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IPHINI LIKANQONQOSHE WEZOKUTHUTHUKISA KOMPHAKATHI UNKK HENDRIETTA BOGPANE-ZULU OHOLA INQUNQUTHELA YEPINKDRIVE

Neliswa Sibisi and Sthembele Dlamini

Iphini likanqonqoshe wezokuthuthukisa komphakathi uHendritta Bogopane-Zulu kanye no nomphathiswa wezokuthukiswa komphakathi kwaZulu-Natal uNonhlanhla Khoza,bavakashele endaweni yase Amajuba District ,njengenxenywe yomkhankaso wePinkDrive,ohlose ukuqhwashisa ngomdlavuzwa.

Ubambiswano oluncomekayo phakathi kwe PinkDrive,neUnited Nations Population Fund(UNFPA)Kanye nomnyango wezokuthuthukiswa komphakathi, babambe iqhaza kule nqunquthela, efundisa umphakathi ngokubaluleka kwezempilo zabetesifazane. Ngalesikhathi, amalunga omphakathi athole ukuhlololwa mahala komdlavuzwa webele, nomdlavuzwa wesibeledo kubantu besifazane, kanye nokuhlolwa komdlavuzwa kwabesilisa abaneminyaka engaphezulu kwamashumi amane. Kulonyaka umphakathi ubunikezwe ithuba lokuhlololela igciwane leCOVID-19 mahala.

Lo mkhankaso uhambisana nokuthuthukiswa kwezifunda osanda kusungulwa (DDM) inhloso kahulumeni ukusebenzisana nemibutho yosomabhezini, izinhlango ezingekho ngaphansi kwahulumeni nomphakathi ukuphuthumisa ukulethwa kwentuthuko emiphakathini.

Unqonqoshe wamukelwe ngezandla ezifudumele uMeya wase Amajuba District uCllr Dr Musa Ngubane, usomlomo wase Amajuba District uCllr Phumzile Mgcina kanye nosomlomo womkhandlu waku Maspala waseNewcastle uCllr Samke Yende.

Usuku lwephini likanqonqoshe uBogopane-Zulu emajuba District luqale eskoleni Ithembalentsha high school endaweni yase Osizweni, lapho enikezele khona ngezinsiza kusebenza. uBogopane-Zulu usebenzise lelithuba ukugqugquzela abafundi bakamatikuletsheni ukuthi bafunde ngokuzimisela nokuzikhandla,ukuziqhelelanisa nezidakamizwa nodlame.

Usomlomo waseNewcastle uCllr Samke Yende uphinde wagcizelela ngokubaluleka kwabafundi ukuhlala begxilile ezifundweni zabo ikakhulukazi labafundi abahlwempu ukuba bafunde kanzima ukuzikhipha enhluphekweni. UCllr Yende ufisele bonke omatikuletsheni inhlanhla ngezivivinyo zabo esezisondele.

"Khumbula ukuthi uma ubhala izivivinyo zakho awumelanga nje iNewcastle kuphela, kodwa umele nomndeni wakho. Sebenza kanzima ufunde kanzima kodwa ukhumbule ukuthi umphumela wezimfundo zakho uzoshintsha isimo somndeni wakho unomphelo. Impilo iqala mhla uphuma emagcekeni esikolo," kuqhuba usomlomo uYende.

Unqonqoshe usebenzise lelithuba ukuveza izifiso zakhe ekusebenzeni ngokubambisana ne Amajuba District. Uphinde wazwakalisa ukukhathazeka ngokunyuka kwezinga lokuhlukunyezwa kwabantu besifazane wanxaxa abantu besilisa ukuba babambe iqhaza ekulwisaneni nalesi sehlakalo.



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UMA SIBUMBHENE SONQOBA, UMA KUNOQHEKEKO SOHLULWA

Ngiyabonga kakhulu Somlomo ohloniphekile...

Somlomo, uMandulo uthathwa njengenyanga yamagugu kuleli futhi sibuye sibungaze ukuvuleleka kwamisiko ethu. Inyanga uMandulo ibuye ithathwe njengenyanga yeZokuvakasha. Ngeshwake, umbhedukazwe wesifo sekhovethi wenze kwaba nzima ukuba sihlanganyele ndawonye ukuze sibungaze ukubaluleka kwalenyanga.

Somlomo, ngokuzithoba okukhulu ngizothanda ukunxusa umphakathi waseNyukhasela ukuba ukubone ukubaluleka komzamo wethu wokuhlanganisa umphakathi, ukwakha izwe ngobuzwe obubodwa. Ngokuhambisana nesiqubulo salonyaka esithi, "Unyaka Wokuvuselela uMphakathi noMnotho Kanye Nokwakha Isizwe," sifisa ngokukhulu ukuzimisela ukusebenzela ukufezekisa leliphupho likahulumeni.

Unyaka ka 2020 ube unyaka ongajwayelekile, obe nezinto ezibuhlungu nebesingazilindele. Ngokuhaqwa isifo sokhovethi, kudale ukuba siguguqule indlela yokuphila ebesingayijwayele. Sihanjelwe esibathandayo ngalolubhubhane, lokho kuphinde kwenza umnotho wethu washayeka kakhulu kodwa siyakuqinisekisa ukuthi angeke kube into yanganaphakade le. Sizowakha umnotho wethu siphinde sibuyisele izimpilo zethu kwezijwayelekile ngaphambi kokufika kwalombulalazwe.

Umsebenzi wethu omkhulu ukubuyisela ithemba nokuthuthukisa umnotho emkhakheni wezokuvakasha Kanye nokuhlalisa, nokunxenxa izimboni ukuba ziphinde zitshale umnotho kuleli ukuze kuphinde kwakheke amathuba emisebenzi.

Ukwehla kwemikhiqizo kwezinye izimboni kuthusa kakhulu, siyethemba ukuthi isimo sizobuyela kwesijwayelekile kungekudala. NjengoMasipala kuyimanje sinezinxoxo kwababambe iqhaza emkhakheni ehluahlukene ngenjongo

yokuvikela imisebenzi kulelidolobha. Ngoba sesindlulela esigabeni sokuqala sokuvulela ukusebenza kwezwe, lokho kuzoholela ekuvuleleni kokusebenza kwezimboni eziningi. Sinxusa wonke umphakathi ukuba sisebenzisane ekukhuliseni umnotho.

