

**NEWCASTLE MUNICIPALITY
ORGANISATIONAL SCORECARD 2013/14 : QUARTER 4 / ANNUAL REPORT
FINANCIAL VIABILITY**

2013/14

ORG REF	IDP PAGE REF NO	SDBIP REF NO	OUTCOME 9	IDP PROGRAM	STRATEGIC OBJECTIVE	MEASURABLE OBJECTIVE / OUTPUT	KEY PERFORMANCE INDICATOR	BASELINE 2012/13	SOURCE / EVIDENCE	ANNUAL TARGET 2013/14	ANNUAL ACTUAL 2013/14	ANNUAL TARGET 2012/13	ANNUAL ACTUAL 2012/13	ANNUAL DASHBOARD REPORT TARGET MET/ IN PROGRESS / TARGET NOT MET	RESPONSIBLE DEPARTMENT/ VOTE
FV1	140	BTO 008	Outcome 6: Administrative and financial capability	Financial Management	To ensure sound financial and fiscal management and good governance.	To ensure compliance with financial reporting in terms of the relevant legislative requirements.	%age compliance with MFMA reporting obligations as per MFMA calendar	100%	National Treasury Compliance Report	100%	100%	100%	100%	TARGET MET	SED : Budget & Treasury Office
FV2	140	BTO 029	Outcome 6: Administrative and financial capability	Financial Management	To ensure sound financial and fiscal management and good governance.	Review and approval of SCM Policy	Reviewed and Approved SCM Policy by 31 March 2014	1	Records, Council Resolution	Reviewed and Approved SCM Policy by 31 March 2014	Target met. The policy was approved on 22 May 2014	1	1	TARGET MET	SED : Budget & Treasury Office
FV3	140	BTO 032	Outcome 6: Administrative and financial capability	Financial Management	To ensure sound financial and fiscal management and good governance.	To ensure an effective and efficient SCM system.	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Bids : 96 days and Quotations 51 days	register certified by CFO	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Bids 83 days and formal quotations 26 days	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Bids : 96 days and Quotations 51 days	TARGET MET	SED : Budget & Treasury Office
FV4	141	BTO 035	Outcome 6: Administrative and financial capability	Financial Management	To ensure sound financial and fiscal management and good governance.	Reviewed Asset Management Policy and Plan	Reviewed asset management policy and plan	100%	Asset Management Plan & Policy	Development of an asset management plan by 31 March 2014	Final Asset Management Policy was approved together with Budget on the 22nd of May 2014	Annual review of asset policy	100%	TARGET MET	SED : Budget & Treasury Office
FV5	140	BTO 019 & 020	Outcome 6: Administrative and financial capability	Financial Management	To ensure sound financial and fiscal management and good governance.	To ensure budget planning and implementation.	Approved annual Budget by 31 May 2014 and adjustment budget by 28 February 2014	Mid year review submitted to Provincial and National Treasuries on the 24th January 2013 & Budget Approved 29 May 2013.	Proof of submission to the Mayor; National and Provincial Treasuries and Council Resolution	BTO 19- Approved Budget by 31 May 2014. BTO 20- Submission of Midyear Review to the Mayor, National and Provincial Treasuries by 25 Jan 2014	BTO 19- Budget was approved by Municipal Council on 22 May 2014, BTO 20- Achieved the midyear review was submitted to the mayor and accounting officer on the 22 January 2014, and with the 25th of Jan 2014 being on a weekend. The next working day was the 27 Jan. It was therefore submitted to the National and Provincial Treasuries on the 27th of Jan 2014.	1	1	TARGET MET	SED : Budget & Treasury Office
FV6	141	BTO 040	Outcome 6: Administrative and financial capability	Financial Viability	To ensure a financially viable municipality.	To improve the payment factor by 1 percentage basis points annually	%age payment factor increase by 2 percentage basis points annually	76%	Financial Reports	77%	74%	73%	76%	TARGET IN PROGRESS	SED : Budget & Treasury Office
FV7	141	BTO 018	Outcome 6: Administrative and financial capability	Financial Viability	To facilitate processes to enhance revenue	To facilitate processes to enhance revenue	Number of Revenue Enhancement Meetings facilitated	Completed - Revenue Enhancement Strategy	Minutes and attendance registers	4	17	Approved Revenueenhancement Action Plan by 31 December 2012	N/A	TARGET MET	SED : Budget & Treasury Office
FV8	142	BTO 041	Outcome 6: Administrative and financial capability	Financial Viability	Improve access to free basic services	To ensure sound financial and fiscal management and good governance.	Monthly registrations and deregistrations	12	Monthly summary of movement	12	12			TARGET MET	SED : Budget & Treasury Office
FV9	142	BTO 042	Outcome 6: Administrative and financial capability	Financial Viability	Improve access to free basic services	Ensure that the indigent support is processed for the month (Social security grants)	Percentage of households earning less than R1100 per month with access to free basic services (R3000 as per Indigent Policy for Newcastle)	20% (22664)	Monthly journal processing expenditure	23% (22664)	17% (18870)	23%	20%	TARGET MET	SED : Budget & Treasury Office
FV10	140	MM019	Outcome 6: Administrative and financial capability	Financial Viability	To ensure implementation of capital programme	To ensure implementation of capital programme	Percentage of municipality's capital budget actually spent on capital projects identified in the IDP	72%	Section 71 report	90%	94%	90%	82%	TARGET MET	SED : Budget & Treasury Office

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FV11	141	BTO 013	Outcome 6: Administrative and financial capability	Financial Viability	To ensure Financial viable municipality	To ensure sound financial and fiscal management and good governance	Financial viability in terms of debt coverage	51.26	DBSA Invoices and Section 71 Cash Flow Reports	1 : 82	1 : 44	23.08%	51.56	TARGET IN PROGRESS	SED : Budget & Treasury Office
FV12	141	BTO 014	Outcome 6: Administrative and financial capability			To ensure sound financial and fiscal management and good governance	Financial viability in terms of cost coverage	4.1	Bank Statement and Investment Schedule and Section 71 Reports	1 : 5.2	1 : 4	4.79%	4.1	TARGET IN PROGRESS	SED : Budget & Treasury Office
FV13	141	BTO 015	Outcome 6: Administrative and financial capability			To ensure sound financial and fiscal management and good governance	Financial viability in terms of outstanding service debtors	93%	Calculation sheet	152%	97%	154%	93%	TARGET IN PROGRESS	SED : Budget & Treasury Office
FV14	142	BTO 028	Outcome 6: Administrative and financial capability			To implement sound cash management practices	To ensure sound financial and fiscal management and good governance	Compilation of monthly banks reconciliations within 10 working days	12	Bank Reconciliations	12	12			TARGET MET