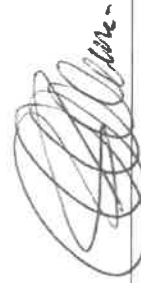
COMPETITIVE BIDS AWARDED IN THE QUARTER ENDING 30 SEPTEMBER 2020												
BID NO.	DESCRIPTION	AWARDED TO	DATE AWARDED	ADDRESS	DEPARTMENT	CIDB GRADING	BBBEE LEVEL	POINT SYSTEM	POINTS CLAIMED	AMOUNT	CONTRACT DURATION	COMPLETION DATES
A008-2018/19	Panel of Service Providers for Supply and Delivery of weed kill chemicals and public health products	IVM Chemicals (Pty)Ltd		Plot 48, Vrischgewaagd, Kroon stad,9500	Budget Treasury Office Stores	N/A	0		0	As Per BOQ	36 Months	01-Jul-23
		Ka-Maphalha Consulting & Developments	29-Jun-20	B1 620 Section 2,Madadeni,2951			0	80/20	0			
		Siveza –Sisendleleni (Pty)Ltd & Sphe Consulting Services (Pty)Ltd JV		05 Drakensberg Road/40 Amalikhulu Ave,Newcastle,2940			0		0			
A032-2019/20	Provision of maintenance of hygiene equipment, services, consumables and fumigation.	Supreme Range	29-Jun-20	501 Mithombeni Stand,Kikeel Farm,Danhauser,3080	Community Services- Arts ,Culture and Amnelies and Community Safety	N/A	1	80/20	20	As Per BOQ	36 Months	01-Jul-23
A035-2019/20	Supply and Delivery of Electronic Distance Measure (EDM) – GPS Survey Equipment	World Telecom Data cc	30-Jul-20	16 Sagittarius street,Ext 9 Lenasia ,1820 ,EXT 9 LENESIA 1820	Technical Services-Projects Management Unit	N/A	0	80/20	80	R 395 331.30	ONCE OFF	THREE YEAR WARRANTY FOM DATE OF PURCHASE
A025-2018/19	Panel Of Service Providers For Desludging Of Vip (Ventilated Improved Pit-Latines) Toilets At Madadeni, Osizweni And Within The Boundaries Of Newcastle Municipality For A Period Of 36 (On An As When Required Basis)	Makhukhu Development Projects		Mabhookweni Reserve ,Gingindlovu,3800	Technical Services-Water Services	N/A	1		20	Negotiated Amounts	36 Months	19-Aug-23
		Aqua Transporta and Plant Hire (Pty) Ltd		13 Lemans Place,Westmead,Phine town,3610			1		20			
		Zanele Plumbers		24 Meerkat street,Amajuba Park,Newcastle,2940			2		18			
		Phumuza facilities Management	18-Aug-20	D6932 Section 4 ,Madadeni,2951			1	80/20	20			
		Wemnto Mnyama Trading CC		P.O Box 12371, Osizweni,2952			1		20			
		Lokothwayo Trading CC		13 Hautkapper, Newcastle,2940			1		20			
		Mkholwa Transport and plant Hire		41 Capricorn Drive,Signal hill,Newcastle, 2940			1		20			
Ocean Dawn Trading and Projects CC		lot 82 Madlasele street,Nqutu,3135	1		20							

ANNEXURE “E”

**SUMMARY DEVIATIONS REPORT : 2020/2021
QUARTER ENDING 30 SEPTEMBER 2020**

Department	Section 16	Section 17	Section 36	Total	Percentage
Corporate Services	850,00	-	-	850,00	0,39%
Electrical/Mechanical Services	-	-	11 700,00	11 700,00	5,38%
Technical Services	-	-	-	-	0,00%
Community Services	-	-	41 494,28	41 494,28	19,09%
Budget & Treasury Office	-	27 628,75	-	27 628,75	12,71%
Development Planning & Human Settlements	-	-	66 425,61	66 425,61	30,57%
Office of the Municipal Manager	-	-	69 212,18	69 212,18	31,85%
TOTAL DEVIATIONS FOR THE QUARTER	R 850,00	R 27 628,75	R 188 832,07	R 217 310,82	100,00%
PERCENTAGE CONTRIBUTION PER CATEGORY	0,39%	12,71%	86,89%		

