

ASSESSMENT OF SERVICE PROVIDERS 2013/14

The following assessment key is used for this purpose :-

Assessment Key	
Good (G)	The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract
Satisfactory (S) / In Progress	The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract / contract still in progress
Poor (P)	The service has been provided below acceptable standards

The following are the service providers engaged in each business unit during the 2013/14 financial year.

BID NO.	DESCRIPTION	SERVICE PROVIDER AWARDED TO	CONTRACTED AMOUNT PER CONTRACT	DATE OF AWARD	DATE CONTRACT TERMINATED	REASON FOR TERMINATION	Assessment of Service Provider's Performance
18/2012	SUPPLY, DELIVERY AND COMMISSIONING OF NEW 4X2 TRUCK CHASSIS WITH MANUFACTURES GVM RATING NOT LESS THAN 15000KG FITTED WITH A LIGHT INDUSTRIAL/DOMESTIC REAR END LOADING REFUSE COMPACTOR BODY WITH A CAPACITY OF ATLEAST 12M ³	SHORTS NISSAN CC	R 1 421 174	19 July 2012	30 August 2013	Discharge of an obligation by Performance (Once off delivery)	Electrical / Mechanical Services
183/2011	SUPPLY OF BASIC WATER SERVICE TO NGOGO	LEGENT INTERNATIONAL TRADING	R 1 200 118	12 September 2012			Technical Services (PMU)
185/2011	SUPPLY OF BASIC WATER SERVICE TO CHARLESTOWN	MUNTUKAZANA TRADING ENTERPRISE	R 1 503 778	19 July 2012			Technical Services (PMU)
10/2012	SUPPLY, DELIVERY INSTALLATION AND COMMISSIONING OF 115 NEW ELECTRICAL SERVICE CONNECTIONS IN CHARLESTOWN	SIZAZONKE ELECTRICAL CC	R 898 150	06 September 2012	31 October 2013	Discharge of an obligation by Performance (Once off delivery)	Electrical / Mechanical Services

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11/2012	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 100 NEW ELECTRICAL SERVICE CONNECTIONS IN ROYPOINT	SIZAZONKE ELECTRICAL CC	R 897 718	08 October 2012	30 November 2013	Discharge of an obligation by Performance (Once off delivery)	Electrical / Mechanical Services
37/2012	SCOTT STREET AND ST DOMINIC STREET INTERSECTION UPGRADE IN LENNOXTON, NEWCASTLE	INGOLOVHANE PROPERTY DEVELOPMENT AND PROJECTS	R 404 273	19 September 2012		Discharge of an obligation by Performance	Technical Services (PMU)
43/2012	DEVELOPMENT OF THE TOURISM DEVELOPMENT AND MARKETING STRATEGY	GRANT THORNTON THL CONSULTING (PTY) LTD	R 263 455	19 September 2012		Discharge of an obligation by Performance	DP & HS (ED, Faka)
51/2012	CUTTING, REMOVAL AND DE-STUMPING OF ALIEN VEGETATION WITHIN THE BOUNDARIES OF THE NEWCASTLE MUNICIPALITY	SR GWABINI	R 396 008	14 August 2012		Discharge of an obligation by Performance	Community Services (Green) Gwabeni

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110/2012	SUPPLY AND DELIVERY OF PHYSICAL FITNESS TRAINING EQUIPMENT FOR FIRE FIGHTERS	MASHOLA TRADING AND ENTERPRISE CC	R 110 499	03 September 2012			Community Services
111/2012	SUPPLY AND DELIVERY OF FIRE FIGHTING & RESCUE EQUIPMENT	RURAL FIRE RESCUE(PTY) LTD	R 85 619	03 September 2012		Discharge of an obligation by Performance	Community Services
29/2012	CONSTRUCTION OF OSIZWENI TAXI RANK AND THE RELATED SERVICES	NDUMO GROUP PROJECTS	R 7 674 258	19 September 2012	5 June 2013	Non-performance	
83/2012	SUPPLY AND DELIVERY OF 16KV SURGE GENERATOR AND LISTENING DEVICE COMPLETE	HV TEST PRIVATE LIMITED	R 345 550	08 October 2012			
106/2012	SUPPLY,INSTALLATION AND COMMISSIONING OF 132KW SUBSTATION PROTECTION	WJ COETZEE ELECTRICAL AND MECHANICAL MAINTENANCE	R 2 781 982	19 September 2012		Discharge of an obligation by Performance	Electrical / Mechanical Services

