

**REVISED SERVICE DELIVERY & BUDGET IMPLEMENTATION PLANS (SDBIP) AND
PROJECT IMPLEMENTATION PLANS- 2017/18 (MM 2/1/2/1) : FEBRUARY 2018**

EXECUTIVE SUMMARY

In terms of section 28 of the Municipal Finance Management Act, (MFMA) (Act No. 56 of 2003) read with the Municipal Budget and reporting regulations, together with the Adjustment budget being tabled, the consequent impact on service delivery targets must be included as supporting documentation.

Basic principles used to revise the PMS are :-

- ✓ Legislative prescripts
- ✓ Mid year assessment 2017/18
- ✓ Informed by the adjustment budget guidelines
 - ✓ Opex
 - ✓ Capex
- ✓ Internal audit findings relating to PMS 2017/18
- ✓ Self assessment – gaps analysis

Accordingly, the motivations for and the proposed revisions to the Organisational score-card, SDBIP's and capital programme PIP's and cash flow projections are submitted for approval. Revisions to the Organisational Score-card also require an amendment to the IDP 2017/18 accordingly.

RECOMMENDED

- a. That in terms of section 28 of the Municipal Finance Management Act read with Chapter 6 Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) as amended, read with the Municipal Budget and Reporting regulations, the revised PMS 2017/18 (Organisational Score-card, SDBIP's and Project Implementation Plans together with revised Cash flow projections), where applicable be approved.
- b. That where applicable , the IDP 2017/18 be amended accordingly;

- c. That the approved revisions to the PMS 2017/18 and consequent amendments to the IDP be included as supporting documentation to the Approved Adjustment Budget 2017/18 for public perusal ;
- d. That with specific reference to the Capital PIP'S and Cash flow projections, that these be realigned to the final adjusted capital budget as approved by Council and update the relevant KPI on the SDBIP, before publishing for public perusal ;
- e. That in respect of the revisions to the Organisational Score-card, SDBIP's, PIP's and cash flow projections, that these be evaluated retrospective to 01 January 2018 in line with the Framework for Performance Management;
- f. That where applicable, the relevant KPI's and targets on the Organizational score-card and Performance Agreements for section 54/ 57 Managers be amended accordingly.



B E MSWANE (MR)
MUNICIPAL MANAGER

| REVISED SDBIP's 2017/18 ; BASIC SERVICES | | |
|---|---|--|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| BS20.3.1 (ELM002), BS26.1.1 (ELM003), BS27.1.1 (ELM011) | | Finding no.4 Key Performance Indicators not linked to a budget At this stage, the PMS has not evolved to cost individual KPI's and targets. Costing only is at the level of the SDBIP at a Functional level. With the roll-out of the MSCOA, this may be addressed. To engage BTO and departments further as part of the roll out of MSCOA. To engage COgta, provincial Treasury, BTO and department on SDBIP's and Organisational Scorecard where it is practical to do so. |
| BS20.3.1 (ELM002) and BS26.1.1 (ELM003) | | Finding no. 5 Targets not broken down into quarterly milestones to facilitate continuous monitoring Departments to be encouraged to unpack targets on SDBIP and Organisational score-card where it is practical to do so. -Targets were not broken down on the organisational scorecard as they are operational |
| BS20.3.1 (ELM002) | Q3 - Target reviewed from Draft Masterplan to Final appointment of Consultant Q4 - Target reviewed from Approval of Masterplan for high voltage network , electrification and network maintainance by 30 June 2018 to Submission of a business plan obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintainance to prospective funders by June 2018. Annual target was aligned to Q4 target Source of evidence was aligned to revised targets | Finding no.17 Targets reflected on the SDBIPs are not aligned to the targets in the organisational scorecard (SMART PRINCIPLE) ELM002 - Approval of masterplan for high voltage network, electrification and network maintainance by June 2018 Targets were only reviewed on the SDBIP's and not broken down on the Organisational Scorecard as they are operational - A KPI has been reviewed from - Approval of a masterplan for high voltage network, electrification and network maintainance by June 2018 to Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintainance by June 2018 |
| BS26.1.1 (ELM003) | Q3 - Target reviewed from Communicate with IDP office for alignment to Drafting of Terms of Reference Q4 - Target reviewed from Approval of Electricity Service Delivery Plan (ESDP) June 2018 to Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 - Annual target was aligned to Q4 target - Source of evidence was aligned to revised targets | Finding no. 17 Targets reflected on the SDBIPs are not aligned to the targets in the organisational scorecard ELM003 - Approval of Electricity Service Delivery Plan (ESDP) by June 2018 - Targets were only reviewed on the SDBIP's and not broken down on the Organisational Scorecard as they are operational A KPI has been reviewed from - Approval Electricity Service Delivery Plan (ESDP) by June 2018 to Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 |
| BS27.1.1 (ELM011) | The following was revised as the targets for Q1 and Q2 was not met Q3 - Communicate with IDP Office for alignment reviewed to N/A Q4 - Annual review of Vehicle Replacement Plan and Policy reviewed to Annual review of Vehicle Replacement Plan by June 2018 | The following was revised as the targets for Q1 and Q2 was not met - KPI reviewed from Annual review of Vehicle Replacement Plan and Policy by June 2018 to Annual review of Vehicle Replacement Plan by June 2018 |
| BS 20.1.1 AND 20.2.1(CIV1 AND WS1) | TARGET REVISED BY THE DEPARTMENT BASED ON THE NON-ACHIEVMENT OF QUARTER 1 AND 2 TARGETS | I.A FINNDING 12.1, 17.13 AND 17.24 |
| BS24.1.1 (CIV2) | FREQUENCY REVISED TO BI-ANNUAL ON THE SDBIP AND TARGETS REVISED FOR QUARTER 3 AND QUARTER 4 ON THE OSC | I.A FINDING 3, 5.12 AND 17.14 |
| BS24.1.1 (CIV2) | BASLINE INFORMATION TO BE UPDATED ON THE SDBIP AND ORGANISATIONAL SCORECARD AS PER THE 2016'17 APR. THE BASELINE WILL BE CHANGED TO 7,26KM. Targets on the sdbip will remain the same, targets on the OSC to be aligned to the SDBIP target. | I.A FINDING 15.1 |
| BS25.1.1 (CIV8) | TARGET REVISED FOR ANNUAL TARGET AND QUARTER 4 TARGET. | |
| BS21.1.1(WSS) | TARGETS WILL REMAIN AS ANNUAL, BUT TARGETS ARE TO BE REVISED AND ALIGNED TO THE APR AND STATSA COMMUNITY SURVEY 2016. BASELINE INFORMATION REVISED AND ALIGNED TO THE 2016'17 APR AND STATSA COMMUNITY SURVEY 2016 | I.A FINDING 5.7, 14.2 AND 17.15 |

| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
|-------------------|---|--|
| BS21.2.1(W56) | TARGETS WILL REMAIN AS ANNUAL, BUT TARGETS ARE TO BE REVISED AND ALIGNED TO THE APR AND STATS SA COMMUNITY SURVEY 2016. BASELINE INFORMATION REVISED AND ALIGNED TO THE 2016'17 APR AND STATS SA COMMUNITY SURVEY 2016 | IA FINDING 5.8, 14.3 AND 17.16 |
| BS22.1.1(W57) | TARGETS AND BASELINE INFORMATION REVISED AND ALIGNED TO THE 2016'17 APR | |
| HL1 (BS27.1.1) | To align OSC as per SDBIP frequency & source of evidence (Annual & Council Resolution) | |
| HL 3 (BS28.2.1) | The termination of Amehl'esizwe as the implementing agent for Osizweni Phase 3 Housing Project will result in reduction of our target by 300. It was terminated due to poor performance (BS28.2.1 to align the OSC with SDBIP both target & primary source of evidence) | IDP reference number on the SDBIP to show the link on the organisational score card |
| HL6 | Revised annual target from 120 to 223 due to additional service providers procured by KZN Human Settlements | IA finding no10 IDP reference number on the SDBIP to show the link on the organisational score card |
| HL7 | IDP reference number on the SDBIP to show the link on the organisational score card | To align the source of evidence on SDBIP same as the one on OSC |
| HL9 | Revised the kpi from no to a % | IDP reference number on the SDBIP to show the link on the organisational score card |
| HL 10 | Removed the kpi from SDBIP make it N/A on OSC for this financial year move it to outer years. Kpi depend on outside stake holder | |
| HL11 (BS30,4,1) | KPI to be removed RFV CRU programme has been terminated by the National Department of Human Settlement | |
| BS23.1.1 (CS003) | Quarter 3 target revised from 0 to N/A | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card Quarter 3 target revised from 0 to N/A |
| BS23.1.1 (CS003) | Provide milestones for Quarter 3 in the SDBIP's and refine Quarter 4 target as per IA recommendations | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART) |
| BS23.2.1 (CS005) | Quarter 4 target revised from 71,2% to 71% | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card Quarter 4 target revised from 71,2% to 71% |
| BS26.1.2 (ELM004) | Baseline, Annual and quarterly target has been reviewed to be aligned to STATS SA Community Survey Results 2016 | |

| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|--|------------------------|---|--|---|----------------------|---|--|------------------------------------|--------------------------|---|--|---|---|-----------------------------------|--|-------------------------|------------------------|--|--|--|---|---|---|------|
| REVISED ORGANISATIONAL SCORE-CARD 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | | |
| BASIC SERVICE DELIVERY AND INFRASTRUCTURE | | | | | | | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | DP PRIORITY | GOAL/OBJECTIVES | STRATEGIES | KPI/No. LINKED TO DP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASLINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | 2017/18 SDBP REFERENCE NUMBER | ANNUAL TARGET Y82 | ANNUAL TARGET Y83 | ANNUAL TARGET Y84 | ANNUAL TARGET Y85 | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To assemble adequate and reliable data for infrastructure Planning, Management and Operations | Develop a Comprehensive Infrastructure Master Plan (It will cater for key focus areas including: Housing development, Water and sanitation, water safety plan, Roads and storm water, Fire, High voltage, Electrification, Maintenance Plan, Asset replacement plan, waste management and catalytic projects) | 8520.1.1 | Number of business plans submitted for funding for the completion of comprehensive infrastructure masterplans (Roads and Stormwater, water and sanitation) | Output | Number of business | 0 | 3 | 3 | 0 | 1 (Roads and Stormwater) | 0 | 1 (Water and sanitation) Public lighting) | 1 (Technical Services | Quarterly | Council Resolution and proof of submission of the business plan to relevant stakeholders | CIV1, WS1 | Develop and align the Infrastructure Master Plan to Sector plans and 3 year budget | Implement Infrastructure Master Plan through sector plans such as Water Services Development Plan (WSDP), Water Conservation and Water Demand Management (WCDDM) and other related sector plans at Technical services | Update and review the Infrastructure Master Plan | Review of Infrastructure Master Plan | |
| Output 2: Improving access to basic services | Basic Service and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To assemble adequate and reliable data for infrastructure Planning, Management and Operations | Develop a Comprehensive Infrastructure Master Plan (It will cater for key focus areas including: Housing development, Water and sanitation, water safety plan, Roads and storm water, Fire, High voltage, Electrification, Maintenance Plan, Asset replacement plan, waste management and catalytic projects) | 8520.2.1 | Submission of a Business Plan to obtain funding for the preparation of the comprehensive infrastructure Master Plan Roads & Storm water | Process | Process indicator - business plan | 0 | Submission of a Business Plan to obtain funding for the preparation of the comprehensive infrastructure Master Plan | Submission of a Business Plan to obtain funding for the preparation of the comprehensive infrastructure Master Plan | Submission to exec to obtain a council resolution for the submission of a business plan | Submission of a Business Plan to obtain funding for the preparation of the comprehensive infrastructure Master Plan for Roads and Storm water | Completion of Feasibility studies | Submission of business plan to sector departments to obtain funding | Technical Services | Quarterly | Council Resolution and proof of submission to sector departments, quarter 3: Feasibility study, Quarter 4: council resolution and proof of submission to sector departments | CIV1 | Develop and align the Infrastructure Master Plan to Sector plans and 3 year budget | Implement Infrastructure Master Plan through sector plans such as Water Services Development Plan (WSDP), Water Conservation and Water Demand Management (WCDDM) and other related sector plans at Technical services | Update and review the Infrastructure Master Plan | Review of Infrastructure Master Plan | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To assemble adequate and reliable data for infrastructure Planning, Management and Operations | Develop a Comprehensive Infrastructure Master Plan (It will cater for key focus areas including: Housing development, Water and sanitation, water safety plan, Roads and storm water, Fire, High voltage, Electrification, Maintenance Plan, Asset replacement plan, waste management and catalytic projects) | 8520.3.1 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance by June 2018 | Process Indicator | Business Plan | New | Approval of masterplan for high voltage network, electrification and network maintenance by June 2018 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | N/A | N/A | N/A | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | Electrical & Mechanical | Annually | Proof of submission to prospective funders | ELMD02 | Implementation and review of Masterplan | Implementation and review of Masterplan | Implementation and review of Masterplan | Implementation and review of Masterplan | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure the provision of appropriate sanitation and potable water to all households in Newcastle Municipality. | Increase number of households with access to basic potable (drinkable) water. | 8521.1.1 | % OF households with access to a basic level of water | Output indicator | Percentage (%) | 93.00% | 96% | 93.40% | 0 | 0 | 0 | 93.40% | Technical Services | Annual | Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED. | WS5 | Itd | Itd | Itd | Itd | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure the provision of appropriate sanitation and potable water to all households in Newcastle Municipality. | Increase number of households with access to basic sanitation. | 8521.2.1 | % OF households with access to a basic level of sanitation | Output indicator | Percentage (%) | 78.13% | 68% | 80.60% | 0 | 0 | 0 | 80.60% | Technical Services | Annual | Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED. | WS6 | Itd | Itd | Itd | Itd | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure the provision of appropriate sanitation and potable water to all households in Newcastle Municipality. | Upgrade wastewater collection and treatment facilities | 8521.3.1 | Number of Water Water Treatment plants upgraded | Output | Number | 4 | N/A | N/A | N/A | N/A | N/A | N/A | Technical Services | N/A | N/A | | Completion of Madadeni WWTP | N/A | Completion of Ngagane WWTP | N/A | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To reduce water loss | To reduce the percentage of water losses. (Non-revenue water loss) | 8522.1.1 | Reduction of water loss by 2% per annum for Non-Revenue Water loss | Outcome indicator | Percentage (%) | 44.00% | 40.30% | 42.00% | 0 | 0 | 0 | 42.00% | Technical Services | Annual | Water balance scorecard | WS7 | Implement WCDM phase 1 (pilot discretion, prepaid meters) | Revise the WCDM and implement WCDM phase 2 | Implement WCDM phase 3 | Implement WCDM phase 4 | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To create a safe and healthy environment | To implement the Waste Management Strategy in line with relevant legislation | 8523.1.1 | Annual review of the Integrated Waste Management Plan by June 2018 | Output | Integrated Waste Management Plan | Existing Plan | Reviewed Integrated Waste Management Plan by June 2018 | Reviewed Integrated Waste Management Plan by June 2018 | 0 | 0 | N/A | Reviewed Integrated Waste Management Plan by June 2018 | Community Services | Annually | Council Resolution | CS003 | Annual review of the Integrated Waste Management Plan by June 2019 | Annual review of the Integrated Waste Management Plan by June 2020 | Annual review of the Integrated Waste Management Plan by June 2021 | Annual review of the Integrated Waste Management Plan by June 2022 | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To create a safe and healthy environment | To provide a refuse removal service to the Newcastle Community | 8523.2.1 | Stage of households with access to basic level solid waste removal | Output | Percentage (%) | 65.50% | 71.00% | 65.90% | 0 | 0 | 0 | 65.90% | Community Services | Annually | BTO and progress reports on Stats SA census information | CS004 | Itd | Itd | Itd | Itd | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To create a safe and healthy environment | To establish a new landfill site including management of the existing facility | 8523.3.1 | Annual audit compliance report from EDTEA on existing site by June 2018 | Outcome Indicator | Report | Existing Report | Annual audit compliance report from EDTEA on existing site by June 2018 | Annual audit compliance report from EDTEA on existing site by June 2018 | N/A | N/A | N/A | Annual audit compliance report from EDTEA on existing site by June 2018 | Community Services | Annually | EDTEA Audit Compliance Report | CS005 | Annual audit compliance report from EDTEA on existing site by June 2018 | Annual audit compliance report from EDTEA on existing site by June 2020 | Annual audit compliance report from EDTEA on existing site by June 2021 | Annual audit compliance report from EDTEA on existing site by June 2022 | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To create a safe and healthy environment | To establish a new landfill site including management of the existing facility | 8523.4.1 | Planning and identification of Land Fill Site by 30 June 2018 | Output | Progress Reports submitted to PFSC | None | Planning and identification of Land Fill Site by 30 June 2018 | Planning and identification of Land Fill Site by 30 June 2018 | N/A | N/A | N/A | Planning and identification of Land Fill Site by 30 June 2018 | DPMS | Annually | Progress reports as submitted to PFSC | TP8 | To identify a new landfill site | To identify a new landfill site | To identify a new landfill site | To identify a new landfill site | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure the provision and maintenance of safe roads and effective storm water infrastructure. | Refurbishment and maintenance of roads, storm water infrastructure, traffic calming devices and provision of pedestrian walkways. | 8524.1.1 | km of Roads ressealed/rehabilitated | Output | Kilometres (km) | 7,26KM | 8km | 12KM | 0km | 0km | 3KM | 9KM | Technical Services | Bi-annual | Reports signed by the Director and confirmed by the Portfolio Councillor for Technical Services | CIV2 | 8km | 8km | 8km | 8km | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure the provision and maintenance of safe roads and effective storm water infrastructure. | Refurbishment and maintenance of roads, storm water infrastructure, traffic calming devices and provision of pedestrian walkways. | 8524.2.1 | km's of roads gravelled | Output | Kilometres (km) | 5 km | 2,5km | 2,5km | 1,25km | 1,25km | 0km | 0km | Technical Services | Bi-annual | Reports signed by the Director and confirmed by the Portfolio Councillor for Technical Services | CIV3 | 2,5km | 2,5km | 2,5km | 2,5km | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | Upgrade of gravel roads to tarmac roads with storm water infrastructure and street furniture | Implementation of the Capital Program (Self-INITIATED FUNDING) | 8525.1.1 | km's of roads upgraded from gravel to tarmac including street furniture | Output | Kilometres (km) | 9,903km | 1,22km | 1,7 km | 0km | 0km | 0km | 1,7 km | Technical Services | Annual | Invoices will be linked to relevant PFPI Completion certificates, progress reports signed by the Director/SED | CIV8 | 5,381km | 7km | 7km | 7km | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure access to electricity within the Newcastle Licence area | To develop and implement the Electricity Services Delivery Plan (ESDP) | 8526.1.1 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Process | Appointment Letter | 0 | Approval of ESDP by June 2018 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | N/A | N/A | N/A | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Electrical & Mechanical | Annually | Appointment Letter | ELMD03 | Assess and review implementation of ESDP | Assess and review implementation of ESDP | Assess and review implementation of ESDP | Assess and review implementation of ESDP | |
| Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure access to electricity within the Newcastle Licence Area. | To provide electricity within the Newcastle Municipality Licensed Areas. | 8526.1.2 | Stage of households with access to a basic level of electricity | Output | Number | 94.50% | 83% | 95.00% | N/A | N/A | N/A | 95.00% | Electrical & Mechanical | Annually | BTO and progress reports against STATSA census information | ELMD04 | Itd | Itd | Itd | Itd | |
| Output 1: Implement a differentiated approach to municipal financing, planning and support | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To ensure management and replacement of vehicles for proper rendering of services. | To review a vehicle replacement policy and plan to address Fleet replacement, tyre Management, fuel and lubricant management | 8527.1.1 | Annual Review of Vehicle Replacement Plan by June 2018 | Process | Vehicle Replacement Plan | 2016/17 Replacement Plan | Annual review of Fleet Replacement Policy and Plan by June 2018 | Annual Review of Vehicle Replacement Plan by June 2018 | Draft Policy for 2018/19 | Draft Plan | N/A | Annual Review of Vehicle Replacement Plan by June 2018 | Electrical & Mechanical | Quarterly | D1 - Draft Policy Q4 - Reviewed Vehicle Replacement Plan | ELMD11 | re-assessment of all municipality fleet | re-assessment of all municipality fleet | re-assessment of all municipality fleet | re-assessment of all municipality fleet | |
| Output 4: Actions supportive of the human settlement outcome | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate the provision of sustainable human settlements in line with the national and provincial norms and standards. | To develop a Human Settlement Plan in line with the 4th Generation IDP | 8528.1.1 | To develop a new Human Settlements Plan in line with the 4th Generation IDP by 30 June 2018 | Output | Number | | Annual Review of Housing Sector Plan approved as part of the IDP | Preparation of new Human Settlements Plan in line with 4th Generation IDP by 30 June 2018 | N/A | N/A | N/A | Preparation of new Human Settlements Plan in line with 4th Generation IDP by 30 June 2018 | Human Settlements | ANNUAL | COUNCIL RESOLUTION | HL1 | Annual Review | Annual Review | Annual Review | Annual Review | |
| | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate the provision of sustainable human settlements in line with the national and provincial norms and standards. | To reduce housing backlog to meet the provincial and national targets | 8528.2.1 | Number of houses built | Output | Number | | Completion certificated | 600 | 300 | N/A | N/A | N/A | 300 Human Settlements | Annual | Progress Reports and DE Certificates | HL3 | Implement approved Housing Projects | Implement approved Housing Projects | Implement approved Housing Projects | Implement approved Housing Projects | |
| Output 4: Actions supportive of the human settlement outcome | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate secure tenure and clear property rights | Fast track Title Deed Restoration Project | 8529.1.1 | Number of houses transferred through Enhanced Extended Discount Benefits Scheme (EEDBS) | Output | Number | | 40 | 120 | 223 | 0 | 30 | 0 | 100 | Human Settlements | Bi-annual | Title Deeds COPES | HL6 | 120 | 120 | 120 | 120 |
| Output 4: Actions supportive of the human settlement outcome | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate secure tenure and clear property rights | Disposal of municipal land in line with Land Disposal Policy | 8530.1.1 | Number of Residential Sites released for disposal | Output | Number | | 30 | 20 | 20 | 0 | 0 | 0 | 20 | Human Settlements | Annual | Adverts, Deed of sale, supply chain records/ Deed of transfer. | HL7 | 30 | 30 | 30 | 30 |
| Output 4: Actions supportive of the human settlement outcome | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate secure tenure and clear property rights | To develop and maintain a reliable National Housing Needs Register (NHNH) | 8530.2.1 | Not approved beneficiaries captured on National Housing Needs Register | Output | N/A | TBC | | To be confirmed (TBC) | 100% | 100% | 100% | 100% | 100% | Human Settlements | Quarterly | Applications received and updated report from NHNH | HL9 | 100% | 100% | 100% | 100% |
| Output 4: Actions supportive of the human settlement outcome | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To facilitate secure tenure and clear property rights | Provision of affordable housing opportunities for middle income to address gap market (i.e Social Housing) Gap / Flaps | 8530.3.1 | Progress on the planning and implementation of at least one Gap / Flaps Housing Project | Process | Reports | New KPI | Disposal of land to developers for development of at least one Gap / Flaps Housing Project by June 2018 | Disposal of land to developers for development of at least one Gap / Flaps Housing Project by June 2018 | N/A | N/A | N/A | N/A | Human Settlement | QUARTELY | Council resolution,Advert for release of land | HL10 | 1 | 1 | 1 | 1 | |

| CROSS CUTTING -REVISED SDBIP's 2017/18 | | |
|--|--|---|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| CC33.2.1 | To be removed | |
| CC34.1.1 | Over taken by evens to be removed | |
| CC37.1.1 | To be removed (the target is not within the powers of Municipality) to be remove | |
| CC37.2.1 | To be included in SDBIP and revised POE to read as (council resolution/Municipal open space policy) | |
| TP8 (BS23.4.1) | To re-align targets on SDBIP and Organisational score-card, revise outer year targets. Target to remain "annual" as per progress report of the service provider. | IA Finding 17 non alignment of sdipi and osc. |
| TP5(cc36.1.1) | To align SDBIP frequency to Annual as OSC & FREQUENCY TO ANNUALL | |
| TP7 (37.3.1) | Revised POE on OSC to be align with SDBIP (Geo tech Report) | |
| CC40.1.1 (CS009) | Quarter 3 target revised from N/A to Drafting of Disaster Risk Management Policy and Workshoping of Ward Committees on the SDBIP's | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART. KPI revised from (Adoption of Disaster Management Plan by June 2018) to Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 |
| CC41.1.1 (CS016) | As per IA Finding 17 Targets revised from Construction of Library to Q3 Bid will serve at BAC & Appointment of contractor. and Q4 Commencement of construction. | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART. KPI revised from (Number of new libraries built) to Progress made on the Construction of Charlestown Library to be aligned with Quarterly targets on the SDBIP,However it remain the same on the OSC as the revision of the KPI is too operational to be cascaded to OSC |
| CC41.2.1 (CS017) | As per IA Finding 17 Targets revised Construction of Library to Q3 Completion of Internal brickwall - 100%, Ceilings - 50% & Q4 Completion of ceiling 100% and project completion | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART. KPI revised from (Number of Libraries upgraded) to Progress made on the Upgrading of Newcastle Library However it remain the same on the OSC as the revision of the KPI is too operational to be cascaded to OSC |
| CC42.1.1 (MM36) | Frequency reviewed to quarterly to be aligned to quarterly targets | |
| CC45.1.1 (MM39) | Annual target reviewed from 10 to 29 to be aligned to year planner. Q3 from 2 to 12 and Q3 from 3 to 12 | |

| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | |
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| ORGANISATIONAL SCORE-CARD 2017'18 - 2021/22 | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED ORGANISATIONAL SCORE-CARD - CROSS CUTTING ISSUES 2017'18 | | | | | | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | Goal / Objective | Strategy | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | 2017/18 SDBIP'S REFERENCE NUMBER | ANNUAL TARGET YR2 | ANNUAL TARGET YR3 | ANNUAL TARGET YR4 | ANNUAL TARGET YR5 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To facilitate economic development that will result in sustainable job creation and growth of the Town | To facilitate Revitalisation of Township Economy | CC33.1.1 | n/a | n/a | n/a | n/a | n/a | n/a | n/a | N/A | n/a | n/a | n/a | n/a | n/a | N/A | Identification of Strategic Pillars and Action Plans of support to revitalise the township economy | Identification of Strategic Pillars and Action Plans of support to revitalise the township economy | Facilitate implementation of action plans | Facilitate implementation of action plans |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To facilitate economic development that will result in sustainable job creation and growth of the Town | To facilitate economic development that will result investment in the town | CC33.2.1 | Report / Study on identification of pieces of land to be regarded as 'pockets of excellence' by 30 June 2018 | Output | Report with locations identified as "Pockets of Excellence" | None | Report / Study on identification of pieces of land to be regarded as 'pockets of excellence' by 30 June 2018 | N/A | n/a | N/A | n/a | N/A | DPHS : LED & TP | Annually | Minutes of PFSC and Report on "Pockets of Excellence" | TO BE REMOVED FOR 2017/18 | Identification of pieces of land to be regarded as 'pockets of excellence' to promote economic development | n/a | n/a | n/a |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To develop an efficient and effective land use management system so as to promote a rational and harmonious land use activity system. | Review of the Land Use Scheme in line with SPLUMA | CC34.1.1 | Finalise Diagnosis Report on the Land Use Scheme by 30 June 2018 submitted to Portfolio Committee | Output | PFSC Minutes and Finalised Report | Approved Land Use Scheme in line with SPLUMA | Finalise Diagnosis Report on the Land Use Scheme by 30 June 2018 submitted to Portfolio Committee | N/A | n/a | Draft Diagnosis Report on the Land Use Scheme | n/a | N/A | DPHS : TP | Bi-annual | PFSC Minutes, Draft Report and Finalised Report | TO BE REMOVED FOR 2017/18 | Finalise Annual Review of Land Use Scheme in terms of SPLUMA by June 2018 | Finalise Annual Review of Land Use Scheme in terms of SPLUMA by June 2019 | Finalise Annual Review of Land Use Scheme in terms of SPLUMA by 2020 | Finalise Annual Review of Land Use Scheme in terms of SPLUMA by 2021 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To develop an efficient and effective land use management system so as to promote a rational and harmonious land use activity system. | To undertake efficient and effective building controls. | CC34.2.1 | Completed feasibility in relation green building development within the municipality | Output | Minutes of PFSC and Feasibility Report | New KPI | Undertake a feasibility to develop bylaws in relation to green buildings 30 June 2018 | Undertake a feasibility to develop bylaws in relation to green buildings 30 June 2018 | Process Plan | n/a | Approval of draft by-law | adoption of final by-law | Senior Building Inspector | Quarterly | Progress report &/portfolio/ Council minutes | TP3 | Development of the policy and bylaws on green buildings | Implementation of the policy and bylaw on green buildings | Implementation of the policy and bylaw on green buildings | Implementation of the policy and bylaw on green buildings |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To ensure an effective and integrated Geographic Information Management System | GIS System integration with other municipal systems. | CC35.1.1 | Complete TOR in relation to feasibility of integrating GIS with other systems by 30 June 2018 | Output | Completed TOR approved by SED | New KPI | Complete TOR in relation to feasibility of integrating GIS with other systems by 30 June 2018 | Complete TOR in relation to feasibility of integrating GIS with other systems by 30 June 2018 | N/A | N/A | N/A | Complete TOR in relation to feasibility of integrating GIS with other systems by 30 June 2018 | DPHS : TP | Annual | FINAL TERMS OF REFERENCE | TP4 | Acquisition of the required system to integrate on the GIS | Acquisition of the required system to integrate on the GIS | Acquisition of the required system to integrate on the GIS | Acquisition of the required system to integrate on the GIS |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To promote spatial restructuring and integration | Development of municipal SDF in line with the 4th Generation of IDP | CC36.1.1 | Approved Spatial Development Framework by 31 May 2018 | Output | Council Minutes and Approved SDF | Newcastle SDF approved 31 May 2017 | Approved Spatial Development Framework by 31 May 2018 | Approved Spatial Development Framework by 31 May 2018 | n/a | N/A | N/A | Approved Spatial Development Framework by 31 May 2018 | DPHS : TP | Annual | Council Resolution and Approved SDF | TP5 | Approved Spatial Development Framework by 31 May 2019 | Approved Spatial Development Framework by 31 May 2020 | Approved Spatial Development Framework by 31 May 2021 | Approved Spatial Development Framework by 31 May 2022 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To promote spatial restructuring and integration | To produce plans, policies and strategies to guide and manage development and investment. | CC36.2.1 | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | Output | Council Resolution and Approved LAP | 1 | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | N/A | N/A | N/A | Approval of one Local Area Plan / by 30 June 2018 | DPHS : TP | Bi-Annually | Council Resolution and Approved LAP | TP6 | Approval of atleast one LAP/ Precinct Plan annually | Approval of atleast one LAP/ Precinct Plan annually | Approval of atleast one LAP/ Precinct Plan annually | Approval of atleast one LAP/ Precinct Plan annually |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To promote sustainable development and sound environmental planning | Review of the municipal open space system | CC37.2.1 | Review and approval of the municipal Open Space System by 30 June 2018 | Output | Council Minutes and Reviewed Municipal Open Space System | Open Space Policy and Framework | Gazetting of the Environmental Management Framework (EMF) by 30 June 2018 | Review and Approval of the Open Space Policy and Framework by 30 June 2018 | N/A | N/A | N/A | Review and Approval of the Open Space Policy and Framework by 30 June 2018 | DPHS : TP | Annual | Council Resolution and Approved Opens Space Policy | TOBE INCLUDED ON SDBIP | N/A | N/A | N/A | N/A |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to land (including Land Reform) | To promote sustainable development and sound environmental planning | Identification of suitable land for cemeteries and relevant Geotech studies | CC37.3.1 | Geotech Report on identified sites for cemetery by 31 March 2018 | Output | Report on Geotech findings | none | Review and Approval of the Open Space Policy and Framework by 30 June 2018 | Geotech Report on identified sites for cemetery by 31 March 2018 | N/A | n/a | Geotech Report on identified sites for cemetery by 31 March 2018 | N/A | DPHS : TP | Annually | Geotech Report | TP7 | EIA Application and Spluma Application | N/A | N/A | N/A |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To ensure the provision of traffic management services | Intensify Law Enforcement activities | CC38.1.1 | Number of roadblocks conducted | Output | Number () | 24 | 24 | 24 | 6 | 6 | 6 | 6 | Community Services | Quarterly | Road block statistics and register | CS008 | 24 | 24 | 24 | 24 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To improve safety and security | To provide and maintain an efficient and effective disaster management service to Newcastle. | CC39.1.1 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | Community Services | N/A | N/A | N/A | Review and update risk assessment of major hazard installation within Newcastle jurisdiction | Review and update risk assessment per ward | Monitor and Evaluation of all disaster Management KPA | Monitor and Evaluation of all disaster Management KPA |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To ensure provision of fire and disaster management services | To provide and maintain an efficient and effective disaster management service to Newcastle. | CC40.1.1 | Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 | Output | Adoption of the plan & Policy | Draft Disaster Management plan | Adoption of Disaster Management Plan by 30 June 2018 | Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 | N/A | N/A | NA | Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 | Community Services | Quarterly | Council Resolution and Approved Disaster Risk Management Policy and Newcastle Disaster Management Plan | CS009 | Review frameworks, Sector Plans and Contingency Plans by end of June 2019 | Review frameworks, Sector Plans and Contingency Plans by end of June 2020 | Review frameworks, Sector Plans and Contingency Plans by end of June 2021 | Review Disaster Management Plan by June 2022 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to public facilities (including educational facilities – provincial madante). | To ensure efficient use and management of community facilities. | Establishment and provision of community facilities | CC41.1.1 | Number of new libraries built | Output | Number () | 6 | 0 | 0 | 0 | 0 | 0 | 0 | Arts, Culture and Amenities | N/A | N/A | CS16 | 1 | N/A | N/A | N/A |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved access to public facilities (including educational facilities – provincial madante). | To ensure efficient use and management of community facilities. | Establishment and provision of community facilities | CC41.2.1 | Number of Libraries upgraded | Output | Number | New | 1 | 1 | N/A | N/A | n/a | 1 | Community Services | Annual | Completion Certificate | CS017 | n/a | n/a | n/a | n/a |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To facilitate the responsive role of government&Civil society and private sector. | To mainstream programmes with the National and Provincial government; Civil society and private sector | CC42.1.1 | % Percentage of OSS issues received and referred | Process indicator | % | New KPI | 100% | 100% | 100% | 100% | 100% | 100% | OFFICE OF THE MUNICIPAL MANAGER (SPECIAL PROGRAMMES) | Quarterly | Registers and no. of issues received and referred | MM36 | 100% | 100% | 100% | 100% |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To facilitate the responsive role of the municipality in OSS. | To mainstream OSS through Internal OSS and Special Programmes Steering Committee | CC43.1.1 | Number of Special Programme and OSS meetings | Output | Number | NEW | 2 | 2 | N/A | 1 | n/a | 1 | OFFICE OF THE MUNICIPAL MANAGER (SPECIAL PROGRAMMES) | Bi-annual | Special Programme and OSS Steering Committee Minutes and Attendance registers | MM37 | 2 | 2 | 2 | 2 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To respond to needs of vulnerable groups within Newcastle jurisdictional area. | Empowerment of target groups (Senior citizens, Disability, People living with HIV/AIDS, Women Men) | CC44.1.1 | Number of functional Special Programmes FORA | Outcome Indicator | Number | 8 | 8 | 8 | 2 | 2 | 2 | 2 | OFFICE OF THE MUNICIPAL MANAGER (SPECIAL PROGRAMMES) | Quarterly | Forum meeting register and Attendance register | MM38 | 8 | 8 | 8 | 8 |
| Output Implement differentiated approach to municipal financing, planning and support. | 1: a CROSS CUTTING ISSUES | Putting people first | Improved community safety | To respond to the needs of vulnerable groups | To host human rights activities to address issues affecting the vulnerable groups | CC45.1.1 | Number of special programs events implemented | Output | Number | 12 | 10 | 29 | 2 | 3 | 12 | 12 | OFFICE OF THE MUNICIPAL MANAGER (SPECIAL PROGRAMMES) | Quarterly | Attendance registers, minutes and photos | MM39 | 10 | 10 | 10 | 10 |

[illegible]

| ORGANISATIONAL SCORE-CARD 2017/18 - 2021/22 | | | | | | | | | | | | | | | | | | | | | | | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED MUNICIPAL FINANCIAL MANAGEMENT AND VIABILITY | | | | | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | GOAL/OBJECTIVES | STRATEGIES | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASLINE | ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | 2017/18 SOBP REFERENCE NUMBER | ANNUAL TARGET '18/2 | ANNUAL TARGET '18/3 | ANNUAL TARGET '18/4 | ANNUAL TARGET '18/5 |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To improve access to basic services | To promote and / improve indigent subsidy and / benefit by ensuring that all indigent are eligible for the support and to eradicate a culture of non payment | | The percentage of households earning less than R1100 per month with access to free basic services; | OUTPUT | Percentage | 22% (10 487/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) | ITO | QUARTERLY | Monthly income summary together with monthly summary of movement, STAT5 SA information | IT0010 | 22% (10829/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) | 22% (10829/50348*100) |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure implementation of capital programme | To implement capital programme of council as approved | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's Integrated Development Plan | OUTPUT | Percentage (%) | 90% | 90% | | | | 90% | All relevant departments | Annual | Year to date expenditure reports from ITO | All relevant departments | 90% | 90% | 90% | 90% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Improve the payment factor by at least 2 percentage basis points annually (by June of every year) | To promote and / improve indigent subsidy and / benefit by ensuring that all indigent are eligible for the support and to eradicate a culture of non payment | FV15.1.1 | Number of meetings held per quarter to discuss indigent applications and explain the billing processes and emphasises the payment of municipal bill as per Approved policy and procedures | Output | Number | 0 | 34 (1 meeting per ward) | 9 wards | 9 wards | 9 wards | 8 wards | Budget & Treasury Office | Quarterly | Agenda and attendance register of meetings and report back to SED. | BT0006 | 1 meeting per ward | 1 meeting per ward | 1 meeting per ward | 1 meeting per ward |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Improve the payment factor by at least 2 percentage basis points annually (by June of every year) | To promote and / improve indigent subsidy and / benefit by ensuring that all indigent account holders are eligible for the support | FV15.2.1 | An annual verification of the indigent register performed at 30 July 2017 | Output | Verification Report | 0 | An annual verification of the indigent register performed at 30 July 2017 | 1 | 0 | 0 | 0 | Budget & Treasury Office | Annually | Verification report including methodology used in the process and portfolio committee in August | BT0007 | Annual review of the indigent register in order to achieve and maintain a credible indigent register | Annual review of the indigent register in order to achieve and maintain a credible indigent register | Annual review of the indigent register in order to achieve and maintain a credible indigent register | Annual review of the indigent register in order to achieve and maintain a credible indigent register |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Improve the payment factor by at least 2 percentage basis points annually (by June of every year) | To promote and / improve indigent subsidy and / benefit by ensuring that all indigent account holders are eligible for the support | FV15.3.1 | Increase of payment factor by 2 percentage basis point by 30 June 2017 | output | percentage | 77 | 79% | 77.50% | 78% | 78.50% | 79% | Budget & Treasury Office | Quarterly | Payment factor report submitted to finance Portfolio Committee and portfolio minutes | BT0008 | 83% | 83% | 83% | 87% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Improve the payment factor by at least 2 percentage basis points annually (by June of every year) | Eradication of the culture of non-payment; | FV15.4.1 | %age of queries addressed within 90 days | Output | %age | New KPI | 100% | 100% | 100% | 100% | 100% | Budget & Treasury Office | Quarterly | Query Ageing report | BT0009 | 100% | 100% | 100% | 100% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Achieve Value for money | To have an effective Supply Chain Management system in place; | FV16.1.1 | Approved annual procurement plan by July 2017 approved by the Portfolio Steering Committee | Output | Approved procurement plan aligned to the approved budget | New KPI | Approved annual procurement plan by July 2017 approved by the Portfolio Steering Committee | Approved annual procurement plan by July 2017 approved by the Portfolio Steering Committee | N/A | N/A | N/A | Budget & Treasury Office | Annually | Minutes of PFSC and Approved Procurement Plan | BT0001 | a) Develop and maintain an efficient Annual Procurement Plan; | a) Develop and maintain an efficient Annual Procurement Plan; | a) Develop and maintain an efficient Annual Procurement Plan; | a) Develop and maintain an efficient Annual Procurement Plan; |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Achieve Value for money | Have an effective Supply Chain Management system in place; | FV16.2.1 | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Output | Number of days | 120 days for bids and 60 days quotations | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Budget & Treasury Office | Quarterly | register certified by CFO with calculation, bid committees and letter of awards etc | BT0002 | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) | Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations) |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | Review the financial policies to ensure sound financial and fiscal management and good governance | FV17.1.1 | Number of financial policies reviewed by May 2018: 1. Tariff by law 2. Tariff policy 3. Rates policy 4. Indigent policy 5. Customer care, Credit control, and Debt collection policy 6. Budget policy 7. Investment policy 8. Petty cash policy 9. Short term insurance | Output Indicator | Council resolution and Approved policies | Finance policies approved by 31 May 2017 | | N/A | N/A | 15 draft policies submitted to council | 15 policies submitted to Council | Budget & Treasury Office | bi- annual | Council Resolution | BT0015 | To review and approve SCM Policy 2018 | To review and approve SCM Policy 2018 | To review and approve SCM Policy 2018 | To review and approve SCM Policy 2018 |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | Revenue enhancement | Facilitate the annual Review of the Revenue Enhancement Strategy | FV18.1.1 | Review the Revenue Enhancement Strategy by September 2017 | Output Indicator | Council Minutes and Approved Revenue Enhancement Strategy in line with approved budget | Revenue Enhancement Strategy approved in 2017/18 | Review the Revenue Enhancement Strategy by September 2017 | Review the Revenue Enhancement Strategy by September 2017 | N/A | N/A | N/A | Budget & Treasury Office | Annual | Council resolution and approved Revenue Enhancement Strategy | BT0004 | Annual review of the Revenue Enhancement Strategy and continuous monitoring thereof | Annual review of the Revenue Enhancement Strategy and continuous monitoring thereof | Annual review of the Revenue Enhancement Strategy and continuous monitoring thereof | Annual review of the Revenue Enhancement Strategy and continuous monitoring thereof |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.2 | %age compliance with MTMA reporting obligations as per MTMA calendar | output | %age | 100% | 100% | 100% | 100% | 100% | 100% | Budget & Treasury Office | Quarterly | National Treasury Compliance Report | BT0014 | 100% | 100% | 100% | 100% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.3 | Approval of Annual Budget for 2018/19 by the 31 May 2018 | Output | Council Resolution and Approved Budget | Approve annual budget for 2017/18 by 31 May 2017 | Approved Budget by 31 May 2018 | N/A | N/A | Draft Annual Budget for 2018/19 table to council | Approved annual budget for 2018/19 | Budget & Treasury Office | bi- annual | Council resolution | BT0016 | Approved annual budget for 2019/20 | Approved annual budget for 2020/21 | Approved annual budget for 2021/22 | Approved annual budget for 2022/23 |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.4 | Approval of Adjustment Budget by 28 February 2018 | Output | Council Resolution and Approved adjusted Budget | 28 Feb-17 | Approval of Adjustment Budget by 28 February 2018 | N/A | N/A | Approval of Adjustment Budget by 28 February 2018 | N/A | Budget & Treasury Office | Annually | Council Resolution/ Proof of submission to the Mayor | BT0017 | Approval of Adjustment Budget by 28 February 2019 | Approval of Adjustment Budget by 28 February 2020 | Approval of Adjustment Budget by 28 February 2021 | Approval of Adjustment Budget by 28 February 2022 |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.5 | Financial viability in terms of debt coverage | Output | Percentage | 60% | 6% | 9% | N/A | 7% | 6% | Budget & Treasury Office | Quarterly | loan statements, Section 71 Reports and calculation | BT0011 | 5% | 5% | 4% | 4% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.6 | Financial viability in terms of cost coverage | Output | number of Months | 1 Month | 1 Month | 2 Months | N/A | 1 Month | 1 Month | Budget & Treasury Office | Quarterly | Bank Statement and Investment Schedule and Section 71 Reports | BT0012 | 2 Month | 2 Month | 2 Month | 2 Month |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure efficient and effective implementation of financial internal controls | FV18.1.7 | Financial viability in terms of outstanding service delivery | Output | %age | 82% | 80% | 82% | N/A | 81% | 80% | Budget & Treasury Office | Quarterly | Monthly income report submitted to Portfolio and calculation | BT0013 | 80% | 78% | 76% | 75% |
| Outcome 9: Administrative and financial capability. | Financial Management | Sound Financial Management | Sound Financial Management/ Viability | To ensure sound financial and fiscal management and good governance | To ensure compliance with the roll out of MSCOA | FV18.1.1 | %age compliance with MSCOA assessment by National Treasury | Output | %age | New KPI | 100% | N/A | N/A | N/A | 100% | Budget & Treasury Office | Annual | Compliance report by National Treasury | BT000 | N/A | N/A | N/A | N/A |

