

C  
O  
U  
N  
C  
I  
L

# Newcastle Municipality

## AGENDA

*for the*

### **COUNCIL MEETING**

*Wednesday, 28 August 2013*

*at 14:00*

NOTICE

# COUNCIL

## NOTICE OF MEETING

2013-08-23

TO ALL COUNCILLORS  
NEWCASTLE MUNICIPAL COUNCIL

Dear Councillor

### COUNCIL MEETING

Notice is hereby given that a council meeting will be held in the **Conference Room, Show Hall, Hardwick Street, Newcastle** on **Wednesday, 28 August, 2013** at **14:00** for the purpose of considering the matters as contained in the agenda.

Yours faithfully

  
**K. MASANGE**  
**MUNICIPAL MANAGER**

# AGENDA

**Agenda** for the meeting of the NEWCASTLE MUNICIPAL COUNCIL  
to be held in the Conference Room, Show Hall, Hardwick Street,  
Newcastle on Wednesday, 28 August, 2013 at 14:00

ITEM 1

OPENING

ITEM 2

APPLICATIONS FOR LEAVE OF ABSENCE (CS 3/1/4/1)

ITEM 3

OFFICIAL NOTICES

ITEM 4

UNOPPOSED PROPOSALS BY SPEAKER

ITEM 5

CONFIRMATION OF MINUTES

- Minutes of the meeting of the Newcastle Municipal Council held on 7 August 2013 (blue pages numbered 1 to 6)

# **NEWCASTLE MUNICIPALITY**

**MINUTES OF THE COUNCIL MEETING HELD IN THE  
CONFERENCE ROOM, SHOW HALL, HARDWICK STREET,  
NEWCASTLE ON WEDNESDAY, 7 AUGUST 2013  
AT 14:00**

## NEWCASTLE MUNICIPAL COUNCIL

MEETING : 7 AUGUST 2013

### ATTENDANCE REGISTER

#### PRESENT

Councillor	M F	Zikhali	:	Speaker
Councillor	M M	Bhekiswayo		
Councillor	M V	Buhali		
Councillor	S S E	Buthelezi		
Councillor	E J C	Cronje		
Councillor	T J	de Jager		
Councillor	C L	Dube		
Councillor	D X	Dube		
Councillor	J K	Gabuza		
Councillor	F P	Gama		
Councillor	T Z	Hadebe		
Councillor	T S	Hlabisa		
Councillor	S B	Hlatshwayo		
Councillor	I	Keeka		
Councillor	L G	Khoza		
Councillor	C B	Kubheka		
Councillor	N P	Kunene		
Councillor	H S	Madonsela		
Councillor	H T	Malindi		
Councillor	A M M	Mashinini		
Councillor	N S	Matthews		
Councillor	J S	Mbatha		
Councillor	Z J	Mbatha		
Councillor	M N	Mbokazi		
Councillor	R N	Mdluli		
Councillor	H N	Mkhwanazi		
Councillor	M G	Mlangeni		
Councillor	M S	Mlangeni		
Councillor	G A	Mncube		
Councillor	T M	Mzoneli		
Councillor	R B	Ndim		
Councillor	S G	Ndlovu		
Councillor	N J	Ngobese		
Councillor	C L	Nhlapho		
Councillor	D J Z	Nkosi		
Councillor	N T	Ntshangase		
Councillor	E M	Nyembe		
Councillor	A F	Rehman		
Councillor	D O	Shabalala		
Councillor	M	Shunmugam		
Councillor	D M	Sibilwane		
Councillor	S M	Thwala		
Councillor	D E	Tshabalala		

(ii)

Councillor Dr	J A	Vorster
Councillor	S J	Zulu
Councillor	T M	Zulu
Councillor	M E	Zwane
Councillor	N A	Zwane

#### **ABSENT WITH APOLOGY**

Councillor	V V	Bam	:	personal circumstances
Councillor	D R F	Buthelezi	:	personal circumstances
Councillor	J M E	Damons	:	indisposition
Councillor	M M E	Hlatshwayo	:	personal circumstances
Councillor	S B M	Lukhele	:	indisposition
Councillor	M O	Mdhlalose	:	personal circumstances
Councillor	C N	Mkhize	:	personal circumstances
Councillor	N A	Msibi	:	out of town
Councillor	B S	Ntombela	:	ill
Councillor	T M	Nzuze	:	personal circumstances

#### **ABSENT WITHOUT APOLOGY**

Councillor	S	Kubheka
Councillor	M E	Ngcobo
Councillor	E M	Zungu

#### **OFFICIALS PRESENT**

Municipal Manager	:	Mr	K	Masange
Chief of Operations	:	Mr	B E	Mswane
Strategic Executive Director : Budget and Treasury Office	:	Mr	M J	Mayisela
Strategic Executive Director : Corporate Services	:	Mr	E	Hauptfleisch
SED : DP&HS	:	Ms	N T	Thusi
Strategic Executive Director : Technical Services	:	Mr	S B	Dube
Director : Administration	:	Ms	D R	Molefe
Director : IT	:	Ms	V	Vinkhumbo
Director : IDP	:	Mr	T	Mhlanga
Manager : Internal Audit	:	Mr	S V	Ngwenya
Manager : Executive Support	:	Ms	H	Manqele
Divisional Head : Parks, Recreation	:	Mr	V	Govender
Administrative Officer	:	Mrs	M E	Palmer
Intern : Administration	:	Ms	S N	Sithole
Intern : Administration	:	Ms	Z	Xulu
Interpreter	:	Mr	L	Malindi

# **PART    A**

**MATTERS CONSIDERED BY  
THE NEWCASTLE  
MUNICIPAL COUNCIL  
UPON RECOMMENDATION  
OF THE EXECUTIVE  
COMMITTEE**

**1 : OPENING**

The Speaker declared the meeting properly constituted and opened the meeting.

**2 : APPLICATIONS FOR LEAVE OF ABSENCE : (A 3/1/4/1)**

The meeting was informed that the following councillors had given notice to the effect that it would not be possible for them to attend the meeting :-

V V	Bam	M O	Mdhlalose
D R F	Buthlezi	C N	Mkhize
J M E	Damons	N A	Msibi
M M E	Hlatshwayo	B S	Ntombela
S B M	Lukhele	T M	Nzuze

**RESOLVED**

That Councillors

V V	Bam	M O	Mdhlalose
D R F	Buthlezi	C N	Mkhize
J M E	Damons	N A	Msibi
M M E	Hlatshwayo	B S	Ntombela
S B M	Lukhele	T M	Nzuze

**SED:CS(A)**  
**B.S. Ntombela**

be granted leave of absence from attending the meeting.

**3. OFFICIAL NOTICES**

The Strategic Executive Director : Corporate Services informed the meeting that a workshop for councillors regarding

- order and procedure of meetings
- remuneration and allowances of councillors

would be held in the Conference Room on Thursday, 15 August 2013 at 10:00.

**NOTED****4 : UNOPPOSED PROPOSALS BY SPEAKER****NONE**

**5 : CONFIRMATION OF MINUTES**

**RESOLVED**

- (a) That the minutes of the meeting of the Newcastle Municipal Council held on 26 June 2013 be confirmed;
- (b) that the request of Cllr. E.J.C. Cronje for assurance to be given that the report referred to in item B136 E(ii) of the said minutes would be forthcoming, be noted.

**6 : QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

**NONE**

**7 : MOTIONS OF WHICH NOTICE HAD BEEN GIVEN**

**NONE**

**8 : REPORTS OF THE EXECUTIVE COMMITTEE**

The Mayor, Cllr. A.F. Rehman, moved that the recommendations of the Executive Committee be considered and that resolutions of the committee adopted under powers delegated to the committee and where indicated, be noted.

**VIDE THE ANNEXED PART A AND PART B**

**9 : MUNICIPAL PUBLIC ACCOUNTS COMMITTEE : (CS(A) 3/1/4/5)**

The Chairperson of MPAC, Cllr. G.A. Mncube, moved that the resolutions of the MPAC be noted.

**RESOLVED**

That the resolutions of the Municipal Public Accounts Committee as adopted at the meeting held on 20 June 2013, be noted.

**CONCLUSION OF MEETING**

There being no further business to discuss, the meeting concluded at 14:15.

**CONFIRMED**

DATE

CHAIRPERSON

**CM25 : REPORTS OF ANY COMMITTEE****A. Community Services Portfolio Standing Committee : Meeting held on 2 July 2013****Report : Adopt a River Project : (CS 6/1/5(A))****RESOLVED**

- (a) That following the ministerial enquiry a report of response as compiled on Newcastle Municipality's efforts to address the environmental concerns raised at the Bus and Taxi Rank area be noted;
- (b) that the Adopt a River project in the amount of R442 910 by the Department of Water Affairs be supported;
- (c) that action plan be prioritised in the IDP.

**SED:CS**  
**N.P. Kunene**

**B. Development Planning and Human Settlements Portfolio Standing Committee : Meeting held on 10 July 2013****(i) Proposed sale/donation of erf 14674 Newcastle : (DP&HS(H&L) 14/4 - 14674)****RESOLVED**

That resolution A22 B(i) of the Executive Committee held on 24 July 2013 be withdrawn and a report in this regard be submitted at the Executive Committee meeting of 20 August 2013.

**SED:DP&HS**  
**M. Shunmugam**

**(ii) Proposed lease or sale of a through-fare along Mossie Street between erf 10925 and 10924 Newcastle : (DP&HS(H&L) 14/1/1/1 - 10)****RESOLVED**

- (a) That Council approve of the sale of a through-fare along Mossie Street, between erf 10925 and 10924 Newcastle for ingress purposes and that the through-fare is a secondary ingress / egress to erf 10928, which must be rezoned for consolidation with erf 10928, at the applicant's cost;
- (b) that Council notes that the sale of the property referred to in (a) above by private treaty must be reported to Treasury General in terms of sub-regulation (2) of Municipal Systems Act, as well as in accordance with the provisions of Treasury Asset

**SED:DP&HS**  
**M. Shunmugam**

Transfer Regulations Notice 878 as promulgated in Government notice N°. 31346 dated 22 August 2008;

- (c) that the Council approves that the submission referred to in (b) above must be made within 7 days after the decision on award of the sale is taken but, no contract commits the municipality signed;
- (d) that the applicant takes note of the bulk sewer line situated on the southern boundary of the thoroughfare and that the bulk sewer line servitude must be registered in favour of the Newcastle Municipality and the costs to register such servitude are to be borne by the applicant.

