

**NEWCASTLE MUNICIPALITY
VACANCIES
CS23/2018**

The following vacancies exist in the department as mentioned hereunder :-

1. DEPARTMENT : TECHNICAL SERVICES (WATER SERVICES)

(a) MANAGER : WASTE WATER TREATMENT : POST ID : TS1100

- Remuneration : R510 017,73 per annum
- Qualifications : Bachelor's Degree in Water Care or a close related field. Minimum of 5 years' experience relating to the operation and maintenance of waste water treatment.
- Responsibilities : Develop and implement production and quality control standards, budgets and cost controls and obtains data regarding quantities and quality specifications for sanitation to ensure that the correct quantity and quality of water is produced for sanitation purposes. Plans and directs treatment activities and establishes priorities for effluent treatment to ensure cost effective operations. Co-ordinates treatment activities with relevant departments and quality control activities to obtain optimum production and utilization of human resources, machines and equipment. Reviews and analyses treatment, quality control, maintenance and operational reports to determine causes of non-conformity with production and quality specifications and operating or production problems and takes corrective action and make recommendations for continuous improvement. Develops and implements operating methods and procedures designed to eliminate operating problems and improve product quality. Revises and approves treatment schedules and priorities to ensure optimum operations of wastewater treatment plant infrastructure. Consults with maintenance and project personnel regarding modification of machines and equipment in order to improve production and quality water. Manages the consolidation and review of production data to ensure availability of accurate information, regulatory compliance and enable business decisions. Leads the Green Drop Certification Program as required by DWS. Manages and leads the wastewater treatment process performed by staff through the verification and inspection of actual work performed, planning assigning and directing work appraising performance; regarding and disciplining employees to ensure proper control of staff at all times. Manages the compliance with SHE standards and regulations to ensure a safe working environment. Oversees and participates in the management of capital projects related to wastewater treatment plants refurbishment and upgrades. Participates in cross functional and international projects to ensure the achievement of organizational objectives. Complies specifications for the purchasing of chemical, equipment tools and spares for approval by the HOD/Director. Responsible for the overall direction, co-ordination and evaluation of staff capabilities by interviewing and ensuring training of employees. Addressing complaints and resolving problems as to ensure that supervisory responsibilities are carried out in accordance with the organization's policies and applicable laws.

Detailed CV's can be forwarded to Ms G Mazibuko at the Directorate : Human Resources, Tower Block, Murchison Street, Private Bag X6621, NEWCASTLE, 2940. For further information you may contact Mr T H Ndlovu at 034 – 328 7914.

- Canvassing for appointment will automatically disqualify an applicant.
- If no reply to your application has been received within 60 days of the closing date, you should consider your application as being unsuccessful.
- The Directorate : Human Resources will not take responsibility for information not mentioned in applications.
- **NO** late applications will be accepted.
- **NO** e-mails or faxes will be accepted.

- The Directorate: Human Resources will not be held responsible for lost applications unless proof of submission can be supplied.
- All applicants may be required to undergo a proficiency test.
- **NO** applications shall be considered without certified copies of the original documents of qualifications.
- The Newcastle Municipality adheres to the provisions as contained in the Employment Equity Act to ensure the representatively through the process of affirmative action.
- Reference checks will be done.
- Applicants must have no criminal record or pending criminal / departmental or civil cases.
- Applicants will be subjected to a vetting process which will include security screening and fingerprint verification.
- Foreign qualifications accredited by the South African Qualification Authority only will be considered.
- **SHOULD** the candidate be successful in the interviews and thereafter decline the offer, such candidate will be liable for all costs incurred to have the position re-advertised.

CLOSING DATE : 13 APRIL 2018