| GOOD GOVERNANCE : REVISED SDBIP's 2017/18 | | |
|---|---|---|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| GG7.2.1 (MM26) | Council has not yet appointed an audit committee. | |
| GG5.1.2 (MM02) | Target was moved from Q3 to Q4 to be aligned with an annual target. Source of evidence reviewed to be aligned with the one on the SDBIP's | |
| GG12.2.1 (MM19) | | Baseline reviewed from 1 to 4 to be aligned with the SDBIP's report |
| GG12.3.1 (MM13) | | Q3 and Q4 targets reviewed to be aligned to SMART principle. A month "June" was added on Annual target |
| GG13.1.1 (MM31) | | Annual target reviewed from 4 to 3 and aligned to audit committee meetings schedule. Q3 reviewed to 0 |
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| ORGANISATIONAL SCORE-CARD 2017/18 - 2021/22 | | | | | | | | | | | | | | | | | | | | | | | | | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED ORGANISATIONAL SCORE-CARD 2017/18: GOOD GOVERNANCE | | | | | | | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | GOAL/OBJECTIVES | STRATEGIES | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | 2017/18 SDBIP'S REFERENCE NUMBER | ANNUAL TARGET YR2 | ANNUAL TARGET YR3 | ANNUAL TARGET YR4 | ANNUAL TARGET YR5 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | Good Governance | Good Governance | To ensure good governance through openness, transparency and accountability in the organisation. | To develop and implement an optimal communication strategy and service charter by 2021 | GG1.1 | Monthly Progress reports on execution of resolutions for Manco, Exco, Council and MPAC | Output | | 11 | 11 | 11 | 2 | 3 | 1 | 3 | OFFICE OF THE MUNICIPAL MANAGER (Executive Support) | Quarterly | Minutes of Exco/Council / MPAC | MM01 | 11 | 11 | 11 | 11 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To develop a system of delegation that will maximise administrative and operational efficiencies | GG1.2 | Annual Review of Delegations Policy by 30 June 2018 | Output Indicator | Council Minutes and Approved Delegation Policy | Approved Delegations on 30 June 2018 | Annual Review of Delegations Policy by 30 June 2018 | Annual Review of Delegations Policy by 30 June 2018 | N/A | N/A | N/A | Approval of Delegations Policy by Council by June 2018 | OFFICE OF THE MUNICIPAL MANAGER (Executive Support) | Annual | Council Resolution and Approved Delegation Policy | MM02 | Annual review of Delegations Policy | Annual review of Delegations Policy | Annual review of Delegations Policy | Annual review of Delegations Policy | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To strengthen executive support | GG1.3 | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018 | Output Indicator | Council Minutes and Approved Intergovernmental Relations Framework and Strategy | New KPI | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018 | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018 | N/A | N/A | N/A | Approval of the Strategy R1 30 June 2018 | OFFICE OF THE MUNICIPAL MANAGER (Executive Support) | Annual | Council Resolutions and approved IGR Framework and Strategy | MM03 | Annual review of IGR strategy | Annual review of IGR strategy | Annual review of IGR strategy | Annual review of IGR strategy | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote and enhance good governance in the organisation. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organisational objectives and service delivery targets. | GG5.4.1 | Annual review of Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by 30 June 2018 | Output Indicator | Policy and Strategy | Existing Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy | | Annual review of Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by 30 June 2018 | N/A | N/A | N/A | Approval of Risk Management Policy and Strategy, Anti-Fraud & Corruption Policy and Strategy by 30 June 2018 | OFFICE OF THE MUNICIPAL MANAGER (RISK MANAGEMENT) | Annually | Council resolution and Approved Strategy and Policy | MM20 | Reviewed Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by June 2019 | Reviewed Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by June 2020 | Reviewed Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by June 2021 | Reviewed Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by June 2022 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote and enhance good governance in the organisation. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organisational objectives and service delivery targets. | GG5.5.1 | Annual risk assessment report for 2018/19 as approved by Manco by 31 May 2018 | Output | Minutes of Manco and Annual Risk Register | Risk Register 2016/17 | | Annual risk assessment report for 2018/19 as approved by Manco by 31 May 2018 | N/A | N/A | N/A | Annual risk assessment report for 2018/19 as approved by Manco by 31 May 2018 | OFFICE OF THE MUNICIPAL MANAGER (RISK MANAGEMENT) | Annually | Manco Resolution / Attendance registers for risk assessment workshops and Annual Risk assessment report, Risk registers, and attendance registers for risk assessment workshops | MM21 | Risk Register for 2018/19 financial year/Annual Risk assessment report | Risk Register for 2019/20 financial year/ Annual Risk assessment report | Risk Register for 2020/21 financial year/ Annual Risk assessment report | Risk Register for 2021/22 financial year/ Annual Risk assessment report | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote and enhance good governance in the organisation. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organisational objectives and service delivery targets. | GG5.6.1 | Quarterly risk Management reports on implementation of risk management action plan submitted to Audit Committee | Output Indicator | Audit Committee Minutes and Progress Report on Risk Management | To specify test report submitted to AC | 4 | 4 | 1 | 1 | 1 | 1 | OFFICE OF THE MUNICIPAL MANAGER (RISK MANAGEMENT) | Quarterly | Audit Committee Resolution and Quarterly risk Management reports | MM22 | 4 | 4 | 4 | 4 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote and enhance good governance in the organisation. | To provide compliance monitoring support towards ensuring that compliance risks are mitigated effectively resulting in the positive audit outcomes. | GG5.7.1 | Finalised Clean Audit Strategy by 31 December 2017 | Output Indicator | Strategy | Draft clean audit strategy | | Clean Audit strategy approved by Audit Committee by 31 December 2017 | N/A | Clean Audit strategy approved by Audit Committee by 31 December 2017 | N/A | N/A | OFFICE OF THE MUNICIPAL MANAGER (RISK MANAGEMENT) | Annually | Reports /Minutes of Audit Committee | MM23 | Reviewed Clean Audit strategy | Reviewed Clean Audit strategy | Reviewed Clean Audit strategy | Reviewed Clean Audit strategy | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote and enhance good governance in the organisation. | To provide compliance monitoring support towards ensuring that compliance risks are mitigated effectively resulting in the positive audit outcomes | GG5.8.1 | Quarterly Compliance Monitoring reporting submitted to Audit Committee | Output Indicator | Number of reports | Current quarterly Compliance Monitoring reporting reports | 4 | 4 | 1 | 1 | 1 | 1 | OFFICE OF THE MUNICIPAL MANAGER (RISK MANAGEMENT) | Quarterly | Quarterly Compliance Monitoring reporting reports | MM24 | 4 | 4 | 4 | 4 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To facilitate good governance by providing assurance to council on internal controls, risk management and governance processes. | Providing recommendations and advice to management to improve internal controls, risk management and governance processes. | GG7.1.1 | N/A | Outcomes | Number | 100% | 100% | 100% | 100% | 100% | 100% | 100% | OFFICE OF THE MUNICIPAL MANAGER (INTERNAL AUDIT) | Quarterly | Progress report against approved Internal Audit Plan and Internal audit reports | MM25 | 100% | 100% | 100% | 100% | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To facilitate good governance by providing assurance to council on internal controls, risk management and governance processes. | Providing recommendations and advice to management to improve internal controls, risk management and governance processes. | GG7.2.1 | Council Approval of audit committee charter by March 2018 | Output | Council resolution approving Audit Committee Charter | Approved Audit Committee Charter by Council by March 2018 | | Council Approval of audit committee charter by April 2018 | N/A | N/A | N/A | Council Approval of audit committee charter by April 2018 | OFFICE OF THE MUNICIPAL MANAGER (INTERNAL AUDIT) | Annual | Council resolution approving audit committee charter | MM26 | Approved Audit Committee Charter by March 2018 | Approved Audit Committee Charter by March 2019 | Approved Audit Committee Charter by March 2020 | Approved Audit Committee Charter by March 2021 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To provide effective and efficient legal support services | GG8.1.1 | N/A | Output | N/A | N/A | 100% | 100% | 100% | 100% | 100% | 100% | OFFICE OF THE MUNICIPAL MANAGER (LEGAL SERVICES) | Quarterly | Registers of all contracts received with a date received and date finalised, and contracts vetted and drafted | MM28 | 100% | 100% | 100% | 100% | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To provide effective and efficient legal support services | GG8.2.1 | Approved Contract Management Policy by June 2019 | Output | Approved Contract Management Policy | New KPI | N/A | N/A | N/A | N/A | N/A | N/A | Office of the Municipal Manager | N/A | | N/A | Approved Contract Management Policy by June 2018 | N/A | N/A | N/A | N/A |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To provide effective and efficient legal support services | GG8.3.1 | N/A | Output | Number of days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | Office of the Municipal Manager | Quarterly | Registers of all contracts received with a date received and date finalised, and contracts vetted and drafted | MM29 | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To provide effective and efficient legal support services | GG8.4.1 | N/A | Output | Published Bylaws | New KPI | 100% | 100% | N/A | N/A | N/A | 100% | Office of the Municipal Manager | Annually | Proof of publication of bylaws | MM30 | 100% | 100% | 100% | 100% | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | Putting People First | GOOD GOVERNANCE | To keep the communities and stakeholders informed and involved in the affairs of the Municipality | To ensure the effective functionality of ward committees | GG9.2.1 | Approved Ward Committee Operational Plan by June 2018 | Output Indicator | Plan | New KPI | Approved of Ward Committee Operational Plan by June 2018 | Approved of Ward Committee Operational Plan by June 2018 | Appointment of Service Provider | Development of Draft Ward Committee Operational Plan by June 2018 | Consultation of relevant Stakeholders on Ward Committee Operational Plan by June 2018 | Approval of Ward Committee Operational Plan by June 2018 | SPHS | Quarterly | Council resolution, Draft Ward Committee Operational Plan, Appointment letter, Approved Ward Committee Operational Plan | SP2 | | | | | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | Putting People First | GOOD GOVERNANCE | To keep internal & external communities and stakeholders informed, empowered and involved by 2021 | To develop and implement an optimal communication strategy | GG10.1.1 | Approved Communication strategy by June 2018 | Output Indicator | Approved Communication strategy | Draft communication strategy | Approved Communication strategy by June 2018 | Approved Communication strategy by June 2018 | N/A | N/A | N/A | Approved Communication strategy by June 2018 | CORPORATE COMMUNICATIONS | Annual | Council resolution and approved Communication Strategy | MM04 | Annual review of Communication strategy | Annual review of Communication strategy | Annual review of Communication strategy | Annual review of Communication strategy | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | Putting People First | GOOD GOVERNANCE | To ensure good governance through openness, transparency and accountability in the organisation. | To provide an enhanced internal and external communication service. | GG11.1.1 | Number of Internal Communications Forum meetings held | Output Indicator | Number | 12 | 12 | 12 | 3 | 3 | 3 | 3 | Corporate Services | Quarterly | ICT Minutes and attendance registers | MM05 | 12 | 12 | 12 | 12 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote ICT governance by ensuring alignment of ICT and organisational objectives | To facilitate the annual implementation of good ICT governance processes | GG12.1.1 | Number of ICT Steering Committee meetings | Output Indicator | Number | 4 | 4 | 4 | 1 | 1 | 1 | 1 | Corporate Services (IT) | Quarterly | Minutes/Attendance Register | MM14 | 4 | 4 | 4 | 4 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote ICT governance by ensuring alignment of ICT and organisational objectives | Review of ICT Strategy, ICT policies and procedures | GG12.2.1 | Number of reviewed ICT strategy / ICT policies / ICT procedures | Output | Number | 4 | 1 | 1 | N/A | N/A | N/A | 1 | Corporate Services (IT) | Annually | Council Resolution/ SED Approval for procedures | MM19 | Reviewed ICT Strategy and ICT policies | Reviewed ICT Strategy and ICT policies | Reviewed ICT Strategy and ICT policies | Reviewed ICT Strategy and ICT policies | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote ICT governance by ensuring alignment of ICT and organisational objectives | To ensure that the ICT activities and investments are in alignment with organisational objectives and strategies | GG13.1.1 | Approval of ICT Strategic Plan June 2018 | Output Indicator | Approved ICT Strategic Plan | New KPI | Approval of ICT Strategic Plan by June 2018 | Approval of ICT Strategic Plan by June 2018 | ICT Strategic Plan adoption by ICT Steering Committee | ICT Strategic Plan adoption by Manco | Submission ICT Strategic Plan to Exco | Approval of ICT Strategic Plan by June 2018 | INFORMATION AND TECHNOLOGY | Quarterly | Minutes & Attendance Register | MM13 | Approved ICT Strategic Plan | Approved ICT Strategic Plan | Approved ICT Strategic Plan | Approved ICT Strategic Plan | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To obtain a clear audit on the Audit of Performance Objectives by 2020 | To facilitate the development, review and implementation of the PMS annually | GG13.1.1 | Number of performance reports submitted to Audit Committee quarterly | Output Indicator | Number | 4 | 4 | 4 | 3 | 1 | 1 | 1 | OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT) | Quarterly | Audit Committee resolution and quarterly performance report | MM11 | 4 | 4 | 4 | 4 | |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To obtain a clear audit on the Audit of Performance Objectives by 2020 | To implement outreach and awareness workshops on PMS to departments and other role players | GG13.2.1 | Number of PMS workshops held quarterly | Output Indicator | Number | New KPI | 4 | 4 | 1 | 1 | 1 | 1 | OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT) | Quarterly | Workshops attendance register | MM20 | 4 | 4 | 4 | 4 | |

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| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote good governance through the Annual performance reporting process | To ensure compliance with Annual performance Reporting process | GE14.1.1 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | Output Indicator | Reports | Annual Performance report submitted to AG on the 31 August 2016 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | N/A | N/A | N/A | OFFICE OF THE MUNICIPAL MANAGER (PERFORMANCE MANAGEMENT) | Annual | Acknowledgment of receipt from AG | MM33 | Annual Performance Report submitted to the Auditor-General by 31 August 2018 | Annual Performance Report submitted to the Auditor-General by 31 August 2019 | Annual Performance Report submitted to the Auditor-General by 31 August 2020 | Annual Performance Report submitted to the Auditor-General by 31 August 2021 |
| OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY | GOOD GOVERNANCE | GOOD GOVERNANCE | GOOD GOVERNANCE | To promote good governance through the Annual performance reporting process | To ensure compliance with Annual report process | GE14.2.1 | Approval of Annual Report by 31 March 2018 | Output Indicator | Reports | Approved Annual Report by Council 31 March 2017 | Approval of Annual Report by 31 March 2018 | Approval of Annual Report by 31 March 2018 | N/A | N/A | Tabling of Annual Report to Council by 28 January 2018 | Approval of Annual Report by 31 March 2018 | OFFICE OF THE MUNICIPAL MANAGER | Quarterly | Council Resolution and Approved Annual Report | MM34 | Approval of Annual Report by 31 March 2018 | Approval of Annual Report by 31 March 2018 | Approval of Annual Report by 31 March 2018 | Approval of Annual Report by 31 March 2018 |

| REVISED SDBIP's 2017/18 | | |
|-------------------------|---|---|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| IT2.1.1 (CORP001) | Meeting management developed and Records management reviewed revised as per Internal audit finding | |
| IT1.4.1 (CORP008) | | reviewd the KPI to be specific on policies to be reviewed as per internal audit finding and the annual target |
| IT1.1.1 (COPR015) | | aligned KPI and target to SDBIP as per internal audit finding number 17 |
| IT3.1.1 (COPR018) | change the target to not applicable for quarter 3 and 4 as this KPI relies on appointment of section 16.2 | To aligned the baseline to organisational scorecard |
| IT1.2.1 | | Insert the baseline |
| IT1.3.1 | Targets were not aligned to budget due to incorrect calculation | Insert the baseline to be aligned to SDBIP |
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| ORGANISATIONAL SCORE CARD 2017/18 - 2021/22 | | | | | | | | | | | | | | | | | | | | | | | | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED ORGANISATIONAL SCORE-CARD 2017/18 - INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | | | | | | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL RPA | BACK TO BASICS PILLAR | IDP PRIORITY | GOAL/OBJECTIVES | STRATEGIES | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | 2017/18 SDBIP REFERENCE NUMBER | ANNUAL TARGET YR2 | ANNUAL TARGET YR3 | ANNUAL TARGET YR4 | ANNUAL TARGET YR5 |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To enhance organisational performance by attracting and retaining best talent by 2021 | To embark on an investigation aimed at understanding efficiency and effectiveness of organisational systems and procedures by 2021 | IT1.1.1 | Percentage of investigations conducted as received from the office of the Municipal Manager | OUTPUT | Percentage | New KPI | 4 | 100% | 100% | 100% | 100% | 100% | Corporate Services: Human Resources | Quarterly | Summary of a report signed off by the head of department, investigation report and final report as submitted to MM /Minco | Corp015 | 100% | 100% | 100% | 100% |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To enhance organisational performance by attracting and retaining best talent by 2021 | To implement systems that will ensure compliance with the Employment Equity Act by ensuring equitable representation at all levels | IT1.2.1 | the number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan | Output | Number | 18 | 23 | 23 | N/A | N/A | N/A | 23 | Corporate Services: Human Resources | Annually | Employment Equity Report | Corp006 | 23 | 23 | 23 | 23 |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To enhance organisational performance by attracting and retaining best talent by 2021 | To facilitate the development of skills through the complete implementation of the workplace skills plan | IT1.3.1 | the percentage of the municipality's budget actually spent on implementing its workplace skills plan | Input | Percentage | NEW CALCULATION | 100% | 0.457% | 0.114% | 0.228% | 0.343% | 0.457% | Corporate Services: Human Resources | Quarterly | WSP Budget Review Report | Corp014 | 100% | 100% | 100% | 100% |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To enhance organisational performance by attracting and retaining best talent by 2021 | To align current policies with changes in legislation | IT1.4.1 | Approval of the following policy: By council 1. Employment practice policy permanent(review) 2. Acting policy (Review) 3. Overtime policy (Review) 4. Leave policy (develop) 5. Employment practice policy temporal(Develop) 6. Absence management policy (Develop) | Output | Number | New | 5 | 5 | 2 | n/a | N/A | N/A | Corporate Services: Human Resources | Bi-annually | Council minutes and approved policies | Corp008 | 4 | 4 | 4 | 2 |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To enhance organisational performance by attracting and retaining best talent by 2021 | To promote employee relations (ER) and labour stability | IT1.5.1 | Number of LIF meetings held as per organisational rights agreement | Output | Number | New | 12 | 12 | 3 | 3 | 3 | 3 | Corporate Services: Human Resources | Quarterly | Attendance register and LIF minutes | Corp007 | 12 | 12 | 12 | 12 |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To provide quality administrative services to support optimal organisational performance | To develop policies and align systems and procedures that ensure good governance and an efficient and effective secretariat and general administration support by 2021 | IT2.1.1 | Number of Administration policies or procedures developed or reviewed 1. Meeting management(developed) 2. records management (review) | Output | Number | New | 1. Meeting management(developed) 2. records management (review) | 1. Meeting management(developed) 2. records management (review) | Data collection and consultation with staff | Approval of Meeting management procedure by corporate services Manco | Tabling of Records management policy to EXCO | Approval of record management policy by council | Corporate Service: Administration | Bi-Annually | Approved procedure by SED and Council minutes for policy approval | Corp001 | 2 | 2 | 2 | 2 |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To provide quality administrative services to support optimal organisational performance | Ensure that all statutory Committees convene as per legislation and policies of Council | IT2.2.1 | %age compliance with Annual Meeting Plan as approved by Council | Output | %age | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Corporate Services : Administration | Quarterly | Progress report against approved Annual Plan and Minutes of statutory committee meeting | Corp002 | Implement Annual Plan for Statutory meetings of Council and Council Committees | Implement Annual Plan for Statutory meetings of Council and Council Committees | Implement Annual Plan for Statutory meetings of Council and Council Committees | Implement Annual Plan for Statutory meetings of Council and Council Committees |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To comply with health and safety legislation | To promote zero fatalities and ensure a healthy and safe working environment | IT3.1.1 | %age of safety issues as raised by Safety Committees addressed | Output | %age | New KPI | 100% | N/A | 100% | 100% | N/A | N/A | Corporate Services | Quarterly | Minutes of Safety Committee Meeting and progress report on Safety issues resolved submitted to Manco | Corp018 | maintenance of safety committees and meetings in terms of legislation | maintenance of safety committees and meetings in terms of legislation | maintenance of safety committees and meetings in terms of legislation | maintenance of safety committees and meetings in terms of legislation |
| Outcome 9: Administrative and financial capability | INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT | Building capable government institutions | Accelerated Municipal Transformation and Organizational Development | To comply with health and safety legislation | To promote zero fatalities and ensure a healthy and safe working environment | IT4.1.1 | Section 16.2 appointments finalised by Municipal Manager | Output | Appointment letters | New KPI | Section 16.2 appointments finalised by Municipal Manager | Section 16.2 appointments finalised by Municipal Manager | Section 16.2 appointments finalised by Municipal Manager | n/a | n/a | 0 | Corporate Services | Annually | Appointment letters signed by MM | Corp019 | Appointment of each SED as section 16.2 | Appointment of each SED as section 16.3 | Appointment of each SED as section 16.5 | Appointment of each SED as section 16.7 |

| LED : REVISED SDBIP's 2017/18 | | |
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| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| ED31.7.1 | Full investigation of these opportunities by market intelligence agencies / specialist- Removing it because of none-availability of funding | to be removed from OSC as per departments comments |
| ED31.10.1 To promote local and foreign investment to Newcastle | The KPI to be removed due to none availability of funding to undertake a study to identify Economic Growth Engines - This to form part of the LED Strategy | to be removed from OSC as per departments comments |
| ED31.9.1 Establishment of Newcastle as a Regional Airport Hub for Northern KZN | The KPI to be removed in the in the outer years as the project for the construction of Techno Hub will have been completed. To keep the target in the 17/18 financial year | IA Finding no10 it needs to be removed from OSC. |
| ED31.5.1 | to include it in sdbip | to be removed from OSC as per departments comments |
| ED4 (ED31.61) | To remove the kpi on sdbip and make N/A on OSC for this financial years. It is not in control of the municipality depended on outside stakeholders | Target is not aligned to budget, none alignment of target in sdbip n osc, none alignment on kpi descriptions in the SDBIP n OSC & none aligned of base line (sdbip base 5 and osc base is 50) on sdbip its annually on osc quarterly. IA finding no 4 & 17 |
| ED31.8.1 | To revised the KPI to be an Annual Target. The launch of Scheduled Flights would have been done by 30 June 2018. We could not introduce scheduled flights while the building is still under construction. | kpi on the Organasational score card not on the SDBIP. IA finding no10 |
| ED 6 | To be put the kpi on the OSC | IA Finding no 10 SDBIP not linked to the organasational score card & it a General kpi should be on the osc. |
| ED32.12.1 | review the KPI to be an Annual Target instead of Quarterly targets. | IA Finding no4 . To put the kpi on the sdbi during midyear its only on the osc. |
| ED31.9.1 (ED8) | The project for the construction of Techno Hub will be completed 17/18 financial, The KPI to be removed in the in the outer years | Target not broken down to quarterly milestones to facilitate continuous monitoring and detection of early warning signals of underperformance. IA finding no5 kpi not on sdbip |

| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | |
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| ORGANISATIONAL SCORE CARD 2017/18 - 2021/22 | | | | | | | | | | | | | | | | | | | |
| REVISED ORGANISATIONAL SCORE CARD 2017/18: LOCAL ECONOMIC DEVELOPMENT | | | | | | | | | | | | | | | | | | | |
| OUTCOME 9 | NATIONAL KPA | BACK TO BASICS | IDP PRIORITY | Goal / Objective | Strategy | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE DEPARTMENT | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE |
| Outcome 9: Implement a differentiated approach to municipal planning and support | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.1.1 | Investment and expansion of the new LED Strategy in line with 4th Generation IDP by 30 June 2018 | Output | Council Resolution and Approved LED Strategy | LED Strategy (2nd Generation) | Development and approval of the new LED Strategy in line with 4th Generation IDP by 30 June 2018 | Development and approval of the new LED Strategy in line with 4th Generation IDP by 30 June 2018 | Appointment of Service Provider | Engagement with all stakeholders | Draft Strategy (Policy) | Development and approval of the new LED Strategy in line with 4th Generation IDP by 30 June 2018 | DPWG | Quarterly | GOVERNMENT LETTER OF INTENTION, GOVERNMENT MINUTES, GOVERNMENT STRATEGY ON ECONOMIC REGULATION AND DEVELOPMENT STRATEGY |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.1.2 | Approved Business Retention and Expansion (BRE) by 30 June 2018 | OUTPUT | APPROVAL OF THE NEW STRATEGY BY COUNCIL | Existing BRE Strategy | Approved Business Retention and Expansion (BRE) by 30 June 2018 | Approved Business Retention and Expansion (BRE) by 30 June 2018 | Workshops with Business Chambers reviewing BRE Strategy | Draft revised BRE | Workshops Council on Draft BRE | Approved Business Retention and Expansion (BRE) by 30 June 2018 | DPWG - LED | Quarterly | Council Resolution and Approved BRE |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.1.3 | N/A | OUTPUT | APPROVED LED STRATEGY | N/A | N/A | N/A | N/A | N/A | N/A | N/A | DPWG - LED | N/A | N/A |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.1.4 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | DPWG - LED | N/A | N/A |
| Outcome 9: Implement a differentiated approach to municipal planning and support | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.5.1 | Number of SMEs listed to Markets by 30 June 2018 | OUTCOME | Number | 5 | 10 | 10 | N/A | N/A | N/A | 10 | DPWG - LED | ANNUAL | Minutes of Portfolio Committee approving upcoming Report on SMEs |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.6.1 | Number of SMEs' Trained | Output | Number | 50 | TRAINING | TRAINING | N/A | N/A | N/A | N/A | DPWG - LED | ANNUAL | Training registers / Attendance registers |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.7.1 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | DPWG - LED | N/A | N/A |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.8.1 | Search of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 March 2018 | Outcome | Reports to PMG | New SP1 | Search of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 March 2018 | Search of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 March 2018 | PMG AND OTHER DEPARTMENTS | DETAILED APPROVAL | N/A | Search of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 March 2018 | LED | ANNUAL | Service agreement between municipality and airline |
| Outcome 9: Implement a differentiated approach to municipal planning and support | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.9.1 | Completed Techno Hub Building by 30 March 2018 | Output | Completion Certificate | new SP1 | Completed Techno Hub Building by March 2018 | Completed Techno Hub Building by March 2018 | N/A | N/A | Completed Techno Hub Building by March 2018 | N/A | DPWG - LED | ANNUAL | Completion Certificate and Minutes |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED01.10.1 | Identification of economic growth engines (strategic projects) that stimulate the local economy by December 2017 as reported to Council | Output | Internal Study Report done internally & Resolution of Council | New SP1 | Identification of economic growth engines (strategic projects) that stimulate the local economy by December 2017 as reported to Council | Identification of economic growth engines (strategic projects) that stimulate the local economy by December 2017 as reported to Council | N/A | N/A | N/A | N/A | DPWG - LED | Quarterly | Council Minutes / Report on Growth Engines |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED02.1.1 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| | LOCAL ECONOMIC DEVELOPMENT | Planning and support | Local Economic Development | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | ED03.1.1 | Development and implementation of the SME Procurement Policy by December 2017 | Output | Approved Policy | Draft SME Procurement Policy | Approved SME Procurement Policy by December 2017 | Approved SME Procurement Policy by December 2017 | DRAFT POLICY | N/A | N/A | Approved SME Procurement Policy by 30 June 2018 | DPWG - LED | ANNUAL | Council resolution Approved SME procurement policy |
| ED6 | OUTCOME 9: IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL PLANNING AND SUPPORT | LOCAL ECONOMIC DEVELOPMENT | PUBLIC PARTICIPATION | Local Economic Development (promotion of poverty and unemployment) | To promote economic development that will result in sustainable job creation | | Number of jobs created through Municipal Programmes | | | 700 | Approved as per 1A Resolution 11 | 700 | N/A | N/A | N/A | 700 | DPWG - LED | ANNUALLY | Program Report to Portfolio Committee |

REVISED SDBIP's 2017/18

[illegible]

[illegible]

