

**10. FINAL REVISED SERVICE DELIVERY & BUDGET IMPLEMENTATION PLANS (SDBIP)
AND PROJECT IMPLEMENTATION PLANS- 2016/17 (MM 2/1/2/1) : MARCH 2017**

EXECUTIVE SUMMARY

In terms of section 28 of the Municipal Finance Management Act, (MFMA) (Act No. 56 of 2003) read with the Municipal Budget and reporting regulations, together with the Adjustment budget being tabled, the consequent impact on service delivery targets must be included as supporting documentation.

Further to the approval of the Adjustment Budget, and in line with Internal Audit Findings, further motivations for and the proposed revisions to the SDBIP's and capital programme PIP's and cash flow projections are submitted for approval.

RECOMMENDED

- a. That in terms of section 28 of the Municipal Finance Management Act read with Chapter 6 Local Government: Municipal Systems Act, 2000 (Act No.32 of 2000) as amended, read with the Municipal Budget and Reporting regulations, the Final revised SDBIP's and Project Implementation Plans together with revised Cash flow projections where applicable be approved as per the attached schedules.
- b. That the Final Revised SDBIP's 2016/17 be advertised for public perusal ;
- c. That in respect of the revisions to the SDBIP's, PIP's and cash flow projections, that these be evaluated retrospective to 01 January 2017 in line with the Framework for Performance Management;
- d. That where applicable, the relevant KPI's and targets on the Organizational score-card and Performance Agreements for section 54/ 57 Managers be amended accordingly.

B E MSWANE (MR)
MUNICIPAL MANAGER

REVISÉD CAPITAL CASH FLOW PROJECTIONS AND PIP'S 2016/17 (MASTER FILE)

COMMUNITY SERVICES

CAPEX REF NUMBER	DIRECTOR ATE CODE	DIRECTORATE DESCRIPTION	FINANCE SOURCE DESCRIPTION	mSCOA CONFIG	DESCRIPTION	IDP PRIORITY	PROJECT TYPE	WARD LOCALITY (PLEASE USE WARD NUMBER)	IF MULTI WARD (PLEASE SPECIFY)	FULL YEAR BUDGET	FULL YEAR ADD BUDGET	REVISED BUDGET	MOVEMENT BETWEEN REVISED AND ADJUSTED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ACTUAL AS 31 DECEMBER 2016	ON ORDER	FULL YEAR AVAILABLE AS PER THE ADJUSTED BUDGET	TOTAL REVISED CASH FLOW PLUS (+) JANUARY 2017 ACTUALS						
																		JANUARY 2017 ACTUAL AS PER THE BTO REPORT	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTAL REVISED CASH FLOW PROJECTION 2016/17 PLUS (+) JANUARY 2017 ACTUALS
COMMPIP 11		CULTURE, RECREATION, AMENITIES	ASSET FINANCING RESERVE	70120000121	Fort Ameli Ablution	Backlogs – Upgrading and expansion of	INFRASTRUCTURE	4	-	620,000.00	-	620,000.00		620,000.00	298,420.00	-	321,580.00	0.00	131,101.50	46,100.00	0.00	0.00	0.00	177,201.50
COMMPIP 12		CULTURE, RECREATION, AMENITIES	ASSET FINANCING RESERVE	70128101621	Furniture Charlestown hall	Backlogs – Upgrading and expansion of	OTHER	1	-	200,000.00	(100,000.00)	100,000.00		100,000.00	-	-	100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00
COMMPIP 25		CULTURE, RECREATION, AMENITIES	ASSET FINANCING RESERVE	70403005621	Osiweni Netball Court	Infrastructure Backlogs – Upgrading and	COMMUNITY ASSETS	11		1,000,000.00	-	1,000,000.00		1,000,000.00	438,895.34	-	561,104.66			101,781.77	0.00	0.00	60,000.00	161,781.77
COMMPIP 29		CULTURE, RECREATION, AMENITIES	ASSET FINANCING RESERVE	70403024121	Establishment of play parks X2	Backlogs – Upgrading and	COMMUNITY ASSETS	14		3,839,855.00	(2,039,855.00)	1,800,000.00		1,800,000.00	766,527.80	-	1,033,472.20	410,486.00	0.00	0.00	0.00	0.00	622,986.20	1,033,472.20
COMMPIP 35		COMMUNITY SERVICES	ASSET FINANCING RESERVE	70095034721	Furniture JBC hall	OTHER	OTHER	15		300,000.00	(200,000.00)	100,000.00		100,000.00	-	-	100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00
COMMPIP 42		COMMUNITY SERVICES	ASSET FINANCING RESERVE	70264001421	Road traffic sign	Infrastructure Backlogs – Upgrading and expansion of existing	INFRASTRUCTURE	MULTI WARDS	4 & 34	210,000.00	(48,000.00)	162,000.00		162,000.00	48,000.00	-	114,000.00	0.00	0.00	0.00	0.00	0.00	114,000.00	114,000.00
COMMPIP 6		COMMUNITY SERVICES	ASSET FINANCING RESERVE	70222000421	Bulk refuse Containers	Backlogs – Upgrading and expansion of existing			34	2,000,000.00	(1,642,034.00)	357,966.00		357,966.00	357,965.86	-	0.14	0.00	0.00	0.00	0.00	0.00	0.00	-
COMMPIP 7		CULTURE, RECREATION, AMENITIES	GOVERNMENT GRANTS AND SUBSIDIES	70108001451	Replica Railway Station	OTHER	HISTORICAL ASSETS	25		114,500.00	10,776.00	125,276.00	154,724.00	280,000.00	-	-	280,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-
COMMPIP 8		CULTURE, RECREATION, AMENITIES	GOVERNMENT GRANTS AND SUBSIDIES	70108001151	Refurbishment of NN library	Infrastructure Backlogs – Upgrading and expansion of existing	INFRASTRUCTURE	25		2,000,000.00	7,213,217.00	9,213,217.00		9,213,217.00	1,313,851.41	-	7,899,365.59	560,584.13	-	-	3,285,079.22	1,712,174.27	-	5,561,837.62
COMMPIP 45		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES	70108001251	Mobile Office	OTHER	OTHER	25		-	647,633.00	647,633.00		647,633.00	-	-	647,633.00	0.00	0.00	0.00	0.00	0.00	647,633.00	647,633.00
COMMPIP 46		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES	70108015051	Furnisher & Equipment	OTHER	OTHER	MULTI WARDS	3, 21, 25,	-	84,531.00	84,531.00		84,531.00	-	-	84,531.00	0.00	0.00	0.00	0.00	0.00	84,531.00	84,531.00
COMMPIP 47		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES		Art purchases	OTHER	OTHER	25					5,000.00	5,000.00			5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00
COMMPIP 48		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES		Equipment	OTHER	OTHER	25					30,000.00	30,000.00			30,000.00	0.00	0.00	0.00	0.00	0.00	30,000.00	30,000.00
COMMPIP 49		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES		Charlestown Library	OTHER	COMMUNITY ASSETS	25					10,000,000.00	10,000,000.00			10,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-
COMMPIP 50		CULTURE, RECREATION, AMENITIES	PROVINCIALISATION OF LIBRARIES		Civic Centre Network Design & Cabling	OTHER	OTHER						100,000.00	100,000.00			100,000.00	0.00	0.00	0.00	0.00	0.00	100,000.00	100,000.00
										31,160,687.00	(13,493,680.00)	17,667,007.00		24,500,347.00	3,381,583.89	-	21,118,763.11	971,070.13	131,101.50	147,881.77	3,285,079.22	1,712,174.27	1,729,150.20	7,980,457.09
										31,160,687.00		17,667,007.00		24,500,347.00										
												3,456,384.00												

REVISÉD CAPITAL CASH FLOW PROJECTIONS AND PIP'S 2016/17

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REVISED SDBIP's 2016/17 : BUDGET AND TREASURY

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
BTO003	As per engagements with CRO, this KPI should not be cascaded to departments	As per engagements with CRO, this KPI should not be cascaded to departments. A KPI is relevant only to the CRO on the SDBIP of Office of the MM. To remove KPI
BTO006	Align quarterly targets to approved adjusted budget and reconciled accumulative cash flow projections	INTERNAL AUDIT FINDING 5.43 SOURCE OF EVIDENCE UPDATED, revised KPI as per regulations
BTO007		To specify the source of evidence obtainable from National Treasury.
BTO009	KPI and Target was changed based on internal audit finding. Q1 and Q2 target revised retrospectively to 1 per qtr as per IA findings	Source of evidence revised from Registers & Minutes of safety meetings to Minutes of Safety meetings held and proof of submission of safety issues escalated to Safety Unit (Memo/ email)
BTO012	The target was estimated incorrectly during the planning stage and this was discovered after SDBIP was approved by Council	To clearly specify the correct source of evidence document for the KPI as amortizations tables / statements are too bulky.
BTO012	The target was estimated incorrectly during the planning stage and this was discovered after SDBIP was approved by Council	
BTO014		To correct the Manager responsible for this KPI
BTO016	Target changed based on internal audit findings no 5.3 . Changed from 1 in q3 to NA	
BTO017	Target changed based on internal audit findings no 5.3 . Changed from 1 in q3 to NA	
BTO019		To add more information with a view to correct the source of evidence
BTO030	Target changed based on internal audit findings no 5.12. Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations) to Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations)	
BTO032		To remove the KPI and consolidate with BTO034 as recommended by Internal Audit IA12.1
BTO034		To correct the description of the KPI and the source of evidence taking into account that KPI's BTO032 and BTO036 will be consolidated into BTO036 IA12.1
BTO036		To remove the KPI and consolidate with BTO034 as recommended by Internal Audit IA 12.1
BTO037		To correct the source of evidence such that it will be practical to provide.
BTO038		Revised frequency to Quarterly as per IA 1.5
BTO040		information to calculate actual, to align accordingly once input from Cogta received in response to AG Action Plan
BTO042	Remove target and KPI, not aligned to IDP or legislated	Remove target and KPI, not aligned to IDP or legislated
BTO043	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION

NEWCASTLE MUNICIPALITY																				
REVISED SDBIP 2016/17																				
BUDGET AND TREASURY OFFICE																				
SDBIP REF NO	B2B ALIGNMENT	IDP/ORG REF No.	OUTCOME 9	IDP PRIORITY	SERVICE/FUNCTION	REVISED BUDGET OPEX	REVISED BUDGET CAPEX	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASLINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER
BTO001	SOUND FINANCIAL MANAGEMENT	GP7.1.5	Output6: Administrative and Financial Capability					To ensure that good governance principles are implemented	BTO	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: BUDGET AND TREASURY
BTO002	SOUND FINANCIAL MANAGEMENT	GP8.1.4	Output6: Administrative and Financial Capability					To ensure that good governance principles are implemented	BTO	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: BUDGET AND TREASURY
BTO004	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Good Governance	Administration			To ensure that good governance principles are implemented	BTO	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly	12	Minutes& Attendance Registers	12	3	3	3	3	SED
BTO005	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Good Governance	Administration			To ensure that good governance principles are implemented	BTO	Implement resolutions of Manco/EXCO/Council/MPAC	%age of resolutions as per resolution register executed	Quarterly	12	Monthly Execution of Resolutions as reported to relevant executive structures/ minutes of relevant executive structures	100%	100%	100%	100%	100%	SED
BTO006	SOUND FINANCIAL MANAGEMENT	FV10.4.2	Output6: Administrative and Financial Capability	Financial Viability	Administration			To ensure implementation of capital programme	BTO	Implementation of capital programme	the percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	Annual	90%	Year to date (Month-end) expenditure reports from BTO.	90%	N/A	N/A	72%	90%	SED
BTO007	SOUND FINANCIAL MANAGEMENT	FV10.1.1	Output6: Administrative and Financial Capability	Financial Management	Administration			To ensure sound financial and fiscal management and good governance	BTO	To ensure compliance with financial reporting in terms of the relevant legislative requirements.	%age compliance with MFMA reporting obligations as per MFMA calendar	Quarterly	100%	National Treasury Compliance Report	100%	100%	100%	100%	100%	Director: Budget & Financial Reporting
BTO008	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Good Governance	Administration			To improve both internal and external communication..	BTO	To implement Public Participation & Communication Strategy	% of Communication Plan Implemented	Annual	100%	Communication plan and Presentations/registers/publications/photos/ minutes of meeting	100%	N/A	N/A	N/A	100%	SED
BTO009	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Organizational / Institutional Development	BTO - Safety			To promote zero fatality and ensure a health and safe working environment	BTO	To comply with health and safety legislation	Number of safety meetings held and issues escalated to the Safety Unit (Electrical & Mechanical)	Quarterly	10	Minutes of Safety meetings held and proof of submission of safety issues escalated to Safety Unit (Memo/ email)	4	1	1	1	1	SED
BTO010	SOUND FINANCIAL MANAGEMENT	IT1.3.1	Output 6: Administrative and financial capability	Administratio n Skills & Development				To develop and participate in knowledge sharing with other municipalities	BTO	To facilitate knowledge sharing activities with other municipalities	Number of knowledge sharing meetings arranged	Annual	0	Attendance registers/ minutes of meetings/Invitations	1	N/A	N/A	N/A	1	SED
BTO011	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Financial Reporting			To ensure sound financial and fiscal management and good governance	Budget	Preparation of Annual Financial Statemenets	Submission of Annual Financial Statements to Auditor-General on or before 31 August 2016	Annual	AFS submitted 30 August 2015	Proof of submission from Auditor-General	Submission of Annual Financial Statements to Auditor-General on or before 31 August 2016	Submission of Annual Financial Statements to Auditor-General on or before 31 August 2016	N/A	N/A	N/A	Director: Budget & Financial Reporting
BTO012	SOUND FINANCIAL MANAGEMENT	FV11.1.2	Output6: Administrative and Financial Capability	Financial Viability	Financial Reporting			To ensure sound financial and fiscal management and good governance	Budget	Financial Reporting	Financial viability in terms of debt coverage	Quarterly	65%	Loan statements and Section 71 Reports	60%	15%	25%	30%	60%	Director: Budget & Financial Reporting
BTO013	SOUND FINANCIAL MANAGEMENT	FV11.1.3	Output6: Administrative and Financial Capability	Financial Viability	Financial Reporting			To ensure sound financial and fiscal management and good governance	Budget	Financial Reporting	Financial viability in terms of cost coverage	Quarterly	1 months	Bank Statement and Investment Schedule and Section 71 Reports	1 Months	3months	2months	1months	1months	Director: Budget & Financial Reporting
BTO014	SOUND FINANCIAL MANAGEMENT	FV11.1.4	Output6: Administrative and Financial Capability	Financial Viability	Financial Reporting			To ensure sound financial and fiscal management and good governance	Budget	Financial Reporting	Financial viability in terms of outstanding service debtors	Annual	125%	Calculation sheet	146%	N/A	N/A	N/A	146%	Director : Budget & Financial Reforms