Somlomo ohloniphekile, njengoba singena kulenyanga yentwasahlobo ngesiqubulo esithi "Amahlathi namadolobha athuthukayo," sifuna ukugqugquzela abahlali ukuba babambe iqhaza ekutshaleni izihlahla. Asihambe phambili ekwenzeni lokhu futhi siphinde sigcine lezo ezezindala, ezinde nezomnsinsi wokuzimilela kuleli. Lezo zibandakanya Isihlahla esaziwa ngokuthi phecelezi i "Sophia Town Oak" ne Sagale Baobab Tree.

Iviki lokutshalwa kwizihlahla uzwelonke kumele kube ithuba lokuthi njengohulumeni sakhe umphakathi onakekela imvelo, sigcine izinkomba zobuhle bemvelo Kanye nomoya ohlanzekile.

Somlomo, ngeSonto elizayo sizovakashela izindawo eziningi ezigcina amagugu eZwe iZimboni Kanye nezindawo zokuvakashela abantu. Inhloso kuzobe kuwukuxhumana nabaphathi bamabhizinisi, ngenxoso yokuthola umthelela wobhubhane lwe khovid -19. Sizobe futhi sihlose ukugqugquzela labo ababambe iqhaza ukuthi bahlonze iNyukhasela njengenyane yezindawo abangazivakashela ukuchitha amahholidi.

Ngifisa ukuphetha ngokuchaphuna amazwi aloyo owayengumengameli wezwe uMongameli Nelson Mandela owathi "ukugcizelela amagugu ngokuhlanganyela, kulendawo, siyakhunjuzwa ukuthi imibono yethu emihle eyayingavunywa phambilini, ukuthi namhlanje ubumbano lubalulekile kunokwehlukana kwaphambilini nokuxabana".

Ngomhlaka 24 KuMandulo, usuku lokugubha amagugu, ngizoba yinxenye yezigidi" kumqhudelwano weJerusalema.

Ngiyabonga Somlomo, ngiphinde ngibonge umphakathi waseNyukhasela.

Owakhona uMeya, uDokotela, uMakhelwane, uMngani Kanye nendodana yohlabathi.



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IMIZAMO YOKUQEDA IZINAMBUZANE EMATHUNENI ASE DRY-CUT

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Sekuneminyaka eminingi amathuna aseDry Cut ehlaselwe izinambuzane kanti lokhu kudala ukuthi kubenzima kakhulu ukuba abalilayo bavalelise kubathandiweyo babo ngokuthula.

Amathuna aseDry Cut ngokomlando, akhiwa emhlabeni onomswakamo, okwenza kube lula kakhulu ukuba izinambuzane zizalane zande. Ukufudumala lokhu kwalenhlabathi kudala ukuba ziqhubeke zande.

Ngesikhathi sehlobo ziyaye zande kakhulu izinambuzane njengoba isimo sezulu sisuke sivumela ukuba inhlabathi ibenomswakamo futhi ifudumale. UMasipala ulindele ukuba lezilwane ziphindaphindeke njengoba sekusondela intwasahlobo.

UMasipala waseNewcastle uthathe isinqumo sokuqeda ukwanda kwezinambuzane, wabe eseqoka umhlinzeki wosizo ukuze balwe nezinambuzane iminyaka emithathu.



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IMEYA YASENEWCASTLE KANYE NEMEDI-CLINIC BABUNGAZE ABASEBENZI BOKUQALA

Thulile Maphanga

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Isibhedlela saseNewcastle iMedi-Clinic sinikezele ngegumbi lasesbhedlela sase simbula udonga lamaqhawe.

UMeya waseNewcastle uNtuthuko Mahlaba naye oke wahaqwa i-covid-19 elekelela ogulayo obezombona ezindlini zakhe zokusebenzela emavikini ayisikhombisa (7) andlule, ubuye ngemeva kokuzigcina

salolubhubhane (i-COVID-19).

Isibhedlela lesi siphinde sabungaza ukwehla kwesibalo seziguli ebezihaqwe ilesisifo.

UMeya udokotela Ntuthuko Mahlaba naye oke wahaqwa i-covid-19 elekelela ogulayo obezombona ezindlini zakhe zokusebenzela emavikini ayisikhombisa (7) andlule, ubuye ngemeva kokuzigcina

ekhaya esengumqemane esekulungele ukusiza umphakathi waseNewcastle

"Ngithobek kakhulu ngalesisenzo esenziwe ngabaphathi baseNewcastle Medi-Clinic ngemizamo yabo yokugquzela abasebenzi. Uma amasotsha ehlomele ukuya empini, kubalulekile ukubakhuthaza njalo njalo. Kufanele sikhumbule ukuba impi asikayinqobi futhi ayiphelile, kusafanele siqhubeke silwisane nalesisifo".

INewcastle ingezinye zezindawo ezishayeke kakhulu ngalolubhubhane lwesifo icovid-19, izibalo zabathelelekile zihleli ku-6446, abashonile

belinganiselwa ku-103, abasindile belinganiselwa enani-5698.

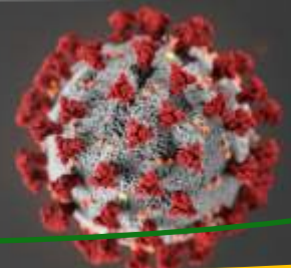
Ngalesisikhathi I-COVID-19 inyuke kakhulu, izibhedlela zibe nencindezi ikakhulukazi iMedi-Clinic. Kukekwa nesikhathi lapho lesibhedlela sishicilele khona izibalo eziphezulu zabahaqwe i-COVID-19 umhlaba wonke kodwa lezinombolo sezehlile. Isibhedlela sithi kube impumelelo ukuzinikela kwabasebenzi, kubalwa zombili izibhedlela zomphakathi nezikhethekile.

Isibhedlela siyishayele ihlombe imizamo kahulumeni ekusebenzeni nemikhakha ezimele ekulweni negciwane.

"Kube izikhathi ezinzima, Sifunde lukhulu kwabanye abantu futhi kube impumelelo enkulu. Yebo kukekwakhona izimpilo ezilahlekile, kwaba nabasebenzi abasulelekile kodwa babuye basimama babuyela emsebenzini. Njengabasebenzi bezempilo, inhloso yethu ukusindisa izimpilo, iyonanto esenze saqhubekele phambili,"kuqhuba uDr Josh Matambo.