PREPARED BY:



M. MIDLALOSE
SUPPLY CHAIN DIRECTOR: SUPPLY CHAIN MANAGEMENT UNIT

SEEN BY:

S.M NKOSI
STRATEGIC EXECUTIVE DIRECTOR: BUDGET & TREASURY OFFICE

M.J MAYISELA
ACTING MUNICIPAL MANAGER

DATE

**SUMMARY DEVIATIONS REPORT : 2020/2021
SEPTEMBER 2020**

Department	Section 16	Section 17	Section 36	Total	Percentage
Corporate Services	850,00	-	-	850,00	0,72%
Electrical/Mechanical Services	-	-	11 700,00	11 700,00	9,90%
Technical Services	-	-	-	-	0,00%
Community Services	-	-	41 494,28	41 494,28	35,09%
Budget & Treasury Office	-	27 628,75	-	27 628,75	23,37%
Development Planning & Human Settlements	-	-	36 567,36	36 567,36	30,93%
Office of the Municipal Manager	-	-	-	-	0,00%
TOTAL DEVIATIONS FOR THE SEPTEMBER 2020	R 850,00	R 27 628,75	R 89 761,64	R 118 240,39	100,00%
	0,72%	23,37%	75,91%		

PREPARED BY:



M. MDALOSE
SUPPLY CHAIN DIRECTOR: SUPPLY CHAIN MANAGEMENT UNIT

SEEN BY:



S.M NKOSI
STRATEGIC EXECUTIVE DIRECTOR: BUDGET & TREASURY OFFICE

M.J MAYISELA
ACTING MUNICIPAL MANAGER

DATE

Month	Reference Number	Vote/Vehicle/Project Number	Order Number	Supplier	Item Description	Corporate Services	Electrical/ Mechanical Services	Technical Services	Community Services	Budget & Treasury Office	Development, Planning & Human Settlements	Office of the Municipal Manager	Value	Reason(s)
September-20	M1626	010400010344	K0000742/6 62671/3/4/ 5864/ 917/8	Kadbro Testing Station	COR/COF and Microdial of Motor Vehicles	R -	R 11 700,00	R -	R -	R -	R -	R -	11 700,00	Only service provider in Newcastle authorised by National Road Traffic Management Corporation.
September-20	M1621	010401010274	K0000573	Synopsis Software (Pty) Ltd	License and support contract for Cemetery Manager software program July 2020 to June 2021	R -	R -	R -	R 41 494,28	R -	R -	R -	41 494,28	Existing service provider sought to continue with license and support.
September-20	M1629	010132010454	K0000954	Ollis (Pty) Ltd	Maintenance of Elevators at Arbor Heights	R -	R -	R -	R -	R -	R 18 283,68	R -	18 283,68	Existing Sole Service provider sought to continue servicing and maintaining safety for Municipal Tenants.
September-20	M1629	010301010310	K0000448			R -	R -	R -	R -	R -	R 18 283,68	R -	18 283,68	
TOTAL DEVIATIONS FOR SEPTEMBER 2020														
						R -	R 11 700,00	R -	R 41 494,28	R -	R 36 567,36	R -	R 89 761,44	

REGULATION 17 DEVIATIONS : 2020/2021
SEPTEMBER 2020

Month	Reference Number	Vote/Vehicle/Project Number	Order Number	Supplier	Item Description	Corporate Services	Electrical/Mechanical Services	Technical Services	Community Services	Budget & Treasury Office	Development, Planning & Human Settlements	Office of the Municipal Manager	Value	Reason(s)
September-20	D376	070185035021	K0000751	National security and Fire	Supply, delivery and installation of new alarm system at the Art Gallery	R -	R -	R -	R 18 104,52	R -	R -	R -	R 18 104,52	Requested quotations from nine service providers and only one responded.
July-20	D377	2021 009	K0000842	Castle Construction Hire CC	Distribution Pillars :LT as per specification	R -	R -	R -	R -	R 27 628,75	R -	R -	R 27 628,75	Requested quotations from three service providers and only one responded.
TOTAL DEVIATIONS FOR SEPTEMBER 2020						R -	R -	R -	R -	R 27 628,75	R -	R -	R 27 628,75	