SDBIP REF NO	B2B ALIGNMENT	IDP/ORG REF No.	OUTCOME 9	IDP PRIORITY	SERVICE/FUNCTION	REVISED BUDGET OPEX	REVISED BUDGET CAPEX	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER
BTO015	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Viability	Revenue Enhancement Strategy			To facilitate processes to enhance revenue	Revenue Enhancement	Revise Revenue Enhancement Strategy.	Updated Revenue Enhancement Strategy by March 2017	Annual	Approved Revenue Enhancement Strategy	Council Minutes	Updated Revenue Enhancement Strategy by March 2017	N/A	N/A	Updated Revenue Enhancement Strategy by March 2017	N/A	Director : Revenue Enhancement
BTO016	SOUND FINANCIAL MANAGEMENT	FV11.2.1	Output6: Administrative and Financial Capability	Financial Viability	Revenue Enhancement Strategy			To facilitate processes to enhance revenue	Revenue Enhancement	Mainstream and integrate Revenue Enhancement throughout the value chain of the organisation.	Number of Revenue Enhancement Meetings facilitated	Quarterly	17	Minutes and registers	4	1	1	N/A	1	Director : Revenue Enhancement
BTO017	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Viability	Revenue Enhancement Strategy			To facilitate processes to enhance revenue	Revenue Enhancement	Analyze and assess reports of various departments as well as reports generated from the financial system and utilizing information/ reports/statistics/ reports on progress made with the implementation of the Revenue Enhancement Strategy.	Quarterly Reports on implementation of the Revenue Enhancement Strategy to Finance Standing Portfolio Committee	Quarterly		Implementation register together with comments on progress by the Revenue Enhancement Unit	3	1	1	N/A	1	Director : Revenue Enhancement
BTO018	SOUND FINANCIAL MANAGEMENT	FV10.4.1	Output6: Administrative and Financial Capability	Financial Management	Budget Management			To ensure budget planning and implementation	Budget & Reporting	Preparation of the annual budget	Approval of Annual Budget for 2017'18 by the 31 May 2017	Annual	2015'16 Budget approved in May 2016	Council Resolution	Approved Budget by 31 May 2017	N/A	N/A	N/A	Approved Budget by 31 May 2017	Director: Budget & Financial Reporting
BTO019	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Budget Management			To ensure sound financial and fiscal management and good governance	Budget & Reporting	Preparation of the Mid-year Review (section 72)	Submission of the Mid-year Review to the Mayor, National and Provincial Treasuries by 25 January 2017	Annual	Submitted Section 72 by 25 January 2017	Proof of submission to the Mayor; National and Provincial Treasuries	Submission of the Mid-year Review to the Mayor, National and Provincial Treasuries by 25 January 2017	N/A	N/A	Submission of the Mid-year Review to the Mayor, National and Provincial Treasuries by 25 January 2017	N/A	Director: Budget & Financial Reporting
BTO020	SOUND FINANCIAL MANAGEMENT	FV10.4.1	Output6: Administrative and Financial Capability	Financial Management	Budget Management			To ensure budget planning and implementation	Budget & Reporting	Preparation of adjustment budget	Approval of Adjustment Budget by 28 February 2017	Annual	Adjustment Budget by 28 Feb 2017	Council Resolution/ Proof of submission to the Mayor	Approved Adjustment Budget by 28 February 2017	N/A	N/A	Approved Adjustment Budget by 28 February 2017	N/A	Director: Budget & Financial Reporting
BTO021	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Financial Reporting			To ensure sound financial and fiscal management and good governance	Budget & Reporting	Preparation of section 52 and 71 reports	Monthly Section 71 reports to the Mayor, National and Provincial Treasuries within 10 working days of each month.	Quarterly	12	Proof of submission to the Mayor	12	3	3	3	3	Director: Budget & Financial Reporting
BTO022	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Investment and Expenditure Management			To ensure sound financial and fiscal management and good governance	Expenditure & Financial Accounting	Preparation of Quarterly reports on External Loans; Investments; Withdrawals and Staff Benefits	Submission of Quarterly reports on External Loans	Quarterly	4	Exco Minutes	4	1	1	1	1	Director: Budget & Financial Reporting
BTO023	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability								Submission of Quarterly reports on Investments	Quarterly	4	Exco Minutes	4	1	1	1	1	Director: Budget & Financial Reporting
BTO024	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability								Submission of Quarterly reports on Withdrawals	Quarterly	4	Exco Minutes	4	1	1	1	1	Director: Budget & Financial Reporting
BTO025	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability								Submission of Quarterly Reports on Conditional Grants	Quarterly	4	Exco Minutes	4	1	1	1	1	Director: Budget & Financial Reporting
BTO026	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability								Submission of reports on Staff Benefits to Council	Quarterly	4	Exco Minutes	4	1	1	1	1	Director: Budget & Financial Reporting
BTO027	SOUND FINANCIAL MANAGEMENT	FV11.3.1	Output6: Administrative and Financial Capability	Financial Viability				To ensure sound financial and fiscal management and good governance	Expenditure & Financial Accounting	To implement sound cash management practices	Compilation of monthly banks reconciliations within 10 working days of each month	Quarterly	12	Bank Reconciliations	12	3	3	3	3	Director: Budget & Financial Reporting
BTO028	SOUND FINANCIAL MANAGEMENT	FV10.2.2	Output6: Administrative and Financial Capability	Financial Management	Supply Chain Management			To ensure sound financial and fiscal management and good governance	Supply Chain Management Unit	Review of Draft SCM Policy by 31 March 2016 and approval by the 31st May 2017	Review of Draft SCM Policy by 31 March 2016 and approval by the 31st May 2017	Bi-annually	Approved SCM Policy by March 2016	council minutes	Review of SCM Policy by 31st March 2016 and be Approved by the 31st May 2017	N/A	N/A	Draft SCM Policy submitted to Council by 31 March 2017	Approval of SCM Policy by the 31st May 2017	Director : SCM
BTO029	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Supply Chain Management			To ensure sound financial and fiscal management and good governance	Supply Chain Management Unit	Preparation of Quarterly report on the implementation of the SCM Policy to Council	Quarterly Report on the Implementation of the SCM Policy	Quarterly	0	Council resolution	4	1	1	1	1	Director : SCM
BTO030	SOUND FINANCIAL MANAGEMENT	FV10.2.1	Output6: Administrative and Financial Capability	Financial Management	Supply Chain Management			To ensure sound financial and fiscal management and good governance	Supply Chain Management Unit	Maintain and monitor a register for bids and quotations	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Quarterly	Turnaround time for bids is 119 days and for quotations is 69 days (Tender/Quotations)	register certified by CFO	Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations)	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Turnaround times for bids at 90 days and for quotations 30 days (Tenders/Quotations)	Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations)	Turnaround times for bids at 120 days and for quotations 60 days (Tenders/Quotations)	Director : SCM
BTO031	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Supply Chain Management-Logistics			To ensure sound financial and fiscal management and good governance	Supply Chain Management Unit	Conduct annual stock take	Annual Stock take by 30 June 2017	Annual	Annual Stock take by 30 June 2016	Stock Certificate	Annual Stock take by 30 June 2017	N/A	N/A	N/A	Annual Stock take by 30 June 2016	Director : SCM
BTO033	SOUND FINANCIAL MANAGEMENT	FV10.3.1	Output6: Administrative and Financial Capability	Financial Management	Asset Management			To ensure sound asset management system.	Asset and Liability Management	Review and approve Asset Management Plan & Policy	Review & Approval of Asset Management Policy by 31 May 2016	Annual	Approved Asset Management Policy by 31 May 2015	Council Resolution	Approval of Asset Management Policy by 31 May 2016	N/A	N/A	N/A	Approval of Asset Management Policy by 31 May 2017	Director: Budget & Financial Reporting
BTO034	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Asset Management			To ensure sound asset management system.	Asset and Liability Management	To ensure integrity of asset information	Monthly reconciliations on asset movement	Quarterly	4	Monthly asset reconciliation , updated asset register	4	1	1	N/A	N/A	Director: Budget & Financial Reporting
BTO035	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Asset Management			To ensure sound asset management system.	Asset and Liability Management	To verify all movable assets using a scanner	Physical verification of assets on a yearly basis	Annual	1	Physical Verification Report	1	N/A	N/A	N/A	1	Director : Budget & Financial Reforms
BTO037	SOUND FINANCIAL MANAGEMENT		Output6: Administrative and Financial Capability	Financial Management	Asset Management			To ensure sound asset management system.	Asset and Liability Management	Disposal of assets	Annual disposal of assets by 30 June 2017	Annual		Council resolution for asset disposal and asset register of 0 assets disposed	Annual disposal of assets by 30 June 2017	N/A	N/A	N/A	Annual disposal of assets by 30 June 2017	Director : Budget & Financial Reforms
BTO038	SOUND FINANCIAL MANAGEMENT	FV11.1.1	Output6: Administrative and Financial Capability	Financial Viability	Credit Control			To ensure a financially viable municipality	Income	Review and update credit control process plan in terms of the policy	Increase of payment factor by 2 percentage basis point by 30 June 2017	Quarterly	75%	Financial Reports	77%	75.0%	76%	76.0%	77%	Director : Revenue Valuations and Debt Management

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NEWCASTLE MUNICIPALITY REVISED SDBIP 2016/17 COMMUNITY SERVICES																						
SDBIP'S REF NO	B2B ALIGNMENT	IDP/ORG REF	OUTCOME 9	IDP PRIORITY	SERVICE/ FUNCTION	BUDGET (REVISED)	OPEX BUDGET CAPEX (REVISED)	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE	REVISION MOTIVATION REFERENCE NUMBER	
CS1	GOOD GOVERNANCE	GP7.1.5	Output 6: Administrative and Financial Capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Community Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED : Community Services		
CS2	GOOD GOVERNANCE	GP8.1.4	Output 6: Administrative and Financial Capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Community Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	100%	SED : Community Services	
CS4	GOOD GOVERNANCE		Output 6: Administrative and Financial Capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Community Services	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly	12	Minutes and registers	12	3	3	3	3	3	SED : Community Services	
CS5	GOOD GOVERNANCE		Output 6: Administrative and Financial Capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Community Services	Execution of resolutions of Manco/EXCO/Council/ Mpac	%age of resolutions as per resolution register executed	Quarterly	100%	Monthly Execution of Resolutions as reported to relevant executive structures/ minutes of relevant executive structures	100%	100%	100%	100%	100%	100%	SED : Community Services	
CS6	SOUND FINANCIAL MANAGEMENT		Output 6: Administrative and Financial Capability	FINANCIAL VIABILITY	Administration			To ensure implementation of capital programme	Community Services	Implementation of capital programme	The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	Quarterly	90%	Year to date (Month-end) expenditure reports from BTO.	90%	17%	37%	39%	90%	90%	SED : Community Services	CS6
CS8			Output 6: Administrative and Financial Capability	Organizational / Institutional Development	Community Services- Safety			To promote zero fatality and ensure a health and safe working environment	Community Services	To comply with health and safety legislation	Quarterly Safety meetings as per OHSA to promote zero fatalities in the work place	Quarterly	12	Minutes and registers	14	3	3	4	4	4	SED : Community Services	CS8
CS9		ID27.1.1	Output 6: Administrative and Financial Capability	Good Governance	Administration			To improve both internal and external communication.	Community Services	Compilation and implementation of Departmental Communication Plan	% of Communication Plan implemented	Quarterly	100%	Communication plan and Presentations/registers/p ublications/photos/ minutes of meeting	100%	100%	100%	100%	100%	100%	SED : Community Services	
CS10		ID27.2.3	Output 2: Improving Access to Basic Services	Refuse Removal & Waste Management	Waste			To develop and implement Waste management strategy in line with the relevant legislation.	Waste mgmt	Provision of Waste Management Service	Number as well as % of households serviced (Refuse)	Annually	61212(73%)	BTO and progress reports on Stats SA census information	61212(73%)	N/A	N/A	N/A	61212(73%)	61212(73%)	Manager Waste	CS10
CS11		ID27.2.4	Output 2: Improving Access to Basic Services	Refuse Removal & Waste Management	Waste			To develop and implement Waste management strategy in line with the relevant legislation.	Waste mgmt	Compliance with Waste Management Act	Landfil site compliance as per DEA requirements	Annually	0	Compliance certificate	1	N/A	N/A	N/A	1	1	Manager waste	
CS12		SD33.1.1 & ID27.2.7	Output 2: Improving Access to Basic Services	Environmental Planning & Management	Health			Render and effective and efficient Environmental Health Services	Environmental Health	To comply with the relevant legislation in respect of Environmental Health and Bylaws	%age complaints addressed within 24hrs	Quarterly	100%	High Level Summary of Complaints register	100%	100%	100%	100%	100%	Chief Health		
CS13			Output 2: Improving Access to Basic Services	Environmental Planning & Management	Health			Render and effective and efficient Environmental Health Services	Environmental Health	Enforcement of food safety related legislation (FCD ACT)	Number of food inspections conducted	Quarterly	120	Inspection/ Reports/ Notices	120	30	30	30	30	30	Chief Health	
CS14			Output 2: Improving Access to Basic Services	Environmental Planning & Management	Health			Render and effective and efficient Environmental Health Services	Environmental Health	Enforcement of the Health Act, Funeral Undertakers Regulations	Number of Funeral Undertaker inspections conducted	Bi-annual	30	Inspection/ Reports/ Notices	30	N/A	15	N/A	15	15	Chief Health	
CS15		SD32.2.2	Output 3: Implementation of the Community Work Programme	Traffic & Road Safety	Traffic Control			Ensure an efficient and effective traffic management services	Traffic Control	Enforcement of Road Traffic Act	Number of roadblocks conducted	Quarterly	24	Roadblock Stats	24	6	6	6	6	6	Chief Traffic	
CS16		SD32.2.1	Output 3: Implementation of the Community Work Programme	Traffic & Road Safety	Traffic Control			Ensure effective Traffic flow through parking services	Parking Services	Finalise the appointment of a service provider to Parking meters	Appointment of Service Provider for Parking Meters by 30 June 2017	Quarterly	Recommendation to Municipal Manager	Appointment of Service Provider for Parking Meters by 30 June 2017	Bidding process	Evaluation of bidders	SCM Process	Appointment of service provider	Chief Traffic	CS16		
CS17		SD32.5.1	Output 3: Implementation of the Community Work Programme	Public Safety	Fire and Disaster Management			To provide an and maintain efficient and adequate fire management services	Fire and Disaster Management	To identify any possible threats, harm or defect and make the necessary recommendations in writing	Number of fire inspections conducted	Quarterly	200	Fire inspection records	200	50	50	50	50	Chief Fire		

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CS18		SD32.5.2	Output 3: Implementation dispatch the Community Work Programme	Public Safety	Fire and Disaster Management			To provide an and maintain efficient and adequate fire management services	Fire and Disaster Management	To upgrade emergency call centre and providing adequate staff	Average dispatch time taken to respond to victims	Quarterly	3min	Occurrence Book	1 min	1 min	1min	1min	1min	Chief Fire	
CS19		SD32.5.3	Output 3: Implementation time the Community Work Programme	Public Safety	Fire and Disaster Management			To provide an and maintain efficient and adequate fire management services	Fire and Disaster Management	Provide disaster relief	Average time taken to respond to victims	Quarterly	24hrs	Incident reports	24hrs	24hrs	24hrs	24hrs	24hrs	Chief Fire	
CS20		SD32.4.1	Output 3: Implementation on the Community Work Programme	Public Safety	Fire and Disaster Management			To improve safety & security	Fire and Disaster Management	To ensure implementation of effective Disaster Management Forum	Bi-annual reports on Disaster Management Forum to Portfolio Committee	Bi-annual	4	Report & Minutes of Portfolio Committee	2	0	0	1	1	Chief Fire	CS20
CS21			Output 3: Implementing of the Community Work Programme	Cultural Heritage	Libraries			To provide an efficient and effective information service to the community	Culture & Amenities	Conduct educational and recreational programmes.	Number of programmes conducted.	Quarterly	313	Attendance Registers/librarian's report	248	60	80	60	48	Director: Arts, Culture & Amenities	CS21
CS23			Output 3: Implementing of the Community Work Programme	Cultural Heritage	Museums			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture & Amenities	Conduct Research articles	Number of research articles	Quarterly	18	Paper clippings/written article/presentations	18	5	4	5	4	Director: Arts, Culture & Amenities	
CS24			Output 3: Implementing of the Community Work Programme	Cultural Heritage	Museums			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture & Amenities	Educational programmes or activities	Educational programmes or activities conducted	Quarterly	110	Group visit forms/newspaper articles/attendance registers	93	20	40	16	17	Director: Arts, Culture & Amenities	CS24
CS25		SD33.3.1	Output 3: Implementing of the Community Work Programme	Cultural Heritage	Museums			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture & Amenities	Facilitate Exhibitions and events	Number of exhibitions/events facilitated	Quartely	8	Exhibitions/events/invitations/programmes/visitors book/newspaper article	8	2	2	2	2	Director: Arts, Culture & Amenities	
CS26			Output 3: Implementing of the Community Work Programme	Cultural Heritage	Museums			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture & Amenities	To implement museum projects	Number of projects implemented	Annually	1	Project booklet/paper	1	N/A	N/A	N/A	1	Director: Arts, Culture & Amenities	
CS27			Output 6: Administrative and Financial Capability	Cultural Heritage	Art Gallery			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture and Amenities	To verify assets at the gallery	Annual asset stock take by 30 June 2017	Annually	1	Inventory Report	Annual asset stock take by 30 June 2017	N/A	N/A	N/A	Annual asset stock take by 30 June 2017	Director: Arts, Culture & Amenities	
CS28			Output 3: Implementation of the Community Work Programme	Cultural Heritage	Art Gallery			To promote appreciation of art and heritage to meet the needs of the whole community.	Culture and Amenities	Craft development	Number of workshops on craft development conducted	Quarterly	9	Attendance registers	5	2	2	1	0	Director: Arts, Culture & Amenities	CS28
CS29			Output 3: Implementation of the Community Work Programme	Cultural Heritage	Museum & Art Gallery			To promote museum facilities to the community	Culture and Amenities	Promotion of the Fort Amiel Museum and Carnegie Art Gallery	Number of advertisements	Quarterly	20	Copy of advertisements/pamphlets/posters/publications	25	7	8	5	5	Director: Arts, Culture & Amenities	CS29
CS31		MP23.1.2	Output 3: Implementation of the Community Work Programme	Cemetery Services	Parks (Cemeteries)			To ensure maintenance of Parks and open spaces.	Community services	Provide sufficient equipment and machinery for cemeteries	Percentage of complaints addressed	Quarterly	1	Register	100%	100%	100%	100%	100%	Director : Parks	
CS32		MP23.1.3	Output 6: Administrative and Financial Capability	Cemetery Services	Parks			To ensure maintenance of Parks and open spaces.	Community services	Maintain electronic burials database	%age of new entries with regard to burials captured electronically	Quarterly	1	Register	100%	100%	100%	100%	100%	Director : Parks	
CS34		SD33.2.2	Output 2: Improving Access to Basic Services	Parks, Rec, Cemtries	Parks			To ensure maintenance of Parks and open spaces.	Community services	Maintenance of Parks and open spaces	%age of cutting cycle plan implemented quarterly	Quarterly	1	Register and cutting cycle plan	100%	N/A	100%	100%	100%	Director : Parks	
CS35			Output 2: Improving Access to Basic Services	Parks, Rec, Cemtries	Parks			To ensure maintenance of Parks and open spaces.	Community services	Establishment of sports fields and stadia	Number of sports fields and stadia developed	Annually	3	Completion Certificate	1	0	0	0	1	Director:Parks	CS35 - Remove PKI
CS37			Output 7: Single Window of Coordination	Public Safety	Security			To render an efficient and effective security services to Council	Community Services	Install security devices to prevent any security breaches, incidents or occurances like biometric system and adequately capacitate the section in terms of staffing and equipment	Reduction of security breach incidents by atleast 10% per annum	Annual	8	Security breach registers	7	N/A	N/A	N/A	7	Chief: Security Officer	

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CS38	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management	304,487,872.55		To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly	new	Confirmation of receipt from PMS Unit	100%	N/A	N/A	100%	100%	SED : Community Services	New KPI CS38
TOTAL BUDGET								R 17,667,007													