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INDAWO YOKUGCINA AMAGUGU ESIZWE IFORT AMIEL ISINDISWE EMLILWENI OWUBUHANGUHANGU

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IMeya yaseNewcastle udokotela Ntuthuko Mahlaba uwushaye ihlombe uMnyango Wezomlilo kuMasipala waseNewcastle ngokusindisa iFort Ameil okuyindawo yokugcina amagugu esizwe emalangabini omlilo.

Umnyango Wezomlilo ushayelwe ucingo ekuseni ngemuva kokuba abasebenzi baqaphele ukuba inxenye yesakhiwo ihaqwe umlilo. Ngeshwa ezinye zezinto ezimbalwa zamagugu zithungeleke ngomlilo, kodwa bakwazile ukunqanda amalangabi ekubhehethakeni kwezinye izakhiwo.

Ifort Ameil yaziwa kangcono njengesikhumbuzo sikazwelonke, njengoba yayakhiwe njengenye yochungachunge baseBrithani ngeminyaka yo-1876, ukuya ko-1902. Kubalwa nempi yokuqala yama-Anglo Boer yango 1880 kuya ku-1881.



“SIBEKELWE UKUSIZA UMPHAKATHI HHAYI THINA”, KUSHO USOMLOMO WOMKHANDLU WASENEWCASTLE

Sthembele Dlamini

Isithangami sokubuyekeza izinqumo zekomidi lesigceme saseNewcastle siqale e Madadeni, empumalanga yaseNewcastle. Usomlomo womkhandlu ukhansela Samukelisiwe Yende uvulele ngokusemthethweni ingqungquthela esemthethweni yezinsuku eziyishumi, ezoqala ngomhlaka 24 kuNcwaba 2020.

Amalunga ezigceme zomkhandlu aziswe ngokusemthethweni ngendlela entsha yokuziphatha Kanye nengqubo mgomo yedokodo eyachaphunwa ngokusemthethweni nguKhansela mhla zingu-12 kuNcwaba 2020.

Inhloso enkulu yalenqubomgomo ukusungula imthetho efanayo yokusungulwa nokusebenza kwamakhansela omkhandlu, ukuchaza izindima nezibophezelo zikasomlomo nama khansela ePR, ebudlelwaneni nokubambisana kwezigceme zomasipala waseNewcastle.

Usomlomo womkhandlu ukhansela

Samukelisiwe Yende ukhumbuze amakomidi ezigceme ngokuthintana namalungu omphakathi abawusebenzelayo.

“Njenge komidi lomkhandlu kumele uhlale ukhumbula ukuthi usebenza njengomgogodla phakathi kwekhansela lomkhandlu nomphakathi. Amakomidi ezigceme akha ingxenye ebalulekile yohlaka lohulumeni basekhaya”, kusho uKhansela Samukelisiwe Yende.



REPORT CORRUPTION



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SIFUNA UKUSEBENZISANA NAMALUNGU EKOMIDI EMIPHAKATHI WETHU

Neliswa Sibisi, Thuli Maphanga and Siboniso Xaba
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Inqunquthela yokugciniswa kwekomidi lezigceme iqhubekela kwezinye izinxenye zikamasipala ngemuva kokuba amalunga womkhandlu efundiseke ngempumelelo endaweni yaseMadadeni. Inxenye elandelayo yengqungquthela ibanjelwe ehholo lomphakathi waseOsizwen, lapho amalunga ekomidi afike ngobuningi babo Kanye nama khansela ezigceme. Ngokufanayo, inhloso yalomhlangano kwakukwethula nokufaka inqubomgomo esanda kwemukelwa yekomidi lezigceme eyamukelwa nguMkhandlu ngomhlaka-12 kuNcwaba 2020. Amalungu angaletha izinselelo nezinqinamba lapho ebhekana khona nezinkinga ezibucayi ezibandakanya

umphakathi wabo. Lenqunquthela yesithathu iphinde yagxila kakhulu kwingqubomgomo entsha ye-EPWP, ukusebenza kwamakomidi ezigceme, indlela yokuziphatha, izindima nezibophezelo, kanye nokuqoka kwamalunga amasha. Imanenja yePublic Participation Unit, uMnumzane Zakhele Dlamini, uveze ukubaluleka kohlelo lalo cwaningo, ngenhloso yokufundisa amalunga omphakathi ngenxenye ebucayi kahulumeni. UDlamini uyakholelwa futhi ukuthi loluhlaka ngeminyaka endlule ludonse ukugxekwa ngezizathu zokuthi bekuyaye kube

nolwazi okungelona kanye nokuchema kwinqubo yokuketha amalungu. Esigcemeni-11 ukhansela Nokuthula Majozi uphakamise izincomo, wanxena namanye amakomidi ayishumi ukuba bangaziqhelelanisi kubantu ababasebenzelayo. "Lenqubomgomo iveza ukubaluleka kobudlelwano obuhle phakathi kwamakhansela ezigceme nama komidi ezigceme khona bazokwazi ukusebenza ndawonye ngokubambisana ngaphandle kwemibango nezinxabano kwizibopho nezinqinamba." Kusho ukhansela Majozi.



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INQOLA ENTSHA YOKULETHA INTUTHUKO EBHEKISWE EMPHAKATHINI

Sthembele Dlamini and Nomfundo Khawula

Umaspala waseNewcastle uthenge iloli elingamathani amathathu yakaNTT Isuzu, ethulwe ngokusemthethweni umeya womkhandlu waseNewcastle uCllr Dr Ntuthuko Mahlaba. Ukwengeza kulokhu i NTT Isuzu ibenomusa, ngokunikezela ngeloli elinezinsiza ezengeziwe ngaphandle kokukhokha imali engaphezulu. Leli loli lizosetshenziswa ekulungisweni kwemigaqo, ukuthutha izimpawu zomgqwaqo, nokuthwala abasebenzi bezomgqwaqo kumaspala. Ngaphesvu, lizokwazi ukulekelela umaspala ukwenza kahle kwezidingo zokuthuthukisa, ngaphandle kwezinqinamba. I Traffic Technical Services Unit iyona ebhekile ukunakekelwa kwemiqwaqo, ukulungisa, ukufakwa kwezimpawu zomgqwaqo nokudweba kwayoyonke imiqwaqo yaseNewcastle. Amalunga omphakathi wase Madadeni, Osizweni, Charlestown, Ingogo, Ingagane ne Normandien, asezobona inqola entsha ibasebenzela. Umphathi wase NTT Isuzu, Mr JP Kardos, uthi lesenzo senkampani sokusiza umaspala ekuphuthumiseni izidingo kwiNewcastle namaphethelo. Umnumzane Kardos uqhube wathi budlelwano obufana nalobu bubalulekile, umangabe zombili zinkampani