REVISED SDBIP's 2017/18 : COMMUNITY SERVICES

| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
|---------------------|--|--|
| CS003WM | Provide milestones for Q3 and refine Q4 milestone as per Audit recommendations | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART |
| CS004WM | Information is subject to change after work-study conducted by ASSED Technical Services | Target revised to include H39 and Siyahlala la Housing project ,Baseline information revised to STATS SA 2016 Community Survey result |
| CS005WM | Provide milestones for Q3 in preparation for Q4 milestone as per Audit recommendations | |
| CS009FDM | The target is reviewed to be aligned with the amended kpi description | in compliance with the SMART principle, the review will ensure that the KPI is properly defined and measurable.KPI revised from Adoption of Disaster Management Plan by June 2018 to Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 |
| CS016ACA | Re-alignment of projected targets and actuals. Targets revised from Construction of Library to Q3 Bid will serve at BAC & Appointment of contractor. and Q4 Commencement of construction. | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART. KPI revised from (Number of new libraries built) to Progress made on the Construction of Charlestown Library to be aligned with Quarterly targets,KPI revised only on the SDBIP on as it is operational and the OSC KPI remain the same |
| CS017ACA | Re-alignment of projected targets and actuals, Targets revised Construction of Library to Q3 Completion of Internal brick wall - 100%, Ceilings - 50% & Q4 Completion of ceiling 100% and project completion | Finding 17 Targets reflected on the SDBIPs are not aligned to the targets in the Organisational score card (In addition targets were included that are not considered SMART. KPI revised from (Number of Libraries upgraded) to Progress made on the Upgrading of Newcastle Library,KPI revised only on the SDBIP on as it is operational and the OSC KPI remain the same |
| CS018ACA | Re-alignment of projected targets and actuals, Targets revised from Q3 Construction of a replica railway station to Q3 Site establishment and commencement of construction & Q4 Construction of a replica railway station & completion of a project to Q4 Construction until completion of the project | KPI revised from (Number of Libraries upgraded) to Progress made on the Upgrading of Newcastle Library,KPI revised only on the SDBIP on as it is operational and the OSC KPI remain the same |
| CS001 | Realignment of targets to revised cashflow projections | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|------------------------|---|--|---------------------------------|---|--|--|--|--|-----------------|--|-----------------|-----------------------|---|--|----------------------------------|--|--|---|--|---|--|--|--|---|---|---|---|--|--|---------|
| REVISED SDBIP 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| COMMUNITY SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SDBIP REFERENCE NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | ADJUSTED BUDGET | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | REVISION MOTIVATION REFERENCE NUMBER | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CS001 | Output 6: Administrative and financial capability. | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT | Sound financial management; and | Improved access to public facilities (including educational facilities - provincial mandate) | To ensure implementation of capital programme | To ensure that good governance principles are implemented | Administration | 4,793,311.00 | | 0 | 0 | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's Integrated Development Plan | OUTPUT | Percentage (%) | 90% | 90% | 90% | 15% | 42% | 30% | 90% | SED: Community Services | Quarterly | Year to date (Month-end) expenditure reports from BTO. | N/A | | | | |
| CS002 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Putting people first; | Improved Community Safety | To improve Awareness Campaigns and Information sharing Sessions to the Community and Schools | Facilitate safety awareness campaigns | Administration | | | | | | | | | Percentage of a Communication Plan implemented | OUTPUT | Percentage (%) | 100% | 100% | 100% | 100% | 100% | 100% | 100% | SED: Community Services | Quarterly | Communication plan and Presentations/registers/publications/minutes of meeting | N/A | |
| CS003 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services; | Improved access to basic service delivery (i.e. Water, sanitation, electricity, housing, waste removal) | To create a safe and healthy environment | To implement the Waste Management Strategy in line with relevant legislation | Cleansing | 91,816,781.00 | | 0.00 | 0.00 | BS23.1.1 | Annual review of the Integrated Waste Management Plan by June 2018 | OUTPUT | Integrated Waste Management Plan | Existing Plan | Reviewed Integrated Waste Management Plan by June 2018 | Reviewed Integrated Waste Management Plan by June 2018 | N/A | N/A | Status quo and needs analysis | Reviewed Integrated Waste Management Plan with inputs from stakeholders by | Superintendent Waste Management | Annual | Q3 Status quo Report Q4 Council Resolution | CS003WM | | | | |
| CS004 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services; | Improved access to basic service delivery (i.e. Water, sanitation, electricity, housing, waste removal) | To create a safe and healthy environment | To provide a refuse removal service to the Newcastle Community | Cleansing | | | | | | | | | BS23.2.1 | Percentage of households with access to basic level of solid waste removal | OUTPUT | Percentage (%) | 65.50% | 71% | 65.90% | 0 | 0 | 0 | 65.90% | Superintendent Waste Management | Annual | BTO and progress reports against Stats SA census information | CS004WM |
| CS005 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services; | Improved access to basic service delivery (i.e. Water, sanitation, electricity, housing, waste removal) | To create a safe and healthy environment | To establish a new landfill site including management of the existing facility | Cleansing | | | | | | | | | BS23.3.1 | Annual audit compliance report from EDTEA on existing site by June 2018 | OUTCOME | Audit Compliance Report | Existing Audit Compliance Report | Annual audit compliance report from EDTEA on existing site by June 2018 | Annual audit compliance report from EDTEA on existing site by June 2018 | N/A | N/A | Conduct an internal monitoring check list | Annual audit compliance report from EDTEA on existing site by June 2018 | Superintendent Waste Management | Annual | Q3 Check list and Q4 EDTEA Audit Compliance Report | CS005WM |
| CS006 | Output 2: Improving access to basic services. | CROSS CUTTING | Delivering basic services; | Improved access to basic health services (NB : Provincial Mandate) | To ensure a healthy environment in compliance with legislation | Conducting inspections at Funeral undertaker premises | Environmental Health | 7,418,837.00 | | 0.00 | 0.00 | | Number of funeral undertaker inspections conducted | OUTPUT | Number (I) | 30 | 20 | 20 | 0 | 10 | N/A | 10 | Chief Environmental Health | Bi-Annual | Inspection Forms/ Reports/ Notices | N/A | | | | |
| CS007 | Output 2: Improving access to basic services. | CROSS CUTTING | Delivering basic services; | Improved access to basic health services (NB : Provincial Mandate) | To ensure a healthy environment in compliance with legislation | Conduction of inspections at food premises | Environmental Health | | | | | | | | | | Number of food premises inspected | OUTPUT | Number (I) | 120 | 120 | 120 | 30 | 30 | 30 | 30 | Chief Environmental Health | Quarterly | Inspection Forms/ Reports/ Notices | N/A |
| CS008 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure the provision of Traffic Management Services | Intensify Law Enforcement activities | Traffic Control | 29,025,308.00 | | 114,000.00 | 0.00 | CC38.1.1 | Number of roadblocks conducted | OUTPUT | Number (I) | 24 | 24 | 24 | 6 | 6 | 6 | 6 | Chief Traffic | Quarterly | Road block statistics and register | N/A | | | | |
| CS009 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure provision of Fire and Disaster Management Services | To provide and maintain an efficient and effective Disaster Management Service to Newcastle. | Fire and Defence | 29,510,785.00 | | 228,000.00 | | CC40.1.1 | Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 | OUTPUT | Adoption of the plan | Draft Disaster Management Plan | Adoption of Disaster Management Plan by June 2018 | Adoption of Disaster Risk Management Policy and Newcastle Disaster Management Plan by June 2018 | Workshoping of Councillors on the Disaster Management Plan | Acquire legal comments or inputs | Drafting of Disaster Risk Management Policy and Workshoping of Ward Committees | Approval of Disaster Risk Management Policy | Chief Fire | Quarterly | Q2 - Written Confirmation from Legal Services. Q3 Draft policy, Minutes and Attendance register of Ward Committee Meeting Q4 - Council Resolution and | CS009FDM | | | | |
| CS010 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure provision of Fire and Disaster Management Services | To provide and maintain an efficient and effective Disaster Management Service to Newcastle. | Fire and Defence | | | | | | | | | Average time taken to assess and distribute disaster relieve | INPUT | Hour | 24 hours | 24 hours | 24 hours | 24 hours | 24 hours | 24 hours | 24 hours | 24 hours | Chief Fire | Quarterly | Beneficiary / Distribution Forms and Summary of Calculation | N/A |
| CS011 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure provision of Fire and Disaster Management Services | To improve the fire-fighting services. | Fire and Defence | | | | | | | | | | Number of fire inspections conducted | OUTPUT | Number (I) | 200 | 120 | 120 | 30 | 30 | 30 | 30 | Chief Fire | Quarterly | Fire Safety Inspection Form | N/A |
| CS012 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure provision of Fire and Disaster Management Services | To improve the fire-fighting services. | Fire and Defence | 27,201,666.00 | | 0.00 | | | 3 minutes average dispatch time in line with SANS 10090:2003 | PROCESS | Time | 1 minute | | 3 minutes average dispatch time in line with SANS 10090:2003 | 3 minutes average dispatch time in line with SANS 10090:2003 | 3minutes average dispatch time in line with SANS 10090:2003 | 3 minutes average dispatch time in line with SANS 10090:2003 | 3 minutes average dispatch time in line with SANS 10090:2003 | 3 minutes average dispatch time in line with SANS 10090:2003 | Chief Fire | Quarterly | Occurrence Book and Formula | N/A | | | |
| CS013 | Output 2: Improving access to basic services. | CROSS CUTTING | Putting people first; | Improved Community Safety | To ensure provision of Security Services | Securing and Safe guarding of Councils assets, people, property and information. | Security | | | | | | | | | | Number of Security Breach Incidents reported | OUTPUT | Number (I) | 8 | 8 | 8 | 0 | 0 | 0 | 8 | Chief Security | Annual | Security Breach Incident Register | N/A |
| CS014 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services; | Environmental sustainability (Environmental conservation /management) | To ensure efficient use, maintenance and management of community facilities and open space. | Improvement and provision of access to community facilities (Parks Recreation and Cemeteries). | Cemeteries | 62,327,295.00 | | 0.00 | | | Percentage of complaints addressed | OUTPUT | Percentage | 100% | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Director: Parks Recreation and Cemeteries | Quarterly | Register | N/A | | | |
| CS015 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services; | Environmental sustainability (Environmental conservation /management) | To ensure efficient use, maintenance and management of community facilities and open space. | Improvement and provision of access to community facilities (Parks Recreation and Cemeteries). | Recreational Facilities | | | | | | | | | | Percentage of cutting cycle plan implemented quarterly | OUTPUT | Register and cutting cycle plan | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Director: Parks Recreation and Cemeteries | Quarterly | Register and Signed off cutting cycle plan | N/A |

CORPORATE SERVICES - REVISED SDBIP's 2017/18

| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
|---------------------|---|---|
| Corp001 | Meeting management developed and Records management reviewed revised as per Internal audit finding | KPI to be more specific on the policies , procedures developed and reviewed |
| CORP004 | quarter4 target to installation of delegation system as this is not the construction project but the installation of the system | |
| CORP005 | Alignment of targets to revised cash flow projects for capital budget | |
| CORP 011 | change the target to annual as the calculation was not aligned to baseline. | |
| CORP013 | | To remove the KPI as its is not measurable |
| COPR 014 | Targets were not aligned to budget due to incorrect calculation | |
| Corp 015 | | KPI and target are re-aligned to organisational scorecard as per finding no 17 |
| Corp018 | change the target to not applicable for quarter 3 and 4 as this KPI relies on appointment of section 16.2 | To aligned the baseline to organisational scorecard |
| CORP020 | IOD'S are reported to safety officers in Electrical department and not capacitated in HR therefore the target will changed to N/A and be applicable next financial year | |
| CORP021 | change the target to not applicable for quarter 3 and 4 as this KPI relies on appointment of section 16.2 | |

| NEWCASTLE MUNICIPALITY REVISED CORPORATE SERVICES SDBP 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|--|--|---|--|--|--|-----------------|--|-----------------|--------------------------|--|--|---|-----------------|---|--|--|--|---|--|--|-------------------------------|--|--|---|
| SDBP REFERENC E NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA / LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | ADJUSTED BUDGET | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASLINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | REVISION MOTIVATION REFERENCE NUMBER | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CORP001 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To provide quality administrative services, to support optimal organisational performance | To develop policies and realign systems and procedures that ensure good governance and an efficient and effective secretariat and general administration support by 2021 | Corporate Services Administration | 49,331,381.00 | | 3,700,000.00 | | IT2.1.1 | Number of Administration policies or procedures developed or reviewed 1. Meeting management(developed) 2.records management (review) | Output | Number | New | 1. Meeting management(developed) 2.records management (review) | 1. Meeting management(developed) 2.records management (review) | Data collection and consultation with staff | Approval of Meeting management procedure by corporate services Manco | Tabling of Records management policy to EXCO | Approval of record management policy by council | Director : Administration | Bi-Annually | Approved meeting management procedure by SED Corporate services EXCO and Council minutes for policy approval | 1 | |
| CORP002 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To provide quality administrative services, to support optimal organisational performance | To provide quality administrative services, to support optimal organisational performance | | | | | | IT2.2.1 | %age on compliance with Annual Meeting Plan as approved by Council | Output | %age | 100% | | 100% | 100% | | | 100% | 100% | Director : Administration | Quarterly | Progress report against approved Annual Plan and Minutes of statutory committee meeting | |
| CORP003 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Organizational Development | Increase utilisation of EDIMS system in the organisation | Procurement of additional licences for EDIMS system | | | | | | | Number of Procured additional licenses to increase utilisation of EDIMS | Output | Number | New | 179 | 179 | 179 | N/A | N/A | N/A | Director : Administration | Annually | EMIS from EXCO with logging credentials to access those licenses and list of officials to be licensed and email communication | | |
| CORP004 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | Efficient support for secretate service | Procurement of conference delegate system | | | | | | | Procurement and installation of conference delegate system by April 2018 | OUTPUT | | New | Procurement and installation of conference delegate system by April 2018 | Procurement and installation of conference delegate system by April 2018 | Bid Evaluation Committee | Site Establishment | Appointment of the service provider | Delivery and installation of the conference delegate system | Director : Administration | Annually | Invoices,BEC minutes, progress report and completion certificate | 2 | |
| CORP005 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | SOUND FINANCIAL MANAGEMENT | Accelerated Municipal Transformation and Corporate Development | To ensure implementation of capital programme | Implementation of capital programme | | | | | | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's Integrated Development Plan | OUTPUT | Percentage | 90% | 90% | 90% | 73% | 45% | 78% | 90% | SED : CORPOARETE SERVICES | QUARTERLY | Budget Printouts and invoices | | |
| CORP006 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To enhance organisational performance by attracting and retaining best talent by 2021. | To implement systems that will ensure compliance with the Employment Equity Act by ensuring equitable representation at all levels. | Corporate Services Administration | | | | | IT1.2.1 | the number of people from employment equity target groups employed in the three highest levels of management in compliance with the municipality's approved employment equity plan | Output | Number | | 23 | 23 | N/A | N/A | N/A | 23 | Director : Human Resources | Annually | Employment Equity Report | | |
| CORP007 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To enhance organisational performance by attracting and retaining best talent by 2021. | To promote employee relations (ER) and labour stability | Corporate Services : Human Resources Management | | | | | IT1.5.1 | Number of LIF meetings held as per organisational rights agreement | Output | Number | New | 12 | 12 | 3 | 3 | 3 | 3 | Director : Human Resources | Quarterly | Attendance register and LIF minutes | | |
| CORP008 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To enhance organisational performance by attracting and retaining best talent by 2021. | To align current policies with changes in legislation | Corporate Services : Human Resources Management | | | | | IT1.4.1 | Approval of the following policy by council 1. Employment practice policy permanent(review) 2.Acting policy (Review) 3.Overtime policy (Review) 4. Leave policy (develop) 5. Employment practise policy temporal(Develop) 6.EAP policy (Review) 7.Occupational health and safety (review) | Output | Number | New | Number of HR policies developed / reviewed 1. Employment practice policy permanent(review) 2.Acting policy (Review) 3.Overtime policy (Review) 4. Leave policy (develop) 5. Employment practise policy temporal(Develop) 6.EAP policy (Review) 7.Occupational health and safety (review) | Approval of the following policy by council 1. Employment practice policy permanent(review) 2.Acting policy (Review) 3.Overtime policy (Review) 4. Leave policy (develop) 5. Employment practice policy temporal(Develop) 6.EAP policy (Review) 7.Occupational health and safety (review) | Approval of the following policy by council 1. Employment practice policy permanent(review) 2.Acting policy (Review) 3.Overtime policy (Review) 4. Leave policy (develop) 5. Employment practice policy temporal(Develop) 6.EAP policy (Review) 7.Occupational health and safety (review) | Approval of the following policy by council 1. Employment practice policy permanent(review) 2.Acting policy (Review) 3.Overtime policy (Review) 4. Leave policy (develop) 5. Employment practice policy temporal(Develop) 6.EAP policy (Review) 7.Occupational health and safety (review) | Director : Human Resources | Bi-Annually | Exco minutes, council minutes and draft policies | | | | |
| CORP009 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | Ensure service excellence through institutional transformation | Provide efficient HR support services | Corporate Services : Human Resources Management | | | | | | Number of EAP awareness campaigns and wellness programmes per quarter | Input | Number | New | 12 | 12 | 3 | 3 | 3 | 3 | Director : Human Resources | Quarterly | Attendance register | | |
| CORP010 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | | Promote employee relations (ER) and labour stability | Corporate Services : Human Resources Management | | | | | | Institute proceedings within 3 months of receipt of disciplinary matter from the department | PROCESS | Number | | 3 months | 3 months | 3 months | 3 months | 3 months | 3 months | Director : Human Resources | Quarterly | Register of the disciplinary matters received and addressed | | |
| CORP011 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To provide adequate human capital | To ensure that budgeted posts are filled | Corporate Services : Human Resources Management | | | | | | Percentage of budgeted positions filled | OUTPUT | Percentage | | 100% | 100% | N/A | | 25% | N/A | 94% | Director : Human Resources | Quarterly | Appointment letters, monthly reports on staff movements,budgeted list post and number of filled position with calculation | 3 |
| CORP012 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To fill all critical positions | To ensure that all critical positions as prioritised | Corporate Services : Human Resources Management | 19,241,094.00 | | | | | Percentage of critical position filled as budgeted for | OUTPUT | Percentage | | 75% | 75% | Finalisation of critical post list | Recruitment processes | | 25% | 75% | Director : Human Resources | Quarterly | Critical budgeted post list, recruitment processes and appointment letter with calculation | |
| CORP013 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | Ensure service excellence through institutional transformation | Moving towards eletronic HR | Corporate Services : Human Resources Management | | | | | | Phasing in of Employee self service system to all departments | OUTCOME | Electronic leave management process | | 100% | N/A | | 25% | 50% | N/A | N/A | Director : Human Resources | | | 4 |
| CORP014 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To provide adequate human capital | To implement the Workplace Skills Plan | Corporate Services : Human Resources Management | | | | | IT1.3.1 | %age of municipal budget actually spent on implementing its workplace skills plan | OUTPUT | Percentage | NEW CALCULATION | 0.412% | 0.457% | 0.114% | 0.229% | 0.343% | 0.457% | Director : Human Resources | Quarterly | Budget Printouts and annual workplace skills plan and calculation | | |
| CORP015 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To enhance organisational performance by attracting and retaining best talent by 2021 | Conduct investigation on organizational systems and processes | Corporate Services : Human Resources Management | | | | | | Percentage of Investigations conducted as received from the office of the Municipal Manager | OUTPUT | Percentage | NEW CALCULATION | 100% | 100% | | 100% | 100% | 100% | Director : Human Resources | Quarterly | Summary of a report signed off by the head of department,Investigation report and final report as submitted to MM | 5 | |
| CORP016 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To implement the Workplace Skills Plan for a productive motivated workforce | To implement the Workplace Skills Plan for a productive motivated workforce | Corporate Services : Human Resources Management | | | | | | Number of training interventions arranged for workplace skills development | OUTPUT | Number | NEW CALCULATION | 40 | 40 | | 10 | 10 | 10 | 10 | Director : Human Resources | Quarterly | Attendance Registers, Communication sent to departments and The workplace skills | |
| CORP017 | Output 6: Administrative and financial capability. | MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To ensure that the Workplace Skills Plan is a product of consultation of all stakeholders in the identification of planned training interventions | To ensure that the Workplace Skills Plan is a product of consultation of all stakeholders in the identification of planned training interventions | Corporate Services : Human Resources Management | | | | | | Implementation and submission of the workplace skills plan | PROCESS | Documents | | Submission of WSP on 30 April 2016 / Training Programme | Submission of WSP on 30 April 2016 / Training Programme | PDP's to be requested from employees for inclusion in the WSP | Inputs requested from departments and Organized labour for inclusion in WSP | Report to be submitted to LIF / LIF sub-committee | Submission of WSP to LGSETA | Director : Human Resources | Quarterly | Q1 Memo submitted to department and summary of PDPs,Q2 Memo for training request,Q3Minutes of the LIF and Q4 Prove of submission to LGSETA | | |

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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SOBP 2017/18: ELECTRICAL AND MECHANICAL SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SOBP REFERENCE NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | ADJUSTED BUDGET | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGETS 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | REVISION MOTIVATION REFERENCE NUMBER |
| ELM001 | Output 6: Administrative and financial capability. | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT | Sound financial management; and | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure implementation of capital programme | To ensure that good governance principles are implemented | Electrical | 531,218,017.00 | 204,351,745.29 | 616,898.00 | 228,625.00 | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's Integrated Development Plan | OUTPUT | Percentage (%) | 90% | 100% | 100% | 20% | 60% | 71% | 90% | SED: Electrical & Mechanical Services | Quarterly | Year to date (Month-end) expenditure reports from BTO. | |
| ELM002 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Building capable local government institutions. | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To assemble adequate and reliable data for Infrastructure Planning, Management and Operations | Develop a Comprehensive subsector plan for High Voltage, Electrification, and Network Maintenance | Electrical | | | | | 8520.3.1 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance by June 2018 | PROCESS | Business Plan | New | Approval of Masterplan for High Voltage Network, Electrification and Network Maintenance by June 2018 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | Submission of a Business Plan to obtain funding for the development of a Masterplan | 0 | Final appointment of Consultant | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Proof of submission to Sector Department Q2 - Final appointment letter and Q4 - Proof of submission to prospective funders | ELM002 |
| ELM003 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To develop and implement the Electricity Services Delivery Plan (ESDP) | Electrical | | | | | 8526.1.1 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | PROCESS | Appointment Letter | 0 | Approval of Electricity Service Delivery Plan (ESDP) by June 2018 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Draft Electricity Service Delivery Plan | Departmental review | Drafting of Terms of Reference | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Draft ESDP Q2 - Department comments Q3 - Terms of Reference Q4- Appointment letter | ELM003 |
| ELM004 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To provide electricity within the Newcastle Municipality Licensed Areas. | Electrical | | | | | 8526.1.2 | Percentage of households with access to a basic level of electricity | OUTPUT | Percentage (%) | 94.50% | 83% | 95% | N/A | N/A | N/A | 95% | Director : Electrical & Mechanical Services | Annually | BTO and progress reports against Stats SA census information | ELM004 |
| ELM005 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To provide electricity within the Newcastle Municipality Licensed Areas. | Electrical | | | | | | Average time to restore electricite after failure | INPUT | Time | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | Director : Electrical & Mechanical Services | Quarterly | Complaint register, control log sheets and calculations | |
| ELM006 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | Public consultation to fulfill NERSA license requirement | Ensure there are stakeholder meetings held | Electrical | | | | | | Number of meetings held with relevant stakeholders to fulfill NERSA license requirement | OUTPUT | Number | 1 | 1 | 1 | 0 | 0 | 1 | 0 | Director : Electrical & Mechanical Services | Annually | Minutes and attendance register | ELM006 |
| ELM007 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure an effective streetlighting service | To provide and maintain street lighting for Newcastle | Electrical | | | | | | Percentage of streetlighting complaints addressed as reported | INPUT | Percentage (%) | 6.5 days | 100% | 70% | 100% | 100% | 70% | 70% | Director : Electrical & Mechanical Services | Quarterly | Streetlight complaints register with job cards | ELM007 |
| ELM008 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To promote zero fatalities and ensure a healthy and safe working environment | To promote zero fatalities and ensure a healthy and safe working environment | Electrical | | | | | | Number of Safety Meetings held | OUTPUT | Number | 12 | 4 | 4 | 1 | 1 | 1 | 1 | Director : Electrical & Mechanical Services | Quarterly | Minutes and attendance registers | |
| ELM009 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To ensure that all new applications for service connections are addressed timously | Electrical | | | | | | Percentage of new applications on service connections finalised | INPUT | Percentage (%) | 18 days | 100% | 100% | 100% | 100% | 100% | 100% | Director : Electrical & Mechanical Services | Quarterly | Service connections report | |
| ELM010 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To comply with NERSA set standard | Electrical | | | | | | Maintain electricity losses within 0-12% of total usage | OUTCOME | Percentage (%) | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | Director : Electrical & Mechanical Services | Quarterly | Control operating report | |
| ELM011 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure management and replacement of vehicles for proper rendering of services | To review a vehicle replacement policy and plan to address Fleet replacement, tyre Management , fuel and lubricant management | Mechanical Workshop | 0.00 | 8527.1.1 | Annual Review of Vehicle Replacement Plan by June 2018 | PROCESS | Vehicle Replacement Plan | 2016/17 Replacement Plan | Annual review of Vehicle Replacement Policy and Plan by June 2018 | Annual Review of Vehicle Replacement Plan by June 2018 | Draft Vehicle Replacement Policy | Draft Vehicle Replacement Plan | N/A | Annual Review of Vehicle Replacement Plan by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Draft Policy Q2 - Draft Plan Q4 - Reviewed Vehicle Replacement Plan | ELM011 | | | |
| ELM012 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure procurement, management and replacement of assets to ensure proper rendering of services. | To develop a vehicle replacement policy and plan to address Fleet replacement, Bulk Container Replacement, Tyre Management , fuel and lubricant management | Mechanical Workshop | | | Assessment report on state of fleet that is ten year older by 30 June 2018 | N/A | N/A | 0 | Assessment report on state of fleet by 30 June 2018 | N/A | Develop checklist for assessment | Assessment Report for Technical services | N/A | N/A | Director : Electrical & Mechanical Services | Quarterly | Checklist and assessment report | ELM012 | | | |
| ELM013 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To render a mechanical services to municipal fleet | To render a mechanical services to municipal fleet | Mechanical Workshop | | | Percentage of vehicles repaired as per maintenance plan | INPUT | Percentage (%) | 94% | 90% | 90% | 90% | 90% | 90% | 90% | Director : Electrical & Mechanical Services | Quarterly | Vehicle Complaint list and signed job cards | | | | |
| | | | | | | | | 531,218,017.00 | 626,615,221.20 | 616,898.00 | 9,828,813.74 | | | | | | | | | | | | | | | |