NEWCASTLE MUNICIPALITY																					
REVISED SDBIP 2016'17 QUARTER																					
CORPORATE SERVICES																					
SDBIP REF NO	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	REVISED BUDGET OPEX	REVISED BUDGET CAPEX	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	
CORP001	GOOD GOVERNANCE	GP7.1.5	Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration	48,231,891	5,065,861	To ensure that good governance principles are implemented	Corporate Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED : CORPORATE SERVICES	
CORP002	GOOD GOVERNANCE	GP8.1.4	Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Corporate Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	100%	SED : CORPORATE SERVICES
CORP004	GOOD GOVERNANCE		Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Corporate Services	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly	12	Minutes and registers	12	3	3	3	3	3	SED : CORPORATE SERVICES
CORP005	GOOD GOVERNANCE		Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Corporate Services	Implement resolutions of Manco/EXCO/Council/ Mpac	%age of resolutions as per resolution register executed	Quarterly	100%	Monthly Execution of Resolutions as reported to relevant executive structures/ minutes of relevant executive structures	100%	100%	100%	100%	100%	100%	SED : CORPORATE SERVICES
CORP007	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To improve both internal and external communication.	Corporate Services	To implement Public Participation & Communication Strategy	% of Communication Plan implemented	Annual	40%	Communication plan and Presentations/registers/publications/photos/ minutes of meeting	100%	N/A	N/A	N/A	100%	100%	SED : CORPORATE SERVICES
CORP009	GOOD GOVERNANCE	IT2.1.4	Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure compliance and proper implementation of policies and procedures	Corporate Services	Develop and review policies and procedures related to Corporate Services	Number of Policies to be Reviewed and/or developed 1.Acting appointment(review) 2. Recruitment and Selection (review) 3.Overtime (review) 4. Leave (review) 5. Temporary/ Contract workers (Develop)	Annually	0	LLF Minutes and Q4 Council Minutes. Policies to be Reviewed and/or developed 1.Acting appointment(review) 2. Recruitment and Selection (review) 3.Overtime (review) 4. Leave (review) 5. Temporary/ Contract workers (Develop)	N/A	N/A	Submission of the following policies to LLF by 31 March 2017 1.Acting appointment 2.Recruitment and Selection 3.Overtime 4. Leave 5. Temporary/ Contract workers	Approval of the following policies by Council by 30 June 2017 1.Acting appointment 2.Recruitment and Selection 3.Overtime 4. Leave 5. Temporary/ Contract workers	100%	100%	SED : CORPORATE SERVICES
CORP010	BUILDING INSTITUTIONAL CAPACITY	IT1.3.1	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Administration			To develop and participate in knowledge sharing with other municipalities	Corporate Services	To facilitate knowledge sharing activities with other municipalities	Number of knowledge sharing meetings arranged on best practices in the organisation	Annually	2	Attendance registers & invitation / minutes of meetings & invitations	1	N/A	N/A	N/A	1	1	SED : CORPORATE SERVICES
CORP011	GOOD GOVERNANCE		Output 6: Administrative and financial capability	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To provide efficient and effective general administrative support services	Administration	To have efficient and effective support to organization	Number of scheduled meetings as per year planner finalised	Quarterly	121	Report and minutes	120	33	26	28	33	33	Director : Administration
CORP014	BUILDING INSTITUTIONAL CAPACITY	IT1.2.1	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Employee Assistance Program	2+G6:H251085052		To ensure a conducive work environment by supporting employees through EAP	Human Resources - EAP	To encourage team spirit and organizational strategy focus through awareness, wellness, workshop, information sessions	%age of employees assisted /consulted as requested	Monthly	100%	EAP attendance registers, referral reports and calculations.	100%	100%	100%	100%	100%	Director: HR	
CORP017	BUILDING INSTITUTIONAL CAPACITY	IT1.2.4	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To provide adequate human capital	Human Resource Management	To ensure all Senior Managers positions are filled in the municipality	Percentage of senior manager positions filled reporting to the MM (section 56 and 54 managers)	Annual	63%	A register that is formed by the approved organisational structure, listing all the vacant senior manager positions reporting to the MM that are budgeted for against filled posts	100%	n/a	n/a	n/a	100%	100%	Director: HRM
CORP018	BUILDING INSTITUTIONAL CAPACITY	IT1.2.5	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To provide adequate human capital	Human Resources - HRM	To ensure that budgeted posts are filled	Vacancy rate (15% of budgeted and filled posts)	Annual	19%	Payroll Register as at 30 June 2016 & Approved listing of budgeted posts as at 1 July 2015	15%	0%	0%	0%	15%	15%	Director: HR
CORP019	BUILDING INSTITUTIONAL CAPACITY	IT1.1.1	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To provide an efficient and effective HR support service	Human Resources - HRM	To render a recruitment and selection service to the municipality	Average turnaround time for filling of a vacancy	Quarterly	42 Days	Summary report signed off by SED/Director, against procedure manual	42 Days	42 Days	42 Days	54 Days	54 Days	54 Days	Director : HR
CORP020	BUILDING INSTITUTIONAL CAPACITY	IT1.2.7	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To comply with legislation and fast track transformation	Human Resources - HRM	To develop and implement the Employment Equity Plan by 01 October 2013	Compliance with submission of Employment Equity Report by 01 October 2016	Annual	Submitted EEP by 01 October	Acknowledgement of receipt from Department of Labour	Submission of EEP Report by 01 October 2016	N/A	Submission of EEP Report by 01 October 2016	N/A	N/A	N/A	Director : HR
CORP021	BUILDING INSTITUTIONAL CAPACITY	IT1.2.8	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To comply with legislation and fast track transformation	Human Resources - HRM	Promote gender equality in the workplace	Number of people from employment equity target groups employed in the three highest levels of management	Annual	20	Appointment letters	23	N/A	N/A	N/A	23	23	Director : HR

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CORPORATE SERVICES																						
SDBIP REF NO	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	REVISED BUDGET 2016	REVISED BUDGET 2017	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER		
CORP022	BUILDING INSTITUTIONAL CAPACITY	IT1.2.6	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Management			To provide adequate human capital	Human Resources - HRM	To implement Workplace Skills Plan	%age of municipal budget actually spent on implementing its workplace skills plan	Quarterly			45%	Budget Printouts	100%	25%	50%	75%	100%	DivHead : HRD
CORP023	BUILDING INSTITUTIONAL CAPACITY	IT2.1.3	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Development			To implement the Workplace Skills plan for a productive and motivated workforce	HRD	To implement Workplace Skills Plan	Number of training interventions arranged for workplace skills development	Quarterly			883	Attendance Registers/Communication sent to departments	460	115	115	115	115	DivHead : HRD
CORP024	BUILDING INSTITUTIONAL CAPACITY	IT2.1.1	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Human Resource Development			To ensure that the Workplace Skills Plan is a product of consultation of all stakeholders in the identification of planned training interventions	HRD	Execution of the WPSP	Submission of WPSP to LGSETA by 30 April 2017	Annually			WSP submitted to LGSETA on the 30 APRIL 2016	Receipt of Postage to LGSETA/Acknowledgement from LGSETA of WSP and ATP	Submission of WPSP to LGSETA by 30 April 2017	N/A	N/A	N/A	Submission of WPSP to LGSETA by 30 April 2017	DivHead : HRD
CORP025	BUILDING INSTITUTIONAL CAPACITY	IT1.2.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Organisational and Institutional Development	Chief of Operations			To effect placement in line with placement policy and approved organizational structure	Municipal Manager	Finalization of placement process	%age completion of Placements as per revised Organisational structure	Annual			NIL	Placement Register(list) & Report and Exco Resolution	100%	N/A	N/A	N/A	100%	Act Director : HRD/WS/LR
CORP026	BUILDING INSTITUTIONAL CAPACITY	GP4.1.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Organisational and Institutional Development	Labour Relations			To ensure effective functioning of the organization to fulfil service delivery obligations	Municipal Manager	To facilitate operational interventions	%age of Grievances addressed	Quarterly			100%	Register on the number of grievances received and addressed.	100%	100%	100%	100%	100%	Act Director : HRD/WS/LR
CORP027	BUILDING INSTITUTIONAL CAPACITY	GP9.1.5	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Labour Relations			To provide an effective legal support service	LR	To address disciplinary matters referred to the Unit in line with Collective agreement	Institute proceedings within 3 months of receipt of disciplinary matter from the department	Quarterly			3 months	Register of the disciplinary matters received and addressed	3months	3Months	3months	3months	3months	Act Director : HRD/WS/LR
CORP28	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly			100%	Confirmation of receipt from PMS Unit	100%	N/A	N/A	100%	100%	SED : CORPORATE SERVICES
TOTAL BUDGET FOR CORPORATE SERVICES						71,098,281	0															

REVISED SDBIP's 2016/17 : DPHS

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (DPHS, INTERNAL AUDIT FINDINGS OR OTHER)
DPHS3	As per engagements with CRO, this KPI should not be cascaded to departments	As per engagements with CRO, this KPI should not be cascaded to departments. A KPI is relevant only to the CRO on the SDBIP of Office of the MM. To remove KPI
DPHS6	Align quarterly targets to approved adjusted budget and reconciled accumulative cash flow projections	INTERNAL AUDIT FINDING 5.43 SOURCE OF EVIDENCE UPDATED, revised KPI as per regulations
DPHS8	INTERNAL AUDIT FINDING 6.13 KPI AND TARGET REVISED	KPI revised as per IA6.13 to "Quarterly Safety meetings as per OHSa to promote zero fatalities in the work place". Q1 AND Q2 TARGETS retrospectively revised to 1 per quarter as per Agreed action plan to Internal Audit findings
DPHS12	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION
HL1	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL2	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL3	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL4	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL5	Remove target and Kpi as no budget available	
HL7 - Progress made with the implementation of emawozeni (Greenfield) Project 100 units	Q4 Target reduced from 80 to 40 completion units:- There was a delay in signing the Tripartite Agreement.	
HL8	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL9 - Number of Informal Settlements Upgraded	Q4 target for Stafford Hill:- To be removed because Council did not approve the budget for acquisition of land	Revised Source of evidence to include proof of submission for stage 1 application
HL10 - Flood Victim	Q4 Target reduced from 1 to 0 house:- Due to no budget allocated. Budget was cut during the budget adjustment review. To remove KPI	
HL11	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
HL13 - Number of sites released for disposal for business industrial	Q4 Target reduced from 10 to 5 sites:-The identification and rezoning of available land to industrial land is still on progress.The land that was sold for commercial before subdivision and rezoning is also on progress, Currently there is no sufficient commercial zoned land available.	
HL14	Target unpacked per quarter 3 and 4 as per IA4	Revised frequency
ED2		Frequency revised to Bi annual IA 1.11
ED4		frequency revised to annual
ED7 - Number of Tradeshows attended	Remove the Kpi completely as no budget allocation for 2016/2017	
ED8 - Number of events supported	Remove the Kpi completely as the total budget for the support of events has been taken away	
ED11 - Development Brand for Newcastle	Remove the Kpi completely as the total budget for promotions has been taken away	
ED12 -Business Plans Development	Remove the Kpi completely as the total budget has been taken away	
TP7	Target unpacked per quarter 3 and 4 as per IA2.1	Revised frequency
TP10 - Submission of UDZ application to National Treasury	Remove this target from the SDBIP due the fact that National Treasury is unable to assess new applications from the Municipalities	
URP1 - Prepare JBC Urban Hub Precinct plan	Annual Target - Final JBC Hub Precinct Plan: More work is needed to be done. Already the Department of National Treasury has suggested that the contract period be extended to end of December 2017.	KPI - Adopted Final JBC Urban Hub Precinct Plan: For the new Q4 target to be achieved, an adopted final plan by EXCO would be required.

	Q3 Target - Draft Precinct Project Delivery Plan including comments: URP2 has already been exhausted but however the Q2 Draft report can generate a Project Delivery Plan with comments after the URP3 target for Q3 is met.	
	Q4 - Final JBC Urban Hub Precinct Plan y 30 June 2017: Due to more work needed to e done and already endorsed by the Department of National Treasury, only the final JBC Urban Hub Precinct Plan can be achieved and not the planning application	
URP 3 Number of MBO Forum Meetings held	Remove the KPI Completely . The meetings will be held as part of the normal community consultatins on projects/programmes meetings as and when funding is available	KPI- Number of MBO Forum Meetings held - The intetion was to hld meetings in order to brief communities on projects and programmes. The community consultations are taking place as and when projects are approved and funded.

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DPHS1		GOOD GOVERNANCE	GP7.1.5	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	DP & HS	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: DP & HS	
DPHS2		GOOD GOVERNANCE	GP8.1.4	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	DP & HS	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: DP & HS	
DPHS4		GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	DP & HS	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly	12	Minutes	12	3	3	3	3	SED: DP & HS	
DPHS5		GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	DP & HS	Execution of resolutions of Manco/EXCO/Council/ Mpac	%age of resolutions as per resolution register executed	Quarterly	100%	Monthly Execution of Resolutions as reported to relevant executive structures/ minutes of relevant executive structures	100%	100%	100%	100%	100%	SED: DP & HS	
DPHS6		SOUND FINANCIAL MANAGEMENT	FV10.4.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	FINANCIAL VIABILITY	Administration			To ensure implementation of capital programme	DP & HS	Implementation of capital programme	the percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the	Quarterly	90%	Year to date (Month-end) expenditure reports from BTO.	90%	21%	47%	74%	90%	SED: DP & HS	DPHS6
DPHS7		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	MP17.3.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	DPHS			To improve both internal and external communication.	DP & HS	To improve both internal and external communication.	% of communication plan implemented	Annual	100%	Communication plan and Presentations/registers/pu blications/photos/ minutes of meeting	100%	N/A	N/A	N/A	100%	SED: DP & HS	
DPHS8	KIP ammendade as per PMS Managers instruction	BUILDING INSTITUTIONAL CAPACITY		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	DPHS			To promote zero fatalities and ensure a healthy and safe working environment	DP & HS	To comply with Health and Safety legislation.	Quarterly Safety meetings as per OHSA to promote zero fatalities in the work place	Quarterly	12	Minutes and register	4	1	1	1	1	SED: DP & HS	
DPHS9		BUILDING INSTITUTIONAL CAPACITY	ED35.1.1	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Local Economic Development			Provision of internal guidance for investment and infrastructure expenditure	SED	Facilitate interdepartmental co- ordinating meetings	Number of meetings held (ICC)	Quarterly	4	Minutes and register	4	1	1	1	1	SED: DP & HS	
DPHS10		BUILDING INSTITUTIONAL CAPACITY	IT1.3.1	Output 6: Administrative and financial capability	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	DPHS			To develop and participate in knowledge sharing with other municipalities	DP & HS	To facilitate knowledge sharing activities with other municipalities	Number of knowledge sharing meetings arranged	Annual	1	Attendance registers/ minutes of meetings/invitations	1	N/A	N/A	N/A	1	SED: DP & HS	
DPHS11		GOOD GOVERNANCE	MP13.4.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Development Planning and Human Settlements			Develop an efficient and effective land use management system so as to promote harmonious land development	DP & HS	Develop policies and bylaws for department	Number of policies/bylaws formed and reviewed	Annual	0	Council Minutes	1	N/A	N/A	N/A	1	SED: DP & HS	
DPHS12		GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly	new	Confirmation of receipt from PMS Unit	100%	N/A	N/A	100%	100%	SED: DP & HS	DPHS12
TP1		GOOD GOVERNANCE	MP13.2.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Land Use Management			Develop an efficient and effective land use management system so as to promote harmonious land development	Town Planning	Subdivision of Council land for various purposes	Number of sub-division applications finalised	Annual	6	Approval from Municipal Planning Tribunal	10	N/A	N/A	N/A	10	Manager : Land Use Management	
TP2		GOOD GOVERNANCE	MP13.1.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Land Use Management			To undertake efficient and effective planning enforcement	Town Planning	Respond to at least 90% of reported / identified cases of land use contraventions	%age of reported / identified cases of land use contraventions responded to	Quarterly	90%	Register / Notices issued	100%	100%	100%	100%	100%	Manager: Land Use Management	

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TP3		GOOD GOVERNANCE	MP13.3.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Town Planning					Develop an efficient and effective development facilitation system to promote City growth, sustainable and harmonious land development	Town Planning	Administration of the Town Planning Scheme.	%age of compliance to prescribed timeframes.	Quarterly	100%	Planning reports or MPT reports\ EXCO Minutes/portfolio minutes	100%	100%	100%	100%	100%	Manager : Land Use Management		
TP4		DELIVERING BASIC SERVICES	MP14.1.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Geographic Information Systems					To ensure an efficient and effective integrated Geographic Information Management System	Town Planning	GIS data management	%age of Updated data received from municipal and sector departments	Quarterly	100%	GIS Register	100% updated data i.r.t data received in the specific quarter	100%	100%	100%	100%	100%	Manager : GIS	
TP5		DELIVERING BASIC SERVICES	MP 14.4.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Geographic Information Systems					To ensure an efficient and effective integrated Geographic Information Management System	Town Planning	Maintenance of the current GIS System	Number of staff trained	Bi-annual	3	Attendance registers or certificates	2	N/A	1	N/A	1	Manager : GIS		
TP6		DELIVERING BASIC SERVICES	MP16.1.2	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Spatial Planning					Formulate local area plans to stimulate economic and social development of an area	Town Planning	Preparation of at least one Local Area Plan / Precinct Plan annually	Approval of one Local Area Plan / Precinct Plan by 30 June 2017	BI-ANNUAL	1	Planning report / PSC /Exco minutes / Council minutes	Approval of one Local Area Plan by 30 June 2017	N/A	N/A	N/A	Approval of one Local Area Plan by 30 June 2017	Manager: Spatial Planning		
TP7	2.1 TARGETS TO BE REVISED BY DEPARTMENT AT MID- YEAR	DELIVERING BASIC SERVICES	MP16.1.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Spatial Planning					To promote spatial restructuring and integration	Town Planning	Review of SDF as part of IDP	Approved Spatial Development Framework by 31 May 2017	Quarterly	Newcastle SDF	Approve SDF as part of the IDP - Council Resolution	Approved Spatial Development Framework by 30 june 2017	N/A	N/A	Draft Spatial Development Framework by 31 June 2017	Approved Spatial Development Framework by 31 June 2017	Manager: Spatial Planning		
TP8		DELIVERING BASIC SERVICES	MP13.5.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Building Inspectorate					To undertake effective building control services	Town Planning	To process building plans without delay to homeowners and developers	Average turnaround time for the approval of building Plans	Quarterly	10 days for residential, and 18 days for commercial and industrial buildings	Progress Reports / Register	10 days for residential, and 18 days for commercial and industrial buildings	10 days for residential, and 18 days for commercial and industrial buildings	10 days for residential, and 18 days for commercial and industrial buildings	10 days for residential, and 18 days for commercial and industrial buildings	10 days for residential, and 18 days for commercial and industrial buildings	Director: Town Planning		
TP9		GOOD GOVERNANCE	MP13.5.2	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Building Inspectorate					To undertake effective building control services	Town Planning	Building Controls enforcement	% of notices issued to transgressors	Quarterly	100%	Progress Reports / Register	100%	100%	100%	100%	100%	Director: Town Planning		
URP1		DELIVERING BASIC SERVICES	MP15.1.1 & MP16.1.2	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Urban Renewal and Special Projects					Upliftment of communities, socially, economically, environmentally including infrastructure development	Urban Renewal and Special Projects	Prepare JBC Urban Hub Precinct Plan	Adopted Final JBC Urban Hub Precinct Plan by 30 June 2017	Quarterly	Draft JBC Urban Hub Concept Plan	Reports as submitted by service provider / Progress Reports/minutes of meetings/ Council resolution	Final JBC Hub Precinct Plan by 30 June 2017	Final Precinct Concept Plan	Final JBC Urban Hub Precinct Plan	Draft Precinct Project Delivery Plan including comments	Final JBC Hub Precinct Plan by 30 June 2017	Director: Urban Renewal & Special Projects		
URP2		DELIVERING BASIC SERVICES	MP15.2.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Urban Renewal and Special Projects					To promote focussed Urban Renewal in the Madadeni, Blaaubosch (including Cavan and Johnstown) and Osizweni areas including the Greater Newcastle Area	Urban Renewal and Special Projects	Create the necessary preconditions in MBO areas for mobilising public and private investment	Finalisation and submission of 2 Business Plans for funding	Bi-annual	Underdeveloped township conditions	Progress Reports/minutes of meetings	Description	N/A	Compilation and submission of 1 Business Plans for funding	N/A	Compilation and submission of 1 Business Plans for funding	Director: Urban Renewal & Special Projects		
ED1		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED34.2.1	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development					To promote economic development that will result in sustainable job creation	Economic Development	Business retention and expansion (BNR)	Quarterly reports on meetings with chambers and Newcastle businesses	Quarterly	4	PSCM minutes	4	1	1	1	1	Director: ED		
ED2	finding no1 .11	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED35.1.2	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development					To promote economic development that will result in sustainable job creation	Economic Development	To forge strategic partnerships with sector departments to source funding for LED programmes and projects.	Bi-annual reports on meetings held with sector government departments, NGO and potential funders.	Bi-annual	4	PSCM minutes	2	N/A	1	N/A	1	Director: ED	ED2	
ED3		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED36.1.1	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Infrastructure development					To promote economic development that will result in sustainable job creation	Economic Development	To facilitate the development of key infrastructure that will grow the economy.	Study to identify key infrastructural needs that drive and unlock the local economy	Annually	0	Report on infrastructural needs that drive and unlock the local economy in Newcastle	Study to identify key infrastructural needs that drive and unlock the local economy Newcastle	N/A	N/A	N/A	Study to identify key infrastructural needs that drive and unlock the local economy Newcastle	Director: ED		

