



NEWCASTLE LOCAL MUNICIPALITY
ADVERTISEMENT FOR AUDIT COMMITTEE CHAIRPERSON AND FINANCIAL
DISCIPLINARY BOARD CHAIRPERSON

AUDIT COMMITTEE CHAIRPERSON

Applications are invited from interested persons with skills in Legal, Information Technology, Performance Management and Finance to serve as the Chairperson of the Finance, Risk and Performance Audit Committee.

ESSENTIAL REQUIREMENTS:

Proven working experience at a senior level and a relevant degree or equivalent qualification in Legal, Information Technology, Risk Management, Performance Management and/or Finance background. 3 years Information Technology experience will be an added advantage.

KEY FUNCTIONS:

Persons interested in this function and who are eminently qualified therefore will be expected to attend quarterly Audit Committee Meetings and advise the Council and Senior Management on the following matters, amongst others; •Internal Audit; •Internal Financial controls; •Accounting Policies; •Risk Management; •Adequacy, reliability and accuracy of financial reporting and information; •Performance Information; •Corporate Governance; •Compliance with relevant Legislations; •Any other issues referred to by the Municipality; •Examine and Review Annual Financial Statements before final approval;

REMUNERATION AND DURATION OF APPOINTMENT:

Audit Committee Chairperson shall be remunerated according to the tariffs approved by the National Treasury. The term of office of the committee shall be a period of two years.

FINANCIAL DISCIPLINARY BOARD CHAIRPERSON

Applications are invited from interested persons with skills in Municipal Finance and Governance, Legal, Forensic Investigation and Disciplinary proceedings to serve as the Chairperson of the Financial Disciplinary Board.

ESSENTIAL REQUIREMENTS:

Proven working experience at a senior management level and a relevant degree or equivalent qualification in Legal, Municipal Finance and Governance and/or Forensic Investigation. Verifiable experience in disciplinary proceedings will be an added advantage.

KEY FUNCTIONS:

Persons interested in this function and who are eminently qualified therefore will be expected to attend Financial Disciplinary Board Meetings as and when required and will assist the Council with the investigation of allegations of financial misconduct and provide further steps to be taken regarding disciplinary proceedings.

Regulation 4(5) of the Municipal Regulations on Financial Misconduct and Criminal Proceedings disqualifies the following persons:

- a) A person who has been convicted of an offence in terms of this regulation or any other legislation.
- b) A person who, whether in the Republic or elsewhere has been convicted of theft, fraud, forgery, the uttering of a forged document or any offence of which dishonesty is an element.
- c) A person who has at any time been removed from any office of trust on account of misconduct or dishonesty.
- d) An accounting officer of a municipality or municipal entity.
- e) A political office-bearer or member of a board of directors.
- f) A person who is an office-bearer in a political party

REMUNERATION AND DURATION OF APPOINTMENT:

The Financial Disciplinary Board Chairperson shall be remunerated according to the tariffs approved by the National Treasury. The term of office of the committee shall be a period of three years.

Please note that NO applications by E-mail or Fax will be accepted.

The Municipality reserves the right not to make any appointment following the placement of this advertisement.

Applications containing a letter of application, curriculum vitae and certified copies of all qualifications not older than three months as well as a copy of the identification document marked "AUDIT COMMITTEE CHAIRPERSON" or "FINANCIAL DISCIPLINARY BOARD CHAIRPERSON" shall be sent to:

The Acting Municipal Manager
Mr. Z.W Mcineka
Newcastle Local Municipality
Private Bag X6621
2940

Or hand delivered to 37 Murchison Street, Municipal Offices.

Any enquiries relating to the advertisement of the Audit Committee Chairperson may be directed to the Chief Internal Auditor, Mr. Bright Nkosi on 034 328 7739.

Enquiries relating to the advertisement of the Financial Disciplinary Board Chairperson may be directed to the office of the Municipal Manager on 034 328 7750

CLOSING DATE: 19 AUGUST 2022