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117/2012	CONSTRUCTION OF A BRICK MANUFACTURING YARD AT MADADENI	MANDLE-MVELO TRADING CC	R 1 955 745	08 October 2012		Discharge of an obligation by Performance	DP & HS (ED, S Mkhize)
131/2012	REQUEST FOR PROPOSALS FROM INTERESTED PARTIES TO ASSIST WITH UNDERTAKING AN ENVIRONMENTAL IMPACT ASSESSMENT ON REMINDER OF PORTION 1 OF ERF 782,NEWCASTLE,SCHUINSHOOGTE	ASANDE PROJECTS	R 194 060	02 October 2012		Discharge of an obligation by Performance	DP & HS (ED, S Mkhize)
45/2012	SUPPLY AND DELIVERY OF LED TRAFFIC SIGNAL HEADS PER UNIT	TRAFFIC SIGNALS AND ACCESSORIES	R 438	02 November 2012	15 January 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
			R 331		15 January	Discharge of an obligation by	Electrical / Mechanical

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					2013	Performance	Services
			R 353		15 January 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
			R 291		15 January 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
			R 353		15 January 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
			R 291		15 January 2013	Discharge of an obligation by	Electrical / Mechanical

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						Performance	Services
115/2012	CONSTRUCTION OF SPEED HUMPS WITHIN THE BOUNDARIES OF NEWCASTLE MUNICIPALITY PHASE 3	INGOLOVHANE PROPERTY DEVELOPERS AND PROJECTS	R 196 209	19 November 2012		Discharge of an obligation by Performance	Technical Services (PMU)
128/2012	SUPPLY, DELIVERY AND CONSTRUCTION OF THE COMPLETE HEAVY DUTY CONCRETE PALISADE FENCE AT RIVERSIDE SUBSTATION	MFB CONCRETE WALLING CC	R 250 421	19 November 2012		Discharge of an obligation by Performance	Community Services
138/2012	CALL FOR PROPOSALS TO ASSIST WITH DETERMINING THE EXPROPRIATION VALUATION OF FARM PORTIONS IN BLAAUWBOSCHLAAGTE	NDLALA MASS EVALUATION SERVICES	R 216 030	30/10/2012		Discharge of an obligation by Performance	DP & HS (ED, Phumlani Mkhize)
167/2012	CALL FOR PROPOSALS TO ASSIST	EBALENI PROPERTY	R 220 476	19/11/2012		Discharge of an	DP & HS (ED, S

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	WITH DETERMINING THE EXPROPRIATION VALUATION OF FARM PORTIONS IN BLAauboschlaagte	CONSULTANTS & VALUERS				obligation by Performance	Phumlani Mkhize
87/2012	SUPPLY, DELIVERY AND COMMISSIONING OF MOBILE/REFUSE CONTAINERS	STHANDESONKE COMMUNITY SERVICES	R 99 864	02 November 2012		Discharge of an obligation by Performance	Community Services
89/2012	THE PROPOSED LANDSCAPING AND IMPROVEMENT TO HAWKERS SHELTERS	MSOLWA TRADING ENTERPRISE	R 148 543	30 October 2012	May 2013	Discharge of an obligation by Performance	DP & HS (ED, Andile Buthelezi)
91/2012	THE PROPOSED BUILDING IMPROVEMENT TO HAWKERS SHELTERS	JUST A WISH 37 CC	R 197 138	30 October 2012	May 2013	Discharge of an obligation by Performance	DP & HS (ED, Andile Buthelezi)
120/2012	CONSTRUCTION OF SEWAGE RETICULATION IN OSIZWENI UNIT E & F	2 GOOD CONSTRUCTION	R 3 709 972	02 November 2012	March 2014	Non performance	Technical Services (PMU)