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ED4	3.1 FREQUENCY UPDATED	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED38.1.4	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To promote economic development that will result in sustainable job creation	Economic Development	Promote value-chain opportunities in manufacturing, agriculture and tourism	Number of SMME 's assisted	Annual	50	SMME Register	50	n/a	n/a	n/a	50	Manager: LED		
ED5		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED39.1.2	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To facilitate a conducive environment for tourism business to grow	Economic Development	Facilitate development of the Airport from Category 2 to 3	Introduction of scheduled flights in Newcastle by 30 June 2017	Bi-annual	Completed BID specification for the fencing as per CAA requirements	Q2 - Inspection reports from CAA : Q4 - Schedule of flights	Introduction of scheduled flights in Newcastle by 30 June 2017	N/A	Compliance with CAA requirements	N/A	Introduction of scheduled flights in Newcastle by 30 June 2017	Manager: Tourism		
ED6		GOOD GOVERNANCE	ED39.1.4	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To promote economic development that will result in sustainable job creation	Economic Development	Provide legislative support to Community Tourism Organisation (CTO)	Number of meetings held with CTO	Quarterly	4	Minutes of CTO meeting	4	1	1	1	1	Manager: Tourism		
ED9		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED34.1.1	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To promote economic development that will result in sustainable job creation	Economic Development	To facilitate investment promotion (by foreign & local business)	Quarterly reports on meetings held with foreign & local investors	Quarterly	4	Quarterly reports to Portfolio Committee	4	1	1	N/A	N/A	Director: Economic Development		
ED10		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED35.1.3	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To promote economic development that will result in sustainable job creation	Economic Development	Provision of internal guidance for investment and infrastructure expenditure.	Number of economic studies completed and submitted to Portfolio Committee.	Annual	4	Copies of complete Economic Studies	1	N/A	N/A	N/A	1	Director: Economic Development		
ED13		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED40.1.1	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To promote economic development that will result in sustainable job creation	Economic Development	Provide economic data	Number of work opportunities created through Municipal Programmes	Annual	700	Reports on job creation	700	N/A	N/A	N/A	700	Manager: Market Research		
ED14		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED37.1.1	Output 1: Implementation of a differentiate approach to municipal planning and support	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To facilitate economic development that will result in sustainable job creation.	Economic Development	Regulation of the Informal Economy.	Develop policy for informal trading and review of the bylaws.	Annual	Final Approval of informal Trading policy as at June 2015	Promulgated By-Laws	Approval of the Informal Trade By-Law by June 2017	N/A	N/A	N/A	Approval of the Informal Trade By-Law by June 2017	Manager: LED		
ED15		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED40.1.2	OUTPUT 1 :IMPLEMENT A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, PLANNING AND SUPPORT	LOCAL ECONOMIC DEVELOPMENT	Local Economic Development			To provide economic data	Economic Development	Updating of the existing business directory and development of a web based directory	Updating of the 2016`17 Business Directory on the website by June 2017	Annual	Updated business directory on the website by June 2016	Final updated business directory from website	Updating of the 2016`17 Business Directory on the website by June 2017	N/A	N/A	N/A	Updating of the 2016`17 Business Directory on the website by June 2017	Manager: Market Research		
HL1		DELIVERING BASIC SERVICES	MP18.1.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development			To reduce housing backlogs to meet the provincial and national targets		Monitoring implementation of Housing Project for Osizweni E Phase III - 634 Units	Number of housing units constructed for Osizweni E Phase III	Quarterly	21	Status Quo Progress Reports/progress reports	100	N/A	N/A	40	60	Manager: Urban Housing Development	IA 4	
HL2		DELIVERING BASIC SERVICES	MP18.1.1 & MP 18.1.2	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development			To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for Siyahlala-la - 1200 Units	Number of houses completed for Siyahlala-la Housing project	Quarterly	Completion of internal services for Phase 1	Status Quo Progress Reports/progress reports	20 Serviced sites and 40 Units	N/A	N/A	10 Serviced Sites and 20 Units	10 Serviced Sites and 20 Units	Manager: Urban Housing Development	IA 4	
HL3		DELIVERING BASIC SERVICES	MP18.1.2	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development			To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for H39 - 897 Units	Number of services sites completed for H39	Quarterly	70% of internal services completed	Status Quo Progress Reports/progress reports	Complete 150 serviced sites	N/A	N/A	100 Serviced Sites	50 Serviced Sites	Manager: Urban Housing Development	IA 4	
HL4		DELIVERING BASIC SERVICES	MP18.1.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development			To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for Khathide Phase II - 2000 Units	Number of houses completed for Khathide Phase II	Quarterly	818 units	Status Quo Progress Reports and Approved D6 forms	140 houses completed	N/A	N/A	70 Serviced Sites	70 Serviced Sites	Manager: Rural Development	IA 4	
HL6		DELIVERING BASIC SERVICES		OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development			To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for Drycut Rural	Progress made with the implementation of the Drycut Rural Housing Project	Annual	Initiated Stage 1 application	Status Qou Progress Reports/Progress reports	Completion of Stage 1 Application	N/A	N/A	N/A	Completion and submission of Stage 1 Application	Manager: Rural Development		
HL7		DELIVERING BASIC SERVICES	MP18.1.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development					To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for Emawozeni 100 Units	Progress made with the implementation of Emowzeni Greenfield project 100 units	Annual	100% completion of internal services	Status Quo Progress Reports/progress reports	Completion 40 units	N/A	N/A	N/A	Completion of 40 units	Manager: Urban Housing Development

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HL8		DELIVERING BASIC SERVICES	MP18.1.2	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development	49,250,533				To reduce housing backlogs to meet the provincial and national targets	Housing and Land	Monitoring implementation of Housing Project for Charlestown 1500 Units	Progress made with the implementation of Charlestown Housing project	Quarterly	Approval of Trench 2 (for Provision of Internal Infrastructure)	Tripartite agreement	100 serviced sites	N/A	N/A	50 Serviced Sites	50 Serviced Sites	Manager: Rural Development	
HL9		DELIVERING BASIC SERVICES	MP. 18.3.2	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Infrastructure and Services					To facilitate the upgrading of informal settlement	Housing and Land	Slums clearance/eradication of informal settlements	Number of informal settlements upgraded	Annual	Initiated of in-situ upgrade of H39 & Siyahlala	Progress report on Roypoint (Vezukuhle), prrof of submission of stage 1 application	Submission of Stage 1 application for Roypoint (Vezukuhle)	N/A	N/A	N/A	Submission of Stage 1 application for Roypoint (Vezukuhle)	Director: Rural Development	
HL11		DELIVERING BASIC SERVICES	MP19.3.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Administration and Customer Care					To promote security of tenure	Housing and Land	Housing transfer through Enhanced Extended Discount Benefit Scheme (EEDBS)	Number of houses transferred	Quarterly	40	Copies of Title Deeds	40	n/a	n/a	30	10	Manager: Real Estate	
HL12		DELIVERING BASIC SERVICES	MP19.2.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Administration and Customer Care					To facilitate the provision housing in line with the national and provincial norms and standards.	Housing and Land	To develop and maintain a reliable National Housing Needs Register (NHNR)	% Of housing needs questionnaire updated	Annual	n/a	Print out from the National Housing Needs Register (NHNR) and register from Housing and Land for the number of applicants	100%	N/A	N/A	N/A	100%	Director: Housing and Land	
HL13		DELIVERING BASIC SERVICES		OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Real Estate					To facilitate land disposal for housing, commercial and industrial development	Housing and Land	Disposal of land for Development Purposes - Business and Industrial	Number of Sites released for disposal for business/industrial	Annual	10	Adverts, Deed of sale, supply chain records/ deed of transfer .	5	N/A	N/A	n/a	5	Manager: Real Estate	
HL14		DELIVERING BASIC SERVICES	MP 19.1.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Real Estate					To facilitate land disposal for housing, commercial and industrial development	Housing and Land	Disposal of land for Development Purposes - Residential Properties	Number of Residential Sites released for disposal	Annual	15	Adverts, Deed of sale, supply chain records/ deed of transfer .	15	N/A	N/A	N/A	15	Manager: Real Estate	
HL15		DELIVERING BASIC SERVICES	MP20.2.1	OUTPUT4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	MUNICIPAL PLANNING	Land Use Management					To facilitate land disposal for housing, commercial and industrial development	Housing and Land	To review the Municipal Land Disposal Policy.	Reviewed Land Disposal Policy by 30 June 2017	Annual	Approved land disposal policy as at December 2014	Council Minutes	Reviewed Land Disposal Policy by 30 June 2017	N/A	N/A	n/a	Reviewed Land Disposal Policy by 30 June 2017	Manager: Real Estate	
HL16		DELIVERING BASIC SERVICES	MP18.3.1	OUTPUT 4: ACTIONS SUPPORTIVE OF THE HUMAN SETTLEMENT OUTCOMES	BASIC SERVICE DELIVERY	Housing Development					To facilitate the provision housing in line with the national and provincial norms and standards.	Housing and Land	Promotion of a variety of housing typologies and densities in and around nodal points	Number of application for funding submitted to the Department of Human Settlement	Quarterly	2	Progress report on application / document	2	N/A	N/A	1	1	Director: Housing and Land	
Total Budget Development Planning and Human Settlements							49,250,533		57,299,389															

NEWCASTLE MUNICIPALITY

REVISED CAPITAL CASH FLOW PROJECTIONS AND PIPs 2016/17 (MASTER FILE)

REVISED CAPITAL CASH FLOW PROJECTIONS AND PIPs 2016/17 (MASTER FILE)																												
ELECTRICAL SERVICES																												
CAPEX REF NUMBER	DIRECTORATE CODE	DIRECTORATE DESCRIPTION	GFS CODE	GFS DESCRIPTION	COST CENTRE	COST CENTRE DESCRIPTION	FINANCE SOURCE	FINANCE SOURCE DESCRIPTION	mSCOA CONFIG	DESCRIPTION	IDP PRIORITY	PROJECT TYPE	WARD LOCALITY (PLEASE USE WARD NUMBER)	IF MULTI WARD (PLEASE SPECIFY)	FULL YEAR BUDGET	FULL YEAR ADD BUDGET	REVISED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ACTUAL AS ET 31 DECEMBER 2016	ON ORDER	FULL YEAR AVAILABLE AS PER ADJUSTMENT BUDGET	REVISED CASHFLOWS						TOTAL REVISE PROJECTIONS 21 JANUARY 20
																						January 2017 Actual as per BTO Report	Feb-17	Mar-17	Apr-17	May-17	Jun-17	TOTAL CASH FLOW PROJECTION
ELECP14	10	INFRASTRUCTURE ELECTR	1301	ELECTRICITY - ELECTRICITY DISTRIBUTION	0602	ELECTRICITY DIS	1002	ASSET FINANCING RESERVE	70602001121	Network refurbishment	Infrastructure Backlogs – Upgrading and expansion of existing infrastructure	INFRASTRUCTURE	MULTI WARDS	2,3,4,25	737,217.00	508,533.00	1,245,750.00	1,245,750.00	-	-	1,245,750.00	-	-	1,245,750.00	-	-	-	1,245,750.00
ELECP15	10	INFRASTRUCTURE ELECTR	1301	ELECTRICITY - ELECTRICITY DISTRIBUTION	0602	ELECTRICITY DIS	1005	GOVERNMENT GRANTS AND SUB	70602002451	Rural Electrification	Infrastructure Backlogs – Upgrading and expansion of existing infrastructure	INFRASTRUCTURE	MULTI WARDS	1,6,26	7,000,000.00	-	7,000,000.00	7,000,000.00	3,171,197.20	(0.02)	3,828,802.80	246,298.00	-	1,953,701.98	800,000.00	800,000.00	28,802.82	3,828,802.80
ELECP16	10	INFRASTRUCTURE ELECTR	1301	ELECTRICITY - ELECTRICITY DISTRIBUTION	0602	ELECTRICITY DIS	1002	ASSET FINANCING RESERVE	70604000131	Service connections	Infrastructure Backlogs – Upgrading and expansion of existing infrastructure	INFRASTRUCTURE	MULTI WARDS	2,3,4,25	127,478.00	(127,478.00)	-	100,650.00	-	(100,650.00)	-	-	-	-	-	-	-	
ELECP13	10	INFRASTRUCTURE ELECTR	1301	ELECTRICITY - ELECTRICITY DISTRIBUTION	0602	ELECTRICITY DIS	1002	ASSET FINANCING RESERVE	70602001321	Street lighting - highmast	Infrastructure Backlogs – Upgrading and expansion of existing infrastructure	INFRASTRUCTURE	MULTI WARDS	1,6,8,11,13,14,15,17,18,20,26,27,33	3,266,571.00	(800,000.00)	2,466,571.00	2,466,571.00	-	1,207,358.89	2,466,571.00	1,059,086.75	-	308,272.14	500,000.00	599,212.11	-	2,466,571.00
															11,131,266.00	(418,945.00)	10,712,321.00	10,712,321.00	3,271,847.20	1,207,358.87	7,440,473.80	1,305,384.75	-	3,507,724.12	1,300,000.00	1,399,212.11	28,802.82	7,541,123.80

REVISED SDBIP's 2016/17

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
EM006		KPI reviewed as per Internal Audit finding, Finding no. 5 of 22 from "% of Capital Budget spent as per approved cashflows to The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of municipality's Integrated Development Plan" and source of evidence reviewed from "budget report to Year to date (Month - end) expenditure reports from BTO"
EM007		Frequency changed as per the Internal Audit Finding no. 1 of 14 from Annual to Quarterly
EM008		KPI reviewed as per Internal Audit Finding, Finding no. 6 of 13 from "Number of safety meetings held to Quarterly Safety meetings as per OHSA to promote zero fatalities in the workplace"
EM009		KPI reviewed as per Internal Audit Finding, Finding no. 6 of 14 - from "Number of jobs created to Number of jobs created through municipality's local economic development initiatives including capital projects"
EM010		Action plan reviewed as per internal audit finding from "To develop, plan and participate in knowledge sharing with other municipalities - to- To facilitate knowledge sharing with other municipal stakeholders"
EL1		Source of evidence reviewed as per Internal Audit Finding, Finding no. 5 of 14 from "Street lights complaints list with reports to Complaints register, summary of calculation and job cards"
EL2		Source of evidence reviewed as per Internal Audit Finding , Finding no. 5 of 15 from "Vehicle complaint list and signed job cards to Maintenance plan, vehicle log sheet and signed job cards". Targets will remain the same.
EL3		Source of evidence reviewed as per Internal Audit Finding, Finding no. 5 of 16 from "Safety register with signed reports per incident to Safety register with close out report and summary of calculation "
EL4		Source of evidence reviewed as per Internal Audit Finding, Finding no.5 of 17 from "Report with Maintenance Plan to Report with Maintenance Plan and calculation sheet"
EL5		Source of evidence reviewed as per Internal Audit Finding, Finding no. 5 of 18 from "Register showing completed vs outstanding no. of connections with completion forms to Register showing completed vs outstanding no. of connections with connection completion sheet"
EL6		Action plan reviewed as per Internal Audit Finding, Finding no.10.3 & 15.2 - from "To consult with and inform ESDP of ESKOM priorities"
EL8		KPI "Number of backlog of electricity connections to consumer unit (ESKOM AREA)" - KPI removed as it is aligned to EL7, and as per management action plan, there is no budget allocated for this KPI in 2016/17 financial year Annual target reviewed from 350hh to N/A and Q3 target "200hh" and Q4 target "350hh" has been reviewed to N/A

EL10		Source of evidence reviewed as per Internal Audit Finding, Finding no.5 of 25 from "Register, complaint list & control room logsheet to Maintenance plan, reports complaint register & control room log sheet and calculations"
EL11		Source of evidence reviewed as per Internal Audit Finding from "Service Connection Report to Service Connection Report and proof of submission of completed connection to BTO. Objective reviewed as per Internal Audit Finding from "To ensure access to Electricity in the Newcastle License Area to To ensure access to electricity in areas identified (Inkwelo 190 and Charlestown 290)". The difference in targets was added in Q4. Q4 target reviewed from "160 to 180"

