



## NEWCASTLE MUNICIPALITY VACANCY

The following vacancy exist in the department as mentioned hereunder :-

### 1. DEPARTMENT: MUNICIPAL MANAGER

(a) **MUNICIPAL MANAGER : POST ID : MM1** (Five (5) years fixed term performance based contract).

#### **REMUNERATION**

R1 464 332,00 (Minimum); R1 705 924,00 (Middle) and R1 987 402,00 (Maximum) (Annual total remuneration package). In accordance with Government Notice 43122 of 20 March 2020.

The appointment made will be subject to the signing of an employment contract, a performance agreement and disclosure of financial interest. Appointment will be done according to the regulations on appointment and Conditions of Employment of Senior Managers.

#### **MINIMUM QUALIFICATIONS**

A Bachelor's Degree in Public Administration / Political Sciences / Social Sciences / Municipal Finance Management Programme / Law or equivalent, 5 Years relevant experience at a senior management level and have proven successful institutional transformation within public or private sector.

Compliance with all the requirements as contained in the Municipal Regulations on Minimum Competency Levels, Gazette 29967 of 15 June 2007. Advanced knowledge and understanding of relevant policy and legislation. Advanced understanding of institutional governance systems and performance management. Advanced understanding of council operations and delegation of powers. Good governance. Audit and risk management establishment and functionality. Budget and finance management.

#### **KEY RESPONSIBILITIES**

To comply with the functions of the Municipal Manager as prescribed in section 55 of the Municipal Systems Act, 32 of 2000 as well as the Municipal Finance Management Act, 56 of 2003 and all other relevant prescripts of law.

Detailed CV's as well as the completed application form for employment of Senior Managers can be forwarded to the office of the Mayor, Civic Centre, Scott Street, Private Bag X6621, **NEWCASTLE**, 2940. The said application form is obtainable from the Newcastle Municipal Website at [www.newcastle.gov.za](http://www.newcastle.gov.za) (**Failure to do so will result in the candidate being disqualified**). For further information you may contact the Mayor, Councillor D X Dube at 034 328 7737.

#### **WHERE ADVERTISED**

Internal, Newcastle Express, Ilanga, Sunday Times, as well as the Newcastle Municipal Website

- Canvassing for appointment will automatically disqualify an applicant.
- If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful.
- The Directorate : Human Resources will not accept responsibility for information not mentioned in applications.
- NO late applications will be accepted.
- NO e-mails or faxes will be accepted.
- All applicants may be required to undergo a proficiency test.
- NO applications shall be considered without certified copies of the original documents of qualifications.

- The Newcastle Municipality adheres to the provisions as contained in the Employment Equity Act to ensure representatively through the process of affirmative action.
- It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verifications will be done on his / her qualifications, criminal and credit records.
- Applicants must have no criminal record or pending criminal/departmental or civil cases. The candidate will be required to disclose all financial interest and will be subjected to competency assessment.
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification.
- Applicants should be a South African citizen or permanent resident.
- SHOULD the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.
- The Municipality reserves the right not to make any appointment. Newcastle Municipality is an equal opportunity and affirmative action employer. We are committed to the achievement and maintenance of diversity and equity in employment.

**THE MUNICIPALITY WILL NOT PAY FOR EXPENSES INCURED IN RESPECT OF CANDIDATES INVITED FOR INTERVIEWS.**

**CLOSING DATE : 13 MAY 2022**



## NEWCASTLE MUNICIPALITY VACANCY CS14/2022

The following vacancy exist in the department as mentioned hereunder :-

### 1. DEPARTMENT: MUNICIPAL MANAGER

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### KEY RESPONSIBILITIES

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Detailed CV's as well as the completed application form for employment of Senior Managers can be forwarded to the office of the Mayor, Civic Centre, Scott Street, Private Bag X6621, **NEWCASTLE**, 2940. A full advertisement as well as the application form is available on the official website of the municipality, at [www.newcastle.gov.za](http://www.newcastle.gov.za). **(Failure to submit the application form for the appointment of Senior Managers will result in the candidate being disqualified)**. For further information you may contact the Mayor, Councillor D X Dube at 034 328 7737.

- Canvassing for appointment will automatically disqualify an applicant.
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