

## **PERFORMANCE MANAGEMENT SYSTEM AND SERVICE DELIVERY & BUDGET IMPLEMENTATION PLANS (SDBIP)- 2018/19 (MM 2/1/2/1) : MAY 2018**

### **EXECUTIVE SUMMARY**

The development, implementation and monitoring of the PMS is a requirement of the Municipal Systems Act (MSA) (Act 32 of 2000); and the Municipal Finance Management Act, ( MFMA )(Act No. 56 of 2003).

The Service Delivery Budget Implementation Plan (SDBIP) is a detailed one year plan of the municipality that gives effect to the IDP and the budget of the municipality. The SDBIP is a management plan for implementing the IDP through the approved budget. It is an expression of the objectives of the municipality, in quantifiable outcomes that will be implemented for the financial year. It includes the service delivery targets for each quarter and facilitates oversight over financial and non- financial performance of the municipality.

The development of the PMS is re-affirmed in the approved IDP/Budget/PMS process plan approved by Council in August 2017, with the Draft PMS being submitted to Council with the tabling of the Budget in March 2018

The Draft PMS as included in the Draft IDP Review 2018/19 was published for comment during April 2018. No submissions were made in this regard.

Accordingly, the PMS 2018/19 which comprises of the following is submitted for approval :

- ✓ Organisational Score-card aligned to the approved IDP Review 2018/19
- ✓ Service Delivery Budget Implementation Plan (SDBIP) by Vote - Quarterly projections of Service Delivery Targets and Performance Indicators for each Vote aligned to the approved Budget 2018/19
- ✓ Monthly Projections of Revenue to be Collected for each Source based on 1/12 principle
- ✓ Monthly Projections of Expenditure and Revenue for each Vote based on 1/12 principle
- ✓ Monthly projections of capital expenditure as per the approved Capital budget 2018/19 as per proposed Project Implementation Plans
- ✓ High level project implementation plans aligned to the Capital budget
- ✓ *Framework for Performance Management 2018/19*
- ✓ Monitoring Framework For Newcastle Municipality Entities and SDBIP for Uthukela Water (Pty) Ltd 2018/19

## **RECOMMENDED**

- a. That in terms of section 53 of the Municipal Finance Management Act read with Chapter 6 Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) as amended - the Performance Management System ( Revised PMS Framework, Monitoring Framework for Municipal Entities, Organisational Score-card, Service Delivery Budget Implementation Plans, Cash flow projections (Opex and Capex), Project Implementation Plans (Capex) - for the 2018/19 Financial year be approved for inclusion in the IDP Review 2018/19;
- b. That where practical, the general KPI's as per the Municipal Planning and Performance Management Regulations, 2001 be customized to cater for its measurability as per the resources of the municipality in line recommendations by National Cogta and the Auditor-General's office;
- c. That standardized KPI's be incorporated into the SDBIP to cater for the following:-
  - i. Execution of Resolutions progress report submitted as per resolution register (Exco, Council, MPAC);
  - ii. Review by SED to implement departmental operational plans aligned to SDBIP's and Capital programme ;
  - iii. Progress reports on the implementation of Revenue Enhancement Strategies submitted to relevant Portfolio Committee and Exco ;
  - iv. Progress report on implementation of Risk Management Strategies submitted to CRO ;
  - v. Progress report on implementation of Oversight Report recommendations submitted to MPAC ;
  - vi. Progress reports on implementation of Management Action Plan to AG findings to CRO ;
  - vii. Implementation of Individual Performance Management System
- d. That the final PMS 2018/19 be aligned to the approved budget and be incorporated into the final IDP Review 2018/19 accordingly prior to submission to Cogta and publishing to the website ;
- e. That the Community Survey 2016 results by STATS SA be used as baseline information as aligned to the IDP where applicable on relevant KPI's,
- f. That for the purpose of Individual PMS to be rolled out from 01 July 2018, all functional KPI's aligned to Task Gr17-16 officials be aligned to the SDBIP's accordingly;

- g. that the Pro- forma Performance Agreement for the Municipal Manager and Managers directly accountable to the Municipal Manager be noted for finalization before the 31 July 2018 ;
  
- h. That the approved PMS 2018/19 be submitted to National and Provincial Treasury, Cogta and be published for public perusal.



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**B E MSWANE (MR)**  
**MUNICIPAL MANAGER**