

**PROJECT IMPLEMENTATION PLAN :2018/2019 FINANCIAL YEAR**

**ACTION PLAN & PERFORMANCE REPORTING**

<b>PROJECT NAME :</b>	Purchase of 6m3 Skips	<b>RESPONSIBLE DEPARTMENT</b>	Community Services: Waste Management
<b>VOTE/PROJECT NO.</b>		<b>RESPONSIBLE MANAGER</b>	NF Swanepoel
<b>COST OF PROJECT(AS APPROVED)</b>	R 150 000	<b>WARD LOCALITY</b>	All
<b>PROJECT OBJECTIVE :</b>	Rendering a skip service		
<b>PERFORMANCE TARGET:</b>	Supply and delivery of 6m3 Skips		

**ACTION PLAN**

KEY ACTIVITIES	SOURCE OF EVIDENCE	COST	TIME FRAME												
			JULY	AUGUST	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	
Compile specifications	Specifications														
BSC	Minutes														
Advert	Advertisement														
Evaluations	Report														
BEC	Minutes														
BAC	Minutes														
Award	Provisional Appointment letter														
Final appointment	Appointment letter & MBD 7.1														
Supply, delivery and installation	Delivery note														
Payment	Invoice													150 000	
		<b>TOTAL</b>												150000	

**REPORTING**

		1st Quarter			2nd Quarter			3rd Quarter			4th Quarter		
<b>ACTUAL (non financial)</b>													
<b>Actual (financial)</b>		0											
<b>Reason for Variance</b>													
<b>No. of Jobs Created</b>													
<b>No. of Persons Trained</b>													

**COMMENTS**