**SED:DP&HS**  
**M. Shunmugam**

# **PART    B**

**RESOLUTIONS ADOPTED  
BY THE EXECUTIVE  
COMMITTEE UNDER  
POWERS DELEGATED AND  
SUBMITTED TO THE  
COUNCIL FOR NOTING**

**1. SPECIAL EXECUTIVE COMMITTEE MEETING : 26 JUNE 2013 AT 13:30**

At the Council meeting held on 7 August 2013 the resolutions of the Executive Committee numbered

B 143 to B 146

were

**NOTED**

**2. SPECIAL EXECUTIVE COMMITTEE MEETING : 4 JULY 2013**

At the Council meeting held on 7 August 2013 the resolutions of the Executive Committee numbered

B 147 to B 150 as well as  
B 152

were

**NOTED**

**B151 : uThukela Water (Pty) Ltd. take-over : Water services : (COO 11/2/2/7)**

In response to a question from Cllr. M.E. Zwane, the Chief of Operations responded that the list of vehicles taken over from uThukela Water (Pty) Ltd. was available, however, the rental of cars had been terminated with effect from 31 July 2013.

**NOTED**

**3. EXECUTIVE COMMITTEE MEETING : 24 JULY 2013**

At the Council meeting held on 7 August 2013 the resolutions of the Executive Committee numbered

B 153 to B 170

were

**NOTED**

**ITEM 6**

**QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**ITEM 7**

**MOTIONS OF WHICH NOTICE HAS BEEN GIVEN**

**ITEM 8**

**REPORTS OF THE EXECUTIVE COMMITTEE**

The Mayor, Cllr. A.F. Rehman, will move that the recommendations of the Executive Committee be considered and that the resolutions of the said committee adopted under powers delegated to the committee and where indicated, be noted.

**FOR CONSIDERATION**

**MEETING HELD ON 2013-08-20**

Recommendations A 23 to A 26 (pages 4 to 9)

**SPECIAL MEETING HELD ON 2013-08-28 at 09:00**

Minutes will be tabled at the meeting

**FOR INFORMATION**

**SPECIAL MEETING HELD ON 2013-08-07**

Resolutions B 171 to B 173 (page 10)

**MEETING HELD ON 2013-08-20**

Resolutions B 174 to B 196 (pages 11 to 26)

**SPECIAL MEETING HELD ON 2013-08-28 at 09:00**

Minutes will be tabled at the meeting

**ITEM 9**

**MUNICIPAL PUBLIC ACCOUNTS COMMITTEE : (CS(A) 3/2/2/2/70)**

The Chairperson of the Newcastle Municipal Public Accounts Committee, Cllr. G.A. Mncube, will move that the following resolutions and recommendations of the MPAC be noted and considered :-

- Meeting held on 2 August 2013

**FOR CONSIDERATION**

# **MUNICIPAL PUBLIC ACCOUNTS COMMITTEE**

*of the*

## **NEWCASTLE MUNICIPAL COUNCIL**

MINUTES OF THE MEETING OF THE  
NEWCASTLE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE  
HELD IN THE EXCO ROOM, MUNICIPAL BUILDING,  
SCOTT STREET, NEWCASTLE ON FRIDAY,  
2 AUGUST 2013 AT 09:00

## MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

MEETING : 2 AUGUST 2013

### ATTENDANCE REGISTER

#### **PRESENT**

Councillor	G	A	Mncube	:	Chairperson
Councillor	J	K	Gabuza		
Councillor	T	S	Hlabisa		
Councillor	H	S	Madonsela		
Councillor	M	S	Mlangeni		
Councillor	N	T	Ntshangase		
Councillor	D	E	Tshabalala		
Councillor	N	A	Zwane		

#### **ABSENT WITH APOLOGY**


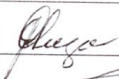



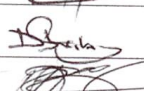
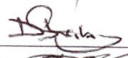

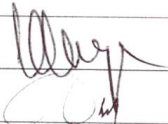

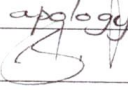
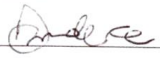

Councillor	D	X	Dube	:	other municipal business
Councillor	I		Keeka	:	other municipal business
Strategic Executive Director : Technical Services					

#### **OFFICIALS IN ATTENDANCE**

Municipal Manager	:	Mr	K	Masange
Strategic Executive Director : BTO	:	Mr	M J	Mayisela
Strategic Executive Director : Corporate Services	:	Mr	E	Hauptfleisch
Director : Administration	:	Ms	D R	Molefe
Chief Risk Officer	:	Mr	W M	Ndlela
Managing Assistant	:	Mrs	Y T	Du Toit
Senior Administrative officer	:	Mrs	F J	Hadden
Intern : Administration	:	Ms	Z	Xulu

# NMPAC

## ATTENDANCE REGISTER FOR THE MEETING HELD ON 2 AUGUST 2013

NAME	SIGNATURE
Cllr G A Mncube (Chairperson)	
Cllr D X Dube	
Cllr J K Gabuza	
Cllr T S Hlabisa	
Cllr I Keeka	
Cllr H S Madonsela	
Cllr M S Mlangeni	
Cllr N T Ntshangase	
Cllr D E Tshabalala	
Cllr N A Zwane	
Mr K Masange	
Mr M J Mayisela	
Mr B E Mswane	apology - leave
Mr E Hauptfleisch	
Miss D Hlophe	
Mr E M Nkosi	
Mr M P Sithole	
Mr S B Dube	
Mr T Mlanga	

Mr. W. NDLELA



**1 : OPENING**

Cllr. N.A. Zwane opened the meeting with a prayer.

**2 : APPLICATIONS FOR LEAVE OF ABSENCE**

The meeting was informed that Cllrs. D.X. Dube as well as I. Keeka had given notice to the effect that they would not be able to attend the meeting.

**RESOLVED**

That Cllrs. D.X. Dube as well as I. Keeka be granted leave of absence from attending the meeting.

**SED:CS(A)**  
**B.S. Ntombela**

**3 : OFFICIAL NOTICES**

**NONE**

**4 : UNOPPOSED PROPOSALS**

**NONE**

**5 : CONFIRMATION OF MINUTES**

Prior to the minutes being confirmed, Cllr. N.A. Zwane enquired as to whether the minutes should be confirmed first and thereafter matters arising from the minutes be discussed.

The meeting was of the opinion that the agenda should be flexible and allow for matters arising.

Following discussion, it was

**RESOLVED**

That the minutes of the meeting of the Newcastle MPAC held on 20 June 2013, be confirmed.

**5(a) : MATTERS ARISING FROM PREVIOUS MINUTES****(i) Official notices****KwaZulu-Natal Legislature : Public Accounts Standing Committee : Proposed programme for 2013**

Cllr. Zwane enquired as to whether any further information had been received with regards to the proposed programme.

The Strategic Executive Director : Corporate Services responded that no further information had been received.

**NOTED****(ii) Asiphephe Link Road and the Ngagane River Bridge at Madadeni Township**

(Dealt with in conjunction with item 11 of the agenda).

**6 : QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN****NONE****7 : MOTIONS OF WHICH NOTICE HAD BEEN GIVEN****NONE****8 : URGENT MATTERS****NONE****9 : SECTION 71 : MONTHLY BUDGET STATEMENT : NATIONAL REPORTING STANDARD : MONTH ELEVEN : 31 MAY 2013 : (BTO 6/1/1 - 2012/2013)****RESOLVED**

- (a) That the eleventh month's operational and capital results for the period up to 31 May 2013 be noted;
- (b) that the Strategic Executive Directors at all times remain within the financial guidelines of the Municipal Finance Management Act;
- (c) that the Strategic Executive Directors commit themselves to maintaining a credible budget target for revenue and expenditure;

**SED:BTO**  
**A.F. Rehman**

- (d) that the Strategic Executive Directors acknowledge the significance of the 2012/2013 approval capital budget as a service delivery barometer.

**SED:BTO**  
**A.F. Rehman**

**10 : COMMUNICATION OF INTERNAL CONTROL DEFICIENCIES IDENTIFIED DURING THE REGULARITY AUDIT OF THE NEWCASTLE MUNICIPALITY FOR THE YEAR ENDED 30 JUNE 2013 : (MM 6/12/2)**

At the request of the Municipal Manager, the report was

**WITHDRAWN**

**11 : ASIPHEPHE LINK ROAD AND THE NGAGANE RIVER BRIDGE AT MADADENI TOWNSHIP**

(Dealt with in conjunction with tem 10 of the minutes).

**RESOLVED**

That it be noted that the matter had been concluded in view thereof that no written submissions as per the respective caucus discussions had been forwarded to the Municipal Manager.

**MM**

(Cllr. MS. Mlangeni requested that his right be reserved and it be recorded accordingly).

**12 : SECTION 71 : MONTHLY BUDGET STATEMENT : NATIONAL REPORTING STANDARD : MONTH TWELVE : 30 JUNE 2013 : (BTO 6/1/1 - 2012/2013)**

The Municipal Manager referred to the under-expenditure with regard to repairs and maintenance and gave the committee an overview of the problems experienced with the resealing of roads in Newcastle East and West.

He further advised that a contractor has been appointed at the end of June 2013 for roads re-sealing.

With regard to capital expenditure he advised that the capital expenditure is at 82% including VAT. This, in his opinion, is a vast improvement.