ezizimele nezikahulumeni zizimisele ukusiza umphakathi. "Sikwazile ukufaka umqomo, amathuluzi kanye nezibani kule loli ukuqinisekisa ukuphepha kwalabo abazobe besebenza ngalo. Sijabule kakhulu ukuba inxenye futhi uma kukhona olunye usizo

senzo somhawu, futhi sethamba ukuthi kuyisiqalo kobudlelwano bethu noNTT. Lenkampani ezimele ibambe elikhulu iqhaza, futhi sifuna nukuqinisa lobudlelwano," kusho uDr Mahlaba. Isakhamuzi sokuqala siphinde sanaba sathi... "Ngqiqinisekile ukuthi leli loli ngeke ligcine



ngokushintsha izimpilo zabantu baseNewcastle, kodwa futhi lizophinde lishintshe nezimo zokusebenza kwabasebenzi bephiko lwezemiqwaqo. Ngokubambisana sibumbene ngokwehlukana kwemisebenzi yethu, singasiphambili," ephetha umeya. UDr Mahlaba usebenzise lomcimbikuncoma umsebenzinegalalo

oludingakalayo iminyango yakwa NTT iyohlezi ivulekile ukusiza umaspala wase Newcastle," kuqhuba umnumzane uKardos. Umeya waseNewcastle usishaye izandla isenzo esinesihawu. UDr Ntuthuko Mahlaba ukuqinisekisile ukuba intuthuko eya emphakathini isizoshesha. "Leli loli lizosinika ukuzithemba ukuba siqhubeke nokunikezela izidingo emphakathini waseNewcastle wonkana. Sijabule kahakhulu ngalesi

labezomgqwaqo. Izisebenzi ezingaphambili kumaspala zihlonishwe ngezitifiketi, ngokuzimisela emsebenzini wabo. Baphinde banconywa ngesikhathi eside asebesisebenzile kumaspala kanye nakwiphiko lwezemiqwaqo. Njengomshayeli wenqola emasondosondo eletha intuthuko emphakathini, umeya uDr Mahlaba ube ngowokuqala ukuvivinya leli loli.

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UMEYA WASE NEWCASTLE UCLLR.DR NTUTHUKO MAHLABA UNXUSA UKUXHUMANA KOMPHAKATHI, UKUTHULA NOBUMBANO

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UMeya Cllr. Dr Nthuthuko Mahlaba woMaspala waseNewcastle utshale izihlahla ezintathu ukuhlonipha ukudlula emhlabeni kuka Glen no Vida Rafferty, ababulawa ngesihlungu eplazini labo eNormandien ngesonto eliphelile.

Ukutshala kwezihlahla ezintathu okuwuphawu lokuhlanganisa ukunxusa kokuxhumana komphakathi, kanye nobumbano lokuqinisekisa ukuqedwa kokubulawa kwabalimi, nokuhlukunyezwa kwabasebenzi basemaplazini okwenziwa abanikazi bamaplazi athile. Izihlahla zibungaza nalaba abahaqwe igciwane leCOVID-19.

Ukutshalwa kwezihlahla nakho kuhambisana nokukhunjulwa kweviki le-Arbour kanye nokusetshenziswa kwenkathi yentwasahlobo.

“Ngiyathemba ukuthi lezizihlahla zizoba isikhumbuzo sokuthula, ubumbano, nokubaluleka kokuhlanganisa umphakathi ngaphakathi kwabahlali base Newcastle. Izihlahla ziyisibonelo sokuzibophezela ekulwisaneni nezinqinanamba ezibhekene nemiphakathi nokuqeda ukubulalana endaweni yaseNewcastle,” kusho Dr Mahlaba.

Usodolobha uhlanganyele nabamele ezolimo, nabamele ezamabhizinisi kanye nosomlomo womkhandlu waseNewcastle.

IMEYA YOMKHANDLU WASE NEWCASTLE UDOKOTELE NTUTHUKO MAHLABA UKUGXEKILE UKUBULAWA KUKA GLEN RAFFERTY NONKOSIKAZI WAKHE

Nomfundo Khawula

nomfundo.khawula@newcastle.gov.za

UMeya waseNewcastle ushaqekile ngokubulawa ngesihluku kukwaGlen Rafferty kanye nonkosikazi wakhe uVida endaweni yaseNormandien. Udokotela uMahlaba usigxeke kakhulu lesi senzo sokubulala ngesihlungu wase enxusa abezomthetho ukuba bangenelele ekubambeni lezi gilamkhuba ngokuphazima kweso.

“Uglen Rafferty kanye nonkosikazi wakhe bekungabantu abawukhuthalele kakhulu

umphakathi waseNewcastle. Bobabili bebethandeka futhi bengconywa ngokuzibandakanya ekwenzeni ngcono emphakathini wethu. Bebeqonda nokubaluleka kwamasiko. Umphakathi kanye nomgudi wezolimo balahlekwelwe ngokufa kwabo. Ukubulawa kwabalimi kanye nabasebenzi basemapulazini kumele kwaziwe futhi kucache emphakathini ukuba kuyisenzo esingesihle. Nginxusa abantu abase bengabe nolwazi olungasiza ekubambeni

abasolwa ukuba bahambe bayobika esikhungweni samaphoyise esiseduze nabo, kubeka uMahlaba.”

Udokotela uMahlaba uphethe ngokuthi bonke abalimi nabasebenzi basemapulazini kumele baqaphele kakhulu kanti futhi bebike emaphoyiseni okungathi kuyasolisa.