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145/2012	SUPPLY, INSTALLATION AND MAINTENANCE OF AN INFRASTRUCTURE OF SERVERS FOR THE NEWCASTLE MUNICIPALITY	FIRST TECHNOLOGYPTY) LTD	R 672 565	12 December 2012		Discharge of an obligation by Performance	DP & HS Phiri
112/2012	RENOVATION OF ABLUTION BLOCK FOR FERNWOOD	MPHAZIMA TRADING ENTERPRISE	R 447 528	16 January 2013		Discharge of an obligation by Performance	Community Services
140/2012	CONSTRUCTION OF SEWER PUMPSTION AND PUMPING MAIN AT MADADENI SECTION 7- STAFFORD UNIT R	THE BIG FOUR TRADERS 38 CC	R 3 250 626	12 December 2012			Technical Services (PMU)
141/2012	SUPPLY AND INSTALL ZONAL METERS AND PRESSURE REDUCING VALVES IN MADADENI	CASTLE CONSTRUCTION CC & NORTHERN CIVILS JV	R 1 297 765	12 December 2012			

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142/2012	SUPPLY AND INSTALLATION OF VIP TOILETS-JBC SANITATIONPHASE II	KHULANI CIVILS & ETHALA CONSTRUCTION SERVICES CC JV	R 4 992 500	12 December 2012			Technical Services (PMU)
143/2012	SUPPLY,DELIVERY,INSTALLATION AND COMMISSIONING OF 211 NEW ELECTRICAL SERVICE CONNECTIONS IN CHARLESTOWN PHASE II	OMPHILE ELETRICAL AND CONSTRUCTION	R 2 838 276	12 December 2012		Discharge of an obligation by Performance	Electrical / Mechanical Services
149/2012	CONSTRUCTION OF NEW TOILETS FACILITY FOR OSIZWENI CBD	JABUMILL TRADING ENTERPRISE	R 291 034	16 January 2013			Community Serv
150/2012	CONSTRUCTION OF NEW TOILETS FACILITY FOR MADADENI CBD	NOBONGILE TRADING ENTERPRISE	R 297 271	16 January 2013			Technical Serv
151/2012	SUPPLY AND DELIVERY OF TRACTORS	ENDUTRAC CC	R 167 000	16 January 2013			Community Serv

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166/2012	UPGRADING OF BRIDGE ROAD IN MNDOZO TOWNSHIP	PMPZ CONSTRUCTION CC	R 7 675 064	10 December 2012	April 2014	Poor work Performance	Technical Services (PMU)
186/2011	SUPPLY AND INSATLL OF BULK WATER METERS AND PRESSURE REDUCING VALVES(MADADENI)	ABAPHUMELELI TRADING 337 CC	R 1 089 350	19 July 2012			Technical Services (Buyi)
147/2012	SUPPLY,INSTALLATION AND COMMISSIONING OF ONE SPLIT TYPE 95KW AND TWO MIDWALL SPLIT UNIT AIRCONDITIONERS WITH ALL CONTROLS,CB,HEATING CONTROLS,CABLING AND DUCTING AND REMOVAL OF OLD UNIT:MAIN LIBRARY-NEWCASTLE	UBHAQA AIRCONDITIONING & REFRIGERATION	R 365 258	19 February 2013			Community Serv
152/2012	SUPPLY AND DELIVERY OF 5 TON VEHICLE WITH CHERRY PICKER	MENMAT MOTORS	R 716 713	19 February 2013	13 March 2013	Discharge of an obligation by Performance (Once	Electrical/ Mechanical Services

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165/2012	CONSTRUCTION OF NEW ANIMAL POUND:NEWCASTLE	MATILDA PLUMBING AND PROJECTS CC	R 1 480 259	16 January 2013			Community Serv
184/2012	SUPPLY OF BASIC WATER SERVICES TO NORMANDIEN	LOKOTHWAYO TRADING	R 669 119	05 March 2013			Water Buyi
186/2012	UPGRADING OF ROOF AT OSIZWENI CIVIC OFFICES	STHANDESONKE COMMUNITY SERVICES	R 268 871	05 March 2013			Corporate Serv
219/2012	SUPPLY AND DELIVERY OF WEEDKILL CHEMICAL SPRAYER	CONSTRUCTION & CUTTING MACHINES	R 14 500	19 February 2013			Community Serv
220/2012	SUPPLY AND ERECTION OF PRECAST CONCRETE WALLS AND 220MM BRICK WALLS WITH STEEL SLIDING GATES AT MADADENI ENGINEERS	SITHATHAKONKE CONSTRUCTION & PROJECTS	R 115 008	08 February 2013			Community Serv