REGULATION 16 DEVIATIONS : 2020/2021

SEPTEMBER 2020

Month	Reference Number	Vote/Vehicle/Project Number	Order Number	Supplier	Item Description	Corporate Services	Electrical/Mechanical Services	Technical Services	Community Services	Budget & Treasury Office	Development, Planning & Human Settlements	Office of the Municipal Manager	Value	Reason(s)
September-20	D687	010103010243	K0000657	Paper House	Adhesive Printable stickers with Municipal Logo	R 850,00	R	-	R	-	R	-	R 850,00	Requested Quotations from 10 Service Providers and only one responded.
TOTAL DEVIATIONS FOR SEPTEMBER 2020						R 850,00	R	-	R	-	R	-	R 850,00	

SUMMARY DEVIATIONS REPORT : 2020/2021
AUGUST 2020

Department	Section 16	Section 17	Section 36	Total	Percentage
Corporate Services	-	-	-	-	0,00%
Electrical/Mechanical Services	-	-	-	-	0,00%
Technical Services	-	-	-	-	0,00%
Community Services	-	-	-	-	0,00%
Budget & Treasury Office	-	-	-	-	0,00%
Development Planning & Human Settlements	-	-	-	-	0,00%
Office of the Municipal Manager	-	-	23 436,43	23 436,43	100,00%
TOTAL DEVIATIONS FOR THE AUGUST 2020	R	R	R	R	100,00%
	0,00%	0,00%	100,00%		

PREPARED BY:

M. MDLALOSE
SUPPLY CHAIN DIRECTOR: SUPPLY CHAIN MANAGEMENT UNIT

SEEN BY:



S.M NKOSI
STRATEGIC EXECUTIVE DIRECTOR: BUDGET & TREASURY OFFICE

M.J MAYISELA
ACTING MUNICIPAL MANAGER

DATE

SUMMARY DEVIATIONS REPORT : 2020/2021
JULY 2020

Department	Section 16	Section 17	Section 36	Total	Percentage
Corporate Services	-	-	-	-	0,00%
Electrical/Mechanical Services	-	-	-	-	0,00%
Technical Services	-	-	-	-	0,00%
Community Services	-	-	-	-	0,00%
Budget & Treasury Office	-	-	-	-	0,00%
Development Planning & Human Settlements	-	-	29 858,25	29 858,25	39,48%
Office of the Municipal Manager	-	-	45 775,75	45 775,75	60,52%
TOTAL DEVIATIONS FOR THE JULY 2020	R	R	R	R	100,00%
			100,00%		

PREPARED BY:

M. MDLALOSE
SUPPLY CHAIN DIRECTOR: SUPPLY CHAIN MANAGEMENT UNIT

SEEN BY:

S.M NKOSI
STRATEGIC EXECUTIVE DIRECTOR: BUDGET & TREASURY OFFICE

M.J MAYISELA
ACTING MUNICIPAL MANAGER

DATE

ANNEXURE “F”

OBJECTION REGISTER 30 SEPT 2020

TENDER NO.	DESCRIPTION	OBJECTION RECEIVED DATE	LODGED BY	REASON FOR OBJECTION	COMMENTS WHETHER OBJECTION WAS RESOLVED OR NOT	PROJECTED RESOLVED DATE
A014-2017/18	Bid for panel of Attorneys and forensic specialist for the period of 36 months	30/07/2020	Roy Ramdaw and Associates Inc.	1) Bid has been long overdue and unnecessary prolonged giving the current panel of attorneys an undue advantage. 2) Bid advertised for the period shorter than 14 days . 3) Validity of bid was 90 days but the bid was not finalized within 90 days.	The objection was dismissed by the Municipality since it was submitted outside 14 days appeal period. The bidder escalated the objection to Provincial Treasury Appeal Tribunal which took place on 21 October 2020, during the meeting the bidders requested postponement since they needed more time due to late submission of response from the Municipality.	5-Nov-20
A014-2017/18	Bid for panel of Attorneys and forensic specialist for the period of 36 months	05/05/2020	Allen Kelly	1) Provider claimed to have submitted 4 separate submission while the Municipality only received one bid document.	The objection was dismissed by the Municipality since they was no proof that the bidder submitted four (4) separate bids	5-Nov-20