NEWCASTLE MUNICIPALITY																					
REVISED SDBIP'S 2016/17																					
ELECTRICAL AND MECHANICAL SERVICES																					
SDBIP REF NO.	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	BUDGET OPEX	BUDGET CAPEX	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	REVISION REFERENCE NUMBER
EM001	GOOD GOVERNANCE	GP7.15	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Infrastructural Services (Electricity)	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly		Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: ELECTRICAL AND MECHANICAL	
EM002	GOOD GOVERNANCE	GP8.1.4	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Infrastructural Services (Electricity)	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly		Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: ELECTRICAL AND MECHANICAL	
EM003	GOOD GOVERNANCE	GP7.1.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Infrastructural Services (Electricity)	Monthly reports on compliance with legislation submitted to CRO	%age compliance with legislation as assessed by CRO quarterly	Quarterly		Quarterly Compliance assessment report by CRO	100%	100%	100%	100%	100%	SED: ELECTRICAL AND MECHANICAL	
EM004	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Infrastructural Services (Electricity)	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly		Minutes and registers	12	3	3	3	3	SED: ELECTRICAL AND MECHANICAL	
EM005	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Infrastructural Services (Electricity)	Execution of resolutions of Manco/EXCO/Council/ Mpac	%age of resolutions as per resolution register executed	Quarterly	100%	Monthly Execution of Resolutions as reported to relevant executive structures/ minutes of relevant executive structures	100%	100%	100%	100%	100%	SED: ELECTRICAL AND MECHANICAL	
EM006	SOUND FINANCIAL MANAGEMENT		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	Financial Viability	Administration			To ensure implementation of capital programme	Infrastructural Services (Electricity)	Implementation of capital programme	The percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	Quarterly	90%	Year to date (Month- end) expenditure reports from BTO.	90%	24%	54%	80%	90%	SED: ELECTRICAL AND MECHANICAL	
EM007	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Technical Service			To improve both internal and external communication.	Infrastructural Services (Electricity)	To improve both internal and external communication.	% of communication plan implemented	Quarterly	100%	Communication plan and Presentations/regis- ters/publications/pho- tos/ minutes of meeting	100%	100%	100%	100%	100%	SED: ELECTRICAL AND MECHANICAL	
EM008	BUILDING INSTITUTIONAL CAPACITY		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Technical Service			To promote zero fatalities and ensure a healthy and safe working environment	Infrastructural Services (Electricity)	To comply with Health and Safety legislation.	Quarterly Safety meetings as per OHSA to promote zero fatalities in the work place	Quarterly	12	Minutes and register	4	1	1	1	1	SED: ELECTRICAL AND MECHANICAL	
EM009	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD40.1.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	Local Economic Development	Electricity			To create job opportunities	Electrical	To create job opportunities for operational and capital programme	Number of jobs created through municipality's local economic development initiatives including capital projects	Annual	65	Employment contract/ Appointment letters	65	N/A	N/A	N/A	65	SED: ELECTRICAL AND MECHANICAL	
EM010	BUILDING INSTITUTIONAL CAPACITY	IT1.3.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL VIABILITY	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Electricity			To ensure the optimal institutional structure to render effective and efficient services aligned to the IDP	Electrical	To facilitate knowledge sharing with other municipal stakeholders	Number of knowledge sharing meetings arranged/ attended	Annual	1	Attendance registers/ minutes of meetings/invitations	1	N/A	N/A	N/A	1	SED: ELECTRICAL AND MECHANICAL	
EM011	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly	100%	Confirmation of receipt from PMS Unit	100%	n/a	N/A	100%	1	SED : ELECTRICAL AND MECHANICAL	

SDBIP REF NO.	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	BUDGET OPEX	BUDGET CAPEX	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	REVISION REFERENCE NUMBER
EL 1	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To provide and maintain street lighting for Newcastle	Infrastructural Services (Electricity) & Dev & Planning	To provide and maintain street lighting for Newcastle	Average turnaround time to address streetlight repairs	Quarterly	6,5 DAYS	Complaints register, summary of calculation and job cards	6,5 DAYS	6,5 DAYS	6,5 DAYS	6,5 DAYS	6,5 DAYS	Director: Electrical	
EL 2	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To render a mechanical services to municipal fleet	Infrastructural Services (Electricity) & Dev & Planning	To ensure that all municipal vehicles are maintained in a roadworthy condition.	% of vehicles serviced in terms of the maintainance plan	Quarterly	94% of vehicles repaired	Maintenance plan, Vehicle log sheet, and signed job cards	94%	94%	94%	94%	94%	Director: Electrical	
EL 3	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To promote zero fatalities and ensure a healthy and safe working environment	Infrastructural Services (Electricity) & Dev & Planning	To comply with Health and Safety legislation.	% of safety issues resolved	Quarterly	100%	Safety Register with close out report and summary of calculation	100%	100%	100%	100%	100%	Director: Electrical	
EL 4	DELIVERING BASIC SERVICES	ID26.31	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To provide & maintain the electricity distribution network within Newcastle Licence area	Infrastructural Services (Electricity) & Dev & Planning	Repair faults, maintain electrical equipment, conduct inspections, improve reliability of supply	% age of maintenance plan implemented	Quarterly	100%	Report with Maintenance Plan and calculation sheet	100%	100%	100%	100%	100%	Director: Electrical	
EL 5	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To ensure that all new applications for service connections are addressed timeously	Infrastructural Services (Electricity)	To ensure that all new applications for service connections are satisfied	Average turnaround time to address new applications	Quarterly	18days	Register showing completed vs outstanding no. of connections with connection completion sheet	18 DAYS	18 DAYS	18 DAYS	18 DAYS	18 DAYS	Director: Electrical	
EL 6	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To comply with NERSA set standard	Infrastructural Services (Electricity)	To decrease losses to prevent revenue losses	Maintain electricity losses within 0-12% of total usage	Quarterly	0-12% of total usage	Report as endorsed by SED	0-12% of total usage	0-12% of total usage	0-12% of total usage	0-12% of total usage	0-12% of total usage	Director: Electrical	
EL 7	DELIVERING BASIC SERVICES	ID 26.2.1	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To ensure access to electricity in areas identified (??-areas to be specified)	Infrastructural Services (Electricity)	Support Eskom electrification program	Number (as well as percentage) of households with access to electricity	ANNUAL	81185 (96%)	Progress reports signed by the SED and invoices	81685 (97%)	N/A	N/A	N/A	81685 (97%)	Director: Electrical	
EL 8	DELIVERING BASIC SERVICES	ID 26.4.1	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To address Backlog for electrification in Eskom Licence Area	Infrastructural Services (Electricity)	To support backlog eradication in Eskom Licence area.	Number of Backlog of electricity connections to consumer units (ESKOM AREA)	Annual	3723	Progress reports signed by the SED and invoices	N/A	N/A	N/A	N/A	N/A	SED:ELECTRICAL AND MECHANICAL	
EL 9	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To reduce outages and disruption in services in Licenced area	Infrastructural Services (Electricity)	To provide & maintain the electricity distribution network within Newcastle License area	Number of outages (PLANNED)	Quarterly	45	Maintenance plan, reports, complaints register	36	9	9	9	9	SED:ELECTRICAL AND MECHANICAL	
EL 10	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	Electricity			To reduce outages and disruption in services in Licenced area	Infrastructural Services (Electricity)	To provide & maintain the electricity distribution network within Newcastle License area	The average time taken to fix outages in the system	Quarterly	0-3 HOURS	Maintenance plan, reports, complaint register & control room log sheet and calculations	0-3 HOURS	0-3 HOURS	0-3 HOURS	0-3 HOURS	0-3 HOURS	SED:ELECTRICAL AND MECHANICAL	

[illegible]

BUDGET CAPEx CASE FLOW PROJECTIONS AND PFCs 2016-17																			
Case ID	Case Name	Case Type	Case Status	Case Category	Case Sub-Category	Case Priority	Case Urgency	Case Complexity	Case Risk	Case Impact	Case Benefit	Case Cost	Case Value	Case ROI	Case NPV	Case IRR	Case Payback	Case Break-Even	Case Life Cycle
1	Case 1	Case 1 Type	Case 1 Status	Case 1 Category	Case 1 Sub-Category	Case 1 Priority	Case 1 Urgency	Case 1 Complexity	Case 1 Risk	Case 1 Impact	Case 1 Benefit	Case 1 Cost	Case 1 Value	Case 1 ROI	Case 1 NPV	Case 1 IRR	Case 1 Payback	Case 1 Break-Even	Case 1 Life Cycle
2	Case 2	Case 2 Type	Case 2 Status	Case 2 Category	Case 2 Sub-Category	Case 2 Priority	Case 2 Urgency	Case 2 Complexity	Case 2 Risk	Case 2 Impact	Case 2 Benefit	Case 2 Cost	Case 2 Value	Case 2 ROI	Case 2 NPV	Case 2 IRR	Case 2 Payback	Case 2 Break-Even	Case 2 Life Cycle
3	Case 3	Case 3 Type	Case 3 Status	Case 3 Category	Case 3 Sub-Category	Case 3 Priority	Case 3 Urgency	Case 3 Complexity	Case 3 Risk	Case 3 Impact	Case 3 Benefit	Case 3 Cost	Case 3 Value	Case 3 ROI	Case 3 NPV	Case 3 IRR	Case 3 Payback	Case 3 Break-Even	Case 3 Life Cycle
4	Case 4	Case 4 Type	Case 4 Status	Case 4 Category	Case 4 Sub-Category	Case 4 Priority	Case 4 Urgency	Case 4 Complexity	Case 4 Risk	Case 4 Impact	Case 4 Benefit	Case 4 Cost	Case 4 Value	Case 4 ROI	Case 4 NPV	Case 4 IRR	Case 4 Payback	Case 4 Break-Even	Case 4 Life Cycle
5	Case 5	Case 5 Type	Case 5 Status	Case 5 Category	Case 5 Sub-Category	Case 5 Priority	Case 5 Urgency	Case 5 Complexity	Case 5 Risk	Case 5 Impact	Case 5 Benefit	Case 5 Cost	Case 5 Value	Case 5 ROI	Case 5 NPV	Case 5 IRR	Case 5 Payback	Case 5 Break-Even	Case 5 Life Cycle
6	Case 6	Case 6 Type	Case 6 Status	Case 6 Category	Case 6 Sub-Category	Case 6 Priority	Case 6 Urgency	Case 6 Complexity	Case 6 Risk	Case 6 Impact	Case 6 Benefit	Case 6 Cost	Case 6 Value	Case 6 ROI	Case 6 NPV	Case 6 IRR	Case 6 Payback	Case 6 Break-Even	Case 6 Life Cycle
7	Case 7	Case 7 Type	Case 7 Status	Case 7 Category	Case 7 Sub-Category	Case 7 Priority	Case 7 Urgency	Case 7 Complexity	Case 7 Risk	Case 7 Impact	Case 7 Benefit	Case 7 Cost	Case 7 Value	Case 7 ROI	Case 7 NPV	Case 7 IRR	Case 7 Payback	Case 7 Break-Even	Case 7 Life Cycle
8	Case 8	Case 8 Type	Case 8 Status	Case 8 Category	Case 8 Sub-Category	Case 8 Priority	Case 8 Urgency	Case 8 Complexity	Case 8 Risk	Case 8 Impact	Case 8 Benefit	Case 8 Cost	Case 8 Value	Case 8 ROI	Case 8 NPV	Case 8 IRR	Case 8 Payback	Case 8 Break-Even	Case 8 Life Cycle
9	Case 9	Case 9 Type	Case 9 Status	Case 9 Category	Case 9 Sub-Category	Case 9 Priority	Case 9 Urgency	Case 9 Complexity	Case 9 Risk	Case 9 Impact	Case 9 Benefit	Case 9 Cost	Case 9 Value	Case 9 ROI	Case 9 NPV	Case 9 IRR	Case 9 Payback	Case 9 Break-Even	Case 9 Life Cycle
10	Case 10	Case 10 Type	Case 10 Status	Case 10 Category	Case 10 Sub-Category	Case 10 Priority	Case 10 Urgency	Case 10 Complexity	Case 10 Risk	Case 10 Impact	Case 10 Benefit	Case 10 Cost	Case 10 Value	Case 10 ROI	Case 10 NPV	Case 10 IRR	Case 10 Payback	Case 10 Break-Even	Case 10 Life Cycle

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
MM003		Revised source of evidence as per IAS.1 from Media Enquiries register to Media enquires addressed register
MM004		Revised Frequency from Quarterly to Bi-annual as per IA1.1
MM009		Submission to audit committee between the 1st and 10th after the end of each quarter is impossible and impractical, therefore this KPI is not achievable. KPI reviewed from Quarterly reports on compliance with legislation submitted to Audit
MM010		Submission to audit committee between the 1st and 10th after the end of each quarter is impossible and impractical, therefore this KPI is not achievable.KPI reviewed from Quarterly Progress reports on implementation of AG Action Plan to
MM011		Submission to audit committee between the 1st and 10th after the end of each quarter is impossible and impractical, therefore this KPI is not achievable.KPI
MM020		Revised source of evidence as per IAS.3 from Minutes of Exco/Council/MPAC to Minutes of Exco/Council / MPAC. Status of resolutions/signed progress report.
MM021		Revise target of 1 in Quarter 4 to be N/A as there is no budget this financial year for this financial year 2016/17
MM022	It is difficult to provide evidence since this is co-ordinated by Amajuba District Municipality. Please remove KPI	Revised frequency from Bio annual to Annually, however the KPI is being removed
MM023	This is co-ordinated by Amajuba district Municipality. Kindly remove KPI	
MM024	KPI to be removed as it is not legislated and the KPI is a reporting KPI coming from B2B	
MM036	changes in the organizational leadership of the municipality, which has also required that the initial 6 months of their term be focused on reporting on	Internal Audit
MM037	The IT Strategic Plan has to be reviewed to align with the IDP; this can only happen once the IDP has been finalized and approved. Target revised from 90% in quarter 4 to N/A.	Internal
MM043		June so as to consider all the reports of internal audit. The chairperson will present his report in July 2017. Revised annual target from 3 to 2 and quarter 4 target from 1
MM049	Revised KPI from Turnaround time to address Litigation matters against or in favor of the Municipality to % age of litigation matters addressed	Revised Frequency as per IAS.4 and revise the source of evidence from Reports to Register of Litigation matters, and register of turnaround times with calculation.
MM050	Revised KPI from Turnaround time for the Drafting and vetting of contracts to % age of contracts drafted and vetted as requested within 30 days	Revised Frequency as per IAS.5 and revise source of evidence from Register to Register of contracts received. Register of contract vetted
MM055	KPI to be removed as it is not legislated and the KPI is a reporting KPI coming from B2B	
MM056		To ensure optimal institutional structure to render effective and efficient services aligned to the IDP, AI Findings 2.2
MM057		Revised Frequency as per IA1.7 from quarterly to annually
MM065	Target to be reviewed from 3 to 2 in Quarter 3 & 4 due to budget constrain	
MM067	Target to be reviewed from 8 to 4 foras in quarter 3 & 4 due to budget constrain	
MM072		The Kwanaloga budget is with Community services therefore it is recommended to remove this KPI. JA Finding 3.2
MM63		Revised Frequency as per IA1.8 from quarterly to Bi-annual
MM67		Revised department objective from Monitor functionality of special for a to Number of functional Special FORA as established and budgeted for IA Findings 2.1 and targets revised from 8 to 4 in the remaining budget.
MM69		As per internal audit recommendations that the KPI be reviewed to ensure that they are relevant to the mandate of the municipality, measurable, specific and linked to the budget as much as it about the performance of the unit it depends so much on external stakeholders – IA Finding 3.1, KPI removed.