NGATHI IMIPHEFUMULO KA GLEN NOVIDA RAFFERTY INGALALA NGOKUTHULA


ACCELERATING SERVICE DELIVERY



Newcastle Municipality
EYABANTU - FOR THE PEOPLE



TENDERS & VACANCIES



DIRECTORATE : HUMAN RESOURCES
 Strategic Executive Directorate : Corporate Services

TO : Acting Municipal Manager
 SED : Development Planning & Human Settlements
 SED : Budget and Treasury Office
 SED : Technical Services
 SED : Corporate Services
 SED : Community Services
 Chief Audit Executive

FROM : SED : Corporate Services
REF NO : HR 5/3/2/1
ENQUIRIES : A Taljaard
DATE : 15 September 2020

MUNICIPAL MANAGER
 2020-09-15
 NEWCASTLE MUNICIPALITY


INTERNAL MEMORANDUM

HR CIRCULAR NO. 19/2020 : ADVERTISEMENT OF VACANCIES

Attached please find an advertisement for vacancies for distribution to all personnel in your department.

Please note that receipt of all internal applications for vacancies must be acknowledged by the Human Resources department, the latter cannot be held responsible for any application that might go amiss.

Kindly note that all CV's submitted by hand to the Human Resources Department will be signed for as proof of receipt of the application.



DR N Y MBATHA-MAHLUBI
SED : CORPORATE SERVICES

NEWCASTLE MUNICIPALITY
VACANCIES

The following vacancies exist in the departments as mentioned hereunder :-

DEPARTMENT : DEVELOPMENT PLANNING AND HUMAN SETTLEMENTS

SENIOR LED OFFICER : INVESTMENT PROMOTION : POST ID : DPH310

Position	SENIOR LED OFFICER : INVESTMENT PROMOTION
Remuneration	R422 532,59 per annum (Task Grade 13)
Qualifications	<ul style="list-style-type: none"> • A relevant tertiary qualification in Economics, Development Studies or Marketing (NQF Level 6) • Driver's License (Code EB)
Experience	<ul style="list-style-type: none"> • 4 Years' relevant experience
Responsibilities	<p>LOCAL ECONOMIC DEVELOPMENT INITIATIVES</p> <p>ALIGNING OUTCOMES TO THE BROADER DEVELOPMENTAL OBJECTIVES</p> <p>Controls the critical key performance areas of the functionality and provides input into the broader local Economic Development objectives, by :</p> <ul style="list-style-type: none"> • Identifying with the key deliverables and immediate goals detailed in the Council's Integrated Development Plan in respect of the communication, investment, tourism and agricultural dimensions of local economic development. • Mapping out initiatives and interventions necessary for the delivery of a professional and quality service with due consideration given to the needs of the target public and priorities requiring attention. • Providing information based on trends and expected outcomes to facilitate the provisioning for specific activities/interventions during the functional budgeting process. • Participating in meetings and presenting information and opinions on economic development opportunities and the capability of current marketing initiatives to support strategies and develop and strengthen relationships within and outside the organization. • Marketing and promotion of the area to investors from outside and inside the municipal area. <p>In order to ensure the functionality is capable of supporting Council's local economic development objectives through recognition of immediate priorities and longer term interventions.</p> <p>ACHIEVING SUSTAINABLE LOCAL ECONOMIC GROWTH</p> <p>IDENTIFYING KEY ENABLERS AND OPPORTUNITIES</p> <p>Identifies with key dimensions and opportunities with regards to Economic Development, by :</p> <ul style="list-style-type: none"> • Co-ordinating broader based stakeholder workshops to seek ideas, establish priorities and determine strengths, weaknesses and threats. • Formulating plans detailing interventions, actions and timelines guiding the delivery and/or execution of activities. • Assessing and evaluating local economic development project proposals and applications and preparing reports summarizing findings and including specific recommendations for consideration. • Conducting situational analysis and feasibility studies to assess the impact of specific economic development initiatives and opportunities. • Interacting with the established local business sector to elicit support with job creation and poverty alleviation initiatives. <p>In order to ensure assessment of the local situation is taken into account and specific interventions prioritized to support growth in the local economy.</p>

PROJECT CO-ORDINATION AND IMPLEMENTATION

Co-ordinates and executes specific project/programme requirements and monitors application and outcomes, by :

- Conducting training to develop understanding and improve capabilities of the local community to participate in economic development initiatives.
- Assessing project deliverables against agreed outcomes and milestones and establishing reasons for non-achievement of critical requirements.
- Presenting alternative options to address constraints or bottlenecks in execution phases.
- Evaluating performance against agreed measures and standards through feedback and situational assessments.

In order to ensure local economic development projects contributes to the empowerment of local communities through sustained job opportunities and/or business potential.

ADMINISTRATION

REVIEWS, REPORTS AND CORRESPONDENCE

Attends to the administrative recording, reporting and recordkeeping requirements/ procedures, by :

- Preparing investigational reports and summaries detailing functional progress and/or outcomes for submission to the immediate superior for consideration and inclusion in specific committee agendas.
- Compiling notices, agendas and minutes of functional meetings and attending to the circulation.
- Updating system information with specific project information and/or confirming payments due against transactional details and forwarding documentation for processing.
- Formulating responses to correspondence and enquiries from the general public, councillors and officials, referring to policies and resolutions of council.
- Maintaining records of work in progress, notices and correspondence, updating, filing and/or removing obsolete records and retrieving information for reference.

In order to ensure laid down administrative procedures and reporting requirements are complied with and accurate information disseminated to support specific decisions/actions.

SUPERVISION AND CONTROL

Co-ordinates and control tasks/activities associated with controlling and directing personnel performance, productivity and discipline, by :

- Monitoring attendance/conduct and output and addressing deviations from agreed performance indicators through meetings/ counseling and/or other approved methods designed to improve and motivate personnel.
- Implementing new work procedures and updating control measures to improve productivity.
- Addressing workplace conflict/conduct through the initiation and co-ordination of consultative processes and implementation of specific disciplinary procedures.
- Establishing the adequacy and availability of personnel against agreed outcomes and motivating the immediate superior for additional resources.
- Assessing training and developmental needs and include motivations into management reports and approval.

In order to ensure that required information is readily available to inform decision making at management at general staff level, by ensuring that all information is kept updated and stored easily in easily retrievable formats.

Where advertised : Internal / Newcastle Advertiser / Newcastle Municipal Website

Detailed CV's can be forwarded to the Directorate : Human Resources, Tower Block, 5th floor, Office no B560, Murchison Street, Private Bag X621, NEWCASTLE, 2940. For further information you may contact the Strategic Executive Director : Development Planning and Human Settlements, Mr V Govender at 034 - 328 7790.