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192/2012	SERVICING OF NEWCASTLE MUNICIPALITY'S VEHICLE FLEET	MOTOR AND DIESEL TECH	R 1 966 142	03 April 2013			Electrical / Mechanical Services
193/2012	CONVERSION OF VIP TOILETS INTO WATER BORNE TOILETS AT MADADENI SECTION 7-STAFFORD	MAZCON CONSTRUCTION	R 7 680 197	22 April 2013		Discharge of an obligation by Performance	Technical Services (Water) Buyi
194/2012	WIDENING OF ASIPHEPHE DRIVE PHASE 1 (1.KM) IN NEWCASTLE	KLUS CIVILS CC	R 25 645 859	21 May 2013			Technical Serv
208/2012	REQUEST FOR PROPOSALS FROM INTERESTED PARTIES TO ASSIST WITH THE ESTABLISHMENT OF PLAY-PARKS WITHIN BOUNDARIES OF NEWCASTLE MUNICIPALITY	SANDMAN SIZASONKE CC	R 3 499 052	14 March 2013			Community Serv

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224/2012	DRILLING OF BOREHOLES IN WARD 01 - AMAJUBA FOREST, BRINKS HOOP, CLONTAF FARM AND RED MAIN FARM	MANATTY TRADING CC	R 296 003	03 April 2013	12 July 2013	Discharge of an obligation by Performance	Technical Services (Water) Sbu Ndlovu
		ETHALA CONSTRUCTION AND SERVICES	R 306 222		12 July 2013	Discharge of an obligation by Performance	Technical Services (Water) Sbu Ndlovu
		ZOMZILIWE CONSTRUCTION CC	R 340 900		12 July 2013	Discharge of an obligation by Performance	Technical Services (Water) Sbu Ndlovu
		ZOMZILIWE CONSTRUCTION CC	R 307 230		12 July 2013	Discharge of an obligation by Performance	Technical Services (Water) Sbu Ndlovu

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11/2013	SUPPLY AND DELIVERY OF TRACTOR PROCUT	AYANDA CONSULTING AND PROJECTS (PTY) LTD	R 178 690	05 March 2013			Community Serv
56/2013	EXPRESSION OF INTEREST FOR NEWCASTLE MUNICIPAL MAYORAL GOLF DAY	CHAMP MARKETING	R 198 800	25 March 2013		Discharge of an obligation by Performance	Office of the Mayor
180/2012	REPAIRS AND GENERAL MAINTENANCE OF INTERNAL AND EXTERNAL STRUCTURES OF JACARANDA DPLEX FLATS	MATILDA PLUMBING AND PROJECTS CC	R 798 909	22 April 2013	30 April 2014	Discharge of an obligation by Performance	Done. Green. DP & HS (Janine Columbine)
227/2012	SUPPLY, DELIVERY AND COMMISSIONING OF NEW MOBILE REFUSE BINS-1.75 CUBIC METRES:PAYLOAD OF 2000KG EACH	TROLLEY AND BIN (PTY) LTD	R 10 493	27 May 2013			Community Services

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	SUPPLY, DELIVERY AND COMMISSIONING OF SKIP TYPE REFUSE CONTAINERS-5.5 CUBIC METRES:PAYLOAD OF 6000KG EACH		R 12 807				Community Services
	SUPPLY, DELIVERY AND COMMISSIONING OF OPEN TOP ROLL ON/OFF REFUSE CONTAINERS-30.0 CUBIC METRES:PAYLOAD OF 8000KG EACH		R 67 722				Community Services
	SUPPLY, DELIVERY AND COMMISSIONING OF NEW MOBILE REFUSE BINS-1.1 CUBIC METRES:PAYLOAD OF 2000KG EACH	STHANDESONKE COMMUNITY SERVICES	R 10 317	27 May 2013			Community Services