| NEWCASTLE MUNICIPALITY REVISED DP&HS SDBIP 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SDBIP REFERENCE NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | ADJUSTED BUDGET | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGET 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | REVISION MOTIVATION REFERENCE NUMBER |
| DPHS1 | OUTPUT 6: Administrative and Financial Viability | FINANCIAL VIABILITY | Building capable local government institutions. | Sound financial management/ viability | To ensure implementation of capital programme | To develop a system of delegation that will maximise administrative and operational efficiencies | Administration | | | | | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan | OUTCOME | | 90% | 90% | | | | | SED: DP & HS | | Year to date (Month-end) expenditure reports from BTO. | | |
| DPHS2 | OUTPUT4 : Action support of human settlement outcomes | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | Develop an efficient and effective land use management system so as to promote harmonious land development | To develop a system of delegation that will maximise administrative and operational efficiencies | Administration | | | | | CC37.2.1 & ED32012.1 | Number of policies/bylaws formed and reviewed | OUTCOME | | 1 | 1 | 2(1-OPEN SPACE POLICY 2.SSME PROCUMENT POLICE) | N/A | N/A | N/A | 2 | SED: DP & HS | Annual | Council Minutes | |
| ED1 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | To develop LED Strategy in line with the 4th generation IDP | Local Economic Development | | | | | ED31.1.1 | DEVELOPMENT & APPROVAL OF THE NEW LED STRATEGY IN LINE WITH 4TH GENERATION IDP BY 30 JUNE 2018 | Output | Council Resolution and Approved LED Strategy | LED Strategy (3rd Generation) | DEVELOPMENT & APPROVAL OF THE NEW LED STRATEGY IN LINE WITH 4TH GENERATION IDP BY 30 JUNE 2018 | DEVELOPMENT & APPROVAL OF THE NEW LED STRATEGY IN LINE WITH 4TH GENERATION IDP BY 30 JUNE 2018 | APPOINTING OF SERVICE PROVIDER | ENGAGEMENT WITH ALL ROLE PLAYERS | DRAFT STRATEGY (POLICY) | APPROVAL OF THE NEW LED STRATEGY IN LINE WITH 4TH GENERATION IDP BY 30 JUNE 2018 | Director: ED | Quarterly | LETTER Q2. ATTENDANCE REGISTER AND MINUTES. Q3 DRAFT STRATEGY Q4. COUNCIL RESOLUTION AND APPROVED | Project done internally no budget required. So no mis-alignment with Budget |
| ED2 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | To Promote Business Retention and Expansion (BNR) to support local businesses | Local Economic Development | | | | | ED31.2.1 | Approved Business Retention and Expansion (BNR) by 30 June 2018 | OUTPUT | Council Resolution and Approved LED Strategy | Existing BNR Strategy | Approved Business Retention and Expansion (BNR) by 30 June 2018 | Approved Business Retention and Expansion (BNR) by 30 June 2018 | Workshops with Business Chambers on existing BNR Strategy | Draft reviewed BNR | Workshop Council on Draft BNR | Approved Business Retention and Expansion (BNR) by 30 June 2018 | Director: ED | Quarterly | Q1 - Attendance Register of meeting held with Chamber; Q2 - Draft NBR; Q3 - Attendance Register of Workshop with Councilors; Q4 - Council Resolution of approved BNR | Project done internally no budget required. So no mis-alignment with Budget |
| ED3 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | Facilitation and Promotion of SMME development and Entrepreneurship | Local Economic Development | 7,270,821.00 | | 6,545,405.00 | | | Updating of municipal database for SMME's | OUTPUT | Final Database | new | Updated municipal database for SMME's | Updated municipal database for SMME's | Advertising request for SMME's to register | n/a | N/A | Final refined SMME's Database | Acting Manager: LED | ANNUAL | Q3 N/A Q4- UPDATED Final refined database and advert | To revised 17/18 SDBIP KPI - in order to report on it as an Annual Target |
| ED4 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | Facilitation and Promotion of SMME development and Entrepreneurship | Local Economic Development | | | | | ED31.6.1 | | OUTPUT | Number | 50 | 5 | 50 | n/a | n/a | n/a | 5 | Acting Manager: LED | Annual | Report to Portfolio Committee on SMME's Training Events undertaken | |
| ED5 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Putting people first | Local Economic Development (eradication of poverty and unemployment) | To ensure radicalisation of the local economy | Promotion of local procurement of goods and services to stimulate local economy and job creation | Local Economic Development | | | | | | Undertaking of Audit on projects funded via Poverty Alliviation Programme | Output | Analysis report | New KPI | Analysis Report on projects funded via Poverty Alliviation Programme | Analysis Report on projects funded via Poverty Alliviation Programme | n/a | n/a | n/a | Analysis Report on projects funded via Poverty Alliviation Programme | Acting Manager: LED | Annual | Report to Portfolio Committee on Analysis Report on projects funded via Poverty Alliviation Programme | |
| ED6 | OUTPUT 1 -IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING. | LOCAL ECONOMIC DEVELOPMENT | PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST | Local Economic Development (eradication of poverty and unemployment) | To promote economic development that will result in sustainable job creation | Provide economic data | Local Economic Development | | | | | | Number of Jobs created through Municipal Programmes | | | 700 | 700 | 700 | n/a | n/a | n/a | 700 | DPHS : LED | ANNUALLY | Progress Report to Portfolio Committee | |
| ED7 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | LOCAL ECONOMIC DEVELOPMENT | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | | | | | | | ED31.5.1 | Number of SMMEs linked to Markets by 30 June 2018 | OUTCOME | Number | 5 | 10 | 10 | N/A | | N/A | 10 | DPHS : LED | ANNUAL | Minutes of Portfolio Committee approving approving Report on SMME's | |
| ED8 | LOCAL ECONOMIC DEVELOPMENT | Putting people first | Local Economic Development (eradication of poverty and unemployment) | To facilitate economic development that will result in sustainable job creation and growth of the Town | Establishment of Techno Hub Innovation Centre Building in Newcastle | ED31.9.1 | Completed Techno Hub Building by 31 March 2018 | | | | | ED31.9.1 | Completed Techno Hub Building by 31 March 2018 | Output | Completion Certificate | new KPI | aligned with OSC as per IA find no10 | Completed Techno Hub Building by March 2018 | n/a | N/A | Completed Techno Hub Building by March 2018 | N/A | DPHS : LED | ANNUALLY | Completion Certificate AND Invoices | its coming from OSC |
| ED9 | | | | | | | | | | | | ED31.8.1 | Launch of SCHEDULED FLIGHTS between Newcastle and other major airports by 31 March 2018 | Outcome | Reports to PFSC | New KPI | aligned with OSC as per IA find no10 | Launch of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 JUNE 2018 | ENGAGE WITH OPERATORS | N/A | N/A | Launch of SCHEDULED FLIGHTS between Newcastle and other major airports by 30 JUNE 2018 | LED | ANNUAL | service agreement between municipality and airline | its coming from OSC |
| TP1 | Output 4: Actions supportive of the human settlement outcome. | CROSS CUTTING | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To develop an efficient and effective land use management system so as to promote a rational and harmonious land use activity system. | Administration of By-laws and policies and guidelines that are aligned to the Land Use matters | Town Planning | | | | | | % of building plans completed within statutory time frames | | | 100% | 100% | 100% | 100% | 100% | 100% | 100% | Senior Building Inspector and Acting Manager: LUM | Quortely | Progress Report / Registers | removed |
| TP2 | Output 4: Actions supportive of the human settlement outcome. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To develop an efficient and effective land use management system so as to promote a rational and harmonious land use activity system. | Administration of By-laws and policies and guidelines that are aligned to the Land Use matters | Town Planning | | | | | | %age compliance to prescribed timeframes on processing of development and/or planning applications | | | Compliance to statutory timeframes. | Compliance to statutory timeframes. | 100% | 100% | 100% | 100% | S. Cindi | Quarterly | | removed | |
| TP3 | Output 4: Actions supportive of the human settlement outcome. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To develop an efficient and effective land use management system so as to promote a rational and harmonious land use activity system. | To undertake efficient and effective building controls. | Town Planning | | | | | CC34.2.1 | Completed feasibility in relation green building development within the municipality | | | Undertake a feasibility to develop bylaws in relation to green buildings 30 June 2018 | Undertake a feasibility to develop bylaws in relation to green buildings 30 June 2018 | Process Plan | Final status co- report | Approval of draft by- law | adoption of final by- law | Senior Building Inspector | Quarterly | Progress report &/portfolio/ Council minutes | | |
| TP4 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To ensure an effective and integrated Geographic Information Management System. | GIS System integration with other municipal systems. | Town Planning | 16,891,170.00 | | 50,000,000.00 | | | Complete TOR in relation to feasibility of integrating GIS with other systems | PROCESS | New - None | Finalise TOR in relation to integrate GIS with municipal financial system in the municipality | Finalise TOR in relation to integrate GIS with municipal financial system in the municipality | N/A | Draft TOR | N/A | Finalise TOR in relation to integrate GIS with municipal financial system | Manager: GIS | Annually | Q2DRAFT terms of reference Q4 final terms of reference | | |
| TP5 | Output 7: Single window of coordination. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To promote spatial restructuring and integration | Development of municipal SDF in line with the 4th Generation of IDP | Town Planning | | | | | | Approved SDF by 31 May 2018 | Output | Approved SDF | Newcastle SDF | Approved Spatial Development Framework by 31 May 2018 | Approved Spatial Development Framework by 31 May 2018 | N/A | N/A | Draft Newcastle SDF | Final approved SDF as part of the IDP | Manager: SP | ANNUALLY | Council Resolutions | |
| TP6 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To promote spatial restructuring and integration | Development of municipal SDF in line with the 4th Generation of IDP | Town Planning | | | | | | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | Output | Approved LAP | 1 | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | Approval of one Local Area Plan / Precinct Plan by 30 June 2018 | N/A | Status Quo Analysis | Draft Concept Plan | Final approved Local Area Plan / Precinct Plan | Manager: SP | Quarterly | Q1 : N/A, Q2 Status Qou Analysis Report, Q3 Draft Concept Plan, Q4 Final Local Area Plan/Precinct Plan | |
| TP7 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | CROSS CUTTING | Building capable local government institutions. | Spatial and environmental sustainability | To promote spatial restructuring and integration | Identification of suitable land for cemeteries and relevant Geotech studies | Town Planning | | | | | 37.3.1 | Geotech Report on identified sites for cemetery | Input | Report on Geotech findings | 0 | Geotech Report on identified sites for cemetery | Geotech Report on identified sites for cemetery | N/A | N/A | Geotech Report | N/A | DPHS | Annual | Geotech Report | CC37.3.1 |
| TP8 | Output 2: Improving access to basic services | Basic Services and Infrastructure Delivery | Basic Service Delivery | Basic Service Delivery and Infrastructure | To create a safe and healthy environment | To establish a new landfill site including management of the existing facility | Town Planning | | | | | BS23.4.1 | Planning and Identification of Land Fill Site by 30 June 2018 | Output | Progress Reports submitted to PFSC | None | Completion of environmental specialist studies Land Fill Site by 30 June 2018 | Completion of environmental specialist studies Land Fill Site by 30 June 2018 | n/a | n/a | n/a | Completion of environmental specialist studies Land Fill Site by 30 June 2018 | Director: Town Planning | Annually | Progress reports as submitted to PFSC | TO CALL NTSIKI |
| URP1 | Output 2: Improving access to basic services. | CROSS CUTTING | Building capable local government institutions. | Local Economic Development (Eradication of poverty and unemployment) | To uplift communities socially, economically and environmentally, including infrastructure development. | Promotion of focussed Urban Renewal in the Madadeni, Blaaubosch (including Cavan and Johnstown) and Oshwini areas including the Greater Newcastle Area | Town Planning | | | | | | Approved Urban Regeneration Strategy | OUTPUT | Urban Regeneration Strategy | New KPI | Approved Urban Regeneration Strategy | Approved Urban Regeneration Strategy | Project Inception | Status Quo Analysis | Continuation of situational analysis | Continuation if situational analysis and outlining of emerging issues in analysis | Director URP | Quarterly | Q1: Inception report Q2: Status Quo Report Q3: progress report Q4: Situational analysis | URP1 |
| IDP1 | Output 7: Single window of coordination. | GOOD GOVERNANCE | Putting People First | GOOD GOVERNANCE | To keep the communities and stakeholders informed and involved in the affairs of the Municipality | To improve both internal and external communication | MM | | | | | GG9.1.1 | Approval of Public Participation Strategy by June 2018 | OUTPUT | Approved Public Participation Strategy | New KPI | Approved Public Participation Strategy by June 2018 | Approved Public Participation Strategy by June 2018 | Appointment of Service Provider | Development of Draft Public Participation Strategy | Consultation of relevant Stakeholders on Public Participation Strategy | Approval of Public Participation Strategy | Director IDP | Quarterly | 1. Advert of Bid, Appoint letter for Service Provider; 2. Draft Public Participation Strategy; 3. | |

| REVISED SDBIP's 2017/18 | | |
|-------------------------|---|--|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| ELM002, ELM003, ELM011 | | Finding no.4 Key Performance Indicators not linked to a budget At this stage, the PMS has not evolved to cost individual KPI's and targets. Costing only is at the level of the SDBIP at a Functional level. With the roll-out of the MSCOA, this may be addressed. To engage BTO and departments further as part of the roll out of MSCOA. To engage COgta, provincial Treasury, BTO and department on SDBIP's and Organisatuinal Scorecard where it is practical to do so. |
| ELM002 and ELM003 | | Finding no. 5 Targets not broken down into quarterly milestones to facilitate continous monitoring Departments to be encouraged to unpack targets on SDBIP and Organisational score-card where it is practical to do so. -Targets were not broken down on the organisational scorecard as they are operational |
| ELM001 | | Finding no.10 No link between the KPI's in the SDBIP's and the Organisational Scorecard KPI linked to Financial Viability - FV |
| ELM002 | Q3 - Target reviewed from Draft Masterplan to Final appointment of Consultant Q4 - Target reviewed from Approval of Masterplan for high voltage network , electrification and network maintainance by 30 June 2018 to Submission of a business plan obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintainance to prospective funders by June 2018. Annual target was aligned to Q4 target Source of evidence was aligned to revised targets | Finding no.17 Targets reflected on the SDBIPs are not aligned to the targets in the organisational scorecard (SMART PRINCIPLE) ELM002 - Approval of masterplan for high voltage network, electrification and network maintainance by June 2018 Targets were only reviewed on the SDBIP's and not broken down on the Organisational Scorecard as they are operational - A KPI has been reviewed from - Approval of a masterplan for high voltage network, electrification and network maintainance by June 2018 to Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintainance by June 2018 |
| ELM003 | Q3 - Target reviewed from Communicate with IDP office for alignment to Drafting of Terms of Reference Q4 - Target reviewed from Approval of Electricity Service Delivery Plan (ESDP) June 2018 to Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 - Annual target was aligned to Q4 target - Source of evidence was aligned to revised targets | Finding no. 17 Targets reflected on the SDBIPs are not aligned to the targets in the organisational scorecard ELM003 - Approval of Electricity Service Delivery Plan (ESDP) by June 2018 - Targets were only reviewed on the SDBIP's and not broken down on the Organisational Scorecard as they are operational A KPI has been reviewed from - Approval Electricity Service Delivery Plan (ESDP) by June 2018 to Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 |
| ELM004 | Baseline, Annual and quarterly target reviewed to be aligned to STATS SA Community Survey for 2016 | |
| ELM006 | | Frequency reviewed from bi-annually to annual based on targets |
| ELM007 | Annual, Q3 and Q4 targets has been reviewed - due to insufficient funds to address all complaints received within a turnaround time Targets reviewed from 100% to 70% | |
| ELM011 | The following was revised as the targets for Q1 and Q2 was not met Q3 - Communicate with IDP Office for alignment reviewed to N/A Q4 - Annual review of Vehicle Replacement Plan and Policy reviewed to Annual review of Vehicle Replacement Plan by June 2018 | The following was revised as the targets for Q1 and Q2 was not met - KPI reviewed from Annual review of Vehicle Replacement Plan and Policy by June 2018 to Annual review of Vehicle Replacement Plan by June 2018 |

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| ELM012 | <p>The following was revised as the targets for Q1 and Q2 was not met and a department has identified a need to firstly develop a plan before the assessment of all vehicles is made</p> <p>Q3 - Assessment Report for Community Services reviewed to N/A</p> <p>Q4 - Assessment Report for all remaining departments reviewed to N/A</p> | <p>The following was revised as the targets for Q1 and Q2 was not met and a department has identified a need to firstly develop a plan before the assessment of all vehicles is made</p> <p>Annual target - Assessment report on state of fleet by 30 June 2018 reviewed to N/A</p> |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SOBP 2017/18: ELECTRICAL AND MECHANICAL SERVICES | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SOBP REFERENCE NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | ADJUSTED BUDGET | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | APPROVED ANNUAL TARGETS 2017/18 | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | REVISION MOTIVATION REFERENCE NUMBER |
| ELM001 | Output 6: Administrative and financial capability. | MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT | Sound financial management; and | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure implementation of capital programme | To ensure that good governance principles are implemented | Electrical | 531,218,017.00 | 204,351,745.29 | 616,898.00 | 228,625.00 | | The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's Integrated Development Plan | OUTPUT | Percentage (%) | 90% | 100% | 100% | 20% | 60% | 71% | 90% | SED: Electrical & Mechanical Services | Quarterly | Year to date (Month-end) expenditure reports from BTO. | |
| ELM002 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Building capable local government institutions. | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To assemble adequate and reliable data for Infrastructure Planning, Management and Operations | Develop a Comprehensive subsector plan for High Voltage, Electrification, and Network Maintenance | Electrical | | | | | 8520.3.1 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance by June 2018 | PROCESS | Business Plan | New | Approval of Masterplan for High Voltage Network, Electrification and Network Maintenance by June 2018 | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | Submission of a Business Plan to obtain funding for the development of a Masterplan | 0 | Final appointment of Consultant | Submission of a business plan to obtain funding for the development of a comprehensive masterplan on high voltage network, electrification and network maintenance to prospective funders by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Proof of submission to Sector Department Q2 - Final appointment letter and Q4 - Proof of submission to prospective funders | ELM002 |
| ELM003 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To develop and implement the Electricity Services Delivery Plan (ESDP) | Electrical | | | | | 8526.1.1 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | PROCESS | Appointment Letter | 0 | Approval of Electricity Service Delivery Plan (ESDP) by June 2018 | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Draft Electricity Service Delivery Plan | Departmental review | Drafting of Terms of Reference | Appointment of Service Provider to develop Electricity Service Delivery Plan (ESDP) by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Draft ESDP Q2 - Department comments Q3 - Terms of Reference Q4- Appointment letter | ELM003 |
| ELM004 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To provide electricity within the Newcastle Municipality Licensed Areas. | Electrical | | | | | 8526.1.2 | Percentage of households with access to a basic level of electricity | OUTPUT | Percentage (%) | 94.50% | 83% | 95% | N/A | N/A | N/A | 95% | Director : Electrical & Mechanical Services | Annually | BTO and progress reports against Stats SA census information | ELM004 |
| ELM005 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To provide electricity within the Newcastle Municipality Licensed Areas. | Electrical | | | | | | Average time to restore electricite after failure | INPUT | Time | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | 0-3 hours | Director : Electrical & Mechanical Services | Quarterly | Complaint register, control log sheets and calculations | |
| ELM006 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | Public consultation to fulfill NERSA license requirement | Ensure there are stakeholder meetings held | Electrical | | | | | | Number of meetings held with relevant stakeholders to fulfill NERSA license requirement | OUTPUT | Number | 1 | 1 | 1 | 0 | 0 | 1 | 0 | Director : Electrical & Mechanical Services | Annually | Minutes and attendance register | ELM006 |
| ELM007 | Output 2: Improving access to basic services. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure an effective streetlighting service | To provide and maintain street lighting for Newcastle | Electrical | | | | | | Percentage of streetlighting complaints addressed as reported | INPUT | Percentage (%) | 6.5 days | 100% | 70% | 100% | 100% | 70% | 70% | Director : Electrical & Mechanical Services | Quarterly | Streetlight complaints register with job cards | ELM007 |
| ELM008 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To promote zero fatalities and ensure a healthy and safe working environment | To promote zero fatalities and ensure a healthy and safe working environment | Electrical | | | | | | Number of Safety Meetings held | OUTPUT | Number | 12 | 4 | 4 | 1 | 1 | 1 | 1 | Director : Electrical & Mechanical Services | Quarterly | Minutes and attendance registers | |
| ELM009 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To ensure that all new applications for service connections are addressed timously | Electrical | | | | | | Percentage of new applications on service connections finalised | INPUT | Percentage (%) | 18 days | 100% | 100% | 100% | 100% | 100% | 100% | Director : Electrical & Mechanical Services | Quarterly | Service connections report | |
| ELM010 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure access to electricity within the Newcastle Licence area | To comply with NERSA set standard | Electrical | | | | | | Maintain electricity losses within 0-12% of total usage | OUTCOME | Percentage (%) | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | 0-12% of total usage | Director : Electrical & Mechanical Services | Quarterly | Control operating report | |
| ELM011 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | BASIC SERVICE DELIVERY | Delivering basic services | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure management and replacement of vehicles for proper rendering of services | To review a vehicle replacement policy and plan to address Fleet replacement, tyre Management , fuel and lubricant management | Mechanical Workshop | 0.00 | 8527.1.1 | Annual Review of Vehicle Replacement Plan by June 2018 | PROCESS | Vehicle Replacement Plan | 2016/17 Replacement Plan | Annual review of Vehicle Replacement Policy and Plan by June 2018 | Annual Review of Vehicle Replacement Plan by June 2018 | Draft Vehicle Replacement Policy | Draft Vehicle Replacement Plan | N/A | Annual Review of Vehicle Replacement Plan by June 2018 | Director : Electrical & Mechanical Services | Quarterly | Q1 - Draft Policy Q2 - Draft Plan Q4 - Reviewed Vehicle Replacement Plan | ELM011 | | | |
| ELM012 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To ensure procurement, management and replacement of assets to ensure proper rendering of services. | To develop a vehicle replacement policy and plan to address Fleet replacement, Bulk Container Replacement, Tyre Management , fuel and lubricant management | Mechanical Workshop | | | Assessment report on state of fleet that is ten year older by 30 June 2018 | N/A | N/A | 0 | Assessment report on state of fleet by 30 June 2018 | N/A | Develop checklist for assessment | Assessment Report for Technical services | N/A | N/A | Director : Electrical & Mechanical Services | Quarterly | Checklist and assessment report | ELM012 | | | |
| ELM013 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Improved access to basic service delivery (i.e Water, sanitation, electricity, housing, waste removal) | To render a mechanical services to municipal fleet | To render a mechanical services to municipal fleet | Mechanical Workshop | | | Percentage of vehicles repaired as per maintenance plan | INPUT | Percentage (%) | 94% | 90% | 90% | 90% | 90% | 90% | 90% | Director : Electrical & Mechanical Services | Quarterly | Vehicle Complaint list and signed job cards | | | | |
| | | | | | | | | 531,218,017.00 | 626,615,221.20 | 616,898.00 | 9,828,813.74 | | | | | | | | | | | | | | | |