DEPARTMENT : CORPORATE SERVICES (ADMINISTRATION)

CHIEF ADMINISTRATIVE OFFICER : POST ID : CORP3

Position	CHIEF ADMINISTRATIVE OFFICER
Remuneration	R422 532,59 per annum (Task Grade 13)
Qualifications	<ul style="list-style-type: none"> • Grade 12 • National Diploma or Degree in Administration or any other relevant qualification • Computer Literacy – MS Office Applications
Experience	<ul style="list-style-type: none"> • 4 Years' relevant experience
Responsibilities	<p>To co-ordinate specific logistical requirements associated with council's meetings in order to ensure requirements are communicated and arranged and confirmed enabling meetings to commence and proceed without interruptions and/or disruptions, by :</p> <ul style="list-style-type: none"> • Referring to Council's schedule of meetings and arranging and confirming the venue with due consideration given to the number of delegates attending and facilities required. • Communicating with internal departments and/or external service providers in respect of the catering requirements and/or stationery and equipment needed for specific sessions. • Allocating secretarial resources in accordance with the status and complexity of meetings and submitting completed schedules for approval and execution. <p>To provide administrative and secretarial support to various committee and sub-committee sittings within the Council in order to ensure laid down guidelines are applied and all secretarial and support requirements associated with the committee functions is efficiently undertaken and completed, by :</p> <ul style="list-style-type: none"> • Communicating with Office Bearers to establish items for inclusion on the agenda and the submission of investigational general reports and proposals supporting agenda items. • Circulating notification, agenda and minutes of previous meetings to members. • Accessing and making information available prior to the meeting to the Chairperson and/or representatives on specific items for discussion, referring to Council's resolutions, reports and correspondence. • By performing specific secretarial sequences at meetings with regards to circulation and completion of attendance registers, recording details of proceedings/discussions and decisions, and making available od copies of correspondence referred to in discussions to members. <p>To perform administrative activities associated with preparation of documents and correspondence for circulation in order to ensure minutes of meetings are accurately compiled, reflective of discussions and verified prior to circulation and laid down administrative, by :</p> <ul style="list-style-type: none"> • Using word processing applications to prepare minutes and notifications of meetings. • Translating the content of minutes of meetings, notices, etc. into specific official languages to enable officials and representatives to comprehend issues and discussions and forwarding draft documentation to the immediate superior for verification prior to circulation. • Referring to legislation, council resolutions and regulations to enable formulation of resolutions and recommendations arising out of discussions in committee. • Recording and updating registers of attendees to committee meetings and extracting and forwarding information on request with respect to long term / continuous absenteeism of officials and union representatives to committee chairperson. • Updating committee files and records inserting attendance registers, notification, correspondence and minutes in accordance with established referencing sequences. <p>To provide administrative and secretarial support to the ward committees, Office of the Speaker and Office of the Mayor within the Council in order to ensure that laid down guidelines are applied and all secretarial and support requirements are met, by :</p> <ul style="list-style-type: none"> • Communicating with relevant Manager or Executive Manager to establish which administrative support is required in both Offices of the Mayor and Speaker. • Providing administrative support to both Offices of Mayor and Speaker. By attention ward committee meetings and provide administrative support.

Where advertised : Internal / Newcastle Advertiser / Newcastle Municipal Website

JOBS AND TENDERS ARE NOT FOR SALE



Newcastle Municipality
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TENDERS & VACANCIES

PERSONAL ASSISTANT : POST ID : CORP2

Position	PERSONAL ASSISTANT
Remuneration	R375 294.48 per annum (Task Grade 12)
Qualifications	<ul style="list-style-type: none"> Grade 12 National Diploma in Public Administration or equivalent Computer Literacy : MS Word, Excel, E-mail, Communication skills, Human Relations, Protocol knowledge, Meeting procedures and able to arrange diary.
Experience	<ul style="list-style-type: none"> 3 Years' relevant experience
Responsibilities	<p>ADMINISTRATIVE FUNCTIONS</p> <p>SECRETARIAL SUPPORT</p> <p>Performs specific tasks/activities associated with the provision of Secretarial support, by :</p> <ul style="list-style-type: none"> Scheduling, confirming and updating the diary of the Head of Corporate Services and alerting or indicating priority/urgent meetings requiring attention. Organising, confirming and scheduling meetings/appointments with internal departments/external officials, arranging the venue and attending to catering/refreshments requirements. Arranging flight and accommodation bookings for meetings outside of Newcastle Municipal area, and completing subsistence and travel documentation in respect of the Head of the Department. Copy typing and formatting documents/reports and creates presentations using word processing and related office applications as well as dissemination of such information during meetings. Updating the correspondence register inserting reference numbers and subject of correspondence received and in circulation and/or seeking information and approval of and communicating response established for specific/routine matters. Preparing notification, agendas and minutes for specific meetings (Council/Executive Committee) and attending to the distribution and/or arranging for the collection of documentation prior to scheduled meetings. Reviewing Council and Committee agenda and minutes of meetings and identifying with items associated with section's activities requiring the attention of the Manager : Corporate Services. Compiling schedules for sections (Human Resource Management, Organisational Development and Administration) regard to with resolutions taken at Exco and Council for execution and follow up routinely. Receiving and perusing documents (pointing out obvious mistakes/ discrepancies) and correspondence received from sections before submission to Strategic Executive Director for signature. Drafting reports for submission to Exco and Portfolio meeting for approval of Strategic Executive Director. Drafting letters and memorandums to CoGTA and SALGA for Strategic Executive Director's approval. Attending to daily correspondence received (e-mails, via post and faxes) by replying and/or forwarding to the departments and Directors with further instructions. Attending to Departmental Manco meeting, taking minutes of such meeting and typing minutes for the Strategic Executive Director's approval. Controlling bookings of board room and ensure readiness of overhead projector etc. Monitoring Attendance registers and leave forms - Directors. Controlling of Councilors declaration of interest forms. Perusing correct completion of Sundry and Transport for Councilors and controlling vote - delegated from Municipal Managers Office. Copying and collating of documents for the Strategic Executive Director. Scanning and faxing. Assisting with monthly and quarterly reports - Performance Management Systems. <p>In order to ensure adequate support is made available to enable the accomplishment of specific administrative reporting deadlines.</p> <p>INFORMATION RECORDKEEPING</p> <p>Maintains and access records of discussions, instructions and correspondence, by :</p> <ul style="list-style-type: none"> Referencing source documentation, reports and/or instructions using alpha-numeric sequential codes, to facilitate retrieval.