BID NO.	DESCRIPTION	SERVICE PROVIDER AWARDED TO	CONTRACTED AMOUNT PER CONTRACT	DATE OF AWARD	DATE CONTRACT TERMINATED	REASON FOR TERMINATION	Assessment of Service Provider's Performance
	SUPPLY, DELIVERY AND COMMISSIONING OF CLOSED TOP ROLL ON/OFF REFUSE CONTAINERS- 30.0 CUBIC METRES: PAYLOAD OF 8000KG EACH		R 67 260				Community Services
164/2012	PHELINDABA COMMUNITY CENTRE AND SPORTS COMPLEX PHASE 1	PHILANABANTU TRADING	R 9 976 491				Community Services
172/2012	THE RE-OPENING OF A PORTION OF DRAPER STREET IN LENNOXTON, NEWCASTLE	LOWVELD MATERIAL HANDLERS CC/SUPERGOLD TRADING 177 CC JV	R 4 923 975	21 May 2013	31 July 2014	Discharge of an obligation by Performance	Technical Services

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217/2012	SUPPLY AND DELIVERY OF A NEW 3 TON DELIVERY VEHICLE	CMH FLEET SOLUTIONS	R 396 262	27 May 2013	27 June 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
218/2012	SUPPLY AND DELIVERY OF A NEW 7 TON TIP TRUCK WITH HIGH-UP CRANE AND GRADER	CMH FLEET SOLUTIONS	R 925 380	29/05/2013	18 February 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
231/2012	SUPPLY AND DELIVERY OF NEW TIP TRUCKS: 1X10M ³	CMH FLEET SOLUTIONS	R 1 157 621	27 May 2013	13 August 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services
	SUPPLY AND DELIVERY OF NEW TIP TRUCKS: 1X6M ³	CMH FLEET SOLUTIONS	R 693 919		13 August 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services

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10/2013	CONSTRUCTION OF AQUARAND LINK ROAD	MOLOGADI A NAPE BUSINESS ENTERPRISE(PTY) LTD	R 13 909 769	21 May 2013		Discharge of an obligation by Performance	Technical Services
13/2013	WIDENING OF AYLIFF STREET-ROADS AND STORM WATER	MOLOGADI A NAPE BUSINESS ENTERPRISE(PTY) LTD	R 3 275 695	08 May 2013		Discharge of an obligation by Performance	Technical Services
31/2013	REFURBISHMENT OF EARL SUBSTATION AND ASSOCIATED WORKS	GEECO NATAL CC	R 3 501 618	13 June 2013		Discharge of an obligation by Performance	Electrical / Mechanical Services
33/2013	PROVISION OF MAINTENANCE SERVICES FOR RETROFIT OF 11KV PANELS AND REYROLLE CIRCUIT BREAKERS	ABB SA (PTY) LTD	R 3 064 620	14 June 2013	31 July 2013	Discharge of an obligation by Performance	Electrical / Mechanical Services

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34/2013	CONSTRUCTION OF ABLUTION FACILITIES AND CHANGE ROOMS AT MADADENI ENGINEER'S OFFICE	MBANGOMUNI CLEANING SERVICES	R 453 962	06 June 2013	31 January 2014	Discharge of an obligation by Performance	Technical Services
27/2013	REQUEST FOR PROPOSALS FROM INTERESTED PARTIES TO ASSIST IN TRAINING OF MUNICIPAL EMPLOYEES FOR CUSTOMER CARE	SONANI TRADING & COMMUNICATIONS	R 49 500				n/a
28/2013	REQUEST FOR PROPOSALS FROM INTERESTED PARTIES TO ASSIST IN TRAINING OF MUNICIPAL EMPLOYEES FOR SUPERVISOR DEVELOPMENT PROGRAMME	IT CAREERS (PTY) LTD	R 85 500				n/a