| REVISED SDBIP's 2017/18 | | |
|-------------------------|---|---|
| Revision Ref | Motivation for revision of targets | Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER) |
| MM02 | Target was moved from Q3 to Q4 to be aligned with an annual target | |
| MM13 | | KPI, annual and quarterly target reviewed to be aligned to smart principle |
| MM26 | Council has not yet appointed an audit committee. | |
| MM27 | Council has not yet appointed an audit committee. The number of audit committee meetings will also be kept at minimum in order to reduce costs. Therefore number of meetings has been reduced to 5. | |
| MM39 | Annual target reviewed from 10 to 29 to be aligned to year planner. Q3 from 2 to 12 and Q3 from 3 to 12 | |
| MM31 | Q3 Target revised to 0 as no Audit Committee in place. Annual target revised to 3 | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| SOBIP 2017/18: OFFICE OF THE MUNICIPAL MANAGER | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED SOBIP | | | | | | | | | | | | | | | | | | | | | | | | | | |
| SDBIP REFERENCE NUMBER | OUTCOME 9 | NATIONAL KPA | BACK TO BASICS PILLAR | IDP PRIORITY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL STRATEGIES | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA ON THE DEPARTMENTAL BUDGET) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (OPERATIONAL) | ADJUSTED BUDGET | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA (CAPITAL) | APPROVED ANNUAL TARGET 2017/18 | KPI No. LINKED TO IDP | KEY PERFORMANCE INDICATOR | KPI TYPE (INPUT, OUTPUT, OUTCOME, PROCESS) | UNIT OF MEASURE | BASELINE | REVISED ANNUAL TARGET 2017/18 | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL (DESIGNATION) | FREQUENCY OF REPORTING | PRIMARY SOURCE OF EVIDENCE | SDBIP'S REFERENCE NUMBER | |
| MM01 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To develop and implement an optimal communication strategy and service charter by 2021 | Municipal Manager | 15,376,093.00 | | 0.00 | 11 | GG1.2 | Monthly Progress reports on execution of resolutions for Manco, Exco, Council and MPAC | Output | Reports | 11 | 11 | 2 | 3 | 3 | 3 | Manager : Executive Support | Quarterly | Minutes of Exco/Council / MPAC | | |
| MM02 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To develop a system of delegation that will maximise administrative and operational efficiencies | Municipal Manager | | | | Annual Review of Delegations Policy by 30 June 2018 | GG5.1.2 | Annual Review of Delegations Policy by 30 June 2018 | Output Indicator | Council Minutes and Approved Delegation Policy | Approved Delegations on 30 June 2014 | Annual Review of Delegations Policy by 30 June 2018 | N/A | N/A | N/A | Approval of Delegations Policy by Council by June 2018 | Manager : Executive Support | Annual | Council resolution and approved Delegation Policy | | MM02 |
| MM03 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To strengthen executive support. | Municipal Manager | | | | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018. | GG 1.3 | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018. | Output Indicator | Council Minutes and Approved Intergovernmental Relations Framework and Strategy | New KPI | Approved Intergovernmental Relations Framework and Strategy by 30 June 2018. | N/A | N/A | N/A | Approval of the Strategy BY 30 June 2018 | Manager : Executive Support | Annual | Council Resolutions and approved IGR Framework and Strategy | | |
| MM04 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To develop and implement an optimal communication strategy | Public relations | 2,062,049.00 | | 0.00 | Approved Communication strategy by June 2018 | GG10. 1.1 | Approved Communication Strategy by June 2018 | Output Indicator | Approved Communication strategy | Draft communication strategy | Approved Communication strategy by June 2018 | N/A | N/A | N/A | Approved Communication strategy by June 2018 | Director : IT | Annual | Council resolution and approved Communication Strategy | | |
| MM05 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To provide an enhanced internal and external communication service. | Public relations | | | | 12 | GG11. 1.1 | Number of Internal Communications Forum meetings held | Output Indicator | Number | 12 | 12 | 3 | 3 | 3 | 3 | Director : IT | Quarterly | ICF Minutes and attendance registers | | |
| MM06 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Putting people first; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | Publication of Quarterly Internal Newsletter | Public relations | | | | 8 | | Number of Internal Newsletters | Output Indicator | Number | New KPI | 8 | 2 | 2 | 2 | 2 | Director : IT | Quarterly | Internal Newsletters | | |
| MM07 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To improve both internal and external communication. | Public relations | | | | Development and Approval of a Communication Plan by 30 June 201 | | Development and Approval of a Communication Plan | OUTPUT | Communication Plan | Annual Departmental Communication Plans | Development and Approval of a Communication Plan by 30 June 201 | Draft Communication Plan | Draft Communication Plan Manco approval | Draft Communication Plan and Exco approval and Workshop of Councillors | Development and Approval of a Communication Plan by 30 June 2018 | Director : IT | Quarterly | Draft Communication Plan/Consolidated Departmental Communication Plans,Manco, Exco, Council resolutions and an Approved Communication Plan | | |
| MM08 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To address issues raised by the Public | Public relations | | | | 96% | | % of customer complaints submitted and addressed | OUTCOME | % complaints addressed | 96% | 96% | 96% | 96% | 96% | 96% | Director : IT | Quarterly | Register of complaints, responses to complaints and calculation to show % received | | |
| MM09 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To ensure good relations with the media houses | Public relations | | | | 96% | | % of media enquiries addressed | OUTCOME | % of media enquiries address | 96% | 96% | 96% | 96% | 96% | 96% | Director : IT | Quarterly | Media Enquiries addressed register, A signed Municipality Official response, publication, email communications from the publisher enquiring, email from the municipality responding to a media enquiry and calculation to show % received | | |
| MM10 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To ensure that municipal officials adhere to Bantu Pele principles | Public relations | | | | Draft Service Charter and Service Standard | | Development of Service Charter and Service Standards | OUTPUT | Service Charter and Service Standard | Approved Service Charter and Service Standards | Draft Service Charter and Service Standard | Draft Service Charter and Standards Manco approval | Draft Service Charter and Service Standard Exco approval and Workshop of Councillors | Approved Service Charter and Service Standard by 30 June 2018 | Manager: Communications | Director : IT | Quarterly | Internal Communicators Forum Resolutions and Minutes/Manco Resolutions/Exco Resolutions/Council Resolutions/Workshop Attendance Registers | | |
| MM11 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To ensure that municipal officials adhere to Bantu Pele Principles | Public relations | | | | Annual Customer Satisfaction Survey Conducted by 31 January 2018 | | Annual Customer Satisfaction Survey Conducted by 31 January 2018 | OUTPUT | Survey | Annual Customer Satisfaction Survey Conducted by 31 January 2017 | Annual Customer Satisfaction Survey Conducted by 31 January 2018 | N/A | Annual Customer Satisfaction Survey Conducted by 31 January 2018 | N/A | Manager : Communications | Director : IT | Bi annual | Customer Satisfaction Survey Report/minutes of Exco, Council | | |
| MM12 | Output 3: Implementation of the Community Work Programme. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To ensure that municipal officials adhere to Bantu Pele principles | Public relations | | | | 2 | | Number of media briefings and press releases | OUTCOME | Press leases | 8 | 2 | 2 | 2 | 2 | 2 | Manager : Communications | Director : IT | Quarterly | Press realise register and press statement | |
| MM13 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote ICT governance by ensuring alignment of ICT and organizational objectives | To ensure that the ICT activities and investments are in alignment with organizational objectives and strategies | IT | 16,810,648.00 | | 1,428,645.00 | Approval of ICT Strategic Plan by 2018 | GG12.3.1 | Approval of ICT Strategic Plan by June 2018 | Output Indicator | Approved ICT Strategic Plan | New KPI | Approval of ICT Strategic Plan by June 2018 | ICT Strategic Plan adoption by ICT Steering Committee | ICT Strategic Plan adoption by Manco | Submission of ICT Strategic Plan to EXCO | Approval of ICT Strategic Plan by June 2018 | Director : IT | Quarterly | ICT Steering Committee minutes and attendance register, Manco Minutes & Attendance Register, Exco Minutes & Attendance Register and Council Resolution. | MM13 | |
| MM14 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote ICT governance by ensuring alignment of ICT and organizational objectives | To facilitate the annual implementation of good ICT governance processes | IT | | | | 4 | GG12. 11 | Number of ICT Steering Committee meetings | Output Indicator | Number | 4 | 4 | 1 | 1 | 1 | 1 | Director : IT | Quarterly | ICT Steering Committee Minutes and attendance register | | |
| MM15 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure effective and efficient IT support services and systems | To provide continuous IT solutions and support services | IT | | | | 96% | | % of uptime maintained | OUTCOME | % | 96% | 96% | 96% | 96% | 96% | 96% | Director : IT | | System Uptime Report and (additional evidence supporting the report) | | |
| MM16 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure effective and efficient IT support services and systems | To provide continuous IT solutions and support services | IT | | | | 1 | | Number of Disaster Recovery Tests conducted | OUTPUT | Number of Disaster Test | 1 | 1 | N/A | N/A | N/A | 1 | Director : IT | | Disaster recovery test report | | |
| MM17 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure effective and efficient IT support services and systems | To implement more effective ICT controls | IT | | | | 4 | | Number of ICT Security Audits | OUTPUT | Number of ICT Security Audits | 4 | 4 | 1 | 1 | 1 | 1 | Director : IT | | Active Directory Audit Report and additional evidence supporting the report | | |
| MM18 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure effective and efficient IT support services and systems | To provide ICT systems access to authorised users | IT | | | | 4 | | Frequency of user access reviews | OUTPUT | | 4 | 4 | 1 | 1 | 1 | 1 | Director : IT | | User Access Review Report and evidence supporting the report | | |

| SDGIP REFERENCE | OUTPUT/MEASURE | NATIONAL FOCUS | BACK TO | INDICATOR/KEY | DEPARTMENTAL OBJECTIVE | DEPARTMENTAL | FUNCTIONAL AREA (LIST AS PER THE FUNCTIONAL AREA) | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA | APPROVED BUDGET 2017/18 BY FUNCTIONAL AREA | APPROVED ANNUAL TARGET | KPI No. | PERFORMANCE INDICATOR | INPUT/OUTPUT | UNIT/MEASURE | BASELINE | REVISED ANNUAL | QUARTER 1 | QUARTER 2 | QUARTER 3 | QUARTER 4 | RESPONSIBLE OFFICIAL | FREQUENCY OF | MANAGEMENT OF BUDGET | |
|-----------------|---|--|---|--|---|---|---|--|--|---|-----------|---|-------------------|--|---|---|--|---|--|--|-------------------------------------|--------------|---|------|
| MM19 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure that good governance principles are implemented | To review and implement policies and strategies | IT | | | 1 | GG12. 2.1 | Number of reviewed ICT Strategy / ICT policies / ICT procedures | OUTPUT | Number of ICT policies/procedures | 4 | 1 | N/A | N/A | N/A | 1 | Director : IT | Annually | Council Resolution/ SED Approval for procedures | |
| MM20 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote and enhance good governance in the organization. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organizational objectives and service delivery targets. | Risk management | | | Annual review of Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by 30 June 2018 | GG5 4.1 | Annual review of Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by 30 June 2018 | OUTPUT | Policy and Strategy | Existing Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy | Annual review of Risk Management Policy and strategy, Anti-Fraud & Corruption Policy and strategy by 30 June 2018 | N/A | N/A | N/A | Approval of Risk Management Policy and Strategy, Anti-Fraud & Corruption Policy and Strategy by 30 June 2018 | Chief Risk Officer | Annually | Council resolution and Approved Strategy and Policy (Where applicable) / Proof of review | |
| MM21 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote and enhance good governance in the organization. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organizational objectives and service delivery targets. | Risk management | | | Annual risk assessment report for 2018/19 as approved by Municipal Manager by 31 May 2018 | GG5 5.1 | Annual risk assessment report for 2018/19 as approved by Manco by 31 May 2018 | OUTPUT | Minutes of Manco and Annual Risk Register | Risk Register 2016/17 | Annual risk assessment report for 2018/19 as approved by Municipal Manager by 31 May 2018 | N/A | N/A | N/A | Annual risk assessment report for 2018/19 as approved by Municipal Manager by 31 May 2018 | Chief Risk Officer | Annually | Manco Resolution/ Attendance registers for risk assessment workshops and Annual Risk assessment report/Risk assessment report and risk registers. | |
| MM22 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote and enhance good governance in the organization. | To facilitate the implementation of an effective Risk Management System towards ensuring the achievement of the organizational objectives and service delivery targets. | Risk management | 149,932.00 | 0.00 | Quarterly risk Management reports on implementation of risk management action plan submitted to Audit Committee | GG5 6.1 | Quarterly risk Management reports on implementation of risk management action plan submitted to Audit Committee | OUTPUT | Audit Committee Minutes and Progress Report on Risk Management | To specify last report submitted to AC | 4 | 1 | 1 | 1 | 1 | Chief Risk Officer | Quarterly | Audit Committee Resolution and Quarterly risk Management reports | |
| MM23 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote and enhance good governance in the organization. | To provide compliance monitoring support towards ensuring that compliance risks are mitigated effectively resulting in the positive audit outcomes | Risk management | | | Clean Audit strategy approved by Audit Committee by 31 December 2017 | GG5 7.1 | Finalised Clean Audit Strategy by 31 December 2017 | OUTPUT | Strategy | Draft clean audit strategy | Clean Audit strategy approved by Audit Committee by 31 December 2017 | N/A | N/A | N/A | N/A | Chief Risk Officer | Annually | Reports /Minutes of Audit Committee | |
| MM24 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote and enhance good governance in the organization. | To provide compliance monitoring support towards ensuring that compliance risks are mitigated effectively resulting in the positive audit outcomes | Risk management | | | Quarterly Compliance Monitoring reporting submitted to Audit Committee | GG5 8.1 | Quarterly Compliance Monitoring reporting submitted to Audit Committee | OUTPUT | Number of reports | Current quarterly Compliance Monitoring reporting reports | 4 | 1 | 1 | 1 | 1 | Chief Risk Officer | Quarterly | Audit Committee Resolution and Quarterly Compliance Monitoring reporting reports | |
| MM25 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To facilitate good governance by providing assurance to council on internal controls, risk management and governance processes. | Providing recommendations and advice to management to improve internal controls, risk management and governance processes. | Internal Audit | | | %age of Projects implemented as per Internal Audit Plan | GG7 1.1 | %age of Projects implemented as per Internal Audit Plan | Outcome | Number | 100% | 100% | 100% | 100% | 100% | 100% | Chief Audit Executive | Quarterly | Progress report against approved Internal Audit Plan and internal audit reports | |
| MM26 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To facilitate good governance by providing assurance to council on internal controls, risk management and governance processes. | Providing recommendations and advice to management to improve internal controls, risk management and governance processes. | Internal Audit | 7,515,687.00 | 0 | Council Approval of audit committee charter by March 2018 | GG7 2.1 | Council Approval of audit committee charter by April 2018 | Output | Council resolution approving Audit Committee Charter | Approved Audit Committee Charter by Council in May 2015 | Council Approval of audit committee charter by April 2018 | N/A | N/A | N/A | Council Approval of audit committee charter by April 2018 | Chief Audit Executive | Annual | Council resolution Approving Audit Committee Charter | |
| MM27 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To facilitate good governance by providing assurance to council on internal controls, risk management and governance processes. | Providing recommendations and advice to management to improve internal controls, risk management and governance processes. | Internal Audit | | | Number of audit committee meeting | | Number of audit committee meeting | Output | Number | 7 | 5 | 3 | 1 | 0 | 1 | Chief Audit Executive | Quarterly | Audit committee minutes and agenda of meetings | MM26 |
| MM28 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To provide effective and efficient legal support services | Legal Services | | | 100% | GG8. 1.1 | %age of contracts drafted and vetted as requested by departments | Output | %age | New KPI | 100% | 100% | 100% | 100% | 100% | Executive Manager : Legal Services | Quarterly | Registers of all contacts received with a date received and date finalised , and contracts vetted and drafted | MM27 |
| MM29 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To provide effective and efficient legal support services | Legal Services | 3,881,150.00 | 0.00 | 100% of objections resolved within 60days | GG8 3.1 | %age of objections addressed within 60days as per SCM Regulations | Output | Number of days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | 100% of objections resolved within 60days | Executive Manager : Legal Services | Quarterly | Objections register with dates of objection received and resolved, Objections and communication to Objector | |
| MM30 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To ensure good governance through openness, transparency and accountability in the organization. | To provide effective and efficient legal support services | Legal Services | | | 100% | GG8. 4.1 | %age of bylaws published as prioritised by ManCo | Output | Published Bylaws | new KPI | 100% | N/A | N/A | N/A | 100% | Executive Manager : Legal Services | Annually | Proof of publication of bylaws | |
| MM31 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To obtain a clean audit on the Audit of Performance Objectives by 2020 | To facilitate the development, review and implementation of the PMS annually | PMS | | | 4 | GG13. 1.1 | Number of performance reports submitted to Audit Committee quarterly | Output Indicator | Number | 4 | 3 | 1 | 1 | 0 | 1 | Manager : Monitoring and Evaluation | Quarterly | Audit Committee resolution and Quarterly performance report | MM31 |
| MM32 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To obtain a clean audit on the Audit of Performance Objectives by 2020 | To implement outreach and awareness workshops on PMS to departments and other role-players | PMS | 4,286,262.00 | 0 | 4 | GG13. 2.1 | Number of PMS workshops held quarterly | Output Indicator | Number | New KPI | 4 | 1 | 1 | 1 | 1 | Manager : Monitoring and Evaluation | Quarterly | Workshops attendance register | |
| MM33 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote good governance through the Annual performance reporting process | To ensure compliance with Annual performance Reporting process | PMS | | | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | GG14. 1.1 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | Output Indicator | Reports | Annual Performance report submitted to AG on the 31 August 2016 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | Annual Performance Report submitted to the Auditor-General by 31 August 2017 | N/A | N/A | N/A | Manager : Monitoring and Evaluation | Annual | Acknowledgement of receipt from AG | |
| MM34 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Good governance; | Accelerated Municipal Transformation and Corporate Development | To promote good governance through the Annual performance reporting process | To ensure compliance with Annual report process | PMS | | | Approval of Annual Report by 31 March 2018 | GG14. 2.1 | Approval of Annual Report by 31 March 2018 | Output Indicator | Reports | Approved Annual Report by Council 31 March 2017 | Approval of Annual Report by 31 March 2018 | N/A | N/A | Tabling of Annual Report to Council by 31 January 2018 | Approval of Annual Report by 31 March 2018 | Municipal Manager | Quarterly | Council Resolution and Approved Annual Report | |
| MM35 | Output 6: Administrative and financial capability. | GOOD GOVERNANCE AND PUBLIC PARTICIPATION | Building capable local government institutions. | Accelerated Municipal Transformation and Corporate Development | To strengthen executive support services. | Manage programs in the office of the Mayor | Mayoral Office | 3,545,211.00 | 0 | 100% | | %age implementation of Mayoral Programme | | Programmes | 100% | 100% | 100% | 100% | 100% | 100% | Manager : Executive Support | Quarterly | Mayoral Program indicating progress achieved, Press releases (where applicable), invoices (where applicable), press articles. | |
| MM36 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | CROSS CUTTING | Putting people first; | Improved Community Safety | To facilitate the responsive role of government&Civil society and private sector. | To mainstream programmes with the National and Provincial government; Civil society and private sector | GOVERNANCE UNIT (Special Programmes) | | | 100% | CC42 1.1 | % Percentage of OSS issues received and referred | Process indicator | % | New KPI | 100% | 100% | 100% | 100% | 100% | Manager : Special Programmes | Quarterly | Registers of issues received and referred | |
| MM37 | Output 1: Implement a differentiated approach to municipal financing, planning and support. | CROSS CUTTING | Putting people first; | Improved Community Safety | To facilitate the responsive role of the municipality in OSS. | To mainstream OSS through Internal OSS and Special Programmes Steering Committee | GOVERNANCE UNIT (Special Programmes) | 2,324,433.00 | 0 | 2 | CC43 1.1 | Number of Special Programme and OSS meetings | Output | Number | NEW | 2 | N/A | 1 | N/A | 1 | Manager : Special Programmes | Bi-annual | Special Programme and OSS Steering Committee Minutes and Attendance registers | |

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NEWCASTLE MUNICIPALITY

| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
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| PROJECT NAME : | | Furniture: JBC Hall | RESPONSIBLE DEPARTMENT | Community Services | | | | | | | | | | |
| VOTE/PROJECT NO. | | 70095034721 | RESPONSIBLE MANAGER | EP Niemand | | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 104,296 | WARD LOCALITY | | | | | | | | | | | |
| PERFORMANCE TARGET: | | Provision of effective service to communities | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Appointment, contract, orders | Appointment letters, MBD 7.1, purchahse orders | | | | | | | | | | | | | |
| Delivery | Delivery notes | | | | | | | | | | | | | |
| Payment (Regency office furniture) | Invoices | | | | | | | | | | 39,150 | | | |
| Balance of payment | Invoices | | | | | | | | | | | | | 65,146 |
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| TOTAL R104295.67 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 39,150 | 0 | 0 | 65,146 |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
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| PROJECT NAME : | | Mobile office | RESPONSIBLE DEPARTMENT | Community Services | | | | | | | | | | |
| VOTE/PROJECT NO. | | 70122001251 | RESPONSIBLE MANAGER | EP Niemand | | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | 120 220.00 | WARD LOCALITY | | | | | | | | | | | |
| PERFORMANCE TARGET: | Improved Social facilities to the community | | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Compilation of specifications | Specifications | | | | | | | | | | | | | |
| Call for quotations | Advert | | | | | | | | | | | | | |
| Evaluation and award | Purchase order | | | | | | | | | | | | | |
| Construction / Delivery | Completion certificate | | | | | | | | | | | | | |
| Payment | Invoice | | | | | | | | | | | | | 120 220.00 |
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| TOTAL R120 220.00 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 120 220.00 |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
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| PROJECT NAME : | | Furniture and Equipment Art Gallery | RESPONSIBLE DEPARTMENT | | Community Services | | | | | | | | | |
| VOTE/PROJECT NO. | | 70122015051 | RESPONSIBLE MANAGER | | EP Niemand | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 10,000 | WARD LOCALITY | | | | | | | | | | | |
| PERFORMANCE TARGET: | | Provision of effective service to communities | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Request for quotations | Specifications | | | | | | | | | | | | | |
| Procurement | Purchase orders | | | | | | | | | | | | | |
| Delivery | Delivery notes | | | | | | | | | | | | | |
| Payment | Invoices | | | | | | | | | | | | | 10 000 |
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| TOTAL R10 000 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 10,000 |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
| PROJECT NAME : | | Furniture and Equipment Library | | | RESPONSIBLE DEPARTMENT | | Community Services | | | | | | | |
| VOTE/PROJECT NO. | | 70108015051 | | | RESPONSIBLE MANAGER | | EP Niemand | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R9 756.12 | | | WARD LOCALITY | | | | | | | | | |
| PERFORMANCE TARGET: | | Provision of effective service to communities | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Request for quotations | Specifications | | | | | | | | | | | | | |
| Procurement | Purchase orders | | | | | | | | | | | | | |
| Delivery | Delivery notes | | | | | | | | | | | | | |
| Payment | Invoices | | | | | | | | | | | | | 9 756.12 |
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| TOTAL R9 756.12 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9,756 |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | |
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| CAPITAL STATUS REPORT JANUARY 2018 | | | | | | | | | | | | | | | | | | | | | | | |
| | | REVISED CASHFLOW PROJECTION : ADJUSTED BUDGET 2017/18 | | | | | | | | | | | | | | | JANUARY 2018 MONTHLY REPORT | | | | | | |
| CAPEX REF NUMBER | DEPARTMENT | PROJECT DESCRIPTION | 2017/18 BUDGET | ADJUSTED BUDGET | YTD ACTUALS | ON ORDER | JANUARY ACTUAL | % OF BUDGET SPENT | FULL YEAR AVAILABLE BUDGET | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | | RECON TO CASHFLOW | ACTUAL SPENT AS AT 31 JANUARY 2018 | ACTUAL STATUS (NON-FINANCIAL) AS AT 31 JANUARY 20118 | REASON FOR VARIANCE (CASHFLOW AND/OR NON-FINANCIAL PERFORMANCE AGAINST PIP) | RECOMMENDED CORRECTIVE ACTION | BASED ON STATUS OF PROJECT, IS THE CONDITION OF THE GRANT TO BE AFFECTED IF THE PROJECT IS TO BE RECOMMENDED FOR ROLL-OVER ? | IF YES, RECOMMENDED SOLUTION TO OBTAIN APPROVAL FOR ROLL-OVER |
| CORP PIP1 | CORPORATE SEVICES | FURNITURE & EQUIPMENT | 1,000,000.00 | 1,160,000.00 | 330,238.46 | 306,391.68 | 119,836.66 | - | 829,761.54 | 119,836.66 | 306,391.68 | 200 000 | 134,511.00 | 134,511.00 | 134,511.20 | 829,761.54 | - | | Service provider for procurement of furniture has been appointed | | | Internal | |
| CORP PIP2 | CORPORATE SEVICES | PA SYSTEM | 2,700,000.00 | 2,700,000.00 | - | - | - | - | 2,700,000.00 | | | 2,700,000.00 | | | | 2,700,000.00 | - | | Provisional appointment has been issued to the successful service provider | | | Internal | |
| | | | 3,700,000.00 | | 330,238.46 | 306,391.68 | 16.01 | | 3,529,761.54 | 119,836.66 | 306,391.68 | 2,700,000.00 | 134,511.00 | 134,511.00 | 134,511.20 | 3,529,761.54 | - | | | | | | |