Following discussion, it was

**RESOLVED**

- (a) That the twelfth month's revenue and capital expenditure results for the period up to 30 June 2013 be noted;

**SED:BTO**  
**A.F. Rehman**

- (b) that the Strategic Executive Directors at all times remain within the financial guidelines of the Municipal Finance Management Act;
- (c) that the Strategic Executive Directors commit themselves to maintaining a credible budget target for revenue and expenditure;
- (d) that the Strategic Executive Directors acknowledge the significance of the 2012/2013 approval capital budget as a service delivery barometer;
- (e) that the Strategic Executive Director : Budget and Treasury Office, in consultation with Corporate Services arrange a workshop for the MPAC pertaining to section 71 reports in order for the councillors to be au fair with the reports.

**SED:BTO**  
**SED:CS(A)**  
**A.F. Rehman**  
**B.S. Ntombela**

### **13. CLOSURE**

There being no further business to discuss, Cllr. N.T. Ntshangase closed the meeting with a prayer, the time being 10:10.

**CONFIRMED**

DATE

CHAIRPERSON

# **PART A**

**RECOMMENDATIONS  
OF THE EXECUTIVE  
COMMITTEE TO THE  
NEWCASTLE  
MUNICIPAL COUNCIL  
FOR CONSIDERATION**

EXECUTIVE COMMITTEE

MEETING

20 AUGUST 2013

**A23 : REPORTS OF ANY COMMITTEE****A. Finance Portfolio Standing Committee : Meeting held on 22 July 2013****(i) Indigent application process : Write-off of debt : June 2013 : (BTO 6/7)****RESOLVED TO RECOMMEND**

(a) That debt owed by registered indigent account holders processed during the month of June 2013 amounting to R1 154 732,06, be written off against the bad debt reserve;

**SED:BTO**  
**A.F. Rehman**

(b) that with regard to restrictors, smart meters as well as the number of persons restricted, a report in this regard to be submitted at the next scheduled meeting of the Executive Committee.

**SED:TS**  
**R.N. Mdluli**

**(ii) Deviations report in terms of regulations 16, 17 and 36 of the Municipal Supply Chain Management Regulations for April 2013 : (BTO 21/B)****RESOLVED TO RECOMMEND**

That the report regarding the deviations from, and ratification of minor breaches of, procurement processes in terms of sections 18, 19 and 43 of the Newcastle Municipality's Supply Chain Management Policy for the month of April 2013, be noted.

**SED:BTO**  
**A.F. Rehman**

**(iii) Report regarding the implementation of the Newcastle Municipality Supply Chain Management Policy for the quarter ended 31 March 2013 : (BTO 21/B)****RESOLVED TO RECOMMEND**

That the report regarding the implementation of the Newcastle Municipality Supply Chain Management Policy for the quarter ended 31 March 2013, be noted.

**SED:BTO**  
**A.F. Rehman**

**(iv) Indigent write-off : June 2013 : (BTO 6/7)****RESOLVED TO RECOMMEND**

That in compliance with section 5 of the Debt Write-off Policy together with the Council resolution taken on 29 May 2013, the debt owed by indigent customers, amounting to R223 126 435,30, be written off against the bad debt reserve.

**SED:BTO**  
**A.F. Rehman**

**B. Corporate Services : Meeting held on 6 August 2013**

**Staff parking policy : (CS(A) 16/3/1)**

**RESOLVED TO RECOMMEND**

That the staff parking policy for the Newcastle Municipality as attached per Annexure "A", be approved and implemented with effect 1 September 2013 and it be further approved that :-

\*\*\*

- secured internal parking will be made available at a parking levy of R100,00 per month
- external parking under solid/shade cloth type structures will be made available at a parking levy of R50,00 per month
- the aforementioned parking levies be included in the Council's tariff of charges and be reviewed on an annual basis.

**SED:CS(A)  
B.S. Ntombela**

**C. Development Planning and Human Settlements Portfolio Standing Committee : Meeting held on 14 August 2013**

**(i) Approval of the Tourism Development and Marketing Strategy and its implementation plan : (DP&HS(ED) 19/1/5/42)**

**RESOLVED TO RECOMMEND**

- (a) That the final draft Tourism Development and Marketing Strategy as well as the Implementation Plan, be approved;
- (b) that funding for some of the strategic actions identified as part of the implementation plan of the strategy be considered in the adjustment budget for 2013/2014 and also be included in the budget of the 2014/2015 financial year;
- (c) that the directorate of Economic Development also submit business plans to possible funders to fund some of the initiatives identified in the strategy.

**SED:DP&HS  
M. Shunmugam**

- (ii) **Request for the donation of erf 4865 Newcastle to Amajuba Emergency Medical Rescue Services Department of Health : (DP&HS(H&L) 14/4 - 4865/31)**

**RESOLVED TO RECOMMEND**

- (a) That the sale of erf 4865 at a market related purchase price by private treaty as provided for at section 14, subsection 6 of the Municipal Finance Management Act, be approved;
- (b) that the sale of erf 4865 at a market related purchase price of R558 000 as determined by Council's internal valuers, be approved;
- (c) that the construction of all required facilities by the Amajuba Emergency Medical Rescue Services to render an efficient service, be approved;
- (d) that the construction of the drainage for the wash bay to prevent any leaching of contaminated water into the soil be the responsibility of Amajuba Emergency Medical Rescue Services and all costs to be incurred be borne by the applicant;
- (e) that all buildings plans of the facilities to be built by the Department of Health (EMRS) be submitted to the municipality building section for approval.

**SED:DP&HS  
M. Shunmugam**

**D. Finance Portfolio Standing Committee : Meeting held on 15 August 2013**

- (i) **Indigent application process : Write-off of debt : July 2013 : (BTO 6/7)**

**RESOLVED TO RECOMMEND**

That debt owed by registered indigent account holders processed during the month of July 2013 amounting to R1 024 710,69, be written off against the bad debt reserve.

**SED:BTO  
A.F. Rehman**

- (ii) **Deviations report in terms of regulations 16, 17 and 36 of the Municipal Supply Chain Management Regulations for May and June 2013 : (BTO 21/B)**

**RESOLVED TO RECOMMEND**

That the report regarding the deviations from, and ratification of minor breaches of, procurement processes in terms of sections 18, 19 and 43 of the Newcastle Municipality's Supply Chain Management Policy for the months of May and June 2013, be noted.

**SED:BTO  
A.F. Rehman**

- (iii) **Report regarding the implementation of the Newcastle Municipality Supply Chain Management Policy for the quarter ended 30 June 2013 : (BTO 21/B)**

**RESOLVED TO RECOMMEND**

- (a) That the report regarding the implementation of the Newcastle Municipality Supply Chain Management Policy for the quarter ended 30 June 2013, be noted;
- (b) that the Technical Services department be requested to submit a report pertaining to the rehabilitation work performed on Hardwick Street.

**SED:BTO**  
**A.F. Rehman**

**A24 : URGENT MATTERS**

- (i) **Proposed donation of erf 14674 Newcastle : (DP&HS (H&L) 14/4 - 14674)**

**RESOLVED TO RECOMMEND**

- (a) That in terms of section 14 of the Municipal Finance Management Act N°. 56 of 2003 to donate erf 14674 Newcastle to the Emmanuel Family Church for consolidation with erf 15225 Newcastle, in extent 8 134m<sup>2</sup> for parking purposes, be approved;
- (b) that in compliance with section 14 of the Municipal Finance Management Act N°. 56 of 2003, and the Supply Chain Management Policy giving effect thereto, the Council acknowledges that the land is not required to provide the minimum level of basic municipal services and that it has considered the fair market value thereof as well as the economic and community value to be received in exchange;
- (c) that the donation be subject to the conditions as contained in the standard agreement of donation of land and any further conditions of amendments thereof which may be required;
- (d) that for the purpose of transparency :-
- (i) the proposed donation be advertised in the media to solicit proposals or objections from the public, at the cost of the applicant;
- (ii) written consent of the adjoining owners with regard to the donation and consolidation of the property be obtained by the applicant;
- (e) that it be noted that the proposed donation is subject to compliance with section 105(2) of the Local Government

**SED:DP&HS**  
**M. Shunmugam**

Municipal Systems Act, 2000 (Act no 32 of 2000), read with sections 155(6) and 155(7) of the Constitution of the Republic of South Africa, 1996, as promulgated in the Provincial Gazette of 17 August 2006, notice no 1369/2006 which requires Council to report to the MEC on all decisions as regards disposal of immovable assets situated within the KZN 252 area;

- (f) that it be noted that should the property be adjudicated to the applicant, the following procedures will be followed :-
  - (i) that the property be permanently closed as public open space
  - (ii) that the property be rezoned to an appropriate zone and a report in this regard be submitted by the Director: Town Planning
  - (iii) that a certificate issued by a Professional Engineer certifying that the proposed development has been designed with full knowledge of the flood implications pertaining to the area and that necessary pre-cautionary measures have been incorporated in the proposed development rendering it safe for human occupation and/ or use;
- (g) that the applicant be liable for the costs relating to the closure, rezoning, consolidation and any advertisement costs and that a deposit based on these costs together with an administration charge of 10% be paid prior to commencement of the formalities;
- (h) that on finalisation of the formalities in (g) above the proposed donation of erf 14674 Newcastle be concluded on the terms and conditions as contained in the draft agreement of donation pertaining to land including the pre-emptive right and conditions as may be required, such right to be registered against the title deed of the consolidated property.

**SED:DP&HS**  
**M. Shunmugam**

**A25 : ICT STRATEGIC PLAN : 2013 - 2016 : (MM)**

**RESOLVED TO RECOMMEND**

- (a) That the Newcastle Municipality ICT Strategic Plan 2013 - 2016, be approved;
- (b) that it be noted that the ICT Strategic Plan will be reviewed on an annual basis to cater for the ever changing technology needs.