<ul style="list-style-type: none"> Updating files inserting current and relevant information and seeking approval on the destruction of old or outdated correspondence/documentation. Retrieving supporting documentation and records to facilitate and support query resolution. Follow up on all correspondence and files sent out for reply/approval. <p>In order to ensure records and related information are maintained and details/correspondence supporting specific processes and decisions are accessible and made available to facilitate the execution of necessary actions.</p> <p>GENERAL OFFICE SUPPORT</p> <p>RECEPTIONIST/ TELEPHONIST FUNCTIONS</p> <p>Performs tasks associated with the provision of general office support and a Reception/Telephonist service, by :</p> <ul style="list-style-type: none"> Attending to telephonic calls and visitors to the department, establishing nature of visit and directs requests to appropriate personnel. Attending to the community with regard to service delivery complaints Recording details of enquires and/or messages in the absence of personnel and forwarding for attention upon availability and/ or communicating routine information to the enquirer referring to the municipal calendar, directory and other sources of information detailing the facilities and functions of the Municipality. Removing and replacing consumable items (paper, ink) from specific office equipment, transmitting/receiving facsimile and/or attending to the photocopying and circulation of correspondence/documents. Maintaining stocks of standard forms and stationery and completing requisition orders to facilitate the replenishment of items prior to depletion. Attend to repair and maintenance/replacement of items of furniture and equipment and control the use thereof by others. Keep register of goods ordered and issued and maintain records/statistics/annual stock sheets. <p>In order to ensure telephonic calls and enquires are attended to promptly and professionally in accordance with customer service standards and objectives.</p>	<p>Where advertised</p> <ul style="list-style-type: none"> Internal / Newcastle Advertiser / Newcastle Municipal Website
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DEPARTMENT : CORPORATE SERVICES (HUMAN RESOURCES MANAGEMENT)

LABOUR RELATIONS OFFICER : POST ID : CORP118C

Position	LABOUR RELATIONS OFFICER
Remuneration	R375 294.48 per annum (Task Grade 12)
Qualifications	Matric (Grade 12) plus National Diploma in Human Resources/ Industrial Relations/ Labour Law, Computer Literacy - MS Office
Experience	<ul style="list-style-type: none"> 3 Years' relevant experience in a similar environment.
Responsibilities	<ul style="list-style-type: none"> Co-ordinates the implementation of procedures and research sequences associated with disciplinary and grievance cases and enquiries. Undertaking activities to support the Senior Labour Relations Officer in ensuring that industrial relations practices are consistently applied and communicated across the municipality Establishing and maintain appropriate usage and recording of all documentation related to industrial relations policies and procedures. Taking minutes at meetings convened or chaired by Senior Labour Relations Officer on labour relations issues. Ensuring that the minutes, data for reporting and industrial relations documentation is kept up to date and filed appropriately. Arranging venues for all disciplinary and grievance hearings. Attending disciplinary, grievance and appeal hearings as human resources representative and interpreter as requested by Senior Labour Relations Officer

<ul style="list-style-type: none"> Facilitating the successful resolution of employee complaints and grievances Attending to grievances logs by employees as requested by labour relations officer Holding regular discussions with the personnel officer (labour relations) Providing statistical reports on disciplinary, grievance, disputes and appeal cases to the labour relations officer Facilitating / co-ordinating the information sessions regarding conditions of service of municipality employees Provides guidance to staff on procedures and applications associated with specific industrial relations processes Explaining procedures and applications associated with enquires and hearings and/or identifying skills gaps with respect to specific competencies to be prioritized and addressed Outlining roles and responsibilities associated with specific union and shop-floor activities Participating in committees and working groups and providing advice/guidance on the interpretation of policies and procedures impacting/influencing conditions of employment Performs specific administrative tasks/responsibility associated with the functionality Preparing reports on disciplinary/grievance cases referred and attended to, outlining outcomes/awards for submission to the Director : Human Resources and specific committees for perusal and comment Corresponding with the trade unions on specific issues or requests Maintaining case files containing all documents, correspondence and outcome/award determination and/or accessing/retrieving information upon request. 	<p>Where advertised</p> <ul style="list-style-type: none"> Internal / Newcastle Advertiser / Newcastle Municipal Website
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DEPARTMENT : CORPORATE SERVICES (ORGANIZATIONAL DEVELOPMENT)

ORGANIZATIONAL DEVELOPMENT OFFICER: POST ID: CORP118

Position	ORGANIZATIONAL DEVELOPMENT OFFICER
Remuneration	R375 294.48 per annum (Task Grade 12)
Qualifications	Matric (Grade 12) plus National Diploma in Organization and Work- Study or Method Study, Production/ Operations, Industrial Psychology, Management Services or Human Resources qualification with 1 year certificate in Management Services or Work- Study. Valid code B driver's License
Experience	<ul style="list-style-type: none"> 3 Years' relevant experience in a similar environment.
Responsibilities	<ul style="list-style-type: none"> Analyses the various institutions and departments within the Municipality and investigates areas of continuous improvement Conducting investigations to identify deficiencies in existing organizational systems and procedures and recommends control measures to address deficiencies Collecting information to establish facts for inclusion into strategic planning sessions and other forums to support system/procedure/control interventions. Implementing research strategies to identify continuous improvement interventions through the identification of best practices within the local government sphere to adapt the municipality's continuous improvement strategies Participating in the establishment of various institutions within the municipality to offer advice and guidance on the appropriate systems, procedures and controls to be put in place Conducting interviews with departments to investigate and implement improvements to work procedures and methods Co-ordinating the implementation of procedures, systems and controls Serving on committees for restructuring, amalgamation and rationalization Providing an advisory service to management on work study issues Evaluating and commenting on work study concepts and approaches with a view to aligning broader strategies to current functional requirements Reporting to specific Sub- Committees on activities and key outcomes of the Work Study section Performs tasks/activities associated with the administrative and reporting requirements of the functionality Compiling and updating statistical information with respect to interventions implemented and progress thereof Preparing reports on the activities of the Section outlining objectives and accomplishment of outcomes

<ul style="list-style-type: none"> Maintaining the information recordkeeping system, updating files with current correspondence and data and/ or accessing information to support or provide Attending to form design, workspace, functional evaluation and filing systems design and upgrading/improvement. 	<p>Where advertised</p> <ul style="list-style-type: none"> Internal / Newcastle Advertiser / Newcastle Municipal Website
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Detailed CV's can be forwarded to the Directorate : Human Resources, Tower Block, 5th floor, Office no B560, Murchison Street, Private Bag X5621, NEWCASTLE, 2940. For further information you may contact the Strategic Executive Director : Corporate Services, Dr N Y Mbatha-Mahlubi at 034 - 328 7694.