| PROJECT IMPLEMENTATION PLAN :2017/2018 FINANCIAL YEAR | | | | | | | | | | | | | | |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
| PROJECT NAME : | | JBC to Osizweni Secondary Link Road Phase 2 House relocations | RESPONSIBLE DEPARTMENT | DPHS/TECHNICAL SERVICES | | | | | | | | | | |
| VOTE/PROJECT NO. | | | RESPONSIBLE MANAGER | G. Phiri/V. Mboyana | | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 1,000,000 | WARD LOCALITY | 18 | | | | | | | | | | |
| PROJECT OBJECTIVE : | | To relocate existing family houses from within the road reserve and build them at identified sites in order to facilitate construction of JBC to Osizweni Link Road Phase 2 | | | | | | | | | | | | |
| PERFORMANCE TARGET: | | Relocate houses and build them at identified sites | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Procurement and appointment of Contractor | Procurement docs, correspondence and appointment letter | 300,000 | | | | | | | | | | | | |
| Building of new family houses and hand over | progress reports | 500,000 | | | | | | | | | | | | |
| Demolition of existing houses and site clearing | progress reports and photos | 200,000 | | | | | | | | | | | | |
| Project closure | report | | | | | | | | | | | | | |
| TOTAL | | 1,000,000 | | | | | | | | | | | | |
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| REPORTING | | | | | | | | | | | | | | |
| | | | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | |
| ACTUAL (non financial) | | | | | | | | | | | | | | |
| Actual (financial) | | | 0 | | | | | | | | | | | |
| Reason for Variance | | | | | | | | | | | | | | |
| No. of Jobs Created | | | | | | | | | | | | | | |
| No. of Persons Trained | | | | | | | | | | | | | | |
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| COMMENTS | | | | | | | | | | | | | | |
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| PROJECT IMPLEMENTATION PLAN :2018/2019 FINANCIAL YEAR | | | | | | | | | | | | | | |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
| PROJECT NAME : | | JBC to Osizweni Secondary Link Road Phase 1 | RESPONSIBLE DEPARTMENT | | DPHS/TECHNICAL SERVICES | | | | | | | | | |
| VOTE/PROJECT NO. | | | RESPONSIBLE MANAGER | | G. Phiri/V. Mboyana | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 6,167,875 | WARD LOCALITY | | 18 | | | | | | | | | |
| PROJECT OBJECTIVE : | To create safe spaces for pedestrian movement and vehicular traffic movement as well as improve public lighting | | | | | | | | | | | | | |
| PERFORMANCE TARGET: | Walkways, road upgrades and streetlights | | | | | | | | | | | | | |
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| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Inception: (Stage 1) | minutes/reports | | | | | | | | | | | | | |
| Topographic Survey | reports | | | | | | | | | | | | | |
| Concept viability : Stage 2 - (Preliminary Design) | concepts/preliminary designs | | | | | | | | | | | | | |
| Design Development : Stage 3 -(Detailed Design) | design | | | | | | | | | | | | | |
| Bid Specifications to BSC | reports/minutes | | | | | | | | | | | | | |
| Bid advert | advert documentation | | | | | | | | | | | | | |
| BEC | reports/minutes | | | | | | | | | | | | | |
| BAC | reports/minutes | | | | | | | | | | | | | |
| Award to contractor | provisional/appointment letter | | | | | | | | | | | | | |
| Construction and construction supervision | reports/minutes/project communication | 6,167,875 | | | | | | | | | | | | |
| Project closure | report | | | | | | | | | | | | | |
| TOTAL | | 6,167,875 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,000,000 | 3,167,875 | 0 | 0 |
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| REPORTING | | | | | | | | | | | | | | |
| | | | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | |
| ACTUAL (non financial) | | | | | | | | | | | | | | |
| Actual (financial) | | | 0 | | | | | | | | | | | |
| Reason for Variance | | | | | | | | | | | | | | |
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| No. of Jobs Created | | | | | | | | | | | | | | |
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| No. of Persons Trained | | | | | | | | | | | | | | |
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| COMMENTS | | | | | | | | | | | | | | |
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| PROJECT IMPLEMENTATION PLAN :2017/2018 FINANCIAL YEAR | | | | | | | | | | | | | | | |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | | |
| PROJECT NAME : | | Madadeni Secondary Link Road | RESPONSIBLE DEPARTMENT | | | DPHS/TECHNICAL SERVICES | | | | | | | | | |
| VOTE/PROJECT NO. | | | RESPONSIBLE MANAGER | | | G. Phiri/IV. Mboyana | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 29,124,702 | WARD LOCALITY | | | 16; 19; 21; 24; 28; 27 | | | | | | | | | |
| PROJECT OBJECTIVE : | To create safe spaces for pedestrian movement and vehicular traffic movement as well as improve public lighting | | | | | | | | | | | | | | |
| PERFORMANCE TARGET: | Walkways, road upgrades and streetlights | | | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE | |
| Inception: (Stage 1) | | | | | | | | | | | | | | | |
| Topographic Survey | | | | | | | | | | | | | | | |
| Specialist Services(survey, geotech, environmental assessment) | | | | | | | | | | | | | | | |
| Concept viability : Stage 2 - (Preliminary Design) | | | | | | | | | | | | | | | |
| Design Development : Stage 3 -(Detailed Design) | | | | | | | | | | | | | | | |
| Tender Document compilation : Stage 4.1 | | | | | | | | | | | | | | | |
| Procurement - Stage 4.2 | | | | | | | | | | | | | | | |
| Construction and construction supervision continues from 2016/17 | reports/minutes/project communication | 21,115,000 | | | | | | | | | | 4000000 | 5,500,000 | 6,500,000 | 5,115,000 |
| Project closeout | reports | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | |
| TOTAL | | 21,115,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | | 4,000,000 | 5,500,000 | 6,500,000 | 5,115,000 |
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| REPORTING | | | | | | | | | | | | | | | |
| | | | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | | |
| ACTUAL (non financial) | | | | | | | | | | | | | | | |
| Actual (financial) | | | 0 | | | | | | | | | | | | |
| Reason for Variance | | | | | | | | | | | | | | | |
| No. of Jobs Created | | | | | | | | | | | | | | | |
| No. of Persons Trained | | | | | | | | | | | | | | | |
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| COMMENTS | | | | | | | | | | | | | | | |
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| PROJECT IMPLEMENTATION PLAN :2017/2018 FINANCIAL YEAR | | | | | | | | | | | | | | | |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | | |
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| PROJECT NAME : | | Furniture & Equipment | RESPONSIBLE DEPARTMENT | | DPHS | | | | | | | | | | |
| VOTE/PROJECT NO. | | | RESPONSIBLE MANAGER | | M.O Shozi | | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R 250,000 | WARD LOCALITY | | | | | | | | | | | | |
| PROJECT OBJECTIVE : | To replanish Furniture | | | | | | | | | | | | | | |
| PERFORMANCE TARGET: | To have all furniture delivered to DPHS | | | | | | | | | | | | | | |
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| ACTION PLAN | | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE | |
| Purchase Computers | Invoice / order no | | | | | | | | | | | 20,000 | | | |
| Purchase Computers | Invoice / order no | | | | | | | | | | | | | 20,000 | |
| SED's Furniture | Invoice / order no | | | | | | | | | | | | | | 131,022 |
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| PROJECT IMPLEMENTATION PLAN :2017/2018 FINANCIAL YEAR | | | | | | | | | | | | | | |
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| ACTION PLAN & PERFORMANCE REPORTING | | | | | | | | | | | | | | |
| PROJECT NAME : | | Refurbishment Of Suryaville & Fairleigh Flats | RESPONSIBLE DEPARTMENT | DPHS | | | | | | | | | | |
| VOTE/PROJECT NO. | | | RESPONSIBLE MANAGER | M.O Shozi | | | | | | | | | | |
| COST OF PROJECT(AS APPROVED) | | R1,293 3637,00 | WARD LOCALITY | | | | | | | | | | | |
| PROJECT OBJECTIVE : | The repairs and refurbishment of leaking roofs at Suryaville | | | | | | | | | | | | | |
| PERFORMANCE TARGET: | Engineers investigations and findings repot | | | | | | | | | | | | | |
| ACTION PLAN | | | | | | | | | | | | | | |
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| KEY ACTIVITIES | SOURCE OF EVIDENCE | COST | TIME FRAME | | | | | | | | | | | |
| | | | JULY | AUGUST | SEP | OCT | NOV | DEC | JAN | FEB | MAR | APRIL | MAY | JUNE |
| Appointi Structural engineer to do the investigation of the source of the leak and recommended action | Appointment letter | | | | | | | | | | | 350,000 | | |
| | MBD7 | | | | | | | | | | | | | |
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| REPORTING | | | | | | | | | | | | | | |
| | | | 1st Quarter | | | 2nd Quarter | | | 3rd Quarter | | | 4th Quarter | | |
| ACTUAL (non financial) | | | | | | | | | | | | | | |
| Actual (financial) | | | | | | | | | | | | | | |
| Reason for Variance | | | | | | | | | | | | | | |
| No. of Jobs Created | | | | | | | | | | | | | | |
| No. of Persons Trained | | | | | | | | | | | | | | |
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| COMMENTS | | | | | | | | | | | | | | |
| Balance must be roll-ver | | | | | | | | | | | | | | |
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| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| CAPITAL STATUS MONTHLY REPORT: JANUARY 2018 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| DEPARTMENT OF TOWN PLANNING AND HUMAN SETTLEMENT | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| REVISED CASHFLOW PROJECTION - ADJUSTED BUDGET 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CAPEX REF NUMBER | SOURCE OF FUNDING | DEPARTMENT | PROJECT DESCRIPTION | 2017/18 | IDP PRIORITY | PROJECT TYPE | WARD LOCALITY (PLEASE USE WARD NUMBER) | IF MULTI-WARD (PLEASE SPECIFY) | FULL YEAR BUDGET | FULL YEAR TOTAL ADJUSTED BUDGET | YEAR TO DATE ACTUAL AS AT 31 JANUARY 2018 | ON ORDER | FULL YEAR AVAILABLE AS PER THE ADJUSTED BUDGET | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | RECON TO CASHFLOW | ACTUAL SPENT AS AT 31 JANUARY 2018 | ACTUAL STATUS (NON-FINANCIAL) AS AT 31 JANUARY 2018 | REASON FOR VARIANCE (CASHFLOW AND/OR NON-FINANCIAL PERFORMANCE AGAINST PIP) | RECOMMENDED CORRECTIVE ACTION | BASED ON STATUS OF PROJECT, IS THE CONDITION OF THE GRANT TO BE AFFECTED IF THE PROJECT IS TO BE RECOMMENDED FOR ROLL-OVER ? | IF YES, RECOMMENDED SOLUTION TO OBTAIN APPROVAL FOR ROLL-OVER | | |
| DPHS PIP1 | National Government | Development Planning and Human Settlements | JBC to Otisweni Link Road Phase 2 House Relocations | 1,000,000.00 | Basic service delivery IDP priority | | 18 | | 1,000,000.00 | 1,000,000.00 | | | 1,000,000.00 | | | | | | | | | | | | 1000000 | 1,000,000.00 | | | The final approval by NMPG has not been granted. In other words, the 50 million amount was only an indicative estimate before NMPG granted the R\$4,000,000 final allocation to the municipality. | Engage NMPG on request to implement project as it is critical in addressing informal sector problems at Thoko Masi. | NO | The final approval by NMPG has not been granted. In other words, the 50 million amount was only an indicative estimate before NMPG granted the R\$4,000,000 final allocation to the municipality. | | |
| DPHS PIP 2 | National Government | Development Planning and Human Settlements | JBC Urban Hub Walkways Informal Trading Stalls | 6,875,798.00 | Basic service delivery IDP priority | | 24/16/ | | 6,875,798.00 | | | | | | | | | | | | | | | | | | | | | The project has not commenced. | Project not yet implemented due to the budget not having been confirmed by NMPG. | NO | The final approval by NMPG has not been granted. In other words, the 50 million amount was only an indicative estimate before NMPG granted the R\$4,000,000 final allocation to the municipality. | |
| DPHS PIP3 | National Government | Development Planning and Human Settlements | Mtshini Secondary Link Road Walkways | 29,124,702.00 | Quality of roads and sidewalks IDP priority | | 17/18 | | 29,124,702.00 | 29,124,702.00 | 2,247,120.00 | | 29,124,702.00 | | | | | | | | | 4000000 | 5000000 | 88768.16 | 5110000 | 14,703,768.16 | | | The contractor encountered cashflow problems and could not proceed with the project. The municipality had to in the meantime, backfill the excavated areas at Thoko Masi. | The Department of Technical Services and W&M are engaged in a process to the project is completed. | YES | The project is unlikely to be completed end of June and engagement will be made NMPG and intergovernmental relations at National Treasury for roll-over approval. | | |
| DPHS PIP4 | National Government | Development Planning and Human Settlements | JBC Otiswen Secondary Link Road Phase 2 | 15,000,000.00 | Quality of roads and sidewalks IDP priority | | 18 | | 15,000,000.00 | 15,000,000.00 | 2,247,120.00 | | | | | | | | | | | | | | | | | | Expenditure was made on this project specifically. This expenditure was | Expenditure was made on this project specifically. This expenditure was | NO | It's | | |
| DPHS PIP5 | National Government | Development Planning and Human Settlements | Ngqong Fresh Produce Market | 1,81,405.00 | Economic Development IDP | | 1 | | 1,81,405.00 | | | | | | | | | | | | | | | | | | | | | | | | | |
| DPHS PIP6 | Provincial Government | Development Planning and Human Settlements | Building of New Infrastructure (AMPORT/TECHNO HUB) | 6,400,000.00 | Economic Development IDP | | 18 | | 6,400,000.00 | 6,400,000.00 | 6,177,100.00 | | 6,400,000.00 | | | | | | | | | 9,000,628.60 | 7,071,805.36 | | | 12,122,919.04 | | | | | | | | |
| DPHS PIP7 | Provincial Government | Development Planning and Human Settlements | Furniture & Equipment | 250,000.00 | Public Works IDP | | | | 250,000.00 | 250,000.00 | 250,000.00 | 25,000.00 | 25,000.00 | | | | | | | | | | | | 20,000.00 | 20,000.00 | 131,022.00 | 171,022.00 | | R 23,100 | Purchased 12 chairs | | NO | Roll is over and we indicate for next financial year |
| DPHS PIP8 | ASSET FINANCING RESE | Development Planning and Human Settlements | Furniture JBC Hall | 100,000.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | Roll is over and we indicate for next financial year |
| DPHS PIP9 | ASSET FINANCING RESE | Development Planning and Human Settlements | Refurbishment of Sunnyside & Fallowfield Flat | 1,293,637.00 | | | | | 1,293,637.00 | 1,293,637.00 | 300,240.34 | | 993,396.66 | | | | | | | | | 350,000.00 | | | 643,396.66 | 993,396.66 | | R 0.00 | We contracted Technical Services to obtain the Structural engineers' from the panel | | NO | Roll is over and we indicate for next financial year | | |
| DPHS PIP10 | National Government | Development Planning and Human Settlements | JBC Otiswen Secondary Link Road Phase 2 | | | | | | 11,100,000.00 | 11,100,000.00 | 4,104,171.64 | | 6,995,828.36 | | | | | | | | | 3,000,000.00 | 3,167,875.00 | | | 6,167,875.00 | 8,004 | | | | | | | |
| | | | | 56,795,405.00 | | | | | 56,795,405.00 | 53,152,637.00 | 18,034,241.18 | 23,160.00 | 35,138,396.82 | | | | | | | | | 9,070,628.60 | 12,571,805.36 | 108,768.16 | 6,246,022.00 | 35,138,395.78 | | | | | | | | |
| BTO CALCULATIONS | | | | | | | | | 56,795,405.00 | 53,152,637.00 | 18,034,241.18 | | | | | | | | | | | | | | | 35,138,395.82 | | | | | | | | |

NEWCASTLE MUNICIPALITY
REVISED 2017/18 CAPITAL STATUS REPORT

| CAPEX REF NUMBER | DEPARTMENT | PROJECT DESCRIPTION | FULL YEAR BUDGET 2017/18 | FULL YEAR ADD BUDGET | FULL YEAR TOTAL BUDGET | MOVEMENTS | ADJUSTED BUDGET | REVISED CASHFLOW PROJECTION | | | | | | | | | | | | | | JANUARY CAPITAL STATUS REPORT | | | | | | |
|------------------|------------|-----------------------------|--------------------------|----------------------|------------------------|-------------|-----------------|-----------------------------|--------|--------|--------|------------|--------------|--------|--------------|--------|------------|--------|--------|---------------------------------|-------------------|------------------------------------|--|---|-------------------------------|---|---|--|
| | | | | | | | | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | TOTAL CASHFLOW PROJECTIONS 2018 | RECON TO CASHFLOW | ACTUAL SPENT AS AT 31 JANUARY 2018 | ACTUAL STATUS (NON-FINANCIAL) AS AT 31 JANUARY 2018 | REASON FOR VARIANCE (CASHFLOW AND/OR NON- | RECOMMENDED CORRECTIVE ACTION | BASED ON STATUS OF PROJECT, IS THE CONDITION OF THE | IF YES, RECOMMENDED SOLUTION TO OBTAIN APPROVAL FOR ROLL- | |
| ELECT PIP1 | ELECTRICAL | SIYAHIALALA ELECTRIFICATION | 9,000,000.00 | 0.00 | 9,000,000.00 | 0.00 | 9,000,000.00 | | | | | | 1,395,450.00 | | 6,900,290.78 | | 704,359.22 | | | 9,000,000.00 | 0.00 | R6 900,290.78 | Construction in progress ,Contractor planting Lv and Hv Poles | | N/A | NO | | |
| ELECT RO PIP2 | ELECTRICAL | NETWORK REFURBISHMENT | 0.00 | 239,329.00 | 239,329.00 | -239,329.00 | 0.00 | | | | | | | | | | | | | 0.00 | 0.00 | R0 | k for budget top up during a | R0 | Savings | | | |
| ELECT RO PIP3 | ELECTRICAL | STREETLIGHTING HIGHMAST | 0.00 | 377,569.00 | 377,569.00 | 0.00 | 377,569.00 | | | | | 230,000.00 | | | 147,569.00 | | | | | 377,569.00 | 0.00 | R 140 000.00 | Project is complete high mast structures erected and energised and Osizweni mapping completed. | R0 | N/A | N/A | | |
| ELECT RO PIP4 | ELECTRICAL | SIYAHIALALA ELECTRIFICATION | 0.00 | 0.00 | 0.00 | 451,244.74 | 451,244.74 | | | | | | | | | | 451,244.74 | | | 451,244.74 | 0.00 | | | | | | | |
| | | | 9,000,000.00 | 616,898.00 | 9,616,898.00 | 211,915.74 | 9,828,813.74 | 0.00 | 0.00 | 0.00 | 0.00 | 230,000.00 | 1,395,450.00 | 0.00 | 7,047,859.78 | 0.00 | 704,259.22 | 0.00 | 0.00 | 9,828,813.74 | 0.00 | | | | | | | |

| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|------------|----------------|-------------|----------------------------|----------------------------|---|--|-----------------------------|------------|---------------------|--------------------------|----------------------------|------------------------|--|----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| CAPITAL BUDGET 2017/18 - HIGH LEVEL PROJECT IMPLEMENTATION PLAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | INSERT DATES | | | | | | | | | | | | | | | | | | | | | | | | |
| CAP REFERENCE NO. | DEPARTMENT | FUNDING SOURCE | VOTE NUMBER | VOTE DESCRIPTION | 15/16 TOTAL BUDGET (Draft) | Consultant Appointed (to start with design) | Est Scoping Report & Overall Design Approved | Bid Specification Committee | Advertised | Tender Closing Date | Bid Evaluation Committee | Bid Adjudication Committee | Contractual Obligation | Project Inception / Site Establishment | Construction Commence Date | Month 1 Site Meeting / PSC meeting | Month 2 Site Meeting / PSC meeting | Month 3 Site Meeting / PSC meeting | Month 4 Site Meeting / PSC meeting | Month 5 Site Meeting / PSC meeting | Month 6 Site Meeting / PSC meeting | Month 7 Site Meeting / PSC meeting | Month 8 Site Meeting / PSC meeting | Month 9 Site Meeting / PSC meeting | Month 10 Site Meeting / PSC meeting | Month 11 Site Meeting / PSC meeting | Month 12 Site Meeting / PSC meeting | Project Completion Date | Project Duration (Number of Months for construction) |
| PROPOSED SOURCE OF EVIDENCE (Examples of Source of evidence is specified for Audit purposes. Departments may review this based on specific project needs) | | | | | | Letter of appointment | Report/ design /invoices | Minutes of BSC | Advert | Advert | Minutes of REC | Minutes of BAC | Letter of appointment | Minutes of meeting / approved invoice | Signed SLA | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Minutes / Monthly progress reports/ff expenditure incurred - signed Invoices | Project completion certificate by authorised and/or competent person | |
| ELECT-PP1 | Electrical | DSE | 70602011351 | SIYAHULALA ELECTRIFICATION | 9,000,000.00 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 1-Jul-17 | ##### | N/A | ##### | ##### | ##### | ##### | ##### | ##### | ##### | ##### | ##### | ##### | ##### | ##### | 12 Months |
| ELECT-RO-PP2 | Electrical | | | NETWORK REFURBISHMENT | 228,320.00 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A |
| ELECT-RO-PP3 | Electrical | | | STREETLIGHTING HIGHMAST | 177,560.00 | Dec-17 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | Dec-17 | Dec-17 | Jan-18 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | Feb-18 | 4 months |
| ELECT-RO-PP4 | Electrical | | | SIYAHULALA ELECTRIFICATION | 451,244.74 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 12-03-2018 | | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 31-03-2018 | 30-04-2018 | 31-05-2018 | N/A | 31-05-2018 | 3 months |