ANNEXURE “G”

BUDGET & TREASURY OFFICE

MEMORANDUM

Reference : (T) 9/2/1
Enquiries : M. Mdlalose
Extension : 7821

The Office of the Municipal Manager
The Chief Audit Executive
The Strategic Executive Director: Budget and Treasury Office
The Strategic Executive Director: Development Planning and Human Settlements
The Strategic Executive Director: Corporate Services
The Strategic Executive Director: Community Services
The Strategic Executive Director: Technical Services
NEWCASTLE MUNICIPALITY

ENHANCEMENT OF SUPPLY CHAIN MANAGEMENT COMPLIANCE, INTERNAL CONTROLS AND PREVENTION OF UNAUTHORISED, IRREGULAR AND FRUITLESS AND WASTEFUL EXPENDITURE

1. PURPOSE

This circular aims to enhance compliance, accountability and improving internal controls in the supply chain management processes in response to ever increasing unauthorised, irregular and fruitless and wasteful expenditure (UIFW) and internal control deficiencies.

The circular intends to improve the Municipality's audit outcomes in line with action plan developed by the Newcastle Municipality and implementation of audit recommendations. The circular also forms part of remedial action in response to high value of UIFW and non-compliance with municipal supply chain management regulations and the supply chain management policy of Council.

The contents of this circular are therefore intended for the attention of all role players partaking in the supply chain management processes of the Newcastle Municipality and those involved in contract management. To this extent, therefore, all Strategic Executive Directors are required to ensure compliance with the directives of this circular in their respective departments.

2. UNAUTHORISED, IRREGULAR AND FRUITLESS AND WASTEFUL EXPENDITURE

The Newcastle Municipality, as at 30th June 2020, has cumulatively reported unauthorised, irregular and fruitless and wasteful expenditure (UIFW) in amount of R1 360 954 195.00 as depicted in the table below. Among the root causes for the incidences of UIFW are non-compliance with the Municipal Finance Management Act (MFMA) Supply Chain Management (SCM) Regulations, poor contract management, spending on expired contracts, by-passing SCM processes and unauthorised change of scope during project implementation.

UIFW	REPORTING PERIOD	AMOUNT
Irregular Expenditure	30-Jun-20	R 404 554 968,20
Fruitless & Wasteful expenditure	30-Jun-20	R 38 399 226,78
Unauthorised Expenditure	30-Jun-20	R 918 000 000,00

The office of the municipal manager shall make necessary arrangements for the submission of the reported UIFW to Council with recommendations for, where applicable, further investigations in line with section 32 of the Municipal Finance Management Act.

3. APPLICATION AND/OR IMPLEMENTATION OF REGULATION 32 OF MFMA MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS

Regulation 32 of MFMA Municipal Supply Chain Management Regulations allows the Accounting Officer, albeit under stringent conditions, to procure goods or services for the municipality under a contract secured by another organ of state.

The application of the aforementioned regulation in the appointment of contractors and/or service providers has proven to be the major source of irregular expenditure as a result of failure on the part of the Municipality in meeting all the requirements and/or conditions for the application of this regulation before making a final appointment thereto. To this extent, the Newcastle Municipal Council had resolved to suspend the implementation of regulation 32 of the MFMA Municipal Supply Chain Management Regulations in the normal course of appointing contractors and/or service providers in terms of the Supply Chain Management Policy and as such, the Accounting Officer shall not approve any request in terms of the aforementioned municipal supply chain management regulation.

4. CONTRACT MANAGEMENT AND PROJECT MANAGEMENT

A large amount of irregular and unauthorised expenditure is a result of unauthorised deviations from original scope of works, spending on expired contracts and poor management of contracts. To this extent, the Strategic Executive Directors are required to ensure that service level agreements (SLA) for all contracts secured through supply chain management processes are concluded and signed no later than thirty (30) days after acceptance of appointment letter by the appointed service provider.