- Canvassing for appointment will automatically disqualify an applicant.
- If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful.
- The Directorate : Human Resources will not accept responsibility for information not mentioned in applications.
- NO** late applications will be accepted.
- NO** e-mails or faxes will be accepted.
- The Directorate: Human Resources will not be held responsible for lost applications unless proof of submission can be supplied.
- All applicants may be required to undergo a proficiency test.
- NO** applications shall be considered without certified copies of the original documents of qualifications.
- The Newcastle Municipality adheres to the provisions as contained in the Employment Equity Act to ensure representativity through the process of affirmative action.
- It would be expected of candidates to be subjected to thorough evaluations and that previous and current employers and references will be contacted. Verifications will be done on his / her qualifications, criminal and credit records.
- Applicants must have no criminal record or pending criminal/departmental or civil cases. The candidate will be required to disclose all financial interest and will be subjected to competency assessment.
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification.
- Applicants should be a South African citizen or permanent resident.
- SHOULD** the candidate be successful in the interview and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

NB : AFRICAN FEMALES ARE ENCOURAGED TO APPLY.

CLOSING DATE : 2 OCTOBER 2020

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Newcastle Municipality
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TENDERS & VACANCIES



BID NOTICE - NEWCASTLE MUNICIPALITY

BID NO	BID NAME	DOCUMENT FEE	CIDB GRADING DESIGNATION	TECHNICAL ENQUIRIES	COMPULSORY BRIEFING SESSION/DATE	BID DOC. AVAILABILITY	CLOSING DATE
A050-2019/20	Framework Contract for Contractors for the Upgrading Of Gravel Roads to Surface Standards Inclusive of Associated Storm water within Newcastle on an as and when required basis for a period of 3 year	R300.00	4 CE or Higher	M Nduku 034 328 7898	N/A	8 September 2020	Wednesday, 23 September 2020
A053 - 2019/20	Framework Contract for Hire of Plant, Transport and Equipment on an as and when required basis for a period of 36 Months	R300.00	N/A	M Nsele 034 328 7935 072 828 4803	N/A	8 September 2020	Wednesday, 23 September 2020

The Newcastle Municipality hereby invites bids for the below – mentioned requirements, subject to Council's Supply Chain Management Policy: Bid documents are obtainable from the office of the Strategic Executive Director: Budget & Treasury Services, Municipal Civic Centre (Tower Block): 2nd Floor B218 Supply Chain Management Unit, 37 Murchison Street, Newcastle during office hours between 08h00 to 15h00 **on the above mentioned date.**

Banking Details -The Newcastle Municipality, Nedbank – Account No: **1162660066**, Br Code: 133724 (the proof of payment must reflect the bid number and bidder's name as reference).

Procurement enquiries: Mr S Vilakazi/Mrs D Marais Telephone no.: 034 328 7818/ 7769 sabelo.vilakazi@newcastle.gov.za /dalene.marais@newcastle.gov.za
Only prospective suppliers who are registered on the National Treasury Supplier database are legible to bid. To register on the CSD log onto: www.csd.gov.za

Documents can be downloaded on the E- Tender Portal @ www.etenders.gov.za

Bids will be adjudicated in terms of the Preferential Procurement Regulations, 2017 pertaining to Preferential Procurement Policy Framework Act, 5/2000 and other applicable legislations and other applicable legislations, and will be based on 80/20 points system. Preference points will be awarded to service providers using their B-BBEE status level of contribution. The bids will remain valid for 90 days. The Council reserves the right to accept all, some, or none of the bids submitted, either wholly or in part and it is not obliged to accept the lowest bid. Completed bids in plain sealed envelopes, endorsed "**Bid number and description**" bearing the name, address and bidder's contact details at the back of the envelope should be placed in the bid box provided at the Municipal Civic Centre (Tower Block 1st Floor Rates hall) in 37 Murchison Street, Newcastle by no later than 12.00pm of the closing date where bids will be opened in public. The bid box can only be accessible during the office hours.

Mr. M J Mayisela
Acting Municipal Manager
Newcastle Municipality:
Municipal Civic Centre
37 Murchison Street
Private Bag X6621
Newcastle,
2940



BID NOTICE - NEWCASTLE MUNICIPALITY

BID NO	BID NAME	DOCUMENT FEE	CIDB GRADING DESIGNATION	TECHNICAL ENQUIRIES	COMPULSORY BRIEFING SESSION/DATE	BID DOC. AVAILABILITY	CLOSING DATE
A048 - 2019/20	Provision of short Term Insurance Portfolio for Newcastle Municipality for a contract period of 36 Months	R300.00	N/A	Ntando Khumalo 034 328 7658	N/A	Thursday, 10 September 2020	Wednesday, 30 September 2020

The Newcastle Municipality hereby invites bids for the below – mentioned requirements, subject to Council's Supply Chain Management Policy: Bid documents are obtainable from the office of the Strategic Executive Director: Budget & Treasury Services, Municipal Civic Centre (Tower Block): 2nd Floor B218 Supply Chain Management Unit, 37 Murchison Street, Newcastle during office hours between 08h00 to 15h00 **on the above mentioned date.**

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2940

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OKUCAPHUNWE KULESONTO uMeya waseNewcastle uClr. Dr Nthuthuko Mahlaba wenza iscelo esinothando.

“Namhlanje sikuthathela izinyathelo ukuhlukunywezwa kwabantu besifazane. Njengomkhandlu waseNewcastle sihlaba ikhwelo kubo bonke abesilisa ekuhlaleni ukuba basukume silwisane nalobubudlova obuzama ukucekela phansi abesifazane. Sekwanele. Lesi senzo kufanele siphela ngalesi sizukulwane futhi asinamahloni ngokuba phambili ekulweni nalobudlova,” kusho usodolobha womkhandlu waseNewcastle uMeya Clr. Dr Nthuthuko Mahlaba.



**STOP
VIOLENCE
AGAINST
WOMEN**

