

PROJECT IMPLEMENTATION PLAN :2018/2019 FINANCIAL YEAR														
ACTION PLAN & PERFORMANCE REPORTING														
PROJECT NAME :		Airconditioner and humidifer: Art Galley	RESPONSIBLE DEPARTMENT		Community Services: Arts, Culture & Amenities									
VOTE/PROJECT NO.			RESPONSIBLE MANAGER		V. Govender									
COST OF PROJECT(AS APPROVED)		R 158 300	WARD LOCALITY		25									
PROJECT OBJECTIVE :		Conservation and preservation of art collection and assets												
PERFORMANCE TARGET:		Procument and installation of airconditioner and humidifer at the Art Gallery												
ACTION PLAN														
KEY ACTIVITIES	SOURCE OF EVIDENCE	COST	TIME FRAME											
			JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE
Approval of extension of scope	Appointment Letter & quotation													
Award & commencement of project	Purcahse orders													
Practical Completion	Practical completion certificate													
Payment	Invoice & Completion Certificate											158 300		
TOTAL												158300		
REPORTING														
			1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
ACTUAL (non financial)														
Actual (financial)			0											
Reason for Variance														
No. of Jobs Created														
No. of Persons Trained														
COMMENTS														