**MM**

A26 : APPLICATION FOR A LONG-TERM LOAN TO FINANCE CAPITAL EXPENDITURE : (BTO 6/3/1/3)

**RESOLVED TO RECOMMEND**

- |   |  |
|---|--|
| <p>(a) That the information statement as attached per Annexure "B" be noted and approved;</p> <p>(b) that the essential re-payment terms and anticipated debt re-payment schedule be noted and approved;</p> <p>(c) that the anticipated total cost in connection with the proposed debt over the re-payment period be noted and approved;</p> <p>(d) that the accounting officer be mandated to commence the loan application process.</p> | <p>***</p><br><br><br><br><p><b>SED:BTO</b><br/><b>A.F. Rehman</b></p><br><br><br><br><p><b>MM</b></p> |
|---|--|

# **PART B**

**RESOLUTIONS  
OF THE EXECUTIVE  
COMMITTEE ADOPTED  
UNDER DELEGATED  
POWERS**

**FOR NOTING**

EXECUTIVE COMMITTEE

SPECIAL MEETING

7 AUGUST 2013

## SPECIAL EXECUTIVE COMMITTEE MEETING

7 AUGUST 2013

### ATTENDANCE REGISTER

#### PRESENT

Councillor	A	F	Rehman	:	Chairperson
Councillor	T	Z	Hadebe		
Councillor	N	P	Kunene		
Councillor	S	B	M Lukhele		
Councillor	R	N	Mdluli		
Councillor	R	B	Ndimma		
Councillor	M		Shunmugam		
Councillor Dr	J	A	Vorster		

#### ABSENT WITH APOLOGY

Councillor	B	S	Ntombela	:	indisposition
------------	---	---	----------	---	---------------

#### OFFICIALS PRESENT

Municipal Manager	:	Mr	K		Masange
Chief of Operations	:	Mr	B	E	Mswane
Strategic Executive Director : Budget and Treasury Office	:	Mr	M	J	Mayisela
Strategic Executive Director : Corporate Services	:	Mr	E		Hauptfleisch
SED : DP&HS	:	Ms	N		Thusi
Strategic Executive Director : Technical Services	:	Mr	S	B	Dube
Director : Administration	:	Ms	D	R	Molefe
Director : IT	:	Ms	V		Vinkhumbo
Director : IDP	:	Mr	T		Mhlanga
Divisional Head : Parks and Recreation	:	Mr	V		Govender
Administrative Officer	:	Mrs	M	E	Palmer
Intern Administration	:	Ms	Z		Xulu
Intern Administration	:	Ms	S	N	Sithole

**B171 : OPENING**

The Mayor requested all members to rise and observe a moment of silence.

**B172 : APPLICATIONS FOR LEAVE OF ABSENCE : (CS(A) 3/1/4/1)**

The meeting was informed that Cllr. B.S. Ntombela had given notice to the effect that he would not be able to attend the meeting.

**RESOLVED**

That Cllr. B.S. Ntombela be granted leave of absence from attending the meeting.

**SED:CS(A)**  
**B.S. Ntombela**

**B173 : CONFIRMATION OF MINUTES**

**RESOLVED**

That the minutes of the meeting of the Executive Committee held on 24 July 2013 be confirmed.

**CONCLUSION OF MEETING**

There being no further business to discuss, the meeting concluded at 13:45.

**CONFIRMED**

DATE

CHAIRPERSON

EXECUTIVE COMMITTEE

MEETING

20 AUGUST 2013

## EXECUTIVE COMMITTEE MEETING

20 AUGUST 2013

### ATTENDANCE REGISTER

#### PRESENT

Councillor	A F	Rehman	:	Mayor
Councillor	T Z	Hadebe		
Councillor	S B M	Lukhele		
Councillor	R N	Mdluli		
Councillor	R B	Ndimma		
Councillor	M	Shunmugam		
Councillor Dr	J A	Vorster		

#### ABSENT WITH APOLOGY

Councillor	N P	Kunene	:	out of town
Councillor	B S	Ntombela	:	ill

#### ALSO PRESENT

Councillor	S M	Thwala	:	Chief Whip
Councillor	M F	Zikhali	:	Speaker
Mr	M N	Pawandiwa	:	uThukela Water (Pty) Ltd.
Mr	D	Zulu	:	uThukela Water (Pty) Ltd.

#### OFFICIALS PRESENT

Municipal Manager	:	Mr	K	Masange
Chief of Operations	:	Mr	B E	Mswane
Executive Manager : Legal Services	:	Mr	E M	Nkosi
Strategic Executive Director : Budget and Treasury Office	:	Mr	M J	Mayisela
Strategic Executive Director : Community Services	:	Mr	M P	Sithole
SED : DP&HS	:	Ms	N	Thusi
Strategic Executive Director : Technical Services	:	Mr	S B	Dube
Acting Strategic Executive Director : Corporate Services	:	Mrs	D R	Molefe
Director : IT	:	Ms	V	Vinkhumbo
Manager : Internal Audit	:	Mr	S V	Ngwenya
Chief Risk Officer	:	Mr	W	Ndlela
Senior Administrative Officer	:	Mrs	F J	Hadden
Intern Administration	:	Ms	Z	Xulu

**B174 : OPENING**

The Mayor requested all members to rise and observe a moment of silence.

**B175 : APPLICATIONS FOR LEAVE OF ABSENCE : (CS(A) 3/1/4/1)**

The meeting was informed that Cllrs. N.P. Kunene as well as B.S. Ntombela had given notice to the effect that they would not be able to attend the meeting.

**RESOLVED**

That Cllrs. N.P. Kunene as well as B.S. Ntombela be granted leave of absence from attending the meeting.

**SED:CS(A)**  
**B.S. Ntombela**

**B176 : OFFICIAL NOTICES****NONE****B177 : UNOPPOSED PROPOSALS BY MAYOR****Presentation : Take-over plan for the provision of Water Services by Newcastle Municipality : Version 2 : Final : Task Team : Technical Support : (TS 11/2/2/7)**

Following a presentation by the Consultants from the Technical Support with regard to the take-over plan for the provision of Water Services by Newcastle Municipality, it was

**RESOLVED**

- (a) That the laboratory and staff be transferred to the Newcastle Municipality in order to give effect to bulk services agreement monitoring framework as well as the reticulation;
- (b) that, the take-over, of the bulk water services, in principle, be approved;
- (c) that option 1 is accepted as a preferred tariff option.

**SED:TS**  
**R.N. Mdluli**

**B178 : CONFIRMATION OF MINUTES****NONE**

**B179 : QUESTIONS OF WHICH NOTICE HAD BEEN GIVEN**

**NONE**

**B180 : MOTIONS OF WHICH NOTICE HAD BEEN GIVEN**

**NONE**

**B181 : REPORTS OF ANY COMMITTEE**

**A. Finance Portfolio Standing Committee : Meeting held on 22 July 2013**

**RESOLVED**

That resolutions B79 to B90 of the Finance Portfolio Standing Committee meeting held on 22 July 2013, be noted.

**B. Technical Services Portfolio Standing Committee : Special meeting held on 31 July 2013**

**RESOLVED**

That resolutions B51 to B63 of the Technical Services Portfolio Standing Committee special meeting held on 31 July 2013, be noted.

**C.(i) Corporate Services Portfolio Standing Committee : Meeting held on 6 August 2013**

**RESOLVED**

That resolutions B44 to B49 as well as B52 to B55 of the Corporate Services Portfolio Standing Committee meeting held on 6 August 2013, be noted.

**(ii) Local Labour Forum minutes : 2013-06-13**

**RESOLVED**

(a) That, in future, the minutes of the meetings of the Local Labour Forum be submitted to the Executive Committee;

**SED:CS(A)**  
**B.S. Ntombela**

(b) that emanating from the march held on 16 August 2013, the Provincial Structure, National Structure of SAMWU as well as SALGA National be invited to discuss matters of concern with regard to the poor working relationship between the employer and SAMWU.

SED:CS(A)  
B.S. Ntombela

(iii) **Dismissal : Ms. N. Birbal**

**RESOLVED**

That the resolutions of the Corporate Services Portfolio Standing Committee be noted, however, any matter pertaining to dismissals of staff be included in the staff movements monthly report as a statistic.

SED:CS(A)  
B.S. Ntombela

(iv) **SAIMAS : 23<sup>rd</sup> Annual conference : (CS(A) 19/1)**

**RESOLVED**

That the Municipal Manager be mandated to delegate the official who would be attending the SAIMAS 23<sup>rd</sup> Annual Conference.

SED:CS(A)  
B.S. Ntombela

(v) **Amended recruitment and selection policy : (CS(HR) 5/3/5)**

**RESOLVED**

That the amended recruitment and selection policy be withdrawn.

SED:CS(HR)  
B.S. Ntombela

D.(i) **Community Services Portfolio Standing Committee : Meeting held on 6 August 2013**

**RESOLVED**

That resolutions B39 of the Community Services Portfolio Standing Committee meeting held on 6 August 2013, be noted.

(ii) **Applications for leave of absence : (CS(A) 3/1/4/1)**

**RESOLVED**

- (a) That the Community Services Portfolio Standing Committee be considered dysfunctional;
- (b) that in the interim and until such time that concerns are addressed and resolved all items to be submitted directly to the Executive Committee;
- (c) that the Mayor, Municipal Manager, Strategic Executive Director : Community Services, the Chairperson and Deputy Chairperson, to in future meet to compile the agenda;
- (d) that a Task Team be appointed to investigate matters of concern in the Directorate of Community Services.

**SED:CS**  
**N.P. Kunene**

**E.(i) Technical Services Portfolio Standing Committee : Meeting held on 7 August 2013**

**RESOLVED**

That resolutions B64 to B72 as well as B74 to B76 of the Technical Services Portfolio Standing Committee meeting held on 7 August 2013, be noted.

**(ii) Monthly report : July 2013 : Electrical/Mechanical Services**

**Installation of Apollo lights**

**RESOLVED**

That the resolution of the Technical Services Portfolio Standing Committee (Electrical/Mechanical) be deleted.

**F.(i) Development Planning and Human Settlements Portfolio Standing Committee : Meeting held on 14 August 2013**

**RESOLVED**

That resolutions B112 to B122 as well as B124 and B125 of the Development Planning and Human Settlements Portfolio Standing Committee meeting held on 14 August 2013, be noted.

- (ii) **Status quo report : Housing Administration and Customer Care : July 2013 : (DP&HS 20/21/1)**

**RESOLVED**

That the resolution be amended as follows :-

*"That the status quo report pertaining to housing projects be noted, however, when projects for certain wards are being considered the ward councillors of the affected wards be invited to the meeting."*

**SED:DP&HS**  
**M. Shunmugam**

- (iii) **National symbols for high schools in Newcastle : (DP&HS(ED) 19/1/5/42)**

**RESOLVED**

That the report pertaining to the national symbols tourism campaign be referred to the Directorate : Culture and Amenities in the Department of Community Services.

**SED:DP&HS**  
**M. Shunmugam**

- (iv) **Proposed amendment to the Newcastle Town Planning Scheme : Application to rezone remainder of erf 538 Central Newcastle from transitional zone 1 to transitional zone 2 in terms of the KwaZulu-Natal Planning and Development Act N<sup>o</sup>. 6 of 2008 : (DP&HS 13/3/5/2 - 538)**

**RESOLVED**

- (a) That in terms of the KwaZulu-Natal Planning and Development Act, N<sup>o</sup>. 6 of 2008, the proposed amendment to the Newcastle Town Planning Scheme by rezoning remainder of erf 538 Newcastle from transitional zone 1 to transitional zone 2 be approved based on the following reasons :-

- (i) the proposed development will promote the integration of land development which supports each other, the predominant surrounding use will be compatible with the proposed use
- (ii) the proposed development will promote availability of employment opportunities in close proximity with the residential area
- (iii) the proposed land development will ensure that existing resources are optimised
- (iv) it will discourage the phenomenon of urban sprawl in urban areas and contribute to the development of more compact towns and cities

**SED:DP&HS**  
**M. Shunmugam**

- (v) the applicant has demonstrated the need and desirability for the proposed amendment of the Newcastle Town Planning Scheme to allow for the development of office blocks on the subject site
  - (vi) the proposed development will not have a negative impact on the surrounding uses;
  - (b) that the following conditions shall be applicable to the proposed development :-
    - (i) the property shall conform to the Newcastle Town Planning Scheme controls and its subsequent additions
    - (ii) building plans should be submitted to the Newcastle Municipality : Development Planning and Human Settlements : Building Inspectorate prior to any commencement of construction on the property
    - (iii) all hazardous waste generated should be deposited in a properly designated area for that purpose
    - (iv) that adequate provision be made for the control and disposal of storm water from erf R/538 and this shall be to the satisfaction of the Director : Technical Services (Civil)
    - (v) that the developer or applicant must liaise with the relevant departments to determine service provision prior to construction of the development
    - (vi) that no water services shall be tampered with.
- SED:DP&HS**  
**M. Shunmugam**
- (v) **Application for the subdivision of the Farm The Top N°. 11634 and the consolidation of the proposed sub a with portion 2 of the farm The Last Attempt N°. 10877 Newcastle, in terms of the KwaZulu-Natal Planning and Development Act N°. 6 of 2008 : (DP&HS 13/3/5/2 - 11634 & 10877)**

### **RESOLVED**

That in terms of the KwaZulu-Natal Planning and Development Act N°. 6 of 2008, the proposed subdivision of the farm The Top N°. 11634 to form portion 1 of the farm The Top N°. 11634 and the consolidation of portion 1 of the farm The Top N°. 11634 with portion 2 of the farm The Last Attempt N°. 10877 to form The Last Attempt N°. 18624-HS be approved due to the fact that :-

**SED:DP&HS**  
**M. Shunmugam**

- (i) the proposed subdivision and consolidation will allow the two farm owners to efficiently and effectively utilise their respective land parcels, the 24,5 ha portion of land on the southern side of the Normandien Road (MR 270) will be better utilised by the owner of portion 2 of Last Attempt
- (ii) the owner of portion 2 of the farm Last Attempt has created The Top for practical fencing purposes
- (iii) the subdivision and consolidation will not negatively affect any of the neighbouring farms or related farming activities.

**SED:DP&HS**  
**M. Shunmugam**

- (vi) **Application in terms of the KwaZulu-Natal Planning and Development Act, N°. 6 of 2008 : Application to rezone portion 1 of erf 782 Newcastle, Victoria and Coronation Roads, Schuinshoogte from mixed used to single residential road reserve and public open space and subdivision thereof : (DP&HS(H&L) 13/3/3 - 782)**

**RESOLVED**

- (a) That in terms of the Planning and Development Act, N°. 6 of 2008 resolve to approve the application to subdivide portion 1 of erf 782 Newcastle as well as rezoning the properties from mixed uses to 37 single residential properties, 1 public open space to accommodate the substation and 1 road portion since :-
  - (i) the need for property ownership has been demonstrated
  - (ii) this development will complement the existing land uses and will expand the municipality's rates base;
- (b) that the applicant and the persons on whom the notice was served be notified of Council's decision and the reason for the decision within fourteen days after the decision of Council;
- (c) that persons aggrieved by the municipality's decision be informed of their right to appeal to the KwaZulu-Natal Appeals Tribunal in terms of the KwaZulu-Natal Planning and Development Act, within 28 days of being notified of Council's decision.

**SED:DP&HS**  
**M. Shunmugam**

- (vii) KwaZulu-Natal Planning and Development Act, N<sup>o</sup>. 6 of 2008 : Application to subdivide the remainder of erf 2495 Newcastle and consolidation of the subdivision with the remainder of portion 2 of erf 2495 Newcastle (Montague and York Streets) : (DP&HS(H&L) 13/3/5/2 - 2495)

**RESOLVED**

- (a) That in terms of the provisions of the Planning and Development Act, N<sup>o</sup>. 6 of 2008, the subdivision of the remainder of erf 2495 and the consolidation of the subdivision with the remainder of portion 2 of erf 2954 (N<sup>o</sup>. 74 Montague and N<sup>o</sup>. 57 York Streets), Central Business District, Newcastle, be approved;
- (b) that the conditions of establishment and the sketch plan which accompanied the report be approved;
- (c) that it be noted that the approval would lapse should the applicant fail to register the subdivision and the consolidation with the deed registry within 5 years of the date of Council's approval became active.

**SED:DP&HS**  
**M. Shunmugam**

- (viii) Amendment to the Newcastle Town Planning Scheme : Application to rezone erf 1249 Newcastle (3 van Schaikwyk Street, Newcastle Central Business District) from transitional zone 1 to general residential 3 : (DP&HS(H&L) 13/3/3 - 1249)

**RESOLVED**

- (a) That in terms of the provisions of the Planning and Development Act, N<sup>o</sup>. 6 of 2008, amendment of the Newcastle Town Planning Scheme by rezoning erf 1249 Newcastle from transitional zone 1 to general residential 3, be approved as tabled below :-
  - (i) the applicant has demonstrated the need for this type of development
  - (ii) this development with complement the uses in the area;
- (b) that the applicant and the persons on whom the notice was served be notified of Council's decision and the reason for the decision within fourteen days after the decision of Council;
- (c) that persons aggrieved by the municipality's decision be informed of their right to appeal with the KwaZulu-Natal Appeals Tribunal in terms of the KwaZulu-Natal Planning and Development Act, within 28 days of being notified of Council's decision.

**SED:DP&HS**  
**M. Shunmugam**

- (ix) **Appropriation and allocation of housing JBC planning expenditure grant : (DP&HS 16/14/1 : DP&HS 13/15/4)**

**RESOLVED**

- (a) that the unspent grant of R4 500 000 be noted and approved;
- (b) that the proposed appropriation of the total amount of R4 500 000 be noted and approved;
- (c) that a JBC meeting be scheduled to discuss amongst others, the planning expenditure of JBC.

**SED:DP&HS**  
**M. Shunmugam**

- (x) **Funds received from KZN Human Settlements : Level 2 accreditation : Operational costs 2012/2013 : (DP&HS(H&L) 6/1/4/3)**

**RESOLVED**

- (a) That the amount of R4 637 000 that was transferred to Newcastle Municipality as the housing and land operational cost of housing and land, be accepted;
- (b) that the amount referred to in (a) above be included in the 2013/2014 budget of Newcastle Municipality;
- (c) that it be noted that no reciprocal savings is required in view thereof that the amount referred to in (a) above is grant funding;
- (d) that the Strategic Executive Director : Budget and Treasury Office be requested to effect the necessary adjustments into the 2013/2014 financial year budget;
- (e) that the funds for 2012/2013 of the municipal operational costs be allocated in the 2013/2014 financial year budget as follows :-

**SED:DP&HS**  
**M. Shunmugam**

Salaries	: R3 000 000
Furniture and equipment	: R 700 000
Motor vehicle 4x4 Double cab	: R 350 000
Consultants fee	: R 190 000
Subsistence and travelling	: R 200 000
Promotions/public participation	: R 100 000
Rental office machine	: R 37 000
Printing and stationery	: R 20 000
Membership fees	: R 10 000
Reference books and periodicals	: R 10 000
Building maintenance	: R 20 000;

- (f) that the KZN Department of Human Settlement be requested to clarify whether the funds received could be utilised to purchase a motor vehicle.

SED:DP&HS  
M. Shunmugam

- (xi) **Request for council approval for utilising a portion of the remainder of erf 8132 Osizweni as a transitional residential area for Emawozeni housing development beneficiaries : (DP&HS(TP) 18/4/5/2/5)**

**RESOLVED**

- (a) That the utilisation of a portion of the remainder of erf 8132 Osizweni as a transitional residential settlement area for affected beneficiaries, be approved;
- (b) that the construction of temporary structures on a portion of the remainder of erf 8132 Osizweni to house the affected beneficiaries during the construction phase, be approved.

SED:DP&HS  
M. Shunmugam

- (xii) **Poverty alleviation agricultural assistance initiative : (DP&HS(ED) 14/4/48)**

**RESOLVED**

- (a) That the extension of the contract of the agricultural assistance programme be approved;
- (b) that the implementation of all recommendations of the consultant with specific reference to the implementation of demonstration plots, provision of fertiliser and assisting with the irrigation needs of each of the projects, be approved;
- (c) that it be noted that some of the projects have improved the quality of their produce to the extent that it is accepted by the supermarkets.

SED:DP&HS  
M. Shunmugam

- G.(i) **Finance Portfolio Standing Committee : Meeting held on 15 August 2013**

**RESOLVED**

That resolutions B91 to B95 as well as B97 to B101 of the Finance Portfolio Standing Committee meeting held on 15 August 2013, be noted.

(ii) **Fraud : Cashier office : (BTO 8/4/4 : BTO 5/5/4)****RESOLVED**

- (a) That in order to prevent fraudulent activities in the cashiers' office, surveillance cameras be placed above each cashier;
- (b) that the Black Rock Casino security company be approached to train security personnel as well as those employed in the camera room;
- (c) that the Chief Risk Officer workshop the Executive Committee on internal control measures in place to implement effective systems of risk management on a date to be determined.

**SED:BTO**  
A.F. Rehman

**MM**

**B182 : URGENT MATTERS**(i) **Amajuba District Disaster Management Shared Service Centre : Grant funding : (BTO 6/4/1)****RESOLVED**

That the grant funding in the amount of R1,5 million received from CoGta be transferred to the Amajuba District Municipality to be utilised to facilitate the establishment of a district disaster management service.

**SED:BTO**  
A.F. Rehman

(ii) **Risk Management report for quarter 3 : 2012/2013 : MM 6/1/9(3)****RESOLVED**

That the risk management report for quarter 3 of 2012/2013 be workshopped with the Executive Committee on a date to be determined.

**MM**

**B183 : KZN : CoGta : PROVINCIAL GAZETTE N°. 926 : TRADITIONAL LEADERS : (CS(A) 3/1/1/6)****RESOLVED**

That CoGta be approached to workshop the Executive Committee with regard to Traditional Leaders viz. out of pocket expenses, role of Traditional Leaders in Council as well as office accommodation, at the next scheduled meeting of the Executive Committee.

**SED:CS(A)**  
B.S. Ntombela

**B184 : ADJUSTMENT BUDGET : 2013/2014 FINANCIAL YEAR : CAPITAL ROLL-OVER : (BTO 6/1/1 - 2013/2014)**

**RESOLVED**

That approval be given for any unspent funds of the capital budget for the 2012/2013 financial year to be rolled-over to the 2013/2014 financial year, with the proviso that the departments workshop the Executive Committee as regards the unspent funds as well as giving reasons for roll-overs, such workshop to be facilitated at the special meeting of the Executive Committee scheduled for 28 August 2013.

**SED:BTO**  
**A.F. Rehman**

**B185 : REPORT OF TASK TEAM REGARDING THE CATERING FOR EXCO MEALS : (CS(A) 20/3/1/2)**

**RESOLVED**

- (a) That the report be withdrawn;
- (b) that the Executive Manager : Legal Services in conjunction with the Strategic Executive Director : Corporate Services be mandated to legalise, in terms of the Supply Chain Management Policy, the use of service providers without following proper procedures.

**SED:CS(A)**  
**B.S. Ntombela**

**B186 : EVALUATION PANEL FOR THE MUNICIPAL MANAGER AND MANAGERS REPORTING DIRECTLY TO THE MUNICIPAL MANAGER : (MM 2/1/2)**

**RESOLVED**

- (a) That an Evaluation Panel for purposes of evaluating the annual performance of the municipal manager, be constituted as follows :-

<b><u>Legislative requirement</u></b>	<b><u>Member of panel</u></b>	<b><u>Alternate</u></b>
Executive Mayor or Mayor	His Worship, Cllr. A.F. Rehman	None
Chairperson of the Audit Committee	T C Ndlela	Chairperson to nominate
Member of the Executive Committee	M Shunmugam R Ndim	B S Ntombela
Mayor and/or municipal manager from another Municipality	Mayor Emnambithi Municipality	Mayor : uThukela District Municipality
Member of ward committee as nominated by the Mayor	A.D. Mazibuko	To be nominated by Mayor

**MM**

- (b) that an Evaluation Panel for purposes of evaluating the annual performance of the managers directly accountable to the municipal manager, be constituted as follows :-

<u>Legislative requirement</u>	<u>Member of panel</u>	<u>Alternative</u>
Municipal Manager	K Masange	None
Chairperson of the Audit Committee	T C Ndlela	Chairperson to nominate
Member of the Executive Committee	M Shunmugam R Ndim	BS Ntombela
Municipal manager from another Municipality	Municipal Manager : Emnambithi Municipality	Municipal Manager : Amajuba District Municipality

MM

- (c) that the Mayor or Municipal Manager be the Chairperson of the respective evaluation panels;
- (d) that the recommendations by each of the Panels be submitted to Council for consideration with the adoption of the Annual Report as per section 8 of the Local Government : Municipal Performance Regulations, 2006.

**B187 : THE DRAFT PROCESS PLAN FOR 2013/2014 FOR THE NEWCASTLE INTEGRATED DEVELOPMENT PLAN (IDP)/PMS AND BUDGET : (MM 13/15/6)**

**RESOLVED**

- (a) That the draft process plan be approved, in order to give guidance to the IDP/Budget/PMS preparation process;
- (b) that it be noted that the draft process plan has been submitted to the Department of Co-operative Governance and Traditional Affairs for assessment.

MM

**B188 : SIYAZENZELA EXPANDED PUBLIC WORKS PROGRAMME PHASE 1 : (TS**

**RESOLVED**

That the matter pertaining to Siyazenzela EPWP phase 1 be referred to the next scheduled meeting of the Executive Committee.

**SED:TS**  
**R.N. Mdluli**

**B189 : SPENDING TREND ON THE COUNCILLORS' TELEPHONE BUDGET :  
(MM 7/3/3)**

**RESOLVED**

- (a) That the report pertaining to the spending trend on the councillors; telephone budget be referred to the Strategic Executive Director : Budget and Treasury Office to clarify amongst others the amounts budgeted for telephone costs during 2012/2013 and 2013/2014 and also to give a breakdown of telephone usage per cost centre;
- (b) that Cllr. Vorster meet with the Director : IT to discuss concerns as well as a way forward by the implementation of proposed strategies to manage the telephone budget.

MM

**B190 : uTHUKELA WATER (PTY) LTD. TAKE-OVER : WATER SERVICES :  
(MM 11/2/27)**

(Dealt with in conjunction with item B177 of these minutes)

**NOTED**

**B191 : SECTION 71 : MONTHLY BUDGET STATEMENT : NATIONAL REPORTING STANDARD : MONTH ONE : 31 JULY 2013 : (BTO 6/1/1 - 2013/2014)**

**REVOLVED**

- (a) That the first month's operational results for the period up to 31 July 2013 be noted;
- (b) that the Strategic Executive Directors at all times remain within the financial guidelines of the Municipal Finance Management Act;
- (c) that the Strategic Executive Directors commit themselves to maintaining a credible budget target for revenue and expenditure;
- (d) that the Strategic Executive Directors acknowledge the significance of the 2013/2014 approved capital budget as a service delivery barometer.

**SED:BTO**  
**A.F. Rehman**

**B192 : ALLOCATION OF THE RING-FENCED FUNDING FOR THE PROVISION OF THE WATER RETICULATION FUNCTIONS : (BTO 6/14/1)**

**RESOLVED**

- (a) That the proposed breakdown as attached hereto per Annexure "C" of the R120 million lump sum, be noted and approved;
- (b) that the Strategic Executive Director : Budget and Treasury Office be mandated to effect the proposed budget transfers on the municipality's financial system.

\*\*\*

**SED:BTO**  
**A.F. Rehman**

**B193 : SETTLEMENT AGREEMENT : (MM 5/12/1)**

Following an "in committee" discussion, it was

**RESOLVED**

That the matter pertaining to the settlement agreement be referred to the special Executive Committee scheduled for 28 August 2013.

**MM**

**B194 : TAKING OVER OF SERVICES : uTHUKELA WATER (PTY) LTD : (MM 11/2/2/7)**

**RESOLVED**

- (a) That the Municipal Manager be mandated to appoint and enter into an agreement with a competent PR Engineer to manage the process of the take-over of Water Services and to act as Director : Water Services for a period of 6 months;
- (b) that for the purpose applicable in (a) above, the tariff applicable and approved by the Department of Public Service and Administration be utilised to remunerate the specialist incumbent on a level 14 as per the tariff structure;
- (c) that the Municipal Manager be mandated to approach Mr. Maxwell Pawandiwa PR Engineer, a member of the Task Team for Water Services as a possible candidate for the purpose of (a) and (b) above to ensure continuity.

**MM**

**B195 : SHORTLISTING : STRATEGIC EXECUTIVE DIRECTORS : BUDGET AND TREASURY / CHIEF FINANCIAL OFFICER AND ELECTRICAL / MECHANICAL SERVICES : (MM 5/3/6)**

Following an "in committee" discussion, it was

**RESOLVED**

- (a) That the shortlisting of applications for the positions of Strategic Executive Directors : Budget and Treasury / Chief Financial Officer and Electrical / Mechanical Services be considered at the special Executive Committee meeting scheduled for 28 August 2013 at 09:00;
- (b) that the IMATU and SAMWU be invited to be in attendance during the shortlisting process.

MM

**B196 : NEIGHBOURHOOD DEVELOPMENT PARTNERSHIP GRANT FUNDING : APPROPRIATION OF UNSPENT CONDITIONAL GRANT IN THE 2013/2014 CAPITAL BUDGET : (DP&HS 11/1/5/10)**

**RESOLVED**

- (a) That the appropriation of the unspent amount of R16 009 484 into the 2013/2014 capital budget be noted and approved;
- (b) that the appropriation of the 2013/2014 NDPG DoRA allocation of R9 529 000 into the 2013/2014 capital budget be noted and approved;
- (c) that it be noted that the municipality's 2013/2014 capital budget will increase by R25 538 484.

MM

**CONCLUSION OF MEETING**

There being no further business to discuss, the meeting concluded at 14:15.

**CONFIRMED**

DATE

CHAIRPERSON

# **ANNEXURE**

## **A**

**Exco : 2013-08-20**  
**RECOMMENDATION A23 B**

## **FACILITIES MANAGEMENT POLICY**

### **STAFF PARKING POLICY**

#### **1. PURPOSE OF THE POLICY**

The purpose of the policy is to regulate parking at all Councils facilities for official duties across the municipality and to correct the current inconsistent practices.

#### **2. APPLICATION**

This policy is applicable to all building and facilities where officials and Councillors of NLM are accommodated. The Administration division in Corporate Services will manage the implementation at all corporate facilities.

#### **3. OBJECTIVES**

The primary objective is to ensure a transparent and equitable process in the management of all parking facilities, guiding officials in the allocation and control of all official parking bays and ensuring parity in the allocation and usage.

#### **4. BACKGROUND**

As differing and inconsistent practices prevail across the NLM a need arose to develop a single policy to regulate staff parking within NLM facilities.

There are currently in excess of \_\_\_\_\_ parking bays in use in NLM. This includes different kind of categories of parking:-

- ❖ Secured internal parking
- ❖ External parking under solid type structures
- ❖ External parking under shade cloth type structures
- ❖ External dedicated parking – no covering , and
- ❖ External non dedicated parking –no coverings.

#### **5. PRINCIPLES**

The following principle shall be applicable:-

- 5.1. While it is acknowledged that provision of parking is an enabler to service delivery , parking is a privilege rather than a right and it must be appreciated as such;
- 5.2. Parking facilities are primarily for the use of councillors and staff utilising their private vehicles in the execution of their official duties or in receipt of an official transportation allowance. This includes senior management where officials are required to use their private vehicles for work purposes. In cases where excess parking exists, applications outside this category will be considered;
- 5.3. Application forms need to be completed by all intended users for review and control whenever circumstances change, or when required by audit;

- 5.4. The Corporate Services Department will be responsible for the allocation and management of parking bays in line with this policy at all corporate facilities;
- 5.5. Only users displaying valid official parking disks will be allowed to park in the reserved/dedicated bays;
- 5.6. Parking bays are for the allocated person's official use only and not for family, friends or other staff members;
- 5.7. Parking bays are linked to a post rather than a person –where an employee leaves the employment of Council, and the post is not filled, the parking bay vacated will be returned to the Corporate Services for re-allocation to persons on the waiting list,
- 5.8. No parking bay / portion may be used for the parking / storage of vehicle without prior permission. Unauthorised vehicle will be removed to the nearest Traffic Vehicle pound. The owner of the vehicle will be responsible for the release / towing fees;
- 5.9. Parking privileges will be forfeited should the users cease to qualify in terms of the criteria laid down in this policy;
- 5.10. All members of staff with parking access discs will be consulted prior to changes being implemented;
- 5.11. Allocation will not be changed without consultation or request by users;
- 5.12. Parking bays shall be allocated to a position irrespective of time period. the onus is on the user and department to inform Corporate Services of change in requirement (such as office relocation).

## **6. CURRENT LIMITATIONS**

- 6.1 Parking demands exceeds supply substantially, especially in the Nedbank Building;
- 6.2 Provision of parking comes at a cost to the municipality;
- 6.3 Constraints exist in managing parking with officials who move around the town during the course of their daily duties;

## **7. ACQUISITION CRITERIA**

Should there be insufficient parking for councillors and officials as indicated under paragraph 8 hereunder; consideration may have to be given to source additional parking facilities. In these instances, the requesting Department needs to secure funding.

## **8. ALLOCATION CRITERIA**

Parking bays will be allocated in the following order of priority, at premises where persons spend more than 75 % of their time.

- 8.1 Councillors with permanent offices in particular building;
- 8.2 Disabled staff;
- 8.3 Officials in Management positions including Municipal Manager, Executive Directors, Directors, Managers and Heads;
- 8.4 Other staff in receipt of transportation allowance;
- 8.5 In the event of excess parking becoming available at any corporate facility, the Corporate Services, Director of Administration will allocate in line with operational requirements;

## **9. COMPLIANCE AND RESPONSIBILITIES**

### **9.1 RESPONSIBILITY OF USER DEPARTMENT AND INDIVIDUALS ALLOCATED PARKING.**

The responsibility of user department shall be to:

- 9.1.1 complete application forms and to forward to relevant facility manager.
- 9.1.2 ensure that parking discs are displayed at all times;
- 9.1.3 notify the facility manager when the bay becomes vacant;
- 9.1.4 make provision on budget for cost recoveries;
- 9.1.5 adherence to this policy.

### **9.2 CORPORATE SERVICES: ADMINISTRATION**

The Corporate Services: Administration shall be responsible for the:

- 9.2.1 administration of parking facilities;
- 9.2.2 maintenance of facilities;
- 9.2.3 requisition of security measures.

### **9.3 DEPARTMENT SPECIFIC AND SINGLE USER FACILITIES: RELEVANT DEPARTMENT**

The relevant Department shall be responsible for the:-

- 9.3.1 administration of parking facilities;
- 9.3.2 maintenance of facilities;
- 9.3.3 requisition of security measures;

## **10. LEGAL COMPLIANCE**

Although the NLM will take precautionary measure in safeguarding the vehicles of staff whilst parked in any parking facility, the Council shall accept no responsibility or liability for any damage to or loss of any vehicle , item or property of the user or any other person that occurred as of the vehicle being parked or driven in any parking facility. The Council's insurers will not cover any loss or damage to privately owned vehicles or contents thereof.

## **11. FINANCIAL IMPLICATIONS**

All parking –related secondary costs will be recouped via a system of cost recovery from all user departments where applicable. The secondary cost per parking bay will be R\_\_\_\_\_p/m under cover, and R\_\_\_\_\_p/m no-cover parking bay to be reviewed annually.

## **12. LINKING WITH OTHER RELATED POLICIES, GUIDELINES AND PROCEDURES**

This policy only relates to the physical space allocation and utilisation of parking bays. Any conflict with another council policy should be brought to the attention of Management without delay.

# **ANNEXURE**

## **B**

**Exco : 2013-08-20**  
**RECOMMENDATION A26**

**NEWCASTLE MUNICIPALITY**

**NOTICE NO. 141/2013**

**INFORMATION STATEMENT IN TERMS OF SECTION 46 (3)(a)(i) OF THE LOCAL GOVERNMENT: MUNICIPAL FINANCE MANAGEMENT ACT NO. 56 OF 2003**

The Newcastle Municipality hereby gives notice of its intention to take up long term debt in terms of section 46 of the Local Government: Municipal Finance Management Act No. 56 of 2003 to finance part of capital expenditure for the 2013/2014 financial year. Detail of the loan to be raised is as follows:

Total of the loan	-	R165 417 000.
Purpose of the loan	-	To finance the 2013/2014 capital program as per the Loan Requirement Schedule.
Security	-	No other security than that contemplated in section 48(2) of the Local Government: Municipal Finance Management Act will be provided to secure the long term debt.

In terms of section 48(3)(a)(ii) of the Local Government: Municipal Finance Management Act written comments or representation are to be submitted to the office of the Municipal Manager, Civic Centre, 37 Murchison Street, Newcastle on or before 17th July 2013.

Council will consider the approval of the debt agreement at a its Ordinary Council meeting to be held on Wednesday, 24th July 2013 at 14:00 in the Council Chamber, Newcastle Show Hall.

**K MASANGE**  
**MUNICIPAL MANAGER**

## SCHEDULE OF ESTIMATED FINANCE CHARGES AND REPAYMENTS

PROJECT DESCRIPTION	BUDGET 2013/2014	REPAYMENT PERIOD	ANTICIPATED RATE (%)	FINANCE CHARGES P/A	TOTAL FINANCE CHARGES	TOTAL ANTICIPATED DEBT	TOTAL REPAYMENTS PER ANNUM
Airconditioners	100,000	5	9.80%	9,800	49,000	149,000	29,800
Art Purchases	60,000	5	9.80%	5,880	29,400	89,400	17,880
Brick Plant	837,000	5	9.80%	82,026	410,130	1,247,130	249,426
Brick Yard	2,900,000	20	9.80%	284,200	5,684,000	8,584,000	429,200
Equipment	1,380,000	5	9.80%	135,240	676,200	2,056,200	411,240
Fencing	9,320,000	20	9.80%	913,360	18,267,200	27,587,200	1,379,360
Fire Fighting Equipment	600,000	5	9.80%	58,800	294,000	894,000	178,800
Furniture & Equipment	2,000,000	5	9.80%	196,000	980,000	2,980,000	596,000
Halls	5,800,000	20	9.80%	568,400	11,368,000	17,168,000	858,400
Hawker Stands	1,500,000	20	9.80%	147,000	2,940,000	4,440,000	222,000
Infrastructure Bridges	22,300,000	30	9.80%	2,185,400	65,562,000	87,862,000	2,928,733
Infrastructure Buildings	900,000	20	9.80%	88,200	1,764,000	2,664,000	133,200
Infrastructure Electricity	25,320,000	20	9.80%	2,481,360	49,627,200	74,947,200	3,747,360
Infrastructure Pavements	500,000	20	9.80%	49,000	980,000	1,480,000	74,000
Infrastructure Roads	33,635,000	20	9.80%	3,296,230	65,924,600	99,559,600	4,977,980
Infrastructure Stormwater	2,800,000	20	9.80%	274,400	5,488,000	8,288,000	414,400
Infrastructure Water	1,400,000	20	9.80%	137,200	2,744,000	4,144,000	207,200
Infrastructure-New Services	8,800,000	20	9.80%	862,400	17,248,000	26,048,000	1,302,400
Landfill Site	1,300,000	10	9.80%	127,400	1,274,000	2,574,000	257,400
Parks & Gardens	6,500,000	10	9.80%	637,000	6,370,000	12,870,000	1,287,000
Refurbishment of Flats	150,000	10	9.80%	14,700	147,000	297,000	29,700
Refuse Equipment	2,565,000	5	9.80%	251,370	1,256,850	3,821,850	764,370
Server	950,000	5	9.80%	93,100	465,500	1,415,500	283,100
Sportsfield & Stadia	1,600,000	20	9.80%	156,800	3,136,000	4,736,000	236,800
Swimming Pool	7,000,000	20	9.80%	686,000	13,720,000	20,720,000	1,036,000
Vehicles	24,200,000	5	9.80%	2,371,600	11,858,000	36,058,000	7,211,600
Website	1,000,000	5	9.80%	98,000	490,000	1,490,000	298,000
	<b>165,417,000</b>			<b>16,210,866</b>	<b>288,753,080</b>	<b>454,170,080</b>	<b>29,561,349</b>



# NEWCASTLE KWAZULU NATAL

My Verw:  
My Ref:

(T) 6/3/1/3

Munisipaliteit: Privaatsak X6621  
Municipality: Private Bag X6621  
Newcastle  
2940

Navrae:  
Enquiries:

M.J. Mayisela

Tel (034) 328 7600  
Fax (034) 312 1570

X 7752

The Head of Department  
Provincial Treasury  
PO Box 3613  
Pietermaritzburg  
3200

Dear Sir

## **REQUEST FOR COMMENTS: LONG-TERM DEBT TO FINANCE THE 2013/2014 CAPITAL PROGRAMME**

Newcastle Municipality hereby invites your comments or representation in respect of its intention to take out a long-term loan as per section 46(3)(a)(ii) of the Municipal Finance Management Act No. 56 of 2003. The purpose of this debt/loan is to finance expenditure on the following capital projects, which were approved in the municipality's 2013/14 MTREF Budget at the council meeting held on 29 May 2013:

PROJECTS TO BE FINANCED BY LOAN	2013/2014 FINAL BUDGET
Air conditioners	100 000.00
Art Purchases	60 000.00
Brick Plant	837 000.00
Brick Yard	2 900 000.00
Equipment	1 380 000.00
Fencing	9 320 000.00
Fire Fighting Equipment	600 000.00
Furniture & Equipment	2 000 000.00
Halls	5 800 000.00
Hawker Stands	1 500 000.00
Infrastructure Bridges	22 300 000.00
Infrastructure Buildings	900 000.00

Infrastructure Electricity	25 320 000.00
Infrastructure Pavements	500 000.00
Infrastructure Roads	33 635 000.00
Infrastructure Stormwater	2 800 000.00
Infrastructure Water	1 400 000.00
Infrastructure-New Services	8 800 000.00
Landfill Site	1 300 000.00
Parks & Gardens	6 500 000.00
Refurbishment of Flats	150 000.00
Refuse Equipment	2 565 000.00
Server	950 000.00
Sportsfield & Stadia	1 600 000.00
Swimming Pool	7 000 000.00
Vehicles	24 200 000.00
Website	1 000 000.00
<b>Total</b>	<b>165 417 000.00</b>

The notice of the meeting in compliance with section 46(3)(a)(i) of the MFMA has already been given and the public and other interested stakeholder have been invited to submit any written comments or representation with regards to Newcastle Municipality's intention to incur a long term debt.

It will therefore be appreciated if comments or representations in respect of the above could reach Newcastle Municipality on or before **17th July 2013** in order to table such comments at the planned Council meeting.

For ease of reference, the schedule of estimated finance charges and repayments is attached as annexure A.

Yours faithfully



**E HAUPTFLEISCH**  
**ACTING MUNICIPAL MANAGER:**

DATE: **5-7-2013**



# NEWCASTLE KWAZULU NATAL

My Verw:

My Ref:

(T) 6/3/1/3

Munisipaliteit: Privaatsak X6621  
Municipality: Private Bag X6621  
Newcastle  
2940

Navrae:

Enquiries:

M.J. Mayisela

Tel (034) 328 7600

Fax (034) 312 1570

X 7752

The Chief Director  
Local Government Budget Analysis  
National Treasury  
Private Bag X115  
Pretoria  
0001

Dear Sir

## **REQUEST FOR COMMENTS: LONG-TERM DEBT TO FINANCE THE 2013/2014 CAPITAL PROGRAMME**

Newcastle Municipality hereby invites your comments or representation in respect of its intention to take out a long-term loan as per section 46(3)(a)(ii) of the Municipal Finance Management Act No. 56 of 2003. The purpose of this debt/loan is to finance expenditure on the following capital projects, which were approved in the municipality's 2013/14 MTREF Budget at the council meeting held on 29 May 2013:

<b>PROJECTS TO BE FINANCED BY LOAN</b>	<b>2013/2014 FINAL BUDGET</b>
Air conditioners	100 000.00
Art Purchases	60 000.00
Brick Plant	837 000.00
Brick Yard	2 900 000.00
Equipment	1 380 000.00
Fencing	9 320 000.00
Fire Fighting Equipment	600 000.00
Furniture & Equipment	2 000 000.00
Halls	5 800 000.00
Hawker Stands	1 500 000.00
Infrastructure Bridges	22 300 000.00

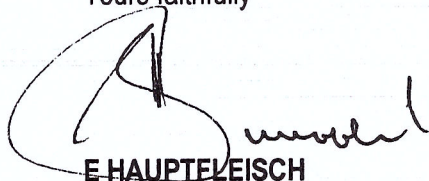
Infrastructure Electricity	25 320 000.00
Infrastructure Pavements	500 000.00
Infrastructure Roads	33 635 000.00
Infrastructure Stormwater	2 800 000.00
Infrastructure Water	1 400 000.00
Infrastructure-New Services	8 800 000.00
Landfill Site	1 300 000.00
Parks & Gardens	6 500 000.00
Refurbishment of Flats	150 000.00
Refuse Equipment	2 565 000.00
Server	950 000.00
Sportsfield & Stadia	1 600 000.00
Swimming Pool	7 000 000.00
Vehicles	24 200 000.00
Website	1 000 000.00
<b>Total</b>	<b>165 417 000.00</b>

The notice of the meeting in compliance with section 46(3)(a)(i) of the MFMA has already been given and the public and other interested stakeholder have been invited to submit any written comments or representation with regards to Newcastle Municipality's intention to incur a long term debt.

It will therefore be appreciated if comments or representations in respect of the above could reach Newcastle Municipality on or before **17th July 2013** in order to table such comments at the planned Council meeting.

For ease of reference, the schedule of estimated finance charges and repayments is attached as annexure A.

Yours faithfully



**E HAUPTFLEISCH**  
**ACTING MUNICIPAL MANAGER:**

DATE: **5-7-2013**



# NEWCASTLE KWAZULU NATAL

**My Verw:**  
**My Ref:**

(T) 6/3/1/3

**Munisipaliteit: Privaatsak X6621**  
**Municipality: Private Bag X6621**  
**Newcastle**  
**2940**

**Navrae:**  
**Enquiries:**

J.S. Cele

**Tel (034) 328 7600**  
**Fax (034) 312 1570**

X 7821

The Head of Department  
Provincial Treasury  
PO Box 3613  
Pietermaritzburg  
3200

Dear Sir

## **REQUEST FOR COMMENTS: LONG-TERM DEBT TO FINANCE THE 2013/2014 CAPITAL PROGRAMME**

Our correspondence dated 5 July 2013 regarding the above issue has reference.

Newcastle Municipality invited your comments or representation in respect of its intention to take out a long-term loan as per section 46(3)(a)(ii) of the Municipal Finance Management Act No. 56 of 2003. The purpose of this debt/loan is to finance expenditure on the 2013/14 capital projects, which were approved in the municipality's 2013/14 MTREF Budget at the council meeting held on 29 May 2013:

We had requested that the comments or representations in respect of the above could reach Newcastle Municipality on or before **17th July 2013** in order to table such comments at the planned Council meeting, but up to date we have not received any correspondence. We faxed the letter on the 5<sup>th</sup> July 2013 & posted the letter on the 8<sup>th</sup> July 2013.

Yours faithfully

**MJ MAYISELA**  
**CHIEF FINANCIAL OFFICER**

DATE: 6/8/2013



# NEWCASTLE KWAZULU NATAL

**My Verw:  
My Ref:**

(T) 6/3/1/3

**Munisipaliteit: Privaatsak X6621  
Municipality: Private Bag X6621  
Newcastle  
2940**

**Navrae:  
Enquiries:**

J.S. Cele

**Tel (034) 328 7600  
Fax (034) 312 1570**

X 7821

The Chief Director  
Local Government Budget Analysis  
National Treasury  
Private Bag X115  
Pretoria  
0001

Dear Sir

## **REQUEST FOR COMMENTS: LONG-TERM DEBT TO FINANCE THE 2013/2014 CAPITAL PROGRAMME**

Our correspondence dated 5 July 2013 regarding the above issue has reference.

Newcastle Municipality invited your comments or representation in respect of its intention to take out a long-term loan as per section 46(3)(a)(ii) of the Municipal Finance Management Act No. 56 of 2003. The purpose of this debt/loan is to finance expenditure on the 2013/14 capital projects, which were approved in the municipality's 2013/14 MTREF Budget at the council meeting held on 29 May 2013:

We had requested that the comments or representations in respect of the above could reach Newcastle Municipality on or before **17th July 2013** in order to table such comments at the planned Council meeting, but up to date we have not received any correspondence. We faxed the letter on the 5<sup>th</sup> July 2013 & posted the letter on the 8<sup>th</sup> July 2013.

Yours faithfully

**MJ MAYISELA  
CHIEF FINANCIAL OFFICER**

DATE: 6/8/2013

# **ANNEXURE**

## **C**

**Exco : 2013-08-20**  
**RESOLUTION B192**