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43/2013	REQUEST FOR PROPOSALS TO CONDUCT BASIC ASSESMENT REPORT FOR THE ENVIRONMENTAL ASSESSMENT FOR THE INGOGO FRESH PRODUCE MARKET	EPROCON CC	R 67 032	02 May 2013	30 September 2013	Discharge of an obligation by Performance	DP & HS (ED, Andile Buthelezi)
77/2013	REPAIRS AND PAINTING OF TECHNICAL SERVICES BUILDING	AMADWALA TRADING 262 CC	R 54 550	21 May 2013		Discharge of an obligation by Performance	Technical Services
225/2012	SUPPLY,DELIVERY,INSTALLATION AND COMMISSIONING OF 170 NEW ELECTRICAL SERVICE CONNECTIONS IN ROYPOINT PHASE II	VEEZ MICRO ENTERPRISE	R 1 163 737	14 June 2013	20 December 2013	Discharge of an obligation by Performance	Electrical/ Mechanical Services
66/2013	SUPPLY,DELIVERY AND INSTALLATION AND CONSTRUCTION OF GUARD HOUSE AND FENCING AT FAILEGH	MPONDUMUSA TRADING ENTERPRISE	R 152 805	11 June 2013	8 August 2014	Discharge of an obligation by Performance	Community Services

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72/2013	CONSTRUCTION OF 10 CARPORTS AT COMMUNITY SERVICES OFFICES, 39 HARDWICK STREET	UKUKHANYAOKOHLE TRADING ENTERPRISE	R 50 000	11 June 2013			Community Services
93/2013	UPGRADING OF MALE AND FEMALE ABLUTION BLOCK INCLUDING KITCHEN, DISTRIBUTION, MEN AND PAINTING	SIYAFUKUTHA TRADING (PTY) LTD	R 48 660	14 June 2013			Community Services

DIVISION: WATER SERVICES AUTHORITY:					
STRATEGICOBJECTIVES	KEY PERFORMANCE INDICATORS	2013/2014		CHALLENGES	CORRECTIVE MEASURES
		TARGETS	ACTUAL ACHIEVEMENT		
Operations meetings to discuss	Operations Monthly meetings	12	6	The finalisation of UTW transfer took precedence over operations meetings	Transfer matters to be finalised
	Operational Meetings to ensure water demand is met	12	12	It was difficult to coordinate pumping in order to balance water supply to Brackfontein and Hilldrop reservoirs	A task must be formed between Newcastle LM, Amajuba DM and UTW to ensure coordination of pumping instruction in order to ensure that Brackfontein and Hilldrop reservoirs supply are balanced
Service Level agreement	signed SLA	1 signed SLA	none	The decision for the New water board is still pending so no SLA was signed	An interim SLA must be done between NLM and UTW

Midyear financial reporting	Submit Mid-Year Budget and Assessment Report to CFO	Submit Mid-Year Budget and Assessment Report to CFO	submitted	none	none
Ensure That Water and Waste water Quality meets the standard	% Compliance with Quality Standards	Ensure water quality meets SANS 241 class 1 standards	97% compliance	none	none
Ensure Good Corporate Governance	Risk Assessment reports	Carry out an organisational Risk Assessment	Completed	none	none
	Assessment report on compliance with MFMA 9clause by clause score card)	100% compliance with MFMA	100% compliance	none	none

Ensure Proper Asset management	Water Balance reports	Compile monthly reports covering bulk production and bulk losses	submitted 12 monthly report	the monthly reports only mentions bulk productions and has Raw Water balance from the source to the Treatment plant outlet	UTW to prepare a monthly raw water balance and include it in the monthly report
	Approved Asset management strategy	Compile asset management strategy	did not comply	No reason for none compliance was submitted	UTW must submit the Asset management Plan or strategy to NLM without fail
Ensure Effective Strategic Financing	Compile a balanced short term medium term and plan and strategy	Financial model	did not comply	UTW sited that the new water board will do the financial model	UTW must submit short and medium term plan and strategy based
Minimise negative operational impact on the environment	Compile an Environmental management policy and procedures	Approved Environmental management policy and procedures	did not comply	No reason for none compliance was submitted	UTW must submit the Environmental policy and procedures to NLM without fail

<p>To ensure management and compilation of a collective budget process in accordance with MFMA and national treasury guidelines</p>	<p>Income and expenditure reports</p>	<p>Operating expenditure to be in line with budget</p>	<p>monthly financial reports submitted to CFO</p>	<p>Expenditure reports are not submitted and discussed with director water services and WSA manager</p>	<p>Monthly financial reports must be submitted and discussed with the WSA manager and the water Services director</p>
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