



NEWCASTLE LOCAL MUNICIPALITY

APPLICATION FORM FOR EMPLOYMENT OF SENIOR MANAGERS

Tel: 034 328 7600 - Fax: N/A
37 Murchison Street CBD, Newcastle 2940
Private Bag X6621, Newcastle 2940

1. The purpose of this form is to assist a municipality in selecting suitable candidates for an advertised post.
2. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this Form. Any additional information may be provided on the CV.
3. Candidates shortlisted for interviews may be requested to furnish additional information that will assist municipalities to expedite recruitment and selection processes.
4. All information received will be treated with strict confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.
5. This form is designed to assist municipality with the recruitment, selection and appointment of senior managers in terms of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000).

A. DETAILS OF THE ADVERTISED POST(As reflected in the advert)

Advertised post applying for	
Reference Number	
Name of Municipality	
Notice service period	

B. PERSONAL DETAILS

Surname				
First Name				
ID or Passport Number				
Race	African	Coloured	Indian	White
Gender			Male	Female



E. WORK EXPERIENCE (Additional information may be provided on your CV)				
Employer starting with the most recent	Position	From	TO	Reason for Leaving
If you were previously employed in Local Government, indicate whether any conditions exist that prevents your re-employment			Yes	No
If Yes provide the name of the previous employing Municipality				

F. DISCIPLINARY RECORD		
Have you been dismissed for misconduct on or after 5 July 2011	Yes	No
If yes, Name of Institution		
Type of Misconduct/Transgression		
Date of Resignation/Disciplinary case finalized		
Award or Sanction		
Did you resign from your job on or after 5 July 2011 pending finalization of the disciplinary proceedings, if yes provide details on a separate sheet	Yes	No

G. CRIMINAL RECORD



Were you convicted of a criminal offence involving financial misconduct, fraud or corruption on or after 5 July 2011, if yes provide details on a separate sheet	Yes	No
If yes type of criminal act		
Date of criminal case finalized		
Judgment/Outcome		

H. REFERENCES				
Name & Surname	Relationship	Tel (Office hours)	Cell Number	E mail

I. DECLARATION	
<p>I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any information may lead to my disqualification or termination of my employment contract, if appointed</p>	
Signature:	Date: