

**NEWCASTLE MUNICIPALITY**  
**SDBIP 2015/16 as at 30 JUNE 2016**  
**UTHUKELA WATER (PTY) LTD**

	kzn 47 link	IDP/ ORG REF NO.	OUTCOME 9	SERVICE/ FUNCTION	BUDGET OPEX	ACTUAL YTD AS AT 30 JUNE 2016	DEPARTMENTAL OBJECTIVE/S	SBU	ACTION PLAN	KEY PERFORMANCE INDICATOR	FREQUENCY	BASELINE	SOURCE OF EVIDENCE	ANNUAL TARGET 2015/16	TARGET QUARTER 1	ACTUAL QUARTER 1	TARGET QUARTER 2	ACTUAL QUARTER 2	TARGET QUARTER 3	ACTUAL QUARTER 3	TARGET QUARTER 4	ACTUAL QUARTER 4	RESPONSIBLE MANAGER	
UTW1	Manage Stakeholder Relations	UTW Bulk Water Operations	Submission of Monthly Section 71 Oversight Reports and Quarterly Performance Reports to Shareholders	Bulk water Services	6 62 021 958.08		To ensure that UTW reports on regular basis to NLM Water Services Authority		To ensure that Uthukela water renders Bulk water services within the Newcastle Local Municipality entities monitoring Framework	Monthly Oversight Reports and Quarterly Performance Reports to NLM	Quarterly	12	Minutes	12	3	3	3	4	3	3	3	3	WSA Manager	
UTW2	Manage Stakeholder Relations	UTW Bulk Water Operations	Align Bulk Water Master Plan, Business Plans & Budgets with Municipal IDP's, Budgets & Plans, and National / Provincial Development Objectives	Bulk water Services			To ensure Strategic Planning by UTW		To ensure that Uthukela water renders Bulk water services within the Newcastle Local Municipality entities monitoring Framework	Monthly Oversight Reports and Quarterly Performance Reports to NLM	Bi-annual	2	Resolutions	2	0	3	1	3	0		Bulk Water Supply Proposal	1	Bulk Water Supply Proposal; Meeting Minutes for Bulk Water Master Planning	WSA Manager
UTW3	Communicate Company Performance to Customers	UTW Bulk Water Operations	Publish Mid Year and Annual Budget and Performance Assessment	Bulk water Services			To manage financial performance of Municipal entity		To ensure that Uthukela water financial performance meets the legislated requirements	UTW Mid year and annual financial report Reports	Bi-annual	2	Financial Reports	2	0	3	1 Mid year financial report	3	0		Interim Annual Financial Statements	1 Annual financial report	Outstanding	WSA Manager
UTW4	Communicate Company Performance to Customers	UTW Bulk Water Operations	Approved Bulk Water Service Delivery Standards	Bulk water Services			To ensure that UTW Performance Standards for Bulk water service in line with the SLA		To ensure that Uthukela water renders Bulk water services within the Newcastle Local Municipality entities monitoring Framework	Operations Report	monthly	12	Monthly reports	3	3	4	3	4	3		3 Monthly Reports	3	3 Monthly Reports	WSA Manager
UTW5	Ensure Good Corporate Governance	UTW Bulk Water Operations	Assessment Report on Compliance with MFMA using (clause by clause) score card.	Bulk water Services			Comply with all requirements of the MFMA except where there is no budget provision (highlighted to Board and WSA's upfront)		To ensure that UTW complies with MFMA	MFMA scored card	4 quarterly reports		MFMA score Card report	Average of 98% compliance	n/a	3	98% to 100% compliance	3	98% to 100% compliance		Full compliance noted, no areas of concern	98% to 100% compliance	Full compliance noted, no areas of concern	WSA Manager
UTW6	Ensure Good Corporate Governance	UTW Bulk Water Operations	Manage and Reduce Risks	Bulk water Services			Carry out an annual departmental risk assessment and perform quarterly monitoring exercises thereof		To ensure that UTW identifies and manages Risk	Quarterly Risk assessment report	Quarterly		Approved Risk Management Plan	Quarterly Reports	Implementation of Risk management Plan	Approved Risk Management Plan	3	1 Risk report	4	1 risk report	1 Report	1 risk report	1 Reports; Draft Risk Management Plan, Draft Risk Analysis Implementation Plan; Risk Assessment FY16/17	WSA Manager
UTW7	Ensure Good Corporate Governance	UTW Bulk Water Operations	Approved Disaster Management Plan	Bulk water Services			Develop Disaster Management Plans		To ensure readiness in case of disaster for Bulk water services	Quarterly infrastructure assessment report	Quarterly		Approved Disaster Management Plan	Quarterly Reports	Implementation of Disaster Management Plan	Draft Disaster Management Plan	3	Disaster Risk assessment report	3	Disaster Risk assessment report		Disaster Risk assessment report	Outstanding	WSA Manager
UTW8	Ensure Proper Assets Management	UTW Bulk Water Operations	Water Balance Reports	Bulk water Services			To promote water conservation and environmental awareness.		To ensure that UTW implements WC/WDM	Monthly Bulk water Balance	Quarterly	15%	Monthly reports	15%	14%	3	13%	4	12%		4.67% Please see Water Loss Report	10%	Outstanding	WSA Manager
UTW9	Ensure Proper Assets Management	UTW Bulk Water Operations	Regular asset conditional assessments	Bulk water Services			To annually assess the overall condition of all assets, and to submit at least 5 innovative or new business plans for replacement / refurbishments per annum		To Ensure that UTW maintains Bulk Water infrastructure in good condition	Infrastructure conditional assessment report or Business Plans	annual	5 reports/BP	annual reports	5 BP/Assessment reports	n/a	3	n/a	4	n/a		All planned and unplanned projects well-executed, Critical assets refurbished timorously within tight deadlines	5BP/reports	All planned and unplanned projects well-executed, Critical assets refurbished timorously within tight deadlines	WSA Manager
UTW10	Sustainable Bulk Water Volumes and Quality Assurance	UTW Bulk Water Operations	Implement Bulk Water Services Master Plan	Bulk water Services			To align and workshop with WSA's the implementation of the bulk water services master plan and entity business and budget plans		To Ensure that UTW Implements the Bulk water Master Plan	Master Plan Implementation report	Bi-Annual	4 Master Plan reports	Quarterly reports	4 Master Plan Implementation reports	1	3	1	3	1		Bulk Water Supply Proposal	1	Bulk Water Supply Proposal; Meeting Minutes for Bulk Water Master Planning	WSA Manager
UTW11	Sustainable Bulk Water Volumes and Quality Assurance	UTW Bulk Water Operations	Water demands to NLM	Bulk water Services			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner		To ensure that UTW supplies NLM with the avergares of 75MI/d for Brackfontein reservoir and 31MI/d at Hilldrop reservoir Bulk water Volumes.	Ngagane Bulk water consumption figures	Quarterly		Monthly reports	12	3	3	3	3	3		3 Monthly Reports	3	3 Monthly Reports	WSA Manager
UTW12	Reliability of Bulk Water Supply	UTW Bulk Water Operations	Water demands to NLM	Bulk water Services			To ensure that Water and Sanitation Service is rendered in an efficient and affordable manner		To minimise unavoidable or planned maintenance bulk water supply disruptions to less than 24 hours	Operations and Maintenance Plan	Quarterly		Monthly reports	12	3	3	3	4	3		3 Monthly Reports	3	3 Monthly Reports	WSA Manager