4.1. Projects Contract Extension and Variation

The Accounting Officer shall only consider variation order requests after the Supply Chain Management Unit (SCMU) has provided compliance vetting of same. Furthermore, the municipal council shall only consider variations of contract exceeding 15% and 20% thresholds, for non-construction and construction projects, respectively, after publicly issuing notices to that effect for the minimum period of fourteen (14) days.

To give effect of the above, end-user departments shall submit to the Supply Chain Management Unit requests for extension of contracts detailing reasons for such extensions three (3) months before the expiry of contracts.

4.2. Recurring and/or administration contracts and panels

The Strategic Executive Directors shall ensure that the terms of reference and/or bids specifications for administration and/or recurring and panel contracts are submitted to the Supply Chain Management Unit at least six (6) months before the expiry of such contract. The Accounting Officer shall not consider extension for contracts for which terms of references and/or bid specifications have not been submitted to SCMU.

4.3. Deviation or adding scope of work

The Strategic Executive Directors shall at all cost refrain from altering and/or extending the original scope of works on contracts secured through the supply chain management processes. Altering and/or extending the original scope of works at any stage of contract or project implementation contributes to increased irregular expenditure and is in contravention of section 217 of the Constitution of the Republic of South Africa.

5. FRAMEWORK AND PANEL CONTRACT

It has been noted with a concern that Strategic Executive Directors do not equally allocate work or rotate service providers appointed through framework contracts resulting in unfair distribution of work available. The Strategic Executive Directors are therefore required to submit monthly rotation plans to SCMU as proof that work is fairly and equally distributed to all providers in the approved framework contracts.

Allocation of work to service providers in an approved panel contract shall be done by the SCMU through a quotation system. To this end Strategic Executive Directors are therefore prohibited from directly allocating work or requesting quotations from service providers in an approved panel contract.

6. APPOINTMENT IN TERMS OF REGULATION 36 OF MFMA MUNICIPAL SUPPLY CHAIN MANAGEMENT REGULATIONS (DEVIATIONS)

The Strategic Executive Directors shall ensure that all appointments to be made in terms of regulation 36 of MFMA municipal supply chain management regulations appointment are submitted to SCMU for support and recommendation. The Accounting Officer shall only consider requests for deviation that have been vetted compliance with requirements and/or provisions of the afore-mentioned regulation and supported by the SCMU.

7. IMPLEMENTATION OF MUNICIPAL GIFTS REGISTER

Municipal officials or any other role players involved in the implementation of the supply chain management policy may not accept any reward, gift, favour, hospitality or other benefit directly or indirectly, including to any close family member, partner or associate of that person from current and potential service providers.

The Strategic Executive Directors shall ensure that ensure that all affected staff report all gifts of the any value exceeding R350.00 and same is recorded in the gifts register developed by the SCMU.

8. REMEDIAL ACTION AND CONSEQUENCE MANAGEMENT

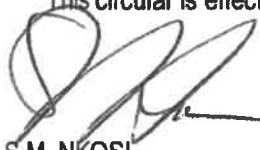
The Strategic Executive Directors shall have the responsibility to ensure that all officials in their respective departments adhere to and observe the contents of this circular.

The Strategic Executive Directors and staff who contravene any part of the contents of this circular shall be subjected to internal disciplinary processes in line with Human Resource Management disciplinary processes of the Municipality.

Any contravention of supply chain management processes that may result in unauthorised, irregular and fruitless and wasteful expenditure being incurred, shall be dealt with in terms of section 32 of the Municipal Finance Management Act (MFMA).

9. EFFECT DATE

This circular is effective immediately as at the date of signature.



S.M. NKOSI
STRATEGIC EXECUTIVE DIRECTOR:
BUDGET AND TREASURY OFFICE

DATE: 2020/09/22



M.J. MAYISELA
ACTING MUNICIPAL MANAGER
NEWCASTLE MUNICIPALITY

DATE: 22/9/2020