REVENUE CASHFLOW PROJECTION - ADJUSTED BUDGET 2017/18

| JANUARY 2018 MONTHLY REPORT | | | | | | | | | | | | | | | | | | | | | | | | | REASON FOR VARIANCE (CASHFLOW AND/OR NON-FINANCIAL PERFORMANCE AGAINST PFI) | RECOMMENDED CORRECTIVE ACTION | BASED ON STATUS OF PROJECT, IS THE CONDITION OF THE GRANT TO BE AFFECTED IF THE PROJECT IS TO BE RECOMMENDED FOR ROLL-OVER ? | IF YES, RECOMMENDED SOLUTION TO OBTAIN APPROVAL FOR ROLL-OVER | | | | |
|-----------------------------|--------------------|-----------------------------|--|--------------------------|-------------------|------------------------|-----------------|-----------------|---|--------------|---------------------|--------|--------|--------|--------|--------|--------|--------|--------|--------------|--------------|--------------|--------------|-------------------|---|---|--|---|------|------|------|------|
| CAPEX REF NUMBER | DEPARTMENT | FUNDING SOURCE | PROJECT DESCRIPTION | 2017/18 FULL YEAR BUDGET | ADDITIONAL BUDGET | FULL YEAR TOTAL BUDGET | MOVEMENTS | ADJUSTED BUDGET | YEAR TO DATE ACTUAL AS AT 31 JANUARY 2018 | ON ORDER | FY18 YEAR AVAILABLE | Jul-17 | Aug-17 | Sep-17 | Oct-17 | Nov-17 | Dec-17 | Jan-18 | Feb-18 | Mar-18 | Apr-18 | May-18 | Jun-18 | RECON TO CASHFLOW | ACTUAL SPENT AS AT 31 JANUARY 2018 | ACTUAL STATUS (NON-FINANCIAL) AS AT 31 JANUARY 2018 | | | | | | |
| VSACPP1 | Technical Services | National Government MWS | OSWENDE F AND F | 9,000,000.00 | | 9,000,000.00 | (9,000,000.00) | | 900,217.00 | | (900,217.00) | | | | | | | | | | | | | 0.00 | 0.00 | Cleaning 80%, Excavations 0%, PE Structure 0%, Top Structure 0%, Overall Progress 100% | | | | | | |
| VSACPP2 | Technical Services | National Government MWS | MAANDU WWTW | 20,000,000.00 | | 20,000,000.00 | 8,715,000.00 | 28,715,000.00 | 16,551,992.11 | 1,100,512.85 | 12,361,017.25 | | | | | | | | | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 | 3,000,000.00 | 1,943,917.89 | 12,368,017.93 | Partion 1 Construction 40%, Partion 1 Pipe work and Auxiliary equipment 4%, Partion 2 Construction 0%, Overall Progress 25.1% | | | | | | |
| VSACPP3 | Technical Services | National Government MWS | UPGRADE OF NSAGANE WWTW STAGE1 | 15,000,000.00 | | 15,000,000.00 | | 15,000,000.00 | 3,067,398.14 | | 11,932,601.86 | | | | | | | | | 220,000.00 | 3,000,000.00 | 2,800,000.00 | 3,000,000.00 | 3,332,911.86 | 11,932,911.86 | 0.00 | 100% Design Progress 90%, Filter Progress 100% | | | | | |
| VSACPP4 | Technical Services | National Government MWS | BASIC SANITATION SERVICES NORMANDEN | 700,000.00 | | 700,000.00 | (700,000.00) | | 0.00 | | | | | | | | | | | | | | | 0.00 | 0.00 | Funds to be transferred from capital to operational budget Progress 100% | | | | | | |
| VSACPP5 | Technical Services | National Government MWS | BASIC SANITATION SERVICES NIDDOU | 700,000.00 | | 700,000.00 | (700,000.00) | | 120,161.00 | | (579,839.00) | | | | | | | | | | | | | 0.00 | 120,161.00 | Funds to be transferred from capital to operational budget Progress 100% | | | | | | |
| VSACPP6 | Technical Services | National Government MWS | BASIC SANITATION SERVICES NIDDOU | 700,000.00 | | 700,000.00 | (700,000.00) | | 700,000.00 | | (200,000.00) | | | | | | | | | | | | | 0.00 | 700,000.00 | Funds to be transferred from capital to operational budget Progress 100% | | | | | | |
| VSACPP7 | Technical Services | National Government MWS | BLAUWBOECH BLUE WATER PROJECT | 15,000,000.00 | | 15,000,000.00 | (13,000,000.00) | 2,000,000.00 | 1,187,012.24 | 1,038,619.25 | 1,315,647.76 | | | | | | | | | 1,017,347.76 | | 100000 | 190000 | 1,012,347.76 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP8 | Technical Services | National Government MWS | PPE REPLACEMENT AND UPGRADE PROJECT | 7,489,000.00 | | 7,489,000.00 | 2,000,000.00 | 9,489,000.00 | 2,817,112.78 | | 6,671,887.22 | | | | | | | | | 100000 | 1400000 | 200000 | 2100,817.22 | 0 | 6,671,887.22 | 0.00 | Site establishment 100%, Trench Excavation 60%, installation of pipe lines 80%, Valve chambers 0%, Overall progress 60% | | | | | |
| VSACPP9 | Technical Services | National Government MWS | NSAGANE BLUE WATER SUPPLY PROJECT | 10,000,000.00 | | 10,000,000.00 | | 10,000,000.00 | 1,466,804.05 | | 6,533,195.95 | | | | | | | | | 2,000,000.00 | 1,900,000.00 | 1,300,000.00 | 383,135.05 | 6,533,135.05 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP10 | Technical Services | National Government MWS | WIDEM OUDWEN | 10,000,000.00 | | 10,000,000.00 | (12,400,000.00) | 7,000,000.00 | 4,045,088.35 | 1,678,218.07 | 2,654,811.65 | | | | | | | | | | | | | 2,854,811.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP11 | Technical Services | National Government MWS | NEWCASTLE EAST WATER SUPPLY EXTENSION | 15,000,000.00 | | 15,000,000.00 | | 15,000,000.00 | 20,138,815.35 | 174,540.72 | 14,841,384.65 | | | | | | | | | 3,500,000.00 | 4,000,000.00 | 1,000,000.00 | 2,141,384.65 | 14,645,384.65 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP12 | Technical Services | National Government MWS | UPGRADE AND REFURBISHMENT OF PUMPSTATION | | | | | | | | | | | | | | | | | | | | | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP13 | Technical Services | ASSET FINANCING RESERVE | STAFFORDHILL SEWER PUMP STATION PHS | | 572,804.00 | 572,804.00 | | 572,804.00 | 148,211.43 | | 427,592.57 | | | | | | | | | | | | | 427,592.57 | 427,592.57 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| VSACPP14 | Technical Services | Provincial Government COSTA | YINHALALA LA BLUE SOWER | | | | 4,000,000.00 | 4,000,000.00 | | | 4,000,000.00 | | | | | | | | | 1000000 | 1000000 | 1,300000 | 300000 | 4,000,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP15 | Technical Services | National Government MWS | YINHALALA LA BLUE SOWER | | | | 6,000,000.00 | 6,000,000.00 | | | 6,000,000.00 | | | | | | | | | 1000000 | 1800000 | 1600000 | 1100000 | 6,000,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| VSACPP16 | Technical Services | National Government MWS | NEANDU SEWERAGE PUMP STATION | | | | 455,000.00 | 455,000.00 | | | 455,000.00 | | | | | | | | | | | | | 220000 | 230000 | 455,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| VSACPP17 | Technical Services | National Government MWS | STAFFORDHILL SEWER PUMP STATION PHS | | | | 980,000.00 | 980,000.00 | | | 980,000.00 | | | | | | | | | | 37000 | 400000 | 20,000 | 980,000.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP04 | Technical Services | INTERNAL FUNDS | RESURFACING OF ROADS - NEWCASTLE WEST | 6,000,000.00 | | 6,000,000.00 | 249,484.03 | 6,249,484.03 | 1,141,804.93 | 2,705,619.10 | 2,705,619.10 | | | | | | | | | 2,705,619.10 | | | | 2,705,619.10 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP05 | Technical Services | INTERNAL FUNDS | RESURFACING OF ROADS - MAGADEN | 2,000,000.00 | | 2,000,000.00 | | 2,000,000.00 | 1,140,419.71 | 616,880.00 | 617,009.29 | | | | | | | | | | | | | 617,009.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP06 | Technical Services | INTERNAL FUNDS | RESURFACING OF ROADS - OSWENDE | 2,000,000.00 | | 2,000,000.00 | | 2,000,000.00 | 1,170,309.47 | | 20,000.31 | | | | | | | | | | | | | 20,000.31 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP07 | Technical Services | INTERNAL FUNDS | RESURFACING OF ROADS - BLAUWBOECH | 1,000,000.00 | | 1,000,000.00 | (124,792.01) | 875,207.99 | 880,000.00 | | 14,007.29 | 0.00 | | | | | | | | | | | | 14,007.29 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP08 | Technical Services | INTERNAL FUNDS | RESURFACING OF ROADS - CHAMBERLAIN | 1,000,000.00 | | 1,000,000.00 | (124,792.01) | 875,207.99 | 875,000.00 | | 1,961.58 | 0.00 | | | | | | | | | | | | 1,961.58 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | | |
| CMP09 | Technical Services | MWS | M015 | 2,819,500.00 | | 2,819,500.00 | 8,912,500.00 | 2,000,000.00 | 345,704.11 | 300,000.00 | 1,178,218.81 | | | | | | | | | 300,000.00 | 450,000.00 | 628,218.81 | 1,178,218.81 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| CMP10 | Technical Services | MWS | M015 | 2,819,500.00 | | 2,819,500.00 | (1,312,000.00) | 1,500,000.00 | 168,811.04 | | 916,188.96 | | | | | | | | | | 300,000.00 | 300,000.00 | 246,188.96 | 916,188.96 | - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| CMP11 | Technical Services | MWS | M010 | 1,175,000.00 | | 1,175,000.00 | 315,000.00 | 1,500,000.00 | 200,304.74 | | 1,298,695.26 | | | | | | | | | | 310,000.00 | 380,000.00 | 548,695.26 | 1,298,695.26 | - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| CMP12 | Technical Services | MWS | M011 J01 | 4,815,000.00 | | 4,815,000.00 | (2,815,000.00) | 2,000,000.00 | 246,188.94 | | 1,014,811.06 | | | | | | | | | | 620,818.06 | 570,000.00 | 355,000.00 | 1,014,811.06 | - | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |

| REVISED CASHFLOW PROJECTION - ADJUSTED BUDGET 2017/18 | | | | | | | | | | | | | | | | | | | | | | | | JANUARY 2018 MONTHLY REPORT | | | | | | | | |
|---|--------------------|-------------------------|------------------------------------|--------------------------|-------------------|------------------------|----------------|-----------------|---|--------------|---------------------|--------|--------|--------|--------|--------|------------|--------|--------------|---------------|---------------|---------------|---------------|-----------------------------|-------------------|------------------------------------|--|---|--|--|---|--|
| CAPEX REF NUMBER | DEPARTMENT | FUNDING SOURCE | PROJECT DESCRIPTION | 2017/18 FULL YEAR BUDGET | ADDITIONAL BUDGET | FULL YEAR TOTAL BUDGET | MOVEMENTS | ADJUSTED BUDGET | YEAR TO DATE ACTUAL AS AT 31 JANUARY 2018 | ON ORDER | FULL YEAR AVAILABLE | Jul 17 | Aug 17 | Sep 17 | Oct 17 | Nov 17 | Dec 17 | Jan 18 | Feb 18 | Mar 18 | Apr 18 | May 18 | Jun 18 | | RECON TO CASHFLOW | ACTUAL SPENT AS AT 31 JANUARY 2018 | ACTUAL STATUS (NON-FINANCIAL) AS AT 31 JANUARY 2018 | REASON FOR VARIANCE (CASHFLOW AND/OR NON-FINANCIAL PERFORMANCE AGAINST PFP) | RECOMMENDED CORRECTIVE ACTION | BASED ON STATUS OF PROJECT, IS THE CONDITION OF THE GRANT TO BE AFFECTED IF THE PROJECT IS TO BE RECOMMENDED FOR ROLL-OVER ? | IF YES, RECOMMENDED SOLUTION TO OBTAIN APPROVAL FOR ROLL-OVER | |
| CUMPF00 | Technical Services | MIS | MIS1 (B) | 2 835 000.00 | | 2 835 000.00 | (1 435 000.00) | 1 399 000.00 | 640 094.30 | | 855 405.50 | | | | | | | | | | 330 000.00 | 361 129.89 | 168 225.61 | 859 405.50 | - | 145 524.50 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF01 | Technical Services | MIS | DE41 | 2 690 000.00 | | 2 690 000.00 | (950 000.00) | 1 739 000.00 | 485 872.17 | - | 1 238 127.83 | | | | | | | | | | 400 000.00 | 304 133.55 | 533 084.28 | 1 238 127.83 | - | 485 872.17 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF02 | Technical Services | MIS | DM5 (A) | 4 367 500.00 | | 4 367 500.00 | (2 347 500.00) | 2 000 000.00 | 312 427.12 | 312 427.12 | 1 687 572.88 | | | | | | | | | | 600 000.00 | 500 000.00 | 487 572.43 | 1 687 572.43 | - | 312 427.12 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF03 | Technical Services | MIS | DM5 (B) | 2 892 500.00 | | 2 892 500.00 | (1 582 500.00) | 1 309 000.00 | 506 227.24 | - | 833 772.06 | | | | | | | | | | 270 000.00 | 202 500.00 | 161 227.06 | 833 772.06 | - | 406 227.84 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF04 | Technical Services | MIS | DC20 | 2 365 000.00 | | 2 365 000.00 | (945 000.00) | 1 400 000.00 | 505 790.56 | - | 1 268 209.44 | | | | | | | | | | 420 000.00 | 574 720.41 | 249 430.00 | 1 268 209.44 | - | 505 790.56 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF05 | Technical Services | MIS | DA33 | 3 027 500.00 | | 3 027 500.00 | (1 427 500.00) | 1 599 000.00 | 721 381.20 | - | 786 018.80 | | | | | | | | | | 300 000.00 | 280 000.00 | 246 018.80 | 786 018.80 | - | 721 381.20 | The briefing for the procurement of the contractor will be held on the 15th February 2018. | Delay in the appointment of the Consultant and rescope of the briefing by local emerging contractors. | To put more resources during construction phase. | | | |
| CUMPF06 | Technical Services | INTERNAL FUND | PANORAMA STADIUM/ATER | 2 119 000.00 | | 2 119 000.00 | (700 000.00) | 1 401 000.00 | 1 414 361.89 | 935 008.62 | 46 709.11 | | | | | | | | | | 46 709.11 | | | 46 709.11 | - | 28 14361.89 | The project is practical completed. | | | | | |
| CUMPF07 | Technical Services | ASSET FINANCING RESERVE | CONSTRUCTION OF A213 | | 60 470.00 | 60 470.00 | | 60 470.00 | | | 60 470.00 | | | | | | | | | | | | 60 470.00 | | | - | 0 | | | | | |
| CUMPF08 | Technical Services | ASSET FINANCING RESERVE | CONSTRUCTION OF WAIT STREET | | 2 245 788.00 | 2 245 788.00 | (800 000.00) | 2 245 788.00 | | | 2 245 788.00 | | | | | | | | | | 60000 | 78000 | 81 178 | 2 245 788.00 | - | | The contractor was terminated but appealed the determination. | Delay due to the appeal processes. | | | | |
| CUMPF09 | Technical Services | ASSET FINANCING RESERVE | CONSTRUCTION OF CHARLESTOWN SCHOOL | | 1 322 327.00 | 1 322 327.00 | (1 300 000.00) | 12 327.00 | | | 12 327.00 | | | | | | | | | | | | | 12 327.00 | - | | The contractor was terminated but appealed the determination. | Delay due to the appeal processes. | | | | |
| CUMPF10 | Technical Services | ASSET FINANCING RESERVE | AVENUE OF ALEN STREET | | 1 706 855.00 | 1 706 855.00 | (1 582 027.68) | 119 333.31 | 119 333.31 | | | | | | | | | | | | | | | | - | 119 333.31 | Project is on hold due to unavailability of funds. | | | | | |
| CUMPF011 | Technical Services | ASSET FINANCING RESERVE | SEDDON ROAD | | 2 715 873.00 | 2 715 873.00 | (2 000 000.00) | 4 715 873.00 | 0.00 | | 4 715 873.00 | | | | | | | | 1 200 000.00 | 1 400 000.00 | 1 100 000.00 | 815 873.00 | | 4 715 873.00 | - | 0 | | | | | | |
| CUMPF012 | Technical Services | ASSET FINANCING RESERVE | COMMUNITY HALL | | 3 152 803.00 | 3 152 803.00 | | 3 152 803.00 | 2 177 803.40 | | 774 800.60 | | | | | | | | | | 774 800.60 | | | 774 800.60 | - | 2 177 803.40 | | | | | | |
| CUMPF013 | Technical Services | ASSET FINANCING RESERVE | EXTENSION OF MUNICIPAL OFFICES | | 1 037 890.00 | 1 037 890.00 | (1 037 890.00) | | 0.00 | | - | | | | | | | | | | | | | - | | 0 | | | | | | |
| | | | | 187 678 000.00 | 13 370 998.00 | 185 048 208.00 | -10 750 061.66 | 161 058 336.34 | 72 186 251.14 | 7 646 365.53 | 88 074 045.20 | - | - | - | - | - | 950 000.00 | - | 800 000.00 | 21 787 398.33 | 22 517 094.24 | 23 805 033.64 | 13 018 700.89 | 86 608 446.50 | 1 034 308.30 | | | | | | | |

| NEWCASTLE MUNICIPALITY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|---------------------------|----------------|-------------|-------------------------------------|---|---|-----------------------------|------------|---------------------|--------------------------|----------------------------|------------------------|--|----------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--------------------|
| CAPITAL BUDGET 2017/18 - HIGH LEVEL PROJECT IMPLEMENTATION PLAN | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | INSERT DATES | | | | | | | | | | | | | | | | | | | | | | | | |
| CAP REFERENCE NO. | DEPARTMENT | FUNDING SOURCE | VOTE NUMBER | VOTE DESCRIPTION | Consultant Appointed (to start with design) | EIA Scoping Report & Detail Design Approved | Bid Specification Committee | Advertised | Tender Closing Date | Bid Evaluation Committee | Bid Adjudication Committee | Contractual Obligation | Project Inception / Site Establishment | Construction Commence Date | Month 1 Site Meeting / PSC meeting | Month 2 Site Meeting / PSC meeting | Month 3 Site Meeting / PSC meeting | Month 4 Site Meeting / PSC meeting | Month 5 Site Meeting / PSC meeting | Month 6 Site Meeting / PSC meeting | Month 7 Site Meeting / PSC meeting | Month 8 Site Meeting / PSC meeting | Month 9 Site Meeting / PSC meeting | Month 10 Site Meeting / PSC meeting | Month 11 Site Meeting / PSC meeting | Month 12 Site Meeting / PSC meeting | Project Completion Date | Project Duration (Number of Months for construction) | REVISION REFERENCE |
| PROPOSED SOURCE OF EVIDENCE (Examples of Source of evidence is specified for Audit purposes. Departments may review this based on specific project needs) | | | | | Letter of appointment | Report/ design /invoices | Minutes of BSC | Advert | Advert | Minutes of BEC | Minutes of BAC | Letter of appointment | Minutes of meeting/ approved Invoice | Signed SLA | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Minutes / Monthly progress reports/If expenditure incurred - signed Invoices | Project completion certificate by authorised and/or competent person | | |
| CIVPIP1 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | RESEALING OF ROADS - NEWCASTLE WEST | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 1-Aug-17 | 15-Aug-17 | 1-Sep-17 | 1-Oct-17 | 1-Nov-17 | 1-Dec-17 | 3-Jan-18 | 3-Feb-18 | 1-Mar-18 | 1-Apr-18 | 1-May-18 | 30-Jun-18 | | | 30-Jun-18 | 11 | |
| CIVPIP2 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | RESEALING OF ROADS - MADADENI | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 1-Oct-17 | 15-Oct-17 | 30-Nov-17 | 15-Dec-17 | 31-Jan-18 | 28-Feb-18 | 31-Mar-18 | | | | | | | | 28-Feb-18 | 6 | |
| CIVPIP3 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | RESEALING OF ROADS - OSIZWENI | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 1-Oct-17 | 15-Oct-17 | 30-Nov-17 | 15-Dec-17 | 31-Jan-18 | 28-Feb-18 | 31-Mar-18 | | | | | | | | 28-Feb-18 | 6 | |
| CIVPIP4 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | RESEALING OF ROADS - KILBARCHAN | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 15-Feb-18 | 28-Feb-18 | 30-Mar-18 | 31 April 2018 | 31-May-18 | 30-Jun-18 | | | | | | | | | 30-Jun-18 | 5 | |
| CIVPIP5 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | RESEALING OF ROADS - CHARLESTOWN | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 15-Feb-18 | 28-Feb-18 | 30-Mar-18 | 31 April 2018 | 31-May-18 | 30-Jun-18 | | | | | | | | | 30-Jun-18 | 5 | |
| CIVPIP6 | TECHNICAL SERVICES: CIVIL | MIG | | MF55 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP7 | TECHNICAL SERVICES: CIVIL | MIG | | MD35 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP8 | TECHNICAL SERVICES: CIVIL | MIG | | MD30 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP9 | TECHNICAL SERVICES: CIVIL | MIG | | ME11 (A) | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP10 | TECHNICAL SERVICES: CIVIL | MIG | | ME11 (B) | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP11 | TECHNICAL SERVICES: CIVIL | MIG | | OE41 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP12 | TECHNICAL SERVICES: CIVIL | MIG | | OA85 (A) | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP13 | TECHNICAL SERVICES: CIVIL | MIG | | OA85 (B) | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP14 | TECHNICAL SERVICES: CIVIL | MIG | | OC20 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP15 | TECHNICAL SERVICES: CIVIL | MIG | | OA103 | n/a | n/a | n/a | 11/01/2018 | 02/03/2018 | 15/03/2018 | 29/03/2018 | 06/04/2018 | 09/04/2018 | 16/04/2018 | 31/05/2018 | 29/06/2018 | 31/07/2018 | 31/08/2018 | 17/09/2018 | | | | | | | | 17/09/2018 | 6 | |
| CIVPIP16 | TECHNICAL SERVICES: CIVIL | INTERNAL FUNDS | | PANORAMA STORMWATER | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | 31/01/2018 | 28/02/2018 | 29/03/2018 | 26/04/2018 | | | | | | | | | 26/04/2018 | 4 | |
| CIVPIP17 | Technical Services | | | CONSTRUCTION OF OC23 | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIVPIP18 | Technical Services | | | CONSTRUCTION OF WATT STREET | | | | | | | | | 03/04/2018 | 09/04/2018 | 30/04/2018 | 31/05/2018 | 29/06/2018 | | | | | | | | | | 29/06/2018 | 3 Months | |
| CIVPIP19 | Technical Services | | | CONSTRUCTION OF CHARLESTOWN ROAD1 | | | | | | | | | | 03/04/2018 | 30/04/2018 | | | | | | | | | | | | 30/04/2018 | 1 month | |

| CAP REFERENCE NO. | DEPARTMENT | FUNDING SOURCE | VOTE NUMBER | VOTE DESCRIPTION | Consultant Appointed (to start with design) | EIA Scoping Report & Detail Design Approved | Bid Specification Committee | Advertised | Tender Closing Date | Bid Evaluation Committee | Bid Adjudication Committee | Contractual Obligation | Project Inception / Site Establishment | Construction Commence Date | Month 1 Site Meeting / PSC meeting | Month 2 Site Meeting / PSC meeting | Month 3 Site Meeting / PSC meeting | Month 4 Site Meeting / PSC meeting | Month 5 Site Meeting / PSC meeting | Month 6 Site Meeting / PSC meeting | Month 7 Site Meeting / PSC meeting | Month 8 Site Meeting / PSC meeting | Month 9 Site Meeting / PSC meeting | Month 10 Site Meeting / PSC meeting | Month 11 Site Meeting / PSC meeting | Month 12 Site Meeting / PSC meeting | Project Completion Date | Project Duration (Number of Months for construction) | REVISION REFERENCE |
|-------------------|--------------------|------------------------------|-------------|---|---|---|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--|----------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------|--|--------------------|
| CIVPIP20 | Technical Services | | | WIDENING OF ALLEN STREET | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| CIVPIP21 | Technical Services | | | ESIDIDINI ROAD | | | | | | | | | | | | | | | | | | | | | | | | | |
| CIVPIP22 | Technical Services | | | COMMUNITY HALL | | | | | | | | | | | 1-Nov-17 | 1-Dec-17 | 1-Jan-18 | 1-Feb | 1-Mar-18 | 1-Apr-18 | | | | | | | 25-May-18 | 6 months | |
| CIVPIP23 | Technical Services | | | EXTENTION OF MUNICIPAL OFFICES | | | | | | | | | | | | | | | | | | | | | | | | | |
| WSPIP1 | Technical Services | National Government: MIG | | OSIZWENI E AND F | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | | | |
| WSPIP2 | Technical Services | National Government: MIG | | MADADENI WWTP | completed | completed | completed | completed | completed | completed | completed | completed | completed | completed | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 28/02/2018 | 30/03/2018 | 28/04/2018 | 25/05/2018 | 25/06/2018 | | | |
| WSPIP3 | Technical Services | National Government: MIG | | UPGRADE OF NGAGANE WWTW PHASE1 | completed | completed | n/a/to be done by UTW) | n/a/to be done by UTW) | n/a/to be done by UTW) | n/a/to be done by UTW) | n/a/to be done by UTW) | n/a/to be done by UTW) | n/a/to be done by UTW) | 20/03/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 20/03/2018 | 26/04/2018 | 30/05/2018 | 22/06/2018 | | | | |
| WSPIP4 | Technical Services | National Government: MIG | | BASIC SANITATION SERVICES NORMANDIEN | completed | completed | completed | completed | completed | completed | completed | completed | completed | 30/03/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP5 | Technical Services | National Government: MIG | | BASIC SANITATION SERVICES INGOGO | completed | completed | completed | completed | completed | completed | completed | completed | completed | 30/03/2019 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP6 | Technical Services | National Government: MIG | | BASIC SANITATION SERVICES CHARLESTOWN | completed | completed | completed | completed | completed | completed | completed | completed | completed | 30/03/2020 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP7 | Technical Services | National Government: MIG | | BLAAUWBOSCH BULK WATER PROJECT | completed | completed | 30/03/2018 | 10/04/2018 | 28/04/2018 | 30/05/2018 | 30/06/2018 | next FY | next FY | next FY | N/A | N/A | N/A | N/A | N/A | N/A | N/A | next FY | next FY | next FY | next FY | next FY | | | |
| WSPIP8 | Technical Services | National Government: MIG | | PIPE REPLACEMENT AND UPGRADE PROJECT | completed | completed | completed | completed | completed | completed | completed | completed | completed | On construction progress | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP9 | Technical Services | National Government: MIG | | NGAGANE BULK WATER SUPPLY PROJECT | completed | completed | completed | completed | completed | 10/03/2018 | 15/03/2018 | 30/03/2018 | 15/4/2018 | 30/04/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 30/04/2018 | 30/05/2018 | 30/06/2018 | | | | | |
| WSPIP10 | Technical Services | National Government: MWIG | | WCDM OSIZWENI | completed | completed | completed | completed | completed | completed | completed | completed | completed | On construction progress | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP11 | Technical Services | National Government: MWIG | | NEWCASTLE EAST WATER SUPPLY EXTENSION | completed | completed | completed | completed | completed | completed | completed | completed | completed | On construction progress | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 30/03/2018 | 30/04/2018 | 30/05/2018 | 15/06/2018 | | | |
| WSPIP12 | Technical Services | National Government: MWIG | | UPGRADE AND REFURBISHMENT OF PUMPSTATIONS | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | | | | | | | | |
| WSAROPIP13 | Technical Services | ASSET FINANCING RESERVE | | STAFFORDHILL SEWER PUMP STATION PH5 | completed | completed | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | 10/03/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 15/04/2018 | 15/5/2018 | | | | | |
| WSAROPIP14 | Technical Services | Provincial Government: COGTA | | SIYHLALA LA BULK SEWER | completed | completed | completed | completed | completed | completed | completed | completed | completed | On construction progress | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 10/03/2018 | 20/04/2018 | 25/05/2018 | 25/06/2018 | | | | |
| WSAROPIP15 | Technical Services | National Government: MIG | | SIYHLALA LA BULK SEWER | completed | completed | completed | completed | completed | completed | completed | completed | completed | On construction progress | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 10/03/2018 | 20/04/2018 | 25/05/2018 | 25/06/2018 | | | | |
| WSAROPIP16 | Technical Services | National Government:MI G | | NCANDU SEWERAGE PUMP STATION | completed | completed | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | 10/03/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 15/04/2018 | 15/5/2018 | | | | | |
| WSAROPIP17 | Technical Services | National Government: MIG | | STAFFORDHILL SEWER PUMP STATION PH5 | completed | completed | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | to use panel of contractors | 10/03/2018 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | 05/03/2018 | 15/04/2018 | 15/5/2018 | | | | | |