NEWCASTLE MUNICIPALITY																							
REVISED SDBIP 2016/17																							
OFFICE OF MUNICIPAL MANAGER																							
SDBIP REF NO.	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	BUDGET OPEX (REVISED)	BUDGET CAPEX (REVISED)	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASLINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	REVISION REFERENCE NUMBER		
MM001	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Communications			To improve both internal and external communication.	Municipal Manager	To improve both internal and external communication.	Development and Approval of a Communication Plan	Quarterly	Annual Departmental Communication Plans	Consolidated Departmental Communication Plans and EXCO Minutes or Council Minutes	Development and Approval of a Communication Plan by 30 June 2017	Draft Communication Plan	Draft Communication Plan Manco approval	Draft Communication Plan and Exco approval and Workshop of Councillors	Development and Approval of a Communication Plan by 30 June 2017	Manager Communications			
MM002	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.5	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Communications			Municipal Manager	To address issues raised by the Public	% of customer complaints submitted and addressed	Quarterly	96%	Register of complaints and responses to complaints	Quarterly	96%	96%	96%	96%	96%	96%	96%	Manager: Communications	
MM003	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.6	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Communications			Municipal Manager	To ensure good relations with the media houses	% of media enquiries addressed	Quarterly	96%	Media Enquiries addressed register	Quarterly	96%	96%	96%	96%	96%	96%	96%	Manager: Communications	MM003 IA5.1
MM004	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.4	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Communications			Municipal Manager	Publication of Quarterly External Newsletter	Number of External Newsletters Published and distributed	Bi-annual	4	Publication	Bi-annual	4	2	N/A	1	N/A	1	1	Manager: Communications	MM004 / IA1.1
MM005	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Communications			Municipal Manager	To ensure that municipal officials adhere to Bantu Pele principles	Development of Service Charter and Service Standards	Quarterly	Approved Service Charter and Service Standards	Internal Communicators Forum Resolutions and Minutes/Manco Resolutions/Exco Resolutions/Council Resolutions/Workshop Attendance Registers	Quarterly	Approved Service Charter and Service Standards	Approved Service Charter and Service Standards	Draft Service Charter and Service Standard	Draft Service Charter and Standards Manco approval	Draft Service Charter and Service Standard Exco approval and Workshop of Councillors	Approved Service Charter and Service Standard by 30 June 2017	Manager: Communications		
MM006	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.2.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME		Communications			Municipal Manager	Develop communication policy and strategy	Approved Communication Policy and Communication Strategy	Quarterly	Nil	Draft Policy and Strategy (Q1), Manco resolutions (Q2), Exco resolutions and attendance register (Q3), Council Resolutions	Quarterly	Nil	Approved Communication Policy and Communication Strategy by 30 June 2017	Draft Communication Policy and Communication Strategy	Draft Communication Policy and Communication Strategy Manco approval	Draft Communication Policy and Communication Strategy Exco approval and Workshop of Councillors	Approved Communication Policy and Communication Strategy by 30 June 2017	Manager: Communications		
MM007	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Communications			Municipal Manager	To ensure that municipal officials adhere to Batho Pele Principles	Annual Customer Satisfaction Survey Conducted by 31 January 2017	Annual	Nil	Customer Satisfaction Survey Report/minutes of Exco, Council	Annual	Nil	Annual Customer Satisfaction Survey Conducted by 31 January 2017	N/A	N/A	Annual Customer Satisfaction Survey Conducted by 31 January 2017	N/A	Manager : Communications		
MM008	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Communications			Municipal Manager	To ensure that municipal officials adhere to Bantu Pele principles	Number of media briefings and press releases	Quarterly	8	Press realise register and press statement	Quarterly	8	2	2	2	2	2	2	Manager : Communications	
MM009	GOOD GOVERNANCE	GP7.1.6	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			To ensure that good governance principles are implemented	Municipal Manager	Quarterly reports on compliance with legislation, implementation of AG, internal audit and risk management Action plans	Quarterly reports on compliance with legislation	Quarterly	4	Reports /Minutes of Audit Committee	4	1	1	1	1	Chief Risk Officer	MM009		
MM010	GOOD GOVERNANCE	GP7.1.5	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	Quarterly reports on compliance with legislation, implementation of AG, Internal audit and risk management Action plans	Quarterly Progress reports on implementation of AG Action Plan	Quarterly	4	Reports/Minutes of Audit Committee	Quarterly	4	1	1	1	1	1	Chief Risk Officer	MM010	
MM011	GOOD GOVERNANCE	GP7.1.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	Quarterly reports on compliance with legislation, implementation of AG, internal audit and risk management Action plans	Quarterly reports on implementation of risk management action plan	Quarterly	4	Reports/Minutes of Audit Committee	Quarterly	4	1	1	1	1	1	Chief Risk Officer	MM011	
MM012	GOOD GOVERNANCE	GP7.1.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	To review and facilitate approval of risk management policies and strategies.	Reviewed risk management policy and strategy, as well as Fraud and corruption policy and strategy by 30 June 2017	Annual	Reviewed risk management policy, as well as Fraud and corruption policy	Minutes approving policies and strategies	Annual	Reviewed risk management policy and strategy, as well as Fraud and corruption policy and strategy by 30 June 2017	N/A	N/A	N/A	Reviewed risk management policy and strategy, as well as Fraud and corruption policy and strategy by 30 June 2017	Chief Risk Officer			
MM013	GOOD GOVERNANCE	GP7.1.4	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	To facilitate the annual risk assessment and compilation of the risk register	Finalised risk assessment and compilation of risk register by 31 May 2017	Annual	Risk Register for 2014/15	Risk assessment report , risk registers, and attendance registers for risk assessment workshops	Annual	Finalized risk assessment and compilation of risk register by 31 May 2017	N/A	N/A	N/A	Finalised risk assessment of compilation of risk register by 31 May 2017	Chief Risk Officer			
MM014	GOOD GOVERNANCE	GP7.1.3	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	Facilitation of anti- fraud and corruption workshop	Number of Anti-fraud and corruption workshops facilitated	Annual	1	Attendance registers for anti- fraud and corruption workshops	Annual	1	N/A	N/A	N/A	1	Chief Risk Officer			
MM015	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Enterprise Risk Management			Municipal Manager	To facilitate process towards achieving clean audit by 2014	Strengthening of management and decision making committees.	Quarterly	12	Minutes with Attendance Registers/progress reports	Quarterly	12	3	3	3	3	3	Chief Risk Officer		
MM016	BUILDING INSTITUTIONAL CAPACITY	GP4.1.4	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Executive Support					To strengthen executive support services.	Municipal Manager	Approve delegations systems	Annual Review of Delegations systems by 30 June 2017	Annual	Approved Delegations on 30 June 2014	Council Minutes	Delegations of authority reviewed by 30 June 2017	N/A	N/A	N/A	Delegations of authority reviewed by 30 June 2017	Manager : Executive Support	
MM017	BUILDING INSTITUTIONAL CAPACITY	GP4.1.3	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Executive Support	Municipal Manager	Strengthening of management and decision making committees.			Number of Manco meetings convened	Quarterly	12	Minutes with Attendance registers	Quarterly	12	3	3	3	3	3	Manager : Executive Support		
MM018	BUILDING INSTITUTIONAL CAPACITY	GP4.1.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Executive Support	Municipal Manager	To ensure efficient record keeping in the Office of the Municipal Manager			Compliance with Record keeping Checklist	Quarterly	100%	Detailed incoming register inclusive of date filed.	Quarterly	100%	100%	100%	100%	100%	100%	Municipal Manager (Executive Support)		
MM019	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Executive Support	Municipal Manager	Monthly meetings to monitor performance information			Number of meetings to monitor performance information	Quarterly	12	Attendance register/Minutes	Quarterly	12	3	3	3	3	3	Municipal Manager		
MM020	GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Executive Support	Municipal Manager	Develop a system to monitor the implementation of Manco, Council, EXCO and MPAC resolutions			Progress reports on execution of resolutions to Manco, Exco, Council and MPAC submitted to relevant executive structures	Quarterly	11	Minutes of Exco/Council / MPAC. Status of resolutions/signed progress report.	Quarterly	11	3	3	2	3	3	Manager Executive Support	MM020 IA 5.3	

MM021	BUILDING INSTITUTIONAL CAPACITY		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Organisational and Institutional Development	Executive Support			To ensure that good governance principles are implemented	Municipal Manager	To facilitate a spirit of change management and team building	Number of team building events facilitated	Annually	nil	Registers/ Minutes/ Reports	N/A	N/A	N/A	N/A	N/A	Manager Executive Support	MM021
MM025	GOOD GOVERNANCE	GP4.1.6/MP12.2.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	IDP			To ensure the development and the maintenance of a credible IDP	Municipal Manager	To develop IDP in line with 3rd generation Guide packs/Guidelines	Reviewed & Adopted IDP by 31 May 2017	Quarterly	Adopted IDP 31 May 2016	Council Minutes	Adoption of IDP by 31 May 2017 for implantation on the next financial year.	Approved process plan by 31 August 2016	N/A	Tabling of Draft IDP by 31 March 2017	Adoption of IDP by 31 May 2017 for implantation for the next financial year based on the requirements of the new term of Council.	Director: IDP	
MM026	GOOD GOVERNANCE	MP12.1.2	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	IDP			To ensure the development and the maintenance of a credible IDP	Municipal Manager	Preparation of sector Plans	Number of sector plans co-ordinated and/or reviewed	Annually	3	Attendance Registers and documents itself	4	N/A	N/A	N/A	4	Director: IDP	
MM027	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	IDP			To ensure the development and the maintenance of a credible IDP	Municipal Manager	Public Participation for IDP	Number of IDP RF meetings held	Bi- Annual	2	Minutes and Attendance registers	2	N/A	1	N/A	1	Director: IDP	
MM028	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Annual review and implementation of Policies relating to Public Participation	Annual review of Public Participation Policy by 30 June 2017	Annually	Awaiting for National Department of COGTA Guidelines on Public participation Policy	Council Minutes	Annual review of Public Participation Policy by 30 June 2017	N/A	N/A	N/A	Annual review of Public Participation Policy by 30 June 2017	Director: IDP	
MM029	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	To ensure the effective functioning of ward committees.	Quarterly reports submitted to Council on issues raised by ward committees	Quarterly	4	Council Minutes	4	1	1	1	1	Director: IDP	
MM030	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.2	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Capacitation of ward committees through training	Number of training interventions for ward committees members by March 2017	Annually	1	Attendance registers and Close-out report	1	N/A	N/A	N/A	1	Director: IDP	
MM031	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	GP5.1.3	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Conduct Mayoral IDP/Budget/PMS Roadshows	Annual Mayoral IDP/Budget/PMS Roadshows	Annually	1	Attendance registers and public submissions	1	N/A	N/A	N/A	1	Director: IDP	
MM032	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	Good Governance	Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	To ensure the effective functioning of ward committees.	Quarterly reports on ward committee meetings submitted to Cogta	Quarterly	4	Quarterly Performance Calculator and submission to Cogta / confirmation of receipt by Cogta	4	1	1	1	1	Director IDP	
MM033	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	B2B	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME		Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Implementation of Back to basics Programme	%age functionality of ward Committees (quarterly ward meetings per ward)	Quarterly	100%	Attendance Registers and Calculation Sheet on functionality	100%	100%	100%	100%	100%	Director: IDP	
MM034	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	B2B	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME		Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Implementation of Back to basics Programme	Number of community report back meetings	Annual	1	Attendance Registers/Adverts/ reports on community feedback	1	N/A	N/A	1	0	Director: IDP	
MM035	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	B2B	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME		Public Participation			To keep the communities and stakeholders informed and involved in the affairs of the municipality	Municipal Manager	Implementation of Back to basics Programme	Number of public participation reports submitted to Council	Annual	1	Council minutes	1	N/A	N/A	N/A	1	Director: IDP	
MM036	BUILDING INSTITUTIONAL CAPACITY	IT3.1.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Organisational and Institutional Development	Information Technology			To provide efficient and effective general administrative support services	IT	To review and implement policies and strategies	Number of ICT Steering Committee meetings	Quarterly	4	Minutes/ Attendance Register	2	1	1	N/A	N/A	Director: IT	
MM037	BUILDING INSTITUTIONAL CAPACITY	IT3.1.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Organisational and Institutional Development	Information Technology			To provide efficient and effective general administrative support services	IT	To review and implement policies and strategies	% of the ICT Strategic Plan Implemented	Annual	96%	ICT Strategy implementation Report	N/A	N/A	N/A	N/A	N/A	Director: IT	MM037
MM038	BUILDING INSTITUTIONAL CAPACITY	IT3.1.3	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Organisational and Institutional Development	Information Technology			To ensure effective and efficient IT support services and systems	IT	To provide continuous IT solutions and support services	% of uptime maintained	Quarterly	96%	System Uptime Report	96%	96%	96%	96%	96%	Director: IT	

MM054	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Good Governance	Mayors office			To strengthen executive support services.	Municipal Manager	Manage programs in the office of the Mayor	%age implementation of Mayoral Programme	Quarterly	100%	Mayoral Program indicating progress achieved, Press releases (where applicable), invoices (where applicable), press articles.	100%	100%	100%	100%	100%	Mayor's Office	
MM056	BUILDING INSTITUTIONAL CAPACITY	IT1.3.1.	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Institutional Development	Municipal Manager			To ensure optimal institutional structure to render effective and efficient services aligned to the IDP	Municipal Manager	To develop, plan and participate in knowledge sharing with other municipalities	Number of knowledge sharing meetings arranged/ attended	Annual	0	Attendance register	1	N/A	N/A	N/A	1	Municipal Manager	
MM057	SOUND FINANCIAL MANAGEMENT	FV10.4.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	Financial Viability	Municipal Manager			To ensure implementation of capital programme	Municipal Manager	Implementation of capital programme (Organisational)	%age of capital budget spent as per approved cash flows	Annually	90% of projected cashflows	Budget Reports as per financial system	90%	0%	0%	N/A	90%	Municipal Manager	
MM058	GOOD GOVERNANCE		OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	Approved SDBIP within 28days of approval of budget	Annual	Approved SDBIP within 28days of approval of budget	Minutes of Exco	Approved SDBIP within 28days of approval of budget	N/A	N/A	N/A	Approved SDBIP within 28days of approval of budget	Performance Manager	
MM059	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	Quarterly performance reports submitted to Internal Audit within 25 working days of end of quarter	Quarterly	4	Confirmation of receipt of the reports by internal audit/email	4	1	1	1	1	Performance Manager	
MM060	GOOD GOVERNANCE	B2812	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	SDBIP quarterly progress report Submitted to Council	Quarterly	4	Council resolution	4	1	1	1	1	Performance Manager	
MM061	GOOD GOVERNANCE	GP6.1.4	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	Annual Performance Report submitted to the Auditor-General by 31 August 2016	Annual	31-08-2014	Confirmation of receipt from the Auditor General	Annual Performance Report submitted to the Auditor-General by 31 August 2016	Annual Performance Report submitted to the Auditor-General by 31 August 2016	N/A	N/A	N/A	Performance Manager	
MM062	GOOD GOVERNANCE		OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	Mid Year Performance Assessment submitted to EXCO by 25th January 2017	Annual	25-01-2016	EXCO Minutes	Mid Year Performance assessment submitted to EXCO by 25th January 2017	N/A	N/A	Mid Year Performance assessment submitted to EXCO by 25th January 2017	N/A	Performance Manager	
MM063	GOOD GOVERNANCE	GP6.1.5	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	Approval of Oversight Report and adoption of Annual Report by 31 March 2017	Bi-annual	31-03-2016	Council Minutes	Approval of Oversight Report and adoption of Annual Report by 31 March 2017	Draft Annual Report submitted to AG by 31 August 2016	N/A	Approval of Oversight Report and adoption of Annual Report by 31 March 2017	N/A	Performance Manager	
MM064	GOOD GOVERNANCE	GP6.1.3 / B2B 33	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Municipal Manager	Development and implementation of PMS.	%age of section 54 / 57 Managers assessed	Quarterly	Quarterly	Assessment records / Attendance Register	100%	100%	100%	100%	100%	Municipal Manager	
MM073 NEW	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly	new	Confirmation of receipt from PMS Unit	100%	N/A	N/A	100%	100%	Manager : Executive Support	
MM065	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD30.2.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To manage the effect of HIV/Aids within the Newcastle Jurisdictional area	Municipal Manager	To host/facilitate/co-ordinate awareness campaigns. To monitor HIV/AIDS related statistics	Number of HIV/AIDS program /events Implemented	Quarterly	11	LAC Attendance Register	10	3	3	2	2	Manager : Special Programmes	MM065 Target reviewed
MM066	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD28.1.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To respond to the needs of vulnerable groups	Municipal Manager	To host/facilitate/co-ordinate human rights activities affecting the target groups	Number of Special programs events facilitated/implemented	Quarterly	12	Register/Minutes	12	3	3	3	3	Manager : Special Programmes	
MM067	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD29.2.1/SD30.1.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To respond to the needs of vulnerable groups	Municipal Manager	Number of functional Special FORA as established and budgeted for	Number of functional Special Programmes FORA	Quarterly	8	Forum meeting register	4	8	8	4	4	Manager : Special Programmes	MM067 Target reviewed
MM068	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD29.1.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To respond to the needs of vulnerable groups	Municipal Manager	Implementation of youth development projects	Number of workshops facilitated	Bi- annually	15	Register/Minutes/Report	2	N/A	1	N/A	1	Manager : Special Programmes	
MM070	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD28.2.2	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To respond to the needs of vulnerable groups	Municipal Manager	To establish and maintain strategic partners	Number of engagements with external stakeholders	Quarterly	37	Events register	24	6	6	6	6	Manager : Special Programmes	
MM071	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	SD28.3.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	SOCIAL DEVELOPMENT	Special Programs			To respond to the needs of vulnerable groups	Municipal Manager	Participate in ward level activities. To refer cases to the relevant stakeholder for intervention.	%age of Operation Sukuma Sakhe issues addressed/referred to relevant stakeholders for intervention	Quarterly	100%	Register of issues referred to relevant stakeholders	100%	100%	100%	100%	100%	Manager : Special Programmes	
TOTAL OFFICE OF MUNICIPAL MANAGER						75,386,955	2,824,000														

REVISED SDBIP's 2016/17 : TECHNICAL SERVICES

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
TECH 3		As per engagements with CRO, this KPI should not be cascaded to departments. A KPI is relevant only to the CRO on the SDBIP of Office of the MM. To remove KPI
PMU1		INTERNAL AUDIT FINDING 5.30- SOURCE OF EVIDENCE REVISED FROM FINANCIAL REPORTS TO BUDGET VERSUS EXPENDITURE REPORT FROM THE FINANCIAL SYSTEM INCLUDING THE FUNDING SOURCE AND CALCULATION
PMU2		INTERNAL AUDIT FINDING 5.31- SOURCE OF EVIDENCE REVISED FROM FINANCIAL REPORTS TO BUDGET VERSUS EXPENDITURE REPORT FROM THE FINANCIAL SYSTEM INCLUDING THE FUNDING SOURCE AND CALCULATION
PMU3		INTERNAL AUDIT FINIDNG 5.32 SOURCE OF EVIDENCE UPDATED FROM PROGRESS REPORTS SIGNED BY THE SED/DIRECTOR TO COMPLETION CERTIFICATES AND PROGRESS REPORT SIGNED BY THE DIRECTOR/SED AND THE OBJECTIVE IS CHANGED FROM To keep the municipal roads and storm water drainage in an acceptable condition, CHANGED TO CONSTRUCTION OF KM OF ROADS REHABILITATED/SURFACED
RS1	DUE TO BUDGET CONSTRAINTS IN QUARTER 1 & 2 TARGETS WERE SUSPENDED. TARGETS HAVE BEEN ALIGNED TO THE PROPOSED ADJUSTED BUDGET. THIS IS RESULTING IN A RETROSPECTIVE DOWNWARD ADJUSTMENT OF THE QUARTER 1 & 2 TARGETS.	
RS2		INTERNAL AUDIT FINDING 5.27 SOURCE OF EVIDENCE REVISED FROM MAINTENANCE REGISTER AND REPORT (SUMMARY AND CALCULATIONS) AND CHANGED MAINTENANCE REGISTER AND REPORT SIGNED BY SED (SUMMARY AND CALCULATIONS). 1.12 FREQUENCY REVISED TO BI-ANNUAL AND QUARTER 2 AND 4 TARGETS REVISED TO 90% QUARTER 2 AND 90% FOR QUARTER 4.
RS3		INTERNAL AUDIT FINIDNG 5.28- SOURCE OF EVIDENCE UPDATED FROM INDUSTRIAL/RAILWAY SIDINGS PERMIT TO CERTIFICATE RECEIVED FROM RAILWAY AUTHORITY RELEVANT TO THE PERIOD UNDER REVIEW
RS4	DUE TO BUDGET CONSTRAINTS IN QUARTER 1 & 2 TARGETS WERE SUSPENDED. THIS IS RESULTING IN A RETROSPECTIVE DOWNWARD ADJUSTMENT OF THE QUARTER 1 & 2 TARGETS.	INTERNAL AUDIT FINDING 1.13 FREQUENCY WILL REMIAN AS QUARTERLY
RS5		INTERNAL AUDIT FINDING 5.29- SOURCE OF EVIDENCE REVISED FROM MAINTENANCE REGISTER AND REPORT (SUMMARY AND CALCULATIONS) AND CHANGED TO COMPLAINTS REGISTER WITH COMPLETION DATES THAT ARE SIGNED OFF BY AUTHORIZED OFFICIAL AS DELEGATED. KPI CHANGED FROM m2 of repairs to potholes on municipal tarred roads as a % of planned m2 CHANGED TO % of POTHOLES REPAIRED ON MUNICIPAL ROADS AS REPORTED so that the kpi is aligned to the targets set, the agreed management action plan will be implemented in the 2017'18 financial year.
TECH6	Align quarterly targets to approved adjusted budget and reconciled accumulative cash flow projections	INTERNAL AUDIT FINDING 5.43 SOURCE OF EVIDENCE UPDATED, FROM BUDGET REPORT TO BUDGET VERSUS EXPENDITURE REPORT FROM THE FINANCIAL SYSTEM INCLUDING FUNDING SOURCE AND CALCULATION, THE KPI HAS ALSO BEEN REPHRASED AS PER DISCUSSIONS WITH I.A AND PMS MANAGER.
TECH8	INTERNAL AUDIT FINDING 6.13 KPI AND TARGET REVISED	KPI revised as per IA6.13 to "Quarterly Safety meetings as per OHSa to promote zero fatalities in the work place". Q1 AND Q2 TARGETS retrospectively revised to 1 per quarter as per Agreed action plan to Internal Audit findings
TECH9		INTERNAL AUDIT FINDING 6.24 KPI CHANGED FROM NUMBER OF JOBS CREATED TO Number of jobs created through municipality's local economic development initiatives including capital projects. KPI has been revised to be aligned to the National Regulation Section (10d) in terms of the MPPR.
TECH11		15.5 OBJECTIVE CHANGED FROM To ensure the optimal institutional structure to render effective and efficient services aligned to the IDP, CHANGED TO: TO FACILITATE KNOWLEDGE SHARING WITH OTHER MUNICIPAL STAKEHOLDERS
TECH12	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION	INTERNAL AUDIT FINDING 5.6 NEW KPI ADDED TO ALL SDBIP'S FOR THE TIMEOUS SUBMISSION OF PERFORMANCE INFORMATION
WCDM	INTERNAL AUDIT FINDING 12.2 BASELINE AND TARGETS CORRECTED RETROSPECTIVE TO QUARTER 1 AND QTR2. 2% DIVIDED EQUALLY AND REDUCED QUARTERLY AGAINST ADJUSTED BASELINE	INTERNAL AUDIT FINDING 20.2 BASELINE AND TARGETS CORRECTED RETROSPECTIVE TO QUARTER 1 AND QTR2. 2% DIVIDED EQUALLY AND REDUCED QUARTERLY AGAINST ADJUSTED BASELINE. BASELINE WAS 44% AND NOW CHANGED TO 42,3%. FREQUENCY IS CHANGED FROM ANNUAL TO QUARTERLY.
WCS1		INTERNAL AUDIT FINDING 5.36 - SOURCE OF EVIDENCE REVISED FROM Registers /minutes /press releases /articles /publications TO Registers and

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
WSP1	TARGETS HAVE BEEN REVISED. THE BUDGET HAS BEEN REMOVED AND THERE IS NO MONEY TO IMPLEMENT THIS KPI EXTERNALLY. HOWEVER THE SOME OF CAMPAIGNS CAN BE IMPLEMENTED INTERNALLY WITHOUT COST IMPLICATIONS.	registers/minutes/press releases/articles/publications TO registers and minutes/press releases/publications of campaigns initiated by CRM
WOP1	TARGETS REDUCED. BUDGET REDUCED AND THERE WERE MORE VIP'S DONE IN QUARTER 1 THAN EXPECTED	INTERNAL AUDIT FINDING 5.33- SOURCE OF EVIDENCE UPDATED FROM WSA REPORT TO WSA report including claims, budget information and registers to support work done signed by director, SED and ward councillor.
WOP2	KPI REMOVED - NOT ON THE ORGANISATIONAL SCORECARD AND IDP. THIS KPI IS RELATED TO OPERATIONS AND NOT DIRECTLY TO CRM	INTERNAL AUDIT FINDING 5.34 SOURCE OF EVIDENCE UPDATED FROM WATER MANAGEMENT SYSTEMS REPORT SIGNED BY DIRECTOR/SED CHANGED TO WATER MANAGEMENT SYSTEMS REPORT, SIGNED BY WATER SERVICES DIRECTOR INCLUDING ELECTRONIC SPREADSHEETS AND CALCULATIONS.
WOP3	KPI REMOVED - NOT ON THE ORGANISATIONAL SCORECARD AND IDP. THIS KPI IS RELATED TO OPERATIONS AND NOT DIRECTLY TO CRM	INTERNAL AUDIT FINDING 5.35 SOURCE OF EVIDENCE UPDATED FROM WATER MANAGEMENT SYSTEMS REPORT SIGNED BY DIRECTOR/SED CHANGED TO WATER MANAGEMENT SYSTEMS REPORT, SIGNED BY WATER SERVICES DIRECTOR INCLUDING ELECTRONIC SPREADSHEETS AND CALCULATIONS.
WPMU1		INTERNAL AUDIT FINDING 5.37 SOURCE OF EVIDENCE UPDATED FROM EXPENDITURE REPORTS AND CHANGED TO BUDGET VERSUS EXPENDITURE REPORT FROM THE FINANCIAL SYSTEM INCLUDING THE FUNDING SOURCE AND CALCULATION
WSA1	BUDGET REMOVED FROM PROJECTS THAT WOULD YEILD ACCESS TO WATER FOR NEW BACKLOG /HOUSEHOLDS	INTERNAL AUDIT FINDING 5.38 SOURCE OF EVIDENCE UPDATED FROM ANNUAL PROGRESS REPORTS SIGNED BY SED/DIRECTOR CHANGED TO Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED. KPI REVISED AS PER REGULATION 10d of the MPPR. INSERTED ACCUMULATED TARGET AS PER AG REQUIREMENT IN 2015/16
WSA10	INTERNAL AUDIT REPORT 6.20 AND 21.3 KPI REMOVED BASED ON PMS AND WSA MANAGER COMMENTS	INTERNAL AUDIT REPORT 6.20 AND 21.3 KPI REMOVED BASED ON PMS AND WSA MANAGER COMMENTS
	REMOVE KPI NO BUDGET AVAILABLE TO INCREASE THE NUMBER OF HH	
WSA11	REMOVE KPI NO BUDGET AVAILABLE TO INCREASE THE NUMBER OF HH	INTERNAL AUDIT REPORT 12.2 AND 21.4 REMOVE KPI BASED ON PMS AND WSA MANAGER COMMENTS
WSA12	KPI REMOVED	INTERNAL AUDIT REPORT 6.21 KPI REMOVED BASED ON PMS AND WSA MANAGER COMMENTS
WSA13	REMOVE KPI NO BUDGET AVAILABLE TO INCREASE THE NUMBER OF HH	INTERNAL AUDIT REPORT 6.22 AND 21.5 KPI REMOVED BASED ON PMS AND WSA MANAGER COMMENTS
WSA14	REMOVE KPI NO BUDGET AVAILABLE TO INCREASE THE NUMBER OF HH	INTERNAL AUDIT REPORT 6.23 KPI REVISED AND 20.1 BASELINE INFO AND TARGET CORRECTED. 21.6 KPI REMOVED
WSA2	BUDGET REMOVED FROM PROJECTS THAT WOULD YEILD ACCESS TO SANITATION AND FOR NORMANDIEN, CHARLESTOWN AND INGOGO MATERIAL FOR SANITATION WILL ONLY BE PROCURRED BY THE END OF 2016'17	INTERNAL AUDIT FINDING 5.39 SOURCE OF EVIDENCE UPDATED FROM ANNUAL PROGRESS REPORTS SIGNED BY SED/DIRECTOR CHANGED TO Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED. KPI REVISED AS PER REGULATION 10d of the MPPR. INSERTED ACCUMULATED TARGET AS PER AG REQUIREMENT IN 2015/16
WSA3	THE RISK CRITERIA FOR SANS 241:2015 HAS CHANGED FROM SANS 241-2011. KPI AND TARGET CHANGED	INTERNAL AUDIT REPORT 5.40 SOURCE OF EVIDENCE REVISED FROM UTW monthly reports figures for SANS 241-2015 STANDARDS CHANGED TO Complete UTW report with figures for SANS 241:2015 Standards showing 95% attained for each parameter (evidence must be inclusive of calculations) AND 15.3- KPI REVISED FROM To maintain blue drop certification To comply with drinking water quality standard, SANS 241:2015. ACTION PLAN CHANGED FROM TO MAINTAIN BLUE DROP STATUS TO, TO ENSURE SUSTAINABLE SUPPLY OF SAFE DRINKING/POTABLE WATER. AND SOURCE OF EVIDENCE UPDATED
WSA4	BUDGET REMOVED FOR THE WSDP, THE SERVICE PROVIDER CANNOT CONTINUE WITH MODULE 1. REMOVE KPI	INTERNAL AUDIT FINDING 5.41SOURCE OF EVIDENCE UPDATED FROM QUARTER 2: COUNCIL MINUTES APPROVING WSDP MODULE 1, QUARTER 3 CONFIRMATION LETTER FROM DWA CHANGED TO, UARTER 2: COUNCIL MINUTES APPROVING WSDP MODULE 1 THAT INCLUDES UPDATED BACKLOG INFORMATION IN COMPARISION TO SHOW THE DECREASE IN THE BACKLOG, QUARTER 3 CONFIRMATION LETTER FROM DWA
WSA5	THE ASSET REPLACEMENT PLAN COULD NOT BE APPROVED IN QUARTER 2 DUE TO THERE BEING NON-SITTING OF THE PSCM. KPI ALSO REVISED DUE TO UTW ALIGNMENT OF THE SDBIP, frequency reviewed to bi-annual	

Revision Ref	Motivation for revision of targets	Motivation for Revision of KPI and other performance information (TECHNICAL, INTERNAL AUDIT FINDINGS OR OTHER)
WSA6		INTERNAL AUDIT REPORT 5.42 SOURCE OF EVIDENCE UPDATED FROM REPORTS TO DWA CHANGED TO COMPLETE REPORT WITH APPLICABLE STANDARDS, SHOWING PER PLANT COMPLIANCE WITH CALCULATIONS AND 15.4 - ACTION PLAN CHANGED FROM To achieve a Green Drop status TO, TO PREVENT ENVIRONMENTAL POLLUTION, KPI CHANGED FROM TO ACHIEVE GREEN DROP STATUS TO, CHANGED TO ENSURE EFFLUENT DISCHARGED INTO THE RECIEVING ENVIRONMENT COMPLY WITH PRESCRIBED AUTHORIZATION LIMITS, GENERAL AUTHORIZATION.
WSA7-WSA 14	REMOVE KPI and targets AS IT IS INCLUDED IN AND CROSS REFERENCED TO WSA 1 &2. THERE IS ALSO NO BUDGET ALLOCATION FOR THESE KPI'S. Not legislated KPI's and not in IDP. Furthermore - collation of credible data to report on this KPI's is being addressed through the AG action Plan and require input by Cogta	21.1-6 KPI'S NOT BUDGETED FOR

NEWCASTLE MUNICIPALITY																						
REVISED SDBIP 2016/17																						
TECHNICAL SERVICES																						
SDBIP REF NO	LA REFERENCE	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	BUDGET OPEX (revised)	BUDGET CAPEX (revised)	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	REVISION REFERENCE NUMBER
TECH1		GOOD GOVERNANCE	GP7.1.5	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Technical Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on AG Action Plan (AG Report and management report) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: Technical Service	
TECH2		GOOD GOVERNANCE	GP8.1.4	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Technical Services	Implementation of AG (AG Report and management report), and risk management Action (Strategic and Operational) plans	%age of actions on Risk management Action Plan (Strategic and Operational) addressed as assessed by CRO quarterly	Quarterly	100%	Quarterly Progress report by CRO	100%	100%	100%	100%	100%	SED: Technical Service	
TECH4		GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Technical Services	Monthly meetings to monitor performance Information	Monthly meetings to monitor performance Information	Quarterly	12	Minutes and registers	12	3	3	3	3	SED: Technical Service	
TECH5		GOOD GOVERNANCE		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To ensure that good governance principles are implemented	Technical Services	Execution of resolutions of Manco/EXCO/Council/ Mpac	%age of resolutions as per resolution register executed	Quarterly	100%	Resolutions as reported to relevant executive structures/ minutes of relevant executive	100%	100%	100%	100%	100%	SED: Technical Service	
TECH6	5.43 SOURCE OF EVIDENCE UPDATED	SOUND FINANCIAL MANAGEMENT	FD10.4.2	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	FINANCIAL VIABILITY	Administration			To ensure implementation of capital programme	Technical Services	Implementation of capital programme	the percentage of a capital budget actually spent on capital projects identified for a particular financial year in terms of the municipality's integrated development plan	Quarterly	90%	Year to date (Month-end) expenditure reports from BTO.	90%	27%	54%	79%	90%	SED: Technical Service	TECH6 (to align targets to final adjusted capex cash flow projections)
TECH7		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Technical Service			To improve both internal and external communication.	Technical Services	To improve both internal and external communication.	capital projects identified for a particular financial year in terms	Annual	100%	Communication plan and Registers/minutes/press releases/articles/ publications	100%	n/a	n/a	n/a	100%	SED: Technical Service	
TECH8	6.13 KPI AND TARGET REVISED	BUILDING INSTITUTIONAL CAPACITY		OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Administration			To promote zero fatalities and ensure a healthy and safe working environment	Technical Services	To comply with Health and Safety legislation.	Quarterly Safety meetings as per OHS&A to promote zero fatalities in the work place	Quarterly	12	Minutes and register	4	1	1	1	1	SED: Technical Service	TECH8
TECH9	6.24 KPI REVISED	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ED40.1.1	OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	LOCAL ECONOMIC DEVELOPMENT	Technical Service			To create job opportunities through operational and capital programs.	Infrastructural Services	To create job opportunities through operational and capital programs.	Number of jobs created through municipality's local economic development initiatives including capital projects	Annual	562	EPWP report as submitted to Public Works	969	n/a	n/a	n/a	969	SED: Technical Service	TECH9
TECH10		PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST		OUTPUT 3: IMPLEMENTATION OF THE COMMUNITY WORK PROGRAMME	LOCAL ECONOMIC DEVELOPMENT	Technical Service			To create job opportunities through operational and capital programs.	Infrastructural Services	To create job opportunities through operational and capital programs.	Total Rand value of EPWP jobs created	Quarterly	R 197,900.00	EPWP Financial Report	R 3,286,000.00	R 821,500.00	R 821,500.00	R 821,500.00	R 821,500.00	SED: Technical Service	
TECH11	15.3 TO BE FINALISED BY MM	BUILDING INSTITUTIONAL CAPACITY	IT1.3.1	OUTPUT 6: ADMINISTRATIVE AND FINANCIAL CAPABILITY	INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Administration			To facilitate knowledge sharing with other municipal stakeholders.	Technical Services	To develop, plan and participate in knowledge sharing with other municipalities	Number of knowledge sharing meetings arranged/ attended	Annual	1	Attendance registers/ minutes of meetings/invitations	1	n/a	n/a	n/a	1	SED: Technical Service	
TECH12	5.6 NEW KPI	GOOD GOVERNANCE	GP6.1.2	OUTPUT 7: SINGLE WINDOW OF COORDINATION	Good Governance	Performance Management			To develop and implement an effective Performance Management System.	Technical Services	To comply with submission of performance reports by the 10th of each month as is required in terms of the PMS Framework	Timeous submission of PMS reports by the 10 th of each month as confirmed by the PMS unit	Quarterly	100%	Confirmation of receipt from PMS Unit	100%	N/A	N/A	100%	100%	SED: Technical Service	TECH 12
RS1		DELIVERING BASIC SERVICES	ID25.3.2	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	ROADS & STORM WATER			To keep the municipal roads and storm water drainage in an acceptable condition.	Technical Services (Civil)	Maintenance of Municipal roads	Km of Roads resealed	Quarterly	5,3km	Reports signed by the Director and confirmed by Ward Councillor	2,26km	OKM	OKM	1,13km	1,13km	DIRECTOR: CIVILS	RS1
RS2	5.27 SOURCE OF EVIDENCE REVISED. 1.12 FREQUENCY REVISED	SOUND FINANCIAL MANAGEMENT	ID25.1.1	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	FINANCIAL VIABILITY	ROADS & STORM WATER			To manage the repairs and maintenance of all Municipal buildings.	Infrastructural Services (Civil)	Maintenance of Council Buildings in an acceptable condition	%age of maintenance complaints addressed as received	Bi-annual	90%	Maintenance Register and report signed by the SED (summary and calculations)	90%	n/a	90%	n/a	90%	DIRECTOR: CIVILS	RS2
RS3	5.28- SOURCE OF EVIDENCE UPDATED. 1.13 FREQUENCY REVISED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	ROADS & STORM WATER			To ensure the maintenance of industrial sidings.	Infrastructural Services (Civil)	Maintenance of municipal rail infrastructure in an acceptable condition.	Certification for railway/industrial sidings bi-annually	Annual	1	Certificate received relevant to the period under review	1	n/a	1	n/a	n/a	DIRECTOR: CIVILS	RS3
RS4		DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	ROADS & STORM WATER			To keep the municipal roads and storm water drainage in an acceptable condition.	Infrastructural Services (Civil)	Maintenance of Municipal roads	km's of roads gravelled	Quarterly	8,5km	Progress reports signed by the SED/ Director , and ward councillor	5Km	OKM	OKM	2km	3km	DIRECTOR: CIVILS	TARGET REVISED
RS 5	5.29 - SOURCE OF EVIDENCE AND KPI UPDATED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	ROADS & STORM WATER			To manage the repairs and maintenance of all Municipal roads (Potholes)	Infrastructural Services (Civil)	Maintenance of Municipal roads (Potholes)	% of potholes repaired on municipal roads as reported	Quarterly	90%	Complaints register with completion dates that are signed off (summary and calculations)	90%	90%	90%	90%	90%	DIRECTOR: CIVILS	
PMU1	5.30 - SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 1: IMPLEMENTATION OF A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, LANNING AND SUPPORT	BASIC SERVICE DELIVERY	PMU			To effectively and efficiently co-ordinate and manage MIG Capital works for the Newcastle Municipality	Infrastructural Services (Civil)	To effectively and efficiently co-ordinate and manage MIG Capital works for the Newcastle Municipality	%age of budget spent (MIG)	Quarterly	100%	Budget versus expenditure report from the financial system including the funding source and calculation	100%	10%	40%	60%	100%	DIRECTOR: CIVILS	
PMU2	5.31 - SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 1: IMPLEMENTATION OF A DIFFERENTIATED APPROACH TO MUNICIPAL FINANCING, LANNING AND SUPPORT	BASIC SERVICE DELIVERY	PMU			To effectively and efficiently co-ordinate and manage Newcastle Funded Capital works for the Newcastle Municipality	Infrastructural Services (Civil)	To effectively and efficiently co-ordinate and manage Internal Capital works for the Newcastle Municipality	%age of budget spent (Municipal Funding)	Quarterly	65%	Budget versus expenditure report from the financial system including the funding source and calculation	90%	10%	40%	60%	90%	DIRECTOR: CIVILS	
PMU 3	4.20 OBJECTIVE AND 5.32 SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	PMU			Construction of km's of roads rehabilitated/surfaced	Infrastructural Services (Civil)	Maintenance of Municipal roads	km's of roads surfaced/rehabilitated	Annual	4,044km	(Invoices will be linked to relevant PIP's) Completion certificates, progress reports signed by the Director/SED	9,903km	N/A	n/a	n/a	9,903km	DIRECTOR: CIVILS	

SDBIP REF NO	I.A REFERENCE	B2B ALIGNMENT	IDP/ ORG REF NO.	OUTCOME 9	NATIONAL KEY PERFORMANCE AREA	SERVICE/ FUNCTION	BUDGET OPEX (revised)	BUDGET CAPEX (revised)	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2016/17	TARGET QUARTER 1	TARGET QUARTER 2	TARGET QUARTER 3	TARGET QUARTER 4	RESPONSIBLE MANAGER	REVISION REFERENCE NUMBER
PMU5		DELIVERING BASIC SERVICES	ID 25.2.1 & ID 25.2.2	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	PMU			To provide beautification and pavements	Infrastructural Services (Civil)	Paving of sidewalks	m² of sidewalk paved	Annual	2067m²	Progress reports signed by the SED/ Director	7898m²	n/a	n/a	7898m²	n/a	DIRECTOR: CIVILS	
WOP1	5.33- SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner	Infrastructural Services (WSA)	To keep the VIP toilets(Madadeni and Osizweni) in a state that is essential for dignity, health and wellbeing for everyone, and to support good hygiene and healthy environment	Number of VIP's desludged	Quarterly	60302	WSA report including claims, budget information and registers to support work done signed by director, SED and ward councillor.	21000	7500	7500	3000	3000	DIRECTOR: WSA	WOP1
WCDM	20.2 BASELINE AND TARGETS CORRECTED	SOUND FINANCIAL MANAGEMENT	ID24.2.3	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To promote water conservation and environmental awareness.	Infrastructural Services (Civil)	To implement water conservation management program by accounting for water used	Reduction of water loss by 2% per annum for NRW	QUARTERLY	42.30%	Water balance scorecard	40.30%	41.8%	41.3%	40.8%	40.3%	DIRECTOR: WSA	WCDM
WCS1	5.36 SOURCE OF EVIDENCE UPDATED	PUBLIC PARTICIPATION : PUTTING PEOPLE FIRST	ID24.2.2	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To promote water conservation and environmental awareness.	Infrastructural Services (Civil)	To develop and run a programme and educational campaign about water quality, water conservation	Number of campaigns facilitated	Quarterly	33	Registers and minutes/press releases/publications of campaigns initiated by Newcastle Municipality	24	10	10	2	2	DIRECTOR: WSA	WCS1
WPMU1	5.37 SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES	ID24.3.1	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner	Infrastructural Services (WSA)	To develop the capital investment program	% of Capital budget spent as per approved cash flows (DWA Funding)	Quarterly	100%	Budget versus expenditure report from the financial system including funding source and calculation and signed by the Director and SED.	100%	10%	40%	60%	100%	DIRECTOR: WSA	WPMU1
WSA1	5.38 SOURCE OF EVIDENCE UPDATED. CHANGES TO THE KPI AS PER MANAGEMENT REPORT WERE NOT AFFECTED BASED ON INSTRUCTION FROM PMS MANAGER	DELIVERING BASIC SERVICES	ID24.1.1	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure the provision of appropriate sanitation and potable water to all households in Newcastle Municipality.	Infrastructural Services (Civil)	Access to water and sanitation to RDP Standards.	The percentage of households with access to basic level of water (within 200m)	Annual	92%	Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED.	92%	N/A	N/A	N/A	92%	DIRECTOR: WSA	WSA1
WSA2	5.39 SOURCE OF EVIDENCE UPDATED. CHANGES TO THE KPI AS PER MANAGEMENT REPORT WERE NOT AFFECTED BASED ON INSTRUCTION FROM PMS MANAGER	DELIVERING BASIC SERVICES	ID24.1.2	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner	Infrastructural Services (Civil)	Access to water and sanitation to RDP Standards.	The percentage of households with access to basic level of sanitation (VIP)	Annual	74%	Progress report based on Stats SA census figures, BTO reports on new connections OR supported by completion certificates and final payment certificates/invoices signed by the Director and SED.	74%	N/A	N/A	N/A	74%	DIRECTOR: WSA	WSA2 TARGETS REDUCED
WSA3	5.40 AND 15.1- KPI, ACTION PLAN AND SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner	Infrastructural Services (Civil)	To ensure sustainable supply of safe drinking/potable water	To comply with drinking water quality standard, SANS 241:2015 or updated published version	Quarterly	90%	Complete UTW report with figures for SANS 241:2015 Standards showing 95% attained for each parameter (evidence must be inclusive of calculations)	95% for all 5 parameters as defined in SANS 241-2015	95% for all 6 parameters as defined in SANS 241-2015	95% for all 6 parameters as defined in SANS 241-2015	95% for all 5 parameters as defined in SANS 241-2015	95% for all 5 parameters as defined in SANS 241-2015	DIRECTOR: WSA	WSA3 TARGET REDUCED
WSA5		DELIVERING BASIC SERVICES	ID24.3.2	OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner	Infrastructural Services (Civil)	Completion of asset replacement plan and maintenance plan To upgrade/ rehabilitate existing infrastructure to address water leakages/losses and to develop and implement a Maintenance Plan.	Approval of the Asset Replacement Plan (To be inclusive of UTW Asset Replacement Plan) by Council by the 30 June 2017	Bi-annual	Draft asset replacement plan	Council Resolution	Approval of the Asset Replacement Plan (To be inclusive of UTW Asset Replacement Plan) by Council by the 30 June 2017	n/a	1. Approved asset replacement plan. 2. Quarterly progress report to Portfolio Committee on implementation of Maintenance Plan	n/a	Approval of the Asset Replacement Plan (To be inclusive of UTW Asset Replacement Plan) by Council by the 30 June 2017	DIRECTOR: WSA	WSA5
WSA6	5.42 AND 15.2 - ACTION PLAN, KPI AND SOURCE OF EVIDENCE UPDATED	DELIVERING BASIC SERVICES		OUTPUT 2: IMPROVING ACCESS TO BASIC SERVICES	BASIC SERVICE DELIVERY	WATER SERVICE AUTHORITY			To ensure that waste Water quality and sanitation services is rendered in an efficient and affordable manner	Infrastructural Services (Civil)	To prevent environmental pollution	To ensure effluent discharged into the receiving environment complies with prescribed authorization limits, General Authorization	Annual	77%	Complete reports showing per plant compliance with calculations	90%	n/a	n/a	n/a	90%	DIRECTOR: WSA	WSA6
TOTAL BUDGET							695,184,890	173,949,229.00														

NEWCASTLE MUNICIPALITY																													
REVISED CAPITAL CASH FLOW PROJECTIONS AND PIP's 2016/17 (MASTER FILE)																													
TECHNICAL SERVICES: CIVIL SERVICES																													
CAPEX REF NUMBER	DIRECTOR ATE CODE	DIRECTORATE DESCRIPTION	GFS CODE	GFS DESCRIPTION	COST CENTRE	COST CENTRE DESCRIPTION	FINANCE SOURCE	FINANCE SOURCE DESCRIPTION	mSCoA CONFIG	DESCRIPTION	IDP PRIORITY	PROJECT TYPE	WARD LOCALITY (PLEASE USE WARD NUMBER)	IF MULTI WARD (PLEASE SPECIFY)	FULL YEAR BUDGET	FULL YEAR ADD BUDGET	REVISED BUDGET	MOVEMENTS BETWEEN REVISED AND ADJUSTED BUDGET	ADJUSTED BUDGET	YEAR TO DATE ACTUAL AS AT 31 DECEMBER 2016	ON ORDER	FULL AVAILABLE AS PER ADJUSTMENT BUDGET	JANUARY 2017 ACTUAL AS PER BTO REPORT	REVISED CASHFLOWS					TOTAL REVISED CASH FLOW PROJECTIONS 2016/17 PLUS (+) JANUARY 2017 ACTUALS
																								Feb-17	Mar-17	Apr-17	May-17	Jun-17	
CIVPIP1	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	70150000151	OB7, OB13, OB45	OTHER	INFRASTRUCTURE	MULTI WARDS	13; 18 AND 30	6,500,000.00	(1,240,021.00)	5,259,979.00	1,700,000.00	6,959,979.00	5,225,601.71	-	1,734,377.29	(2,059,926.69)	400,000.00	1,334,377.29	2,059,926.69		1,734,377.29	
CIVPIP2	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	70101046351	Charlestown - Nek road	Roads and stormwater	INFRASTRUCTURE	1		3,500,000.00	-	3,500,000.00	(2,000,000.00)	1,500,000.00	101,148.46	1,037,783.29	1,398,851.54	910,336.22		361,068.25	127,447.07		1,398,851.54	
CIVPIP3	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	70150006121	Construction of Charlestown road 1	Roads and stormwater	INFRASTRUCTURE	1		4,995,538.00	-	4,995,538.00	(200,000.00)	4,795,538.00	-	-	4,795,538.00		995,538.00	1,800,000.00	2,000,000.00		4,795,538.00	
CIVPIP4	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500001951	Construction of Kwa-Mathukuza Road	Roads and stormwater	INFRASTRUCTURE	20		1,345,614.00	(395,614.00)	950,000.00	(680,000.00)	270,000.00	265,486.95	-	4,513.05			4,513.05			4,513.05	
CIVPIP5	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500001051	Construction of OC 23	Roads and stormwater	INFRASTRUCTURE	8		3,500,000.00	-	3,500,000.00		3,500,000.00	2,082,510.30	-	1,417,489.70		417,489.70	500,000.00	500,000.00		1,417,489.70	
CIVPIP6	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500001021	CONSTRUCTION OF OC23	Roads and stormwater	INFRASTRUCTURE	8		2,537,576.00	(990.00)	2,536,586.00		2,536,586.00	-	-	2,536,586.00			536,586.00	700,000.00	700,000.00	600,000.00	2,536,586.00
CIVPIP7	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500004521	Construction of Watt Street	Roads and stormwater	INFRASTRUCTURE	4		2,937,104.00	-	2,937,104.00	200,000.00	3,137,104.00	29,036.00	-	3,108,068.00	478,478.11		429,589.89	1,000,000.00	1,200,000.00		3,108,068.00
CIVPIP8	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500007721	Esidimi Road	Roads and stormwater	INFRASTRUCTURE	11		3,224,575.00	-	3,224,575.00		3,224,575.00	508,701.75	-	2,715,873.25	508,701.75	200,000.00	450,000.00	553,585.75	553,585.75	450,000.00	2,715,873.25
CIVPIP9	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500004921	Harthorn Extension	Roads and stormwater	INFRASTRUCTURE	3		744,900.00	-	744,900.00		744,900.00	699,328.28	-	45,571.72	27,399.85	18,171.87				45,571.72	
CIVPIP10	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500003751	MA40, MA45	Roads and stormwater	INFRASTRUCTURE	22		4,205,468.00	294,532.00	4,500,000.00	(790,000.00)	3,710,000.00	3,231,278.80	326,506.69	478,721.20	286,409.38	192,311.82				478,721.20	
CIVPIP11	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500003951	MC18	Roads and stormwater	INFRASTRUCTURE	20		945,004.00	1,069,065.00	2,014,069.00	(1,714,069.00)	300,000.00	30,549.74	193,456.36	269,450.26	84,850.60	184,599.66				269,450.26	
CIVPIP12	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500004051	MD 55	Roads and stormwater	INFRASTRUCTURE	26		1,831,202.00	583,307.00	2,414,509.00		2,414,509.00	679,279.67	-	1,735,229.33		735,229.33	500,000.00	500,000.00		1,735,229.33	
CIVPIP13	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500004151	MD11	Roads and stormwater	INFRASTRUCTURE	26		4,336,316.00	76,570.00	4,412,886.00	(201,661.00)	4,209,225.00	2,827,935.12	-	1,381,289.88			581,289.88	800,000.00		1,381,289.88	
CIVPIP14	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500004251	MD20, MD22, MD24, MD34	Roads and stormwater	INFRASTRUCTURE	24		6,165,883.00	(373,187.00)	5,792,696.00	5,000,000.00	10,792,696.00	2,395,813.17	608,278.34	8,396,882.83	533,577.49	1,788,604.49	1,500,000.00	2,000,000.00	2,500,000.00	74,700.85	8,396,882.83
CIVPIP15	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500004551	ME30,ME33	Roads and stormwater	INFRASTRUCTURE	28		5,982,358.00	867,642.00	6,850,000.00		6,850,000.00	5,533,900.46	-	1,316,099.54		316,099.54	1,000,000.00			1,316,099.54	
CIVPIP16	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500004351	MP 9	Roads and stormwater	INFRASTRUCTURE	14		2,025,751.00	352,282.00	2,378,033.00	(378,033.00)	2,000,000.00	599,820.00	-	1,400,180.00		400,180.00	500,000.00	500,000.00		1,400,180.00	
CIVPIP17	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500002951	OA17	Roads and stormwater	INFRASTRUCTURE	11		1,142,985.00	1,457,119.00	2,600,104.00	(200,104.00)	2,400,000.00	894,559.11	-	1,505,440.89		505,440.89	500,000.00	500,000.00		1,505,440.89	
CIVPIP18	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500003151	OB3, OB1, OB8	Roads and stormwater	INFRASTRUCTURE	18		2,084,989.00	285,735.00	2,370,724.00	800,000.00	3,170,724.00	1,723,207.99	-	1,447,516.01		647,516.01	800,000.00			1,447,516.01	
CIVPIP19	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500005121	Panorama Stormwater	Roads and stormwater	INFRASTRUCTURE	3		628,166.00	1,621,834.00	2,250,000.00		2,250,000.00	-	-	2,250,000.00			500,000.00	500,000.00	750,000.00	500,000.00	2,250,000.00
CIVPIP22	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500000411	Rehabilitation of Dongas	Roads and stormwater	INFRASTRUCTURE	MULTI WARDS	ALL WARDS	154,041.00	(148,754.00)	5,287.00	(5,287.00)	-	-	5,287.04	-	4,637.75					4,637.75	
CIVPIP24	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500007821	Sesiwabonga road extension	Roads and stormwater	INFRASTRUCTURE	13		2,514,914.00	194,440.00	2,709,354.00	100,000.00	2,809,354.00	1,191,135.49	393,084.86	1,618,218.51			600,000.00	1,018,218.51		1,618,218.51	
CIVPIP26	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1002	ASSET FINANCING RESERVE	701500007621	Widening of Allen Street	Roads and stormwater	INFRASTRUCTURE	4		7,415,232.00	(2,944,002.00)	4,471,230.00		4,471,230.00	1,405,134.72	-	3,066,095.28	1,359,690.08	706,405.20	500,000.00	500,000.00		3,066,095.28	
CIVPIP27	11	INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	0150	PROJECT MANAGEMENT UNIT (PMU)	1005	GOVERNMENT GRANTS AND SUB	701500003451	Widening of Asiphephe Road and Rehabilitation of Asiphephe D	Roads and stormwater	INFRASTRUCTURE	20		7,919,003.00	(3,171,870.00)	4,747,133.00	(964,133.00)	4,183,000.00	5,463,090.52	-	(1,280,090.52)						-	
CIVPIP28		INFRASTRUCTURE CIVIL	1102	ROAD TRANSPORT - ROADS	150	PROJECT MANAGEMENT UNIT (PMU)	1001	ASSET FINANCING RESERVE	070150023213	Extension of Municipal Offices	OTHER	LAND AND BUILDINGS	4				2,587,990.00	2,587,990.00	2,587,990.00			2,587,990.00						-	
CIVPIP29		INFRASTRUCTURE CIVIL	1102	ROAD TRANSPORT - ROADS	150	PROJECT MANAGEMENT UNIT (PMU)	1001	ASSET FINANCING RESERVE	070150023223	Extension of Municipal Offices	OTHER	LAND AND BUILDINGS	4				2,477,871.00	2,477,871.00	2,477,871.00			2,477,871.00		1,027,871.25				1,027,871.25	
CIVPIP30		INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	150	PROJECT MANAGEMENT UNIT (PMU)	1005	ASSET FINANCNG RESERVE		RESEALING OF ROAD	Roads and stormwater	INFRASTRUCTURE	MULTI WARDS				500,000.00	500,000.00	500,000.00		451,200.00	500,000.00		451,200.00	48,800.00			500,000.00	
CIVPIP31		INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	150	PROJECT MANAGEMENT UNIT (PMU)	1005	ASSET FINANCNG RESERVE		RESEALING OF ROAD	Roads and stormwater	INFRASTRUCTURE	MULTI WARDS				500,000.00	500,000.00	500,000.00			500,000.00			200,000.00	300,000.00		500,000.00	
CIVPIP32		INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS	150	PROJECT MANAGEMENT UNIT (PMU)	1005	ASSET FINANCNG RESERVE		RESEALING OF ROAD	Roads and stormwater	INFRASTRUCTURE	MULTI WARDS				3,000,000.00	3,000,000.00	3,000,000.00		899,200.79	3,000,000.00		899,200.79	1,000,000.00	100,000.00	1,000,799.21	3,000,000.00	
CIVPIP33		INFRASTRUCTURE CIVIL	1101	ROAD TRANSPORT - ROADS				ASSET FINANCNG RESERVE		COMMUNITY HALLS								3,152,661.00	3,152,661.00			3,152,661.00				1,576,330.50	1,576,330.50	3,152,661.00	
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