

Administration

Reference : A 5/6/3/7
Enquiries : E. Hauptfleisch
Extension : 3446
Date : 3 September 2014

ALL COUNCILLORS
NEWCASTLE MUNICIPALITY

Memorandum

COUNCIL WORKSHOP : BY-LAWS AND POLICIES

Please be informed that a Council Workshop for all councillors has been scheduled as follows :-

Date : Tuesday, 8 October 2014
Time : 09:00
Venue : Conference Room
Show Hall
Hardwick Street
Newcastle

The following by-laws and policies will be workshopped and have been dropped in your dropbox as, according to the IT department, adequate space is available in the dropboxes and thus eliminates the use of CD's :-

To be facilitated by the Community Services department

- Funeral by-law
- Library by-law
- Museum by-law

- Refuse by-law
- Animals and birds by-laws
- Dogs by-law

To be facilitated by the Acting Director : HRD

- Education policy

To be facilitated by the Strategic Executive Director : Electrical/Mechanical Services

- Fleet management policy
- Health and Safety policy

To be facilitated by the Development Planning and Human Settlements department

- Land Disposal Framework policy

To be facilitated by the Budget and Treasury Office

- Supply Chain Management policy
- Cash Management and Investment policy
- Customer Care, Credit Control and Debt Collection
- Debt write-off policy
- Finding and Reserve policy
- Fixed Asset policy
- Indigent policy
- Petty Cash policy
- Rates policy
- Tariff policy



E. HAUPTFLEISCH
STRATEGIC EXECUTIVE DIRECTOR :
CORPORATE SERVICES